

July 24, 2018

Regular Meeting Minutes  
July 24, 2018

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, July 24, 2018, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Council President Edward English called the Caucus Meeting to order at 6:31 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Tallon, English, Valyo, Butkus, Rossi and Hartman. Mayor Huelsenbeck is absent.

Council President English asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

There was no discussion during the Caucus Meeting.

Council President English called the Regular Meeting to order at 6:33 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Tallon, English, Valyo, Butkus, Rossi and Hartman. Mayor Huelsenbeck is absent.

Council President English asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Council President English called for the approval of the minutes of the Regular Meeting held on June 26, 2018. On a motion by Councilman Tallon, seconded by Councilman English, the minutes were approved.

Roll Call: Tallon, English, Valyo, Butkus, Rossi and Hartman, all aye.

Council President English called for Resolution 2018-109: Temporary employment, beach operations. On a motion by Councilman Butkus, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2018-109  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING TEMPORARY EMPLOYMENT  
WITHIN BEACH OPERATIONS**

**NOW, THEREFORE, BE IT RESOLVED**, that the following personnel are temporarily employed within Beach Operations for the 2018 summer season:

Lifeguards: The following are hired at the weekly rate of pay listed:

\$390.00 Reid Sinkinson, Paige Sidwa, Corey Spatz, Joshua Hutton, Kyle Bastarrika, Timothy English, Aidan McInerney, Alexander Reck, Jackson Hughes, Paul Adanatzian, Matthew Heiser, Emily Turner, Drew Wilgus

Badge Checkers: The following are hired at the hourly rate of pay listed:

\$8.61 Kendal Norman

Roll Call: Tallon, English, (English abstained as to Timothy English), Valyo, Butkus, Rossi and Hartman, all aye.

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Council President English called for Resolution 2018-110: Appointment of Walter R. Higgins Jr.. On a motion by Councilman Tallon, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2018-110  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPOINTING WALTER R. HIGGINS JR. AS  
TAX ASSESSOR**

**WHEREAS**, Walter R. Higgins, Jr. was appointed to the position of Tax Assessor from October 1, 2013 to June 31, 2018; and

**WHEREAS**, the Borough of Ship Bottom would like to reappoint Walter R. Higgins Jr. as Tax Assessor for the term from July 1, 2018 until June 31, 2022.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Ship Bottom as follows:

1. That Walter R. Higgins Jr. is hereby appointed Tax Assessor for the Borough of Ship Bottom.
2. That Mr. Higgins' work hours are Monday, Tuesday and Wednesday from 9:00 am until 12:00 noon. His compensation is \$17,312.00 annually. There is an additional \$5,000.00 annually for Re-Assessment Services.
3. That the term of appointment is from July 1, 2018 until June 31, 2022.

Roll Call: Tallon, English, Valyo, Butkus, Rossi and Hartman, all aye.

Council President English called for Resolution 2018-111: Certification of the Annual Audit. On a motion by Councilman Hartman, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2018-111  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2017 has been filed by a Registered Municipal Accountant with the Municipal Clerk, pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and,

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**NOW, THEREFORE BE IT RESOLVED**, that the Borough Council of the Borough of Ship Bottom hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Roll Call: Tallon, English, Valyo, Butkus, Rossi and Hartman, all aye.

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Council President English called for Resolution 2018-112: Authorizing payment of municipal bills. On a motion by Councilman English, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2018-112  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS  
IN THE AMOUNT OF \$ 2,715,210.82**

**WHEREAS**, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

**NOW, THEREFORE BE IT RESOLVED** that the approved vouchers in the amount of \$2,715,210.82 to be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Roll Call: Tallon, English, Valyo, Butkus, Rossi and Hartman, all aye.

Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num  
13CONSTRUCTION CONSTRUCTION ACCOUNT  
1114 07/25/18 LONGB040 LONG BEACH TWP. 5,905.25 1293  
1115 07/25/18 TREAS080 TREASURER, STATE OF NEW JERSEY 1,769.25 1293  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 2 0 7,674.50 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 7,674.50 0.00

CAPITAL CAPITAL FUND  
1728 07/25/18 POSC010 POSCH CONCRETE CO. 4,400.00 1289  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 1 0 4,400.00 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 1 0 4,400.00 0.00

