

November 27, 2018

Regular Meeting Minutes  
November 27, 2018

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, November 27, 2018, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Council President English called the Caucus Meeting to order at 6:30 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Hartman, Tallon, English, Valyo, Butkus and Rossi. Mayor Huelsenbeck was absent.

Council President English asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

There was no business to be discussed during the Caucus Meeting:

Council President English called the Regular Meeting to order at 6:31 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Hartman, Tallon, English, Valyo, Butkus and Rossi. Mayor Huelsenbeck was absent.

Council President English asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Council President English called for the approval of the minutes of the Regular Meeting held on October 23, 2018. On a motion by Councilman Tallon, seconded by Councilman Rossi, the minutes were approved.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

Council President English called for the approval of the minutes of the Special Meeting held on November 7, 2018. On a motion by Councilman Tallon, seconded by Councilman Butkus, the minutes were approved.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

Council President English called for Resolution 2018-148: Budget Appropriations Transfers. On a motion by Councilman Hartman, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2018-148  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING TRANSFERS BETWEEN  
BUDGET APPROPRIATIONS**

**WHEREAS**, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the calendar year; and

**WHEREAS**, said transfers shall occur in the last two months of the calendar year 2018.

**NOW, THEREFORE BE IT RESOLVED** (not less than two-thirds (2/3) of the governing body affirmatively confirming) that the following transfers be and are hereby made between budget appropriations in the 2018 budget:

November 27, 2018

TO:

Finance Administration	Salary & Wages	\$7,500.
Engineering	Other Expenses	\$10,000.
Land Use Board	Salary & Wages	\$4,000.
Recreation	Salary & Wages	\$5,000.
Beach Front Maintenance	Salary & Wages	\$10,000.
	Other Expenses	\$17,500.
Board of Health	Other Expenses	<u>\$4,050.</u>
	<b>TOTAL</b>	<b>\$58,050</b>

FROM:

Consulting	Other Expenses	\$5,000.
Beach Replenishment	Other Expenses	\$5,000.
Landfill	Other Expenses	<u>\$48,050.</u>
	<b>TOTAL</b>	<b>\$58,050</b>

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

Council President English called for Resolution 2018-149: Modify Holiday Schedule. On a motion by Councilman Butkus, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2018-149**  
**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,**  
**COUNTY OF OCEAN, STATE OF NEW JERSEY,**  
**AUTHORIZING A MODIFICATION OF THE 2018 HOLIDAY**  
**SCHEDULE FOR EMPLOYEES OF THE BOROUGH**

**WHEREAS**, the Collective Bargaining Unit Agreements between the Borough of Ship Bottom and the Teamsters Local No. 35 affiliated with the International Brotherhood of Teamsters for the office employees and the Public Works Department, provide that the last working day before Christmas Day and New Years Day will be paid half (1/2) day holiday; and

**WHEREAS**, employees of the bargaining units have requested that the two half (1/2) days paid holiday in 2018 be modified to be combined into one full day on December 24, 2018; and

**WHEREAS**, it is the desire of the governing body to modify the 2018 holiday schedule to make two one half (1/2) work days into one full day on December 31, 2018 for purposes of increased efficiency;

**NOW, THEREFORE BE IT RESOLVED** by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey as follows;

1. That the governing body does hereby authorize the combining of ½ day holidays of December 24, 2018 and December 31, 2018 into one full holiday on December 24, 2018 and one full work day on December 31, 2018.
2. That this modification shall apply to members of the Teamsters Local No. 35 bargaining units.
3. That this modification shall also apply to non-contractual office employees.
4. That a certified copy of this resolution shall be forwarded to the Chief Financial Officer of the Borough of Ship Bottom and to Teamsters Local No. 35.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

Council President English called for Resolution 2018-150: Pay Municipal Bills. On a motion by Councilman Hartman, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2018-150**  
**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,**  
**COUNTY OF OCEAN, STATE OF NEW JERSEY,**  
**AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS**  
**IN THE AMOUNT OF \$1,314,737.19**

**WHEREAS**, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

**NOW, THEREFORE BE IT RESOLVED** that the approved vouchers in the amount of \$1,314,737.19 to be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