CURRENT CURRENT FUND  
67714 07/16/18 AIRTE005 AIR TECHNICAL HOME SERVICES 125.00 1282  
67715 07/25/18 ACCES005 ACCSES NEW JERSEY, INC. 3,720.60 1287  
67716 07/25/18 ACTUN010 ACTION UNIFORM 178.00 1287  
67717 07/25/18 AMERI020 AMERICAN EAGLE FLAG 264.20 1287  
67718 07/25/18 AMERI055 AMERICAN WEAR 117.00 1287  
67719 07/25/18 AMERI060 AMERICAN RED CROSS 1,188.00 1287  
67720 07/25/18 ATLAN050 ATLANTIC CITY ELECTRIC 9,534.41 1287  
67721 07/25/18 BARBE010 H. BARBER & SONS, INC. 734.37 1287  
67722 07/25/18 BARLO010 BARLOW BUICK/GMC 1,008.35 1287  
67723 07/25/18 BEACH020 BEACH HAVEN AUTOMOTIVE, INC. 513.36 1287  
67724 07/25/18 BEACH035 BEACH BUMS COMPUTERS 450.00 1287  
67725 07/25/18 CENTR010 CENTRAL JERSEY HEALTH INS FUND 2,951.00 1287  
67726 07/25/18 CLEAR010 CLEARLY, GIACOBBE, ALFIERI & JA 1,767.00 1287  
67727 07/25/18 COMCA010 COMCAST CABLE 748.41 1287  
67728 07/25/18 COMCA015 COMCAST CABLE 372.59 1287  
67729 07/25/18 COOPE010 COOPER ELECTRIC SUPPLY CO. 43.80 1287  
67730 07/25/18 CRITT005 CRITTER MAN PEST CONTROL 125.00 1287  
67731 07/25/18 DASTI010 DASTI MURPHY MCGUCKIN 2,728.00 1287  
67732 07/25/18 DELAW010 DELAWARE VALLEY PAYROLL 733.50 1287  
67733 07/25/18 DYNAM010 DYNAMIC TESTING SERVICE 3,300.00 1287  
67734 07/25/18 EAST010 EASTERN AUTOPARTS WAREHOUSE 212.90 1287  
67735 07/25/18 FARIA010 FARIAS SHIP BOTTOM 3,376.22 1287  
67736 07/25/18 FERGUSON ENTERPRISES INC 200.23 1287  
67737 07/25/18 FOREM005 FOREMOST PROMOTIONS 342.36 1287  
67738 07/25/18 GTBMI010 G.T.B.M. INC. 210.00 1287  
67739 07/25/18 HOMED010 HOME DEPOT CREDIT SERVICES 522.16 1287  
67740 07/25/18 JERSE010 JERSEY CAPE DIAGNOSTICS 11,231.24 1287  
67741 07/25/18 LONGB030 LONG BEACH ISLAND HEALTH DEPT. 12,512.50 1287  
67742 07/25/18 LONGB040 LONG BEACH TWP. 59,686.61 1287  
67743 07/25/18 MANAH040 MANAHAWKIN MAGIC WASH 39.75 1287  
67744 07/25/18 MARIN020 MARINE RESCUE PRODUCTS 1,873.25 1287  
67745 07/25/18 MARYANN Maryann Carricarte 150.00 1287  
67746 07/25/18 MCANJ010 MCANJ 175.00 1287  
67747 07/25/18 MGLPR010 MGL PRINTING SOLUTIONS 164.00 1287  
67748 07/25/18 MGS00010 SUBURBAN PROPANE 151.81 1287  
67749 07/25/18 MICH001 Michael Pagnotta Architect, PC 120.00 1287  
67750 07/25/18 NEVRO010 NEVRON ELECTRICAL CONTRACTORS 595.50 1287

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67751 07/25/18 NJPRE010 N.J. PRESS MEDIA SOLUTIONS 67.58 1287  
67752 07/25/18 NJSTA010 N.J. STATE ASSOC. OF CHIEF'S O 365.00 1287  
67753 07/25/18 OCDEP010 O.C. DEPARTMENT OF FINANCE 1,437,659.16 1287  
67754 07/25/18 OFFIC010 OFFICE BASICS 607.76 1287  
67755 07/25/18 OWENL010 OWEN LITTLE AND ASSOCIATES 1,292.94 1287  
67756 07/25/18 OXYGE010 OXYGEN SUPPLY CO., INC. 28.00 1287  
67757 07/25/18 PEDRO010 PEDRONI FUEL 8,125.80 1287  
67758 07/25/18 PITNE010 PITNEY BOWES GLOBAL FINANCIAL 197.28 1287  
67759 07/25/18 POLET010 CENTRAL JERSEY EQUIPMENT 7,484.53 1287  
67760 07/25/18 SHOOT010 SHOOTER'S SPORTING CENTER 605.58 1287  
67761 07/25/18 SHORE060 SHORE PROMOTIONS 2,412.13 1287  
67762 07/25/18 SOUTH001 SOUTH SHORE TOWING, INC 73.00 1287  
67763 07/25/18 SOUTH060 SOUTHERN REGIONAL SCHOOL DISTR 278,740.00 1287  
67764 07/25/18 STAND010 STANDARD INSURANCE CO. 572.86 1287  
67765 07/25/18 STATE040 STATE OF NEW JERSEY 235.50 1287  
67766 07/25/18 SUBUR010 SUBURBAN DISPOSAL INC. 36,739.58 1287  
67767 07/25/18 TENNA010 TENNANT MAGEE LAW 2,488.10 1287  
67768 07/25/18 TONKS005 TONK'S WASTE OIL SERVICE, LLC 150.00 1287  
67769 07/25/18 TREAS030 TREASURER, STATE OF NEW JERSEY 50.00 1287  
67770 07/25/18 TREAS040 TREASURER, STATE OF NEW JERSEY 50.00 1287  
67771 07/25/18 TUCKE010 TUCKERTON LUMBER COMPANY 487.54 1287  
67772 07/25/18 TYPES010 TYPESTRIES SIGN & DESIGN 850.00 1287  
67773 07/25/18 VERAL010 V.E. RALPH & SON, INC. 1,165.74 1287  
67774 07/25/18 VERIZ010 VERIZON 115.14 1287  
67775 07/25/18 VERIZ020 VERIZON WIRELESS 991.77 1287  
67776 07/25/18 WALTB010 WALTERS BICYCLES 98.00 1287  
67777 07/25/18 WATCH020 WATCHUNG SPRING WATER 181.71 1287  
67778 07/25/18 WBMAS010 W.B. MASON 1,946.25 1287  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 65 0 1,905,947.07 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 65 0 1,905,947.07 0.00

CURRENT-WIRES CURRENT FUND WIRES

434665 07/16/18 NJSHBP01 NJSHBP-Div of Pensions/Benefit 47,345.90 1281  
434680 07/16/18 NJSHBP01 NJSHBP-Div of Pensions/Benefit 3,773.48 1281  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 2 0 51,119.38 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 51,119.38 0.00

DOG TRUST DOG TRUST FUND

1045 07/25/18 NJDEP010 N.J. DEPT. OF HEALTH & SENIOR 21.00 1292  
DOG TRUST DOG TRUST FUND Continued  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 1 0 21.00 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 1 0 21.00 0.00

ESCROW ESCROW ACCOUNT

5078 07/25/18 OWENL010 OWEN LITTLE AND ASSOCIATES 625.00 1294  
5079 07/25/18 SULLI015 SULLIVAN, KEVIN & DAUNNE 2,013.12 1295  
5080 07/25/18 MUSGN005 MUSGNUG, ROBERT 1,020.00 1296  
5081 07/25/18 OWENL010 OWEN LITTLE AND ASSOCIATES 70.00 1297  
5082 07/25/18 OWENL010 OWEN LITTLE AND ASSOCIATES 5,455.11 1298  
5083 07/25/18 OWENL010 OWEN LITTLE AND ASSOCIATES 943.00 1299  
5084 07/25/18 OWENL010 OWEN LITTLE AND ASSOCIATES 430.00 1300  
5085 07/25/18 OWENL010 OWEN LITTLE AND ASSOCIATES 295.00 1301  
5086 07/25/18 OWENL010 OWEN LITTLE AND ASSOCIATES 385.00 1302  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 9 0 11,236.23 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 9 0 11,236.23 0.00

PR-CURRENT PAYROLL ACCT. TRANSFERS

282600 07/06/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 158,797.55 1279  
450801 07/20/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 186,013.64 1285  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 2 0 344,811.19 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 344,811.19 0.00

PR-UTILITY PAYROLL ACCT. TRANSFERS

282601 07/06/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 5,393.72 1280  
450800 07/20/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 6,472.54 1286  
Checking Account Totals Paid Void Amount Paid Amount Void

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Checks: 2 0 11,866.26 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 11,866.26 0.00