November 27, 2018

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
18-00013	01/02/17	TOWNS010	TOWNSHIP OF STAFFORD ANNUAL MANAGEMENT SERVICES	Open	8,947.73	0.00	B
18-00024	01/02/18	NJSHBP01	NJSHBP-Div of Pensions/Benefit ANNUAL EMPLOYEE HEALTH CARE	Open	51,119.38	0.00	B
18-00042	01/09/18	MANAH040	MANAHAWKIN MAGIC WASH 2018 VEHICLE WASHES	Open	27.00	0.00	B
18-00043	01/10/18	ACCES005	ACCSES NEW JERSEY, INC. JANITORIAL SERVICES	Open	1,539.81	0.00	B
18-00044	01/10/18	AMERIO55	AMERICAN WEAR UNIFORM CLEANING	Open	273.00	0.00	B
18-00045	01/10/18	APPRI005	APPRIVER, LLC SPAM BLOCKER	Open	270.00	0.00	B
18-00047	01/10/18	BEACH020	BEACH HAVEN AUTOMOTIVE, INC. AUTO PARTS AND SUPPLIES	Open	2,294.23	0.00	B
18-00048	01/10/18	BONNIO10	BONNIE R. PETERSON PROFESSIONAL SERVICES RENDERED	Open	1,100.00	0.00	B
18-00049	01/10/18	CENTRO10	CENTRAL JERSEY HEALTH INS FUND DENTAL AND VISION COVERAGE	Open	2,951.00	0.00	B
18-00052	01/10/18	DASTIO10	DASTI MURPHY MCGUCKIN PROFESSIONAL SERVICES RENDERED	Open	806.00	0.00	B
18-00053	01/10/18	DELAWO10	DELAWARE VALLEY PAYROLL PAYROLL PROCESSING SERVICES	Open	453.00	0.00	B
18-00054	01/10/18	HOMED010	HOME DEPOT CREDIT SERVICES MATERIALS AND SUPPLIES	Open	2,509.41	0.00	B
18-00056	01/10/18	JRHEN010	J.R. HENDERSON LABS, INC. LAB TESTING	Open	100.00	0.00	B
18-00059	01/10/18	SOUTH060	SOUTHERN REGIONAL SCHOOL DISTR REGIONAL SCHOOL TAXES	Open	278,741.00	0.00	B
18-00060	01/10/18	LOWES010	LOWES MATERIALS AND SUPPLIES	Open	125.55	0.00	B
18-00061	01/10/18	MAINP005	MAIN POOL & CHEMICAL CO CHEMICAL SUPPLIES	Open	979.20	0.00	B
18-00062	01/10/18	NJNAT010	N.J. NATURAL GAS NATURAL GAS SUPPLY	Open	792.23	0.00	B
18-00064	01/10/18	ONECA010	ONE CALL CONCEPTS MARK OUTS	Open	77.50	0.00	B
18-00065	01/10/18	OXYGE010	OXYGEN SUPPLY CO., INC. MEDIUM ACETYLENE 244 OXYGEN	Open	28.00	0.00	B
18-00066	01/10/18	PEDRO010	PEDRONI FUEL UNLEADED & DIESEL FUEL SUPPLY	Open	2,790.74	0.00	B
18-00068	01/10/18	TUCKE010	TUCKERTON LUMBER COMPANY MATERIALS AND SUPPLIES	Open	236.94	0.00	B
18-00069	01/10/18	VERIZ010	VERIZON TELEPHONE SERVICES	Open	150.63	0.00	B
18-00070	01/10/18	VERIZ020	VERIZON WIRELESS CELL PHONES/MDT UNITS	Open	1,023.55	0.00	B
18-00203	02/02/18	COAST020	COASTAL SIGN & DESIGN AFTER HOURS DROP-BOX SIGN	Open	96.90	0.00	B
18-00204	01/04/18	WATCH020	WATCHUNG SPRING WATER DEER PARK BOTTLED WATER	Open	35.91	0.00	B
18-00210	01/18/18	JERSE010	JERSEY CAPE DIAGNOSTICS BEACH BADGES 2018	Open	745.48	0.00	B
18-00355	04/13/18	LONGB030	LONG BEACH ISLAND HEALTH DEPT. CONTRACTED PUBLIC HEALTH SERV	Clsd	12,512.50	0.00	B
18-00555	07/10/18	CEUNION	CEUnion ETHICS CLASS 11/9/18	Open	190.00	0.00	B
18-00629	07/26/18	RUTGE010	RUTGERS, THE STATE UNIVERSITY PUBLIC WORKS MANAGER PROGRAM	Open	1,196.00	0.00	B
18-00639	08/07/18	INSTI010	INSTITUTE FOR PROFESSIONAL DE SEMINAR - TAX COLLECTION	Open	125.00	0.00	B
18-00649	08/03/18	TREND010	TRENDWAY CORP (2) TRENDWAY TACKBOARDS	Open	313.14	0.00	B
18-00655	08/14/18	RUTGE010	RUTGERS, THE STATE UNIVERSITY Clerk Class - Local Elections	Open	643.00	0.00	B
18-00702	08/28/18	OCEAN035	OCEAN COUNTY COLLEGE Tech Assist Certificat class	Open	450.00	0.00	B
18-00712	09/05/18	VITAL001	Vital Communications Inc. TAX/ASSESSOR DUPLICATE BINDERS	Open	194.00	0.00	B
18-00740	09/19/18	PATRIOT	Patriot Marine Fabricating CAST ALUMIN. LIGHTPOST REPAIRS	Open	180.00	0.00	B
18-00763	09/26/18	NJSTA020	N.J. STATE LEAGUE OF MUNICIPAL 2018 ANNUAL CONFERENCE	Open	880.00	0.00	B
18-00768	10/01/18	MAACO	MAACO COLLISION REPAIR & AUTO Paint on Hummer	Open	1,368.00	0.00	B
18-00773	10/01/18	BARCOPRO	Barco Products Co OEM Order	Open	1,244.08	0.00	B