TRUST GENERAL TRUST

10193 07/25/18 COAST020 COASTAL SIGN & DESIGN 250.00 1291  
10194 07/25/18 JERSR010 JERSEY SHORE RESTROOMS, LLC 425.00 1291  
10195 07/25/18 RILEI010 RILEIGH'S OUTDOOR DECOR 136.00 1291  
10196 07/25/18 TUCKE010 TUCKERTON LUMBER COMPANY 2.22 1291  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 4 0 813.22 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 4 0 813.22 0.00

UTILITY UTILITY FUND

17888 07/25/18 ATLAN050 ATLANTIC CITY ELECTRIC 1,762.89 1288  
17889 07/25/18 JRHEN010 J.R. HENDERSON LABS, INC. 750.00 1288  
17890 07/25/18 MAINP005 MAIN POOL & CHEMICAL CO 316.80 1288  
17891 07/25/18 MGLPR010 MGL PRINTING SOLUTIONS 555.00 1288  
17892 07/25/18 OCUTI010 O.C. UTILITY AUTHORITY 128,700.00 1288  
17893 07/25/18 OFFIC010 OFFICE BASICS 115.92 1288  
17894 07/25/18 ONECA010 ONE CALL CONCEPTS 62.50 1288  
17895 07/25/18 OWENL010 OWEN LITTLE AND ASSOCIATES 12,935.50 1288  
17896 07/25/18 STATE010 STATE OF N.J. - PWT 299.77 1288  
17897 07/25/18 TOWNS010 TOWNSHIP OF STAFFORD 8,947.73 1288  
17898 07/25/18 TREAS040 TREASURER, STATE OF NEW JERSEY 720.00 1288  
17899 07/25/18 USABL010 USA BLUEBOOK 857.11 1288  
17900 07/25/18 WATER020 WATER WORKS SUPPLY CO. 546.69 1288  
17901 07/25/18 WBMAS010 W.B. MASON 45.61 1288  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 14 0 156,615.52 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 14 0 156,615.52 0.00

UTILITY CAPITAL UTILITY CAPITAL

2613 07/25/18 OWENL010 OWEN LITTLE AND ASSOCIATES 2,508.00 1290  
2614 07/25/18 PACON005 P&A CONSTRUCTION, INC. 198,905.60 1290  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 2 0 201,413.60 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 201,413.60 0.00

UTILITY-WIRE UTILITY OPERATING WIRES

314900 07/16/18 BOROO020 BORO. OF SHIP BOTTOM-CURRENT 12,029.08 1283  
484300 07/16/18 BOROO020 BORO. OF SHIP BOTTOM-CURRENT 18,500.00 1284  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 2 0 30,529.08 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 30,529.08 0.00  
Report Totals Paid Void Amount Paid Amount Void  
Checks: 106 0 2,726,447.05 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 106 0 2,726,447.05 0.00

Totals by Year-Fund

Fund Description	Fund Budget	Total Revenue	Total G/L	Total Total
CURRENT FUND 7-01	2,488.10	0.00	0.00	2,488.10
CURRENT FUND 8-01	2,299,264.54	125.00	0.00	2,299,389.54
WATER/SEWER FUND 8-06	199,010.86	0.00	0.00	199,010.86
Year Total:	2,498,275.40	125.00	0.00	2,498,400.40
CAPITAL FUND C-04	4,400.00	0.00	0.00	4,400.00
UTILITY CAPITAL FUND C-07	201,413.60	0.00	0.00	201,413.60
Year Total:	205,813.60	0.00	0.00	205,813.60
TRUST-OTHER T-03	813.22	0.00	0.00	813.22
DOG TRUST T-12	21.00	0.00	0.00	21.00
CONSTRUCTION TRUST T-13	7,674.50	0.00	0.00	7,674.50
Year Total:	8,508.72	0.00	0.00	8,508.72
Total Of All Funds:	2,715,085.82	125.00	0.00	2,715,210.82
WARNAS C 17-07	125.00			
KRIKAL, LLC C 17-15	125.00			
DUMHART C 17-39	125.00			
BUCHNER, CURT C 18-10	125.00			
LYNMAR ASSOCIATES, INC. C 18-11	125.00			
GARDNER, JOHN DKT 15-03	70.00			
SHORE PROSPECTS DKT 16-07	5,455.11			
BALDWIN RESIDENCE LLC DKT 17-01	943.00			

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MUSANUG, ROBERT DKT 17-03 1,020.00  
SULLIVAN, KEVINE dUANNE DKT 17-09 2,013.12  
BOWE, MICHAEL & KATHLEEN DKT 18-09 430.00  
SHINN, ROBERT DKT 18-10 385.00  
DIMEGLIO, FRANCESCO DKT 18-11 295.00  
Total Of All Projects: 11,236.23

Council President English called for Resolution 2018-113: Ship Bottom Fire Co. membership. On a motion by Councilman Valyo, seconded by Councilman Butkus, this was approved as follows:

**RESOLUTION 2018-113  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
RATIFYING MEMBERSHIP IN THE SHIP BOTTOM  
VOLUNTEER FIRE COMPANY NO. 1**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, that Francis X Hamilton’s application for membership within the Ship Bottom Volunteer Fire Company No. 1 has been received and reviewed by the Governing Body.

**BE IT FURTHER RESOLVED**, that the Governing Body of the Borough of Ship bottom hereby ratifies Francis X Hamilton’s membership in the Ship Bottom Volunteer Fire Company No. 1.

Roll Call: Tallon, English, Valyo, Butkus, Rossi and Hartman, all aye.

Council President English called for Resolution 2018-114: Ship Bottom Fire Co. membership. On a motion by Councilman Valyo, seconded by Councilman Butkus, this was approved as follows:

**RESOLUTION 2018-114  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
RATIFYING MEMBERSHIP IN THE SHIP BOTTOM  
VOLUNTEER FIRE COMPANY NO. 1**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, that Jack J. Thompson’s application for membership within the Ship Bottom Volunteer Fire Company No. 1 has been received and reviewed by the Governing Body.

**BE IT FURTHER RESOLVED**, that the Governing Body of the Borough of Ship bottom hereby ratifies Jack J. Thompson’s membership in the Ship Bottom Volunteer Fire Company No. 1.

Roll Call: Tallon, English, Valyo, Butkus, Rossi and Hartman, all aye.

Council President English called for Ordinance 2018-10: Introduction by Title, first reading for ordinance to create positions of Office Manager and Borough Coordinator. On a motion by Councilman Butkus, seconded by Councilman Rossi, this was approved as introduced by Title:

**ORDINANCE 2018-10  
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AMENDING AND SUPPLEMENTING SECTION 2.08.010 OF  
THE BOROUGH CODE OF THE BOROUGH OF SHIP  
BOTTOM TO CREATE THE POSITIONS OF OFFICE  
MANAGER AND BOROUGH COORDINATOR,  
TO BE FILLED IN THE EVENT OF A VACANCY  
IN THE POSITION OF ADMINISTRATOR**

Roll Call: Tallon, English, Valyo, Butkus, Rossi and Hartman, all aye.

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Council President English called for Ordinance 2018-8: Second reading, public hearing and adoption of ordinance revising the definition of building height. Councilman Tallon gave an explanation of the ordinance. On a motion by Councilman Butkus, seconded by Councilman Rossi, and all in favor vote, all aye, the hearing was opened to the public.

1. Rich Cummings 100 W. Ship Bottom Avenue, said that he thought there should be allowed higher building heights in the borough.

On a motion by Councilman Rossi, seconded by Councilman Butkus and all in favor vote, all aye, Council President English closed the hearing to the public. On a motion by Councilman Tallon, seconded by Councilman English, Ordinance 2018-8 was adopted as follows:

**ORDINANCE 2018-08**

**ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AMENDING AND SUPPLEMENTING TITLE 16 OF THE BOROUGH CODE  
OF THE BOROUGH OF SHIP BOTTOM ENTITLED  
“LAND DEVELOPMENT CODE” SO AS TO REVISE  
THE DEFINITION OF BUILDING HEIGHT**

**BE IT ORDAINED**, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** Chapter 16.08 of Title 16 of the Borough Code of the Borough of Ship Bottom entitled “Definitions and Descriptions” is hereby amended and supplemented to add Paragraph 4 under the definition of “Building height” which shall read as follows:

4. For all lots westward of Long Beach Boulevard that have been filled sixteen (16) inches for interior lots and twenty (20) inches for lots fronting the bay or lagoon, the building height shall be increased by one (1) foot.

**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 4.** This ordinance shall take effect after second reading and publication as required by law.

Roll Call: Tallon, English, Valyo, Butkus, Rossi and Hartman, all aye.