18-00774	10/01/18	GALLS010	GALLS, LLC Blue Gun- Glock 22	Open	50.00	0.00	B
18-00777	10/02/18	DRAEG010	DRAEGER, INC. AlcoTest Calibration	Open	179.00	0.00	B
18-00778	10/02/18	NJPLA010	N.J. PLANNING OFFICIALS MANDATORY TRAINING COURSE	Open	50.00	0.00	B
18-00781	09/24/18	TEAML005	TEAM LIFE, INC. AED ADULT ELECTRODES	Open	236.00	0.00	B
18-00793	10/09/18	EAGLE010	EAGLE POINT GUN/TJ MORRIS & SO Academy Ammo	Open	2,295.62	0.00	B
18-00806	09/25/18	EAST010	EASTERN WAREHOUSE DISTRIBUTORS SEPTEMBER INVOICES	Open	253.17	0.00	B
18-00809	10/10/18	LANGU010	LANGUAGE SERVICES ASSOCIATES INTERPRETATION SERVICES	Open	12.60	0.00	B
18-00810	10/03/18	MUNICO20	MUNICIPAL CODE CORPORATION ONLINE CODE HOSTING 10/1-9/30	Open	650.00	0.00	B
18-00812	10/03/18	CELES005	CELESTINO LANDSCAPING LLC BEACH PATROL HQ LANDSCAPING	Open	5,500.00	0.00	B
18-00817	10/17/18	GALLS010	GALLS, LLC Williams Clothing Order	Open	299.98	0.00	B
18-00818	10/17/18	SHOOT010	SHOOTER'S SPORTING CENTER Williams-Clothing	Open	109.99	0.00	B
18-00819	10/17/18	LONGB040	LONG BEACH TWP. Shared services MDT	Open	550.00	0.00	B
18-00820	10/17/18	LONGB040	LONG BEACH TWP. Shared services LPR	Open	550.00	0.00	B
18-00823	10/18/18	THEPR010	THE PRESS OF ATLANTIC CITY flood insurance	Open	264.00	0.00	B
18-00829	10/19/18	HDSUP010	CORE & MAIN, L.P. 1" meter	Open	3,925.00	0.00	B
18-00843	10/18/18	DYNAM010	DYNAMIC TESTING SERVICE ALCOHOL/DRUG SCREEN TESTING	Open	125.00	0.00	B
18-00844	10/18/18	STEVE020	STEVE SULECKI REIMB. FOR WORK BOOTS	Open	107.38	0.00	B
18-00845	10/25/18	AFTER015	AFTERMATH SERVICES LLC Vehicle 2844 Clean interior	Open	245.00	0.00	B
18-00846	10/25/18	LONGB040	LONG BEACH TWP. Enforsys Shared Services	Open	2,475.00	0.00	B
18-00848	10/25/18	JBWARDS	JB Awards 8" ACRYLIC AWARD 6C4304-B/GOLD	Open	130.71	0.00	B
18-00849	10/25/18	NEWJE010	NEW JERSEY REGISTRAR'S ASSOC NJRA 2018 FALL CONF.- K. WELLS	Open	75.00	0.00	B
18-00851	10/25/18	ACTUN010	ACTION UNIFORM Brian Clothing Order-Redo	Open	58.00	0.00	B
18-00852	10/25/18	EDWAR030	EDWARDS TIRE CO. INC. TIRES/PD TAHOE & PW 06 F250	Open	589.32	0.00	B
18-00853	10/25/18	BOROO040	BORO. OF SHIP BOTTOM-PAYROLL PR 10/26/18	Open	103,242.17	0.00	B
18-00854	10/25/18	BOROO040	BORO. OF SHIP BOTTOM-PAYROLL PR 10/26/18	Open	5,430.91	0.00	B
18-00855	10/25/18	SANDY010	SANDY T'S STONE & GARDEN	Open	2,015.00	0.00	B
18-00857	10/26/18	CHASE010	CHASE BANK 04 SERIES 2ND INSTALLMENT 2018	Open	5,800.00	0.00	B
18-00858	10/26/18	TCTAO015	TCTA OF NJ BREAKFAST BUFFET MEETING 11/14	Open	25.00	0.00	B
18-00859	10/31/18	INSTI010	INSTITUTE FOR PROFESSIONAL DE SEMINAR - SR/VET DEDUCTIONS	Open	125.00	0.00	B
18-00860	10/30/18	EDMUN010	EDMUNDS & ASSOCIATES 2018 ADDED/OMITTED TAX BILLING	Open	270.00	0.00	B
18-00861	11/08/18	BOROO040	BORO. OF SHIP BOTTOM-PAYROLL PR 11/9/18	Open	174,495.36	0.00	B
18-00862	11/08/18	BOROO040	BORO. OF SHIP BOTTOM-PAYROLL PR 11/9/18	Open	10,176.98	0.00	B
18-00865	11/13/18	COAST010	ATLANTIC PRINTING & DESIGN	Open	149.32	0.00	B
18-00867	11/13/18	FEDED	FEDON, EDWARD ONE PAIR OF WORK BOOTS	Open	109.99	0.00	B
18-00868	11/13/18	SARA001	SARA GRESKO Milage & Tolls 10/13-11/3	Open	230.00	0.00	B
18-00869	10/30/18	OFFIC010	OFFICE BASICS MPS XEROX SEPT 2018 BILLING	Open	51.16	0.00	B
18-00870	11/13/18	SELEC010	SELECTIVE INSURANCE FLOOD INSURANCE/FLD1573310	Open	6,467.00	0.00	B
18-00871	11/08/18	PHOENIX1	Phoenix Advisors, LLC CONTINUING DISCLOSURE FILINGS	Open	950.00	0.00	B
18-00873	11/13/18	ATLAN050	ATLANTIC CITY ELECTRIC ELECTRICITY	Open	11,506.68	0.00	B
18-00874	11/13/18	LONGB040	LONG BEACH TWP. REIMB/FEES COLLECTED OCT 2018	Open	1,003.95	0.00	B
18-00875	11/14/18	KATHL030	KATHLEEN WELLS Milage to League	Open	45.70	0.00	B