Council President English called for Ordinance 2018-9: Second reading, public hearing and adoption of ordinance for filling of lots west of Long Beach Blvd. Councilman Tallon gave an explanation of the ordinance. On a motion by Councilman Rossi, seconded by Councilman Butkus, and all in favor vote, all aye, the hearing was opened to the public. Having no response from the audience, on a motion by Councilman English, seconded by Councilman Rossi and all in favor vote, all aye, Council President English closed the hearing to the public. On a motion by Councilman Tallon, seconded by Councilman Rossi, Ordinance 2018-9 was adopted as follows:

**ORDINANCE 2018-09**

**ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AMENDING AND SUPPLEMENTING TITLE 15 OF THE BOROUGH CODE  
OF THE BOROUGH OF SHIP BOTTOM ENTITLED “BUILDINGS AND  
CONSTRUCTION” SO AS TO ADD NEW CHAPTER 15.23 ENTITLED  
“FILLING OF LOTS WEST OF LONG BEACH BOULEVARD” SO AS TO  
REGULATE LOT ELEVATION AND DRAINAGE ON LOTS  
LOCATED WEST OF LONG BEACH BOULEVARD**

**BE IT ORDAINED**, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** Title 15 of the Borough Code of the Borough of Ship Bottom entitled “Buildings and Construction” is hereby amended and supplemented to add new Chapter 15.23 entitled “Filling of Lots West of Long Beach Boulevard” which shall read as follows:  
Chapter 15.23

## **FILLING OF LOTS WEST OF LONG BEACH BOULEVARD**

### **15.23.010 – Filling of Lots**

No building permits shall be issued for new construction on any lands west of Long Beach Boulevard unless said land is raised twenty (20) inches above the centerline road grade, at the midpoint of the lot, for lots fronting the bay or lagoon; and sixteen (16) inches above the centerline road grade, at the midpoint of the lot, for interior lots. If any land referred to herein does not front on an improved municipal street, then the reference point for lot elevation purposes shall be taken from the nearest municipal improved street to said land as determined by the municipal engineer. All applications for a building permit shall include a plot plan showing the existing and proposed grades in conformance with this paragraph. The use of retaining walls will be permitted in order to contain the fill.

In the case of additions, alterations or repairs to existing structures, the above requirements shall apply when:

- a. In the case of additions, alterations or repairs to existing structures west of Long Beach Boulevard, the above requirements shall apply when the size of additions, alterations or repairs exceed seventy-five (75%) percent of square footage of the existing structure.
- b. When any structure, on a building lot, is moved from its existing foundation for the purpose of installing piling or to raise the structure to a higher elevation.

### **15.23.020 – Drainage**

In order to insure proper drainage and to avoid impacts to neighboring properties, all residential construction is required to maintain proper drainage. In lots that require fill, a drainage system of perforated piping shall be installed to provide positive drainage and discharge to the municipal street. The developer of any lot may install a drainage system on one or both sides of the structure and all roof leaders shall be tied into the system for positive discharge at the roadway. Roof leaders on lagoon or bayfront lots may be discharged directly to the lagoon or bay via an individualized piping system. Typical layout details are provided at the end of this Chapter.

The following details and diagrams are hereby inserted at the end of Chapter 15.23 and are attached as part of this Ordinance and on file in the borough Clerk's office:

1. Detail A, a typical layout diagram of lot grading with 20 inches of fill.
2. Detail B, a typical layout diagram of lot grading with 16 inches of fill.

### **15.23.030 - Fees**

In the event the Building Department determines that the plot plan must be reviewed by the Municipal Engineer, then the cost of said review shall be borne by the applicant.

**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 4.** This ordinance shall take effect after second reading and publication as required by law.

Roll Call: Tallon, English, Valyo, Butkus, Rossi and Hartman, all aye.

Council President English called for Correspondence. On a motion by Councilman Valyo, seconded by Councilman Tallon the following requests were approved:

1. Brian Notte & Charlene Krukowski: wedding ceremony, August 11, 2018 @ 3:00 pm on the 9<sup>th</sup> St. beach with 75 guests.
2. Jason Cole Roberts & Kerry Marie Kuber: wedding ceremony, August 26, 2018 @ 9:00 am on the beach in front of the Fishery Condos, 20 guests
3. Eileen & Joe Farrell: memorial service, August 12, 2018 @ 8:30 pm on the 14<sup>th</sup> St. beach, 40 guests
4. Brian Farias: requests for the following events:
  1. July 28<sup>th</sup>, Hurley evening, on the Farias property
  2. August 1, Waves of Impact beach event, surfing with autistic children
  3. August 8, Sanuk evening event, on the Farias property
  4. August 15, Vans/Positive Vibe Warriors daytime event, on Farias property ("Plastic Ocean" film shown on site) possibly being rescheduled
  5. August 24/25, Save the Waves Coalition event, on Farias property.