November 27, 2018

18-00876 11/01/18 MARYANN Maryann Carricarte COURT RECORDER 11/1/18 Open 75.00 0.00  
18-00877 11/01/18 SUBUR010 SUBURBAN DISPOSAL INC. SOLID WASTE & RECYCLING - OCT Open 31,501.87 0.00  
18-00878 10/24/18 JERSR010 JERSEY SHORE RESTROOMS, LLC PORTABLE RESTROOMS/BOAT DOCK Open 170.00 0.00  
18-00879 11/15/18 DAWNA010 DAWN ANNARUMMA REIMB SEMINAR/CONF MILEAGE Open 176.52 0.00  
18-00880 09/06/18 ACCUSCAN ACCUSCAN FILE INDEXING & SCANNING Open 2,733.09 0.00  
18-00881 11/01/18 OCEAN020 OCEAN COUNTY EMERALD SOCIETY 2018 CHRISTMAS PARADE Open 800.00 0.00  
18-00882 11/15/18 SAINT005 SAINT BRENDAN PIPES & DRUMS 2018 CHRISTMAS PARADE Open 800.00 0.00  
18-00884 11/15/18 SBFH0010 SHIP BOTTOM FIRE COMPANY 2018 CONTRIBUTION Open 45,000.00 0.00  
18-00885 11/15/18 BEACH010 BEACH HAVEN 1ST AID SQUAD 2018 CONTRIBUTION Open 25,000.00 0.00  
18-00887 11/15/18 EDWAR030 EDWARDS TIRE CO. INC. SUSAN/06 CHEVY TRUCK 4 TIRES Open 571.52 0.00  
18-00888 11/15/18 AMERIO30 AMERICAN II INC. SUSAN/06 CHEVY TRUCK Open 340.00 0.00  
18-00889 11/16/18 FREDLO10 FRED LEHOTAY 2018 CHRISTMAS PARADE Open 800.00 0.00  
18-00890 11/16/18 DAVID01 David Cedeno 2018 CHRISTMAS PARADE Open 1,100.00 0.00  
18-00891 11/16/18 CRESCO10 CRESCENT SHRINE 2018 CHRISTMAS PARADE Open 400.00 0.00  
18-00892 11/16/18 CRES001 Crescent Shrine Mini Cars 2018 CHRISTMAS PARADE Open 400.00 0.00  
18-00893 11/16/18 TIMOT005 TIMOTHY B. MCKINSTRY 2018 CHRISTMAS PARADE Open 600.00 0.00  
18-00894 11/16/18 MICHA050 LIBERO J DEANGELIS 2018 CHRISTMAS PARADE Open 600.00 0.00  
18-00895 11/16/18 PATRICK PATRICK REINER 2108 CHRISTMAS PARADE Open 600.00 0.00  
18-00896 11/16/18 LEAHMORG LEAH MORGAN 2018 CHRISTMAS PARADE Open 300.00 0.00  
18-00897 11/16/18 GLENN005 GLENN M. TAYLOR 2018 CHRISTMAS PARADE Open 600.00 0.00  
18-00898 11/16/18 JAVLY010 JOSEPH VALYO MILEAGE REIMB - MEETING/CONF Open 297.79 0.00  
18-00899 10/16/18 ATLAN060 ATLANTIC SWITCH AND GENERATOR, GENERATOR REPAIR - BORO HALL Open 668.27 0.00  
18-00900 11/01/18 TENNA010 TENNANT MAGEE LAW PROFESSIONAL SERVICES RENDERED Open 1,167.10 0.00  
18-00901 11/19/18 SHOOT010 SHOOTER'S SPORTING CENTER BOOT ALLOWANCE-DITZEL Open 149.99 0.00  
18-00903 11/21/18 BOROO010 BORO. OF SHIP BOTTOM - TRUST 2018 ACCUMULATED ABSENSE Open 125,000.00 0.00  
18-00907 11/26/18 BIEGALSK Biegalski, Deborah RELEASE OF ESCROW FUND Open 663.27 0.00  
18-00908 11/26/18 OWENL010 OWEN LITTLE AND ASSOCIATES CURB INSPECTION SERVICES Open 375.00 0.00  
18-00909 11/26/18 CLEAR010 CLEARLY, GIACOBBE, ALFIERI & JA PROFESSIONAL SERVICES RENDERED Open 620.00 0.00  
18-00910 11/26/18 STAND010 STANDARD INSURANCE CO. SHORT-TERM DISABILITY DEC 2018 Open 572.86 0.00  
18-00911 11/26/18 BARNE040 BARNEGAT SPORTS BOOSTERS 2018 CHRISTMAS PARADE Open 500.00 0.00  
18-00912 11/26/18 SOUTH065 SOUTHERN REGIONAL SCHOOL 2018 CHRISTMAS PARADE Open 500.00 0.00  
18-00913 11/26/18 BONDP010 BOND PARADE FLOATS 2018 CHRISTMAS PARADE Open 6,000.00 0.00  
18-00914 11/26/18 TOMMY BA THOMAS GLENN BAZZANELLA 2018 CHRISTMAS PARADE Open 600.00 0.00  
18-00916 11/26/18 COMCA010 COMCAST CABLE TV/INTERNET/CABLE Open 763.77 0.00  
18-00917 11/26/18 COMCA015 COMCAST CABLE TRUNK PRI/TRUNK BTN Open 374.36 0.00  
18-00918 11/26/18 STFRA010 ST. FRANCIS SENIOR CENTER 2018 ANNUAL DONATION Open 6,500.00 0.00  
18-00919 11/13/18 STEVE020 STEVE SULECKI REIMB LEAGUE OF MUNIC PARKING Open 20.00 0.00  
18-00920 11/26/18 PACON005 P&A CONSTRUCTION, INC. PAYMENT ESTIMATE #11 REVISED Open 185,635.45 0.00 C  
Contract No: CO-00010  
18-00921 11/26/18 OWENL010 OWEN LITTLE AND ASSOCIATES VARIOUS INVOICES Open 25,438.59 0.00  
18-00922 10/29/18 STUAR010 STUART SNYDER LUB PROF SERVICES RENDERED Open 1,740.00 0.00  
18-00923 10/29/18 STUAR010 STUART SNYDER PROF SERV RENDERED/DIMEGLIO Open 150.00 0.00  
18-00924 10/29/18 STUAR010 STUART SNYDER PROF SER RENDERED/LBI PARTNERS Open 150.00 0.00  
18-00925 10/29/18 STUAR010 STUART SNYDER PROF SERV RENDERED/MANFREDONIA Open 510.00 0.00  
18-00926 10/29/18 STUAR010 STUART SNYDER PROF SERV RENDERED/DIOGUARDIA Open 405.00 0.00  
18-00927 10/25/18 NJPRE010 N.J. PRESS MEDIA SOLUTIONS ADVERTISING Open 278.92 0.00  
18-00934 11/19/18 HARVO10 BOROUGH OF HARVEY CEDARS LIT TOURNAMENT 8/8/18 Open 1,100.00 0.00  
18-00935 11/23/18 LONGBO40 LONG BEACH TWP. 2018 SHUTTLE CONTRIBUTION Open 10,000.00 0.00  
18-00936 11/23/18 NJPOLICE NJ POLICE & FIREMEN'S LOCATION 03-61600/JULY 2018 Open 44.13 0.00  
18-00937 11/23/18 PUBLI005 PUBLIC EMPLOYEES' RETIREMENT 02-53030/JULY 2018 Open 17.64 0.00  
18-00942 11/22/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 11/23/18 Open 108,161.24 0.00  
18-00943 11/22/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 11/23/18 Open 5,430.91 0.00  
Total Purchase Orders: 130 Total P.O. Line Items: 0 Total List Amount: 1,314,737.19 Total Void Amount: 0.00