Roll Call: Tallon, English, Valyo, Butkus, Rossi and Hartman, all aye.

Council President English called for the Reports of Committees:

Revenue and Finance/Treasurer's Report: Councilman David Hartman  
In the Tax Department, we have received \$51,073.19 and of that \$49,848.11 was for 2018 taxes and \$1,225.08 was for interest.



We are still waiting for a certified tax rate for the 2018/2019 (preliminary) tax bills. Because we do not have the rate, the tax bills have not been mailed out. There will be an extension for the August 1<sup>st</sup> tax payments. We are hopeful that the tax bills will be out in the mail by early August with a due date near the end of August.

Bank of America Treasurer’s Report June 2018

<u>ACCT TITLE/ ACCOUNT #</u>	<u>BEGINNING BALANCE</u>	<u>DEPOSITS</u>	<u>DIS- BURSEMENTS</u>	<u>ENDING BALANCE</u>
GENERAL OPERATING	5,276,927.84	225,130.80	558,246.60	4,943,812.04
GENERAL CAPITAL	1,237,941.70	-	11,467.99	1,226,473.71
UTILITY OPERATING	512,493.64	33,493.06	11,441.11	534,545.59
UTILITY CAPITAL	737,073.04	334,929.00	334,929.15	737,072.89
GENERAL TRUST	268,364.29	4,876.00	1,584.00	271,656.29
CONSTRUCTION TRUST	67,900.77	15,692.00	-	83,592.77
DOG TRUST	965.14	7.00	46.80	925.34
MCTEAGUE	-	-	-	-
PUBLIC DEFENDER	992.63	200.00	-	1,192.63
TAX SALE PREMIUMS	19,400.00	-	-	19,400.00
FORFEITURE OF FUNDS	21,335.20	-	-	21,335.20
PAYROLL	62,624.90	261,877.21	238,186.72	86,315.39
ALCOHOL EDUCATION	6,613.05	-	-	6,613.05

Public Safety: Councilman Tom Tallon

The public safety report for July 2018  
 There were 1008 reported activities. There were 4968 patrol vehicle miles. There were 100 beach, building and business checks. There were also 407 traffic stops, thirty-six motor vehicle accidents without injuries, two motor vehicle accidents with injuries and four DUI’s.

Parks and Recreation: Councilman Edward English

Beach Statistics for June 16 – July 23, 2018

Beach Attendance	190,983
Swimmers	45,456
Surfers	4,352
First Aid Minor	60
First Aid Major	5
Assists	248
Saves	66
Lost Children	22

The Beach Patrol is working at full capacity with 67 lifeguards. 13 new lifeguards were hired this season.

All re-certification classes have been completed and include American Red Cross CPR/AED for the Professional Rescuer, First Aid, and Administering Emergency Oxygen. In addition, all lifeguards have successfully completed the United States Lifesaving Association (USLA) New Jersey Certification requirements.

The Ship Bottom Beach Patrol Lifeguard Invitational “Jack Donlon” Memorial Race will be held on July 30 on 18<sup>th</sup> Street in Ship Bottom at 6 PM.

The Ship Bottom Beach Patrol Lifeguard In-Training Program tournament will be held on July 27 on 26<sup>th</sup> Street in Ship Bottom starting at 9 AM.

The Long Beach Island Health Department inspected our beaches this month and we achieved the highest rating of satisfaction.

As of July 24<sup>th</sup>, beach badge sales are \$622,778.00 compared to last year’s \$647,102.00. We are down \$24,324.00. Boat ramp sales as of July 24<sup>th</sup> are \$26,400.00 compared to last year’s \$24,130.00. We are up \$2,270.00.

The upcoming concerts are: July 26<sup>th</sup> Triple Rail Turn – Country, August 2<sup>nd</sup> The Impulsives – Rock & Country, August 9<sup>th</sup> Not Fade Away – Buddy Holly Tribute, August 16<sup>th</sup> Verdict – Reggae.