Totals by Year-Fund

Fund Description	Fund Budget	Total Revenue	Total G/L	Total Project	Total Total
CURRENT FUND 8-01	1,056,223.84	0.00	0.00	0.00	1,056,223.84

WATER/SEWER FUND 8-06	46,371.33	0.00	0.00	0.00	46,371.33
8-11	0.00	0.00	0.00	2,253.27	2,253.27
Year Total:	1,102,595.17	0.00	0.00	2,253.27	1,104,848.44

CAPITAL FUND C-04	5,500.00	0.00	0.00	0.00	5,500.00
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UTILITY CAPITAL FUND C-07	202,004.77	0.00	0.00	0.00	202,004.77
Year Total:	207,504.77	0.00	0.00	0.00	207,504.77

TRUST-OTHER T-03	1,380.03	0.00	0.00	0.00	1,380.03
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CONSTRUCTION TRUST T-13	1,003.95	0.00	0.00	0.00	1,003.95
Year Total:	2,383.98	0.00	0.00	0.00	2,383.98

Total Of All Funds: 1,312,483.92 0.00 0.00 2,253.27 1,314,737.19

01:33 PM Purchase Order Listing By P.O. Number

Project Description	Project No.	Project Total
PAGNOZZI, JR. NICHOLAS F. C	17-14	125.00
MAHONEY, LORRAINE & SHAWN C	17-18	125.00
SONDEY, EILEEN C	17-47	125.00
BIEGALSKI, DEBORAH DKT	14-20	663.27
DIMEGLIO, FRANCESCO DKT	18-11	150.00

November 27, 2018

LBI PARTNERS INC. DKT 18-12 150.00  
MANFREDONIA, ANTONIO DKT 18-14 510.00  
DIOGUARDI, JOHN & ANTHONY DKT 18-15 405.00  
Total Of All Projects: 2,253.27

Council President English called for Resolution 2018-151: Ocean County Prosecutor’s Office, “Move Over Law Enforcement Program”; Resolution 2018-152: Ocean County Prosecutor’s Office “Driving While Intoxicated Enforcement Program”; Resolution 2018-153: Ocean County Prosecutor’s Office “Drug Recognition Expert Callout Program”. On a motion by Councilman Tallon, seconded by Councilman Rossi, these were approved as follows:

**RESOLUTION 2018-151  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE EXECUTION OF A SHARED SERVICES  
AGREEMENT FOR THE  
“MOVE OVER” LAW ENFORCEMENT PROGRAM**

**WHEREAS**, the “Move Over” Law Enforcement Program (M.O.L.E.P.) is a traffic safety program run by the Ocean County Prosecutor’s Office for the purpose of identifying, educating and removing reckless drivers from the roadways; and

**WHEREAS**, the Shared Services Act, N.J.S.A. 40:65A et seq. authorizes local units to enter into joint agreements for the provision of governmental services; and

**WHEREAS**, the Borough of Ship Bottom wishes to enter into an Agreement with the County of Ocean for the purpose of setting forth the terms and conditions regarding the assignment of police officers employed by the Municipality to the “M.O.L.E.P.”.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Ship Bottom, County of Ocean, hereby authorize the Mayor to execute and the Clerk to attest to a Shared Services Agreement for the purpose of designating certain Ship Bottom officers to be assigned to the “Move Over ” Law Enforcement Program (M.O.L.E.P.) run by the Ocean County Prosecutor’s Office, from October 1, 2018 through September 30, 2019.

**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be forwarded to the Ocean County Prosecutor’s Office and the Ship Bottom Police Department.

**RESOLUTION 2018-152  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE EXECUTION OF AN SHARED SERVICES  
AGREEMENT WITH THE PROSECUTOR’S OFFICE FOR  
“DRIVING WHILE INTOXICATED ENFORCEMENT PROGRAM”**

**WHEREAS**, the “Driving While Intoxicated Enforcement Program” is a program run by the Ocean County Prosecutor’s Office for the purpose of identifying and removing intoxicated drivers from the roadways; and

**WHEREAS**, the Shared Services Act, N.J.S.A. 40:65A et seq. authorizes local units to enter into joint agreements for the provision of governmental services; and

**WHEREAS**, the Borough of Ship Bottom wishes to enter into an Agreement with the County of Ocean for the purpose of setting forth the terms and conditions regarding the assignment of police officers employed by the Municipality to the “Driving While Intoxicated Enforcement Program”.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Ship Bottom, County of Ocean, hereby authorize the Mayor to execute and the Clerk to attest to a Shared Services Agreement for the purpose of designating certain Ship Bottom traffic safety officers to be assigned to the “Driving While Intoxicated Enforcement Program” run by the Ocean County Prosecutor’s Office, from October 1, 2018 through September 30, 2019.

**BE IT FURTHER RESOLVED**, that certified copies of this Resolution shall be forwarded to the Ocean County Prosecutor’s Office and the Ship Bottom Police Department.

**RESOLUTION 2018-153  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE EXECUTION OF A SHARED SERVICES  
AGREEMENT FOR THE  
“DRUG RECOGNITION EXPERT CALLOUT PROGRAM”**

November 27, 2018

**WHEREAS**, the “Drug Recognition Expert Callout Program” (D.R.E.C.P.) is a traffic safety program run by the Ocean County Prosecutor’s Office for the purpose of utilizing a DRE callout program to assist with identifying and removing intoxicated drivers from the roadways; and

**WHEREAS**, the Shared Services Act, N.J.S.A. 40:65A et seq. authorizes local units to enter into joint agreements for the provision of governmental services; and

**WHEREAS**, the Borough of Ship Bottom wishes to enter into an Agreement with the County of Ocean for the purpose of setting forth the terms and conditions regarding the assignment of police officers employed by the Municipality to the “D.R.E.C.P.”.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Ship Bottom, County of Ocean, hereby authorize the Mayor to execute and the Clerk to attest to a Shared Services Agreement for the purpose of designating certain Ship Bottom officers to be assigned to the “Drug Recognition Expert Callout Program” run by the Ocean County Prosecutor’s Office, from October 1, 2018 through September 30, 2019.

**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be forwarded to the Ocean County Prosecutor’s Office and the Ship Bottom Police Department.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

Council President English called for Resolution 2018-154: Renew contract, Mathis Construction, W/S repairs. On a motion by Councilman Butkus, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2018-154  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE RENEWAL OF A CONTRACT WITH  
MATHIS CONSTRUCTION CO., INC. FOR THE 2019  
EMERGENCY REPAIRS FOR WATER AND SEWER**

**WHEREAS**, the Borough of Ship Bottom (hereinafter “Borough”) previously advertised for the receipt of bids in regard to the 2018 Emergency Repairs for Water and Sewer; and

**WHEREAS**, a contract was awarded to Mathis Construction Co., Inc. (hereinafter “Contractor”) the lowest responsible bidder in accordance with the bid specifications; and

**WHEREAS**, the contract provides for an option for the Borough to extend the contract for a period of one (1) year from the end of the initial contract period of December 31, 2018 until December 31, 2019, with an increase in the above-stated unit price negotiated by both parties in an amount not to exceed the prevailing municipal CAP rate prescribed by the State of New Jersey.

**WHEREAS**, the Contractor has agreed to extend the contract at the current pricing without any increase; and

**WHEREAS**, it is the desire of the governing body to exercise its option of a one (1) year contract extension with the Contractor under the terms and pricing of the existing agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby authorize a one (1) year contract extension with the Contractor for the emergency repair for water and sewer under the same pricing, terms and conditions of the existing agreement.
2. That the Mayor is hereby authorized to execute and the Municipal Clerk to attest to an extension of the contract under the terms and conditions as set forth herein.
3. That a Certificate of Availability of Funds executed by the Chief Financial Officer is annexed hereto.
4. The following are the line item appropriations or ordinances which constitute the availability of funds for this contract: Water/Sewer Repairs and Maintenance.
5. That a certified copy of this resolution, together with a copy of the contract extension shall be forwarded to the Chief Financial Officer and to the Contractor.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi all aye.

Council President English called for Resolution 2018-155: Shared Services, Ocean County Fire Inspection Services. On a motion by Councilman Valyo, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2018-155  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING A SHARED SERVICES AGREEMENT WITH  
OCEAN COUNTY FOR FIRE INSPECTION SERVICES**

**WHEREAS**, Ocean County currently serves as the Local Enforcing Agency (LEA) for the Borough of Ship Bottom; and

**WHEREAS**, the Borough of Ship Bottom wishes to enter into a Shared Services Agreement with Ocean County for Fire Inspection Services which will more specifically define and clarify the scope of responsibilities of the respective parties for the conduct of certain inspections and related services under the Act and Code: and

**WHEREAS**, the Borough of Ship Bottom will continue to do inspections including smoke alarm, carbon monoxide alarm and portable fire extinguisher for resales and Certificate of Occupancy on all one (1) and two (2) family or attached single family residential structures and a formal written confirmation will be issued by Ocean County.