Public Property & Community Affairs: Councilman Joseph Valyo  
Code Enforcement: 19 verbal warnings were issued for unleashed dogs, 18 for illegal signs, 27 for trash (12 summons for trash), 1 for trailer on street, 1 for overgrown grass and 2 for construction materials on street.  
Construction: There were 13 permits and 8 permit updates, for a total of 21 permits processed. The type of work was 11 alterations, 8 additions and 2 new buildings. The total revenue was \$14,589.00.  
Zoning: There were 5 resale inspections and 13 zoning permits issued.  
The blacktop adjacent to the bulkhead that was repaired at the boat ramp was done today. Ocean County said the bulkhead at 28<sup>th</sup> St. and Central Ave. will be installed after Labor Day.

Water/Sewer: Councilman Robert Butkus  
We collected \$163,885.80 in water /sewer payments. As of today, 81 residential metered accounts are in delinquent status and 25 commercial accounts are in delinquent status.  
We pumped 13,836,000 gallons of water for the month of June and did 58 mark-outs.  
We have a notice of the Water Accountability Act to guide upcoming projects and the funding for those projects.

Public Works: Councilman Peter Rossi

1. Monthly maintenance done on all borough vehicles and equipment. Grass cutting, weeding on borough property. Removed sand from Sunset point and filled in around the pavilion at the bay beach.
2. Ocean beach raked, bay beach backed bladed, sand swept and shoveled on all entrances. Handicap ramps also cleared. Trash and recycle containers emptied daily.
3. Brush, metal, cardboard and tv's picked up. Shrink wrap taken to the recycle center in Manahawkin.
4. Signage for concerts and other events put up and removed. Shells at the boat ramp raked. Several signs damaged and repaired.
5. Monthly fire extinguisher inspection done.
6. Curb radius on westside of Long Beach Blvd. swept and painted. Painted curb white after resident painted it yellow. Handicap parking spot installed at the restrooms at the bay beach.
7. Cut back overgrown foliage on 23<sup>rd</sup> St. oceanside.
8. Gas pump steps repaired.
9. Repaired faucet in ladies' room at the bay beach. Cleared clogged drain at the borough hall. The new restrooms at the Tennis courts flushed.
10. Filled pot holes throughout the borough.
11. Sea weed removed from boat ramp and bay beach. (several times)
12. Several hours spent on ocean front entrances shoveling, sweeping and repairing broken rails.
13. Repaired rubber mats on 12th, 16th and 20th St. beaches. Pulled wire from 20th St. ramp.
14. replaced hinges on gates at the 3<sup>rd</sup> St. recycle yard.
15. Pick up 2007 F350 from Causeway Ford. (still not running)
16. Assisted PD blocking off streets after heavy rain.
17. Life guard stands vandalized between 5<sup>th</sup> and 6<sup>th</sup> streets. (Repaired)
18. Filled washout from heavy rain on 15th St.

Note: The walk-behind Bob Cat was sent back for repairs for overheating. It is still under warranty and was told they would not honor it. This was the second time the radiator was plugged with sand. They wanted \$2100.00 for the repair. Corporate has been contacted waiting for call back. Thanks to Surf City for letting us use their walk-behind.

The side door entrance was rotted out and was repaired by Mr. Sulecki. The price would have been 2000.00 to replace the door.

July 24, 2018

The trash has been overwhelming on the weekends on the ocean front. (household trash)

On a motion by Councilman Rossi, seconded by Councilman Hartman and all in favor vote, all aye, Council President English opened the meeting to the public.

1. Rex Walker, 102 W. 26<sup>th</sup> St., stated that there are 2 drains on Central Ave. and 26<sup>th</sup> St. that are clogged. We will contact Ocean County tomorrow.
2. Rich Cummings, 100 W. Ship Bottom Ave., stated that P&A Construction did a great job cleaning up prior to the summer. He would like to see better access to the beach. Mr. Cummings feels that the LIT program should take the 4<sup>th</sup> of July off as a holiday.
3. Mike Kistner, 1302 Central Ave., the accesses to the beach are good, but would like to see additional mats on the beach (other beaches besides just 15<sup>th</sup> & 20<sup>th</sup> Streets). The concerts are terrific, and Ship Bottom has the premier venue. He asked if we could get sponsors for the concerts.
4. Angela Trampota, 219 W. 28<sup>th</sup> St., thanked everyone for the new bulkhead and street end on 28<sup>th</sup> St.

On a motion by Councilman Rossi, seconded by Councilman Valyo and all in favor vote, all aye, Council President English closed the meeting to the public.

On a motion by Councilman Butkus, seconded by Councilman Valyo and all in favor vote, all aye, Council President English adjourned the meeting at 7:23 pm.

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Kathleen Wells, RMC  
Municipal Clerk

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Edward English  
Council President