**NOW, THEREFORE BE IT RESOLVED** that the Council of the Borough of Ship Bottom, County of Ocean, hereby authorize the Mayor to execute and the Clerk to attest to a Shared Services Agreement with Ocean County for fire Inspection Services excluding inspections including smoke alarm, carbon monoxide alarm and portable fire extinguisher for resales and Certificate of Occupancy on all one (1) and two (2) family or attached single family residential structures.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

Council President English called for Ordinance 2018-11: Second reading, public hearing and adoption of bond Ordinance, 14<sup>th</sup>, 15<sup>th</sup> & 16<sup>th</sup> Streets. There was an error in the filing of the Supplemental Debt Statement, so the public hearing and adoption needed to be redone. On a motion by Councilman Rossi, seconded b Councilman Butkus and all in favor vote, all aye, the hearing was opened to the public. Having no response from the public, on a motion by Councilman Hartman, seconded by Councilman Valyo and all in favor vote, all aye, the hearing was closed to the public. On a motion by Councilman Rossi, seconded by Councilman Tallon, Ordinance 2018-11 was adopted as follows:

**ORDINANCE 2018-11**  
**AN ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,**  
**IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY,**  
**PROVIDING FOR THE RECONSTRUCTION OF**  
**14<sup>th</sup>, 15<sup>th</sup> AND 16<sup>th</sup> STREETS LOCATED IN THE BOROUGH AND**  
**APPROPRIATING \$450,000 (INCLUDING AN EXPECTED GRANT IN THE**  
**AMOUNT OF \$350,000 FROM THE STATE OF NEW JERSEY**  
**DEPARTMENT OF TRANSPORTATION) AND PROVIDING FOR THE**  
**ISSUANCE OF \$95,000 IN BONDS OR NOTES OF THE BOROUGH**  
**OF SHIP BOTTOM TO FINANCE THE SAME**

**BE IT ORDAINED** BY THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF SHIP BOTTOM, IN THE COUNTY OF OCEAN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

**Section 1.** The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Borough of Ship Bottom, in the County of Ocean, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3 hereof, there is hereby appropriated the sum of money therein stated as the appropriation made for the improvement or purpose, such sum amounting to \$450,000 (including a grant in the amount of \$350,000 expected to be received from the State of New Jersey Department of Transportation, the "DOT Grant") and including the sum of \$5,000 as the down payment for the improvement or purpose required by the Local Bond Law. The down payment has been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets

**Section 2.** In order to finance the cost of the improvement or purpose not covered by application of the down payment or otherwise provided for hereunder, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$95,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds or notes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

**Section 3.**

(a) The improvement hereby authorized and the purpose for which the bonds or notes are to be issued is improvements to and reconstruction of 14<sup>th</sup>, 15<sup>th</sup> and 16<sup>th</sup> Streets located in the Borough, and including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

**Section 4.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8.1. The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

**Section 5.** The capital budget or temporary capital budget (as applicable) of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

**Section 6.** The following additional matters are hereby determined, declared, recited and stated:

(a)The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose the Borough may lawfully undertake as a general improvement, and no part of the costs thereof have been or shall be specially assessed on property specially benefitted thereby.

(b)The period of usefulness of the improvement or purpose, within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c)The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$95,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d)An amount not exceeding \$35,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the improvement or purpose.

(e)The Borough reasonably expects to commence the purpose described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Borough further reasonably expects to reimburse such expenditures from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate amount not to exceed the amount of bonds or notes authorized in Section 2 hereof.

**Section 7.** Any grant moneys received for the purpose described in Section 3 hereof (except for the DOT Grant in the amount of \$350,000 expected to be received) shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized hereunder shall be reduced to the extent that such funds are so used.

**Section 8.** The full faith and credit of the Borough is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

**Section 9.** The Borough hereby covenants to take any action necessary or refrain from taking such action in order to preserve the exclusion from gross income of interest on the bonds and notes authorized hereunder which are issued as tax-exempt bonds as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

**Section 10.** To the extent that any previous ordinance or resolution is inconsistent herewith or contradictory hereto, said ordinance or resolution is hereby repealed or amended to the extent necessary to make it consistent herewith.

**Section 11.** This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law. The foregoing bond ordinance is hereby approved.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

November 27, 2018

Council President English called for Ordinance 2018-13: Second reading, public hearing and adoption of Ordinance for Beach and Boat Ramp fees. On a motion by Councilman Rossi, seconded by Councilman Tallon and all in favor vote, all aye, the hearing was opened to the public. Having no response from the public, on a motion by Councilman Rossi, seconded by Councilman Valyo and all in favor vote, all aye, the hearing was closed to the public. On a motion by Councilman Tallon, seconded by Councilman Rossi, Ordinance 2018-13 was adopted as follows:

**ORDINANCE 2018-13  
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AMENDING AND SUPPLEMENTING CHAPTER 12.12 OF  
TITLE 12 OF THE BOROUGH CODE OF THE BOROUGH OF  
SHIP BOTTOM ENTITLED "BEACH AND BAY AREA USE  
REGULATIONS" SO AS TO REVISE VARIOUS REGULATIONS  
PERTAINING TO THE USE OF BEACH AND BAY AREAS  
OF THE BOROUGH**

**BE IT ORDAINED**, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** Paragraph 4 of Subsection 12.12.070(E) of the Borough Code of the Borough of Ship Bottom entitled "Beach Fees" is hereby amended and supplemented to read as follows:

4. Thirty-Five dollars (\$35.00) per person, per season, provided that application is made to the proper authorities prior to June 1<sup>st</sup>.

**SECTION 2.** Paragraph 5 of Subsection 12.12.070(E) of the Borough Code of the Borough of Ship Bottom entitled "Beach fees" is hereby amended and supplemented to read as follows:

5. Forty-Five dollars (\$45.00) per person, per season, in the event that applications are made to the proper authorities on or after June 1<sup>st</sup>.

**SECTION 3.** Subsection 12.12.080(B) of the Borough Code of the Borough of Ship Bottom entitled "Permit Fees" is hereby amended and supplemented to read as follows:

B. Permit Fees. No person shall use the property hereinafter described between 9th Street and 12th Street in the boat ramp area unless and until they have paid the required fee to the harbor master for a daily (put vessel in and take out), a one-way (either the ingress or egress of the vessel), or seasonal boat pass. Daily, one-way, or seasonal passes may be purchased from the harbor master. The fee schedule is as follows:

**Vessels:**

1. Daily (put in and take out same day) \$25.00
2. One-way (either put in or take out) \$25.00
3. Seasonal (per vessel) \$75.00

Seasonal decals shall be displayed on the portside of the vessel beneath the state registration number.

For the purposes of this section, the term "vessel" includes jet skis or personal watercraft.

**SECTION 8.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 9.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

**SECTION 10.** This ordinance shall take effect after public reading and publication as required by law.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

Council President English called for the Correspondence from Danielle Wilk and Matthew Scirrotto, requesting the use of Sunset Park on June 22, 2019 at 4:00 pm for their wedding ceremony. On a motion by Councilman Butkus, seconded by Councilman Rossi, this was approved.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

Council President English called for Reports of Committees:

Revenue and Finance/Treasurer's Report: Councilman David Hartman

The total tax collected was \$2,862,520.50 and of that, \$2,812,966.77 was for 2018; \$47,633.00 was for 2019 and \$1,920.73 was for interest. Delinquent tax notices were mailed out on November 26<sup>th</sup> with 216 properties currently behind in their 2018 taxes. Our 2018 collection percentage to date is 96.57%. To those behind in their tax responsibilities, a note was written that effective January 1, 2019, they are subject to tax sale.

Public Safety: Councilman Tom Tallon

The public safety report for November 2018  
There were 506 reported activities. There were 4795 patrol vehicle miles. There were 77 beach, building and business checks. There were also 153 traffic stops, five motor vehicle accidents without injuries and one motor vehicle accident with injuries. The Chief asked me to inform you that the Marine Corps Reserve has placed a Tots for Tots gift donation box in the PD lobby. It has been emptied several times to date and will be in the lobby till December 7<sup>th</sup>. The Marine Corps Reserve has also placed three other gift donation boxes in Ship Bottom: at Dunkin Donuts at RTE 72 East, at the Beach Haven first aid Squad at 21<sup>st</sup> Street and Central Avenue and at Dollar General at 1621 Long Beach Blvd.

Parks and Recreation: Councilman Edward English

The 39<sup>th</sup> Annual Christmas Parade will be on December 1<sup>st</sup>. If anyone would like to volunteer, please see Kathy Wells

Public Property & Community Affairs: Councilman Joseph Valyo

Zoning: 10 resale inspections and 16 zoning permits issued.  
Construction: Patti Gresko attended and passed a class at the Ocean County College for the "Technical Assistant Certification".  
Ocean County is working on the bulkhead at 28<sup>th</sup> Street and Central Ave. There were 22 permits and 4 permit updates, for a total of 26, processed. The type of work was: 18 Alteration/renovations, 5 additions, 2 new buildings and 1 demolition. The total revenue was \$10,295.00.  
Code Enforcement: Verbal warnings issued for the following: 1 unleashed dog, 6 illegal signs, 9 for trash, 6 trailers on street, 1 overgrown grass and 1 construction materials on street. There was 1 summons issued for construction materials on street.

Water/Sewer: Councilman Robert Butkus

We pumped 16,540,000 gallons of water for the month of October and did 55 mark-outs.  
Over Thanksgiving weekend, we had 7 emergency shut-offs due to the temperatures.  
We collected \$61,029.03 in water payments, \$72,534.70 in sewer payments and \$815.22 in interest, for a total of \$134,920.49.

Public Works: Councilman Peter Rossi

1. Monthly maintenance done on all borough vehicles and equipment.
2. Grass cutting and watering plants at the borough hall. Trimmed bushes at the boat ramp gazebo.
3. Removed paddle board, handicap ramps and volleyball nets.
4. Shoveled and swept beach entrances. Replaced split rails on the 12th Street walkway and two posts on the 25th Street beach entrance.
5. Weekly brush, cardboard and tv's pick up.
6. Winterized all restrooms including Life Guard house. Restrooms were left open until Veterans Day.
7. Removed broken light post on 19th Street.

November 27, 2018

8. Sand removed from walkway on the south side of bridge.
9. Replaced and repaired signage throughout the borough
10. Monthly fire extinguishers inspected.
11. Tax exempt status renewed at Lowes.
12. Drains cleaned at 17th Street and Bay Terrace.
13. Loader became stuck while moving sand at the Bay Beach. Thanks to Bob Rossi for getting LBT to assist in freeing loader
14. Removed large dead Turtle that washed up on ocean beach.
15. Right to Know worked on by Steve Sulecki and Joe Valyo. (several Hours spent)
16. Banners and Christmas decorations worked on. Due to the rains the men worked overtime one weekend. Again, several man hours to complete the work.

On a motion by Councilman Rossi, seconded by Councilman Hartman and all in favor vote, all aye, Council President English opened the meeting to the public.

1. Walter Arosemowicz, 2203 Bay Terrace, stated that the Christmas decorations throughout the town, look nice.
2. Bill Fenimore, 5 Robert Drive, stated that there are 2 manholes in front of Hartland Golf that need to be lowered.
3. Karen Drucker, 110 W. 27<sup>th</sup> St., asked about the pump for 28<sup>th</sup> St. Ms. Drucker was told it is an Ocean County issue and she should contact the Ocean County Engineer as well as bringing it up at our meetings.

On a motion by Councilman Rossi, seconded by Councilman Hartman and all in favor vote, all aye, Council President English closed the meeting to the public.

On a motion by Councilman Rossi, seconded by Councilman Tallon and all in favor vote, all aye, Council President English adjourned the meeting at 6:57 pm.

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Kathleen Wells, RMC, Municipal Clerk

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Edward English, Council President