

February 26, 2019

Regular Meeting Minutes
February 26, 2019

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, February 26, 2019, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:30 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Hartman, Tallon, English, Valyo, Butkus and Rossi.

Kathleen Flanagan, Chief Finance Officer, was also present.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

During the Caucus Meeting, Dan Malay, representing the LBI Chamber of Commerce, talked about the Annual Kite Fest. They will move the festival to 14th through 24th Streets for Saturday and move the festival to Long Beach Township, 68th St. for Sunday. The Barnegat Light Night Fly will be held on Saturday night and the indoor fly will be at the LBI School on Friday night.

Mayor Huelsenbeck called the Regular Meeting to order at 6:40 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Hartman, Tallon, English, Valyo, Butkus and Rossi

Kathleen Flanagan, Chief Finance Officer, was also present.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Mayor Huelsenbeck called for the approval of the minutes of the Executive Session Meeting held on December 27, 2018. On a motion by Councilman English, seconded by Councilman Hartman, the minutes were approved.

Roll Call: English, Valyo, Butkus and Rossi, all aye. Hartman and Tallon, abstain.

Mayor Huelsenbeck called for the approval of the minutes of the Regular Meeting held on January 22, 2019. On a motion by Councilman Tallon, seconded by Councilman Valyo, the minutes were approved.

Roll Call: Hartman, Tallon, Valyo and Butkus, all aye. Rossi and English, abstain.

Mayor Huelsenbeck called for the approval of the minutes of the Special Meeting held on February 11, 2019. On a motion by Councilman Rossi, seconded by Councilman Valyo, the minutes were approved.

Roll Call: Tallon, English, Valyo and Rossi, all aye. Hartman and Butkus, abstain.

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Mayor Huelsenbeck called for the public hearing on the proposed CDBG Project (Community Development Block Grant). On a motion by Councilman Rossi, seconded by Councilman Butkus and all in favor vote, all aye, the hearing was opened to the public.

Having no comment from the public, on a motion by Councilman Rossi, seconded by Councilman Tallon and all in favor vote, all aye, the hearing was closed to the public.

Mayor Huelsenbeck call for Resolution 2019-36: Authorizing application, CDBG. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2019-36
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING APPLICATION FOR THE
COMMUNITY DEVELOPMENT BLOCK GRANT FOR
THE BOROUGH OF SHIP BOTTOM FOR 2019**

WHEREAS, the Borough of Ship Bottom has entered into an Agreement with the County of Ocean entitled “Agreement Between the County of Ocean and the Borough of Ship Bottom and Certain Municipalities Located Therein for the Establishment of a Cooperative Means of Conducting Certain Community Development Activities”; and

WHEREAS, certain federal funds are potentially available to the Borough under Title 1 of the Housing and Community Development Act of 1974 as amended, commonly known as the Community Development Block Grant Program; and

WHEREAS, the Borough of Ship Bottom desires to obtain funding for:

- a. All access mats for beach access and/or all access playground area.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

- 1. The Governing Body does hereby authorize the 2019 project application for Ocean County Community Development Block Grant in the total amount of \$40,000.00 to be used for the following:

- b. All access mats for beach access and/or all access playground area.

- 2. The Mayor is hereby authorized to sign and execute the application for the purpose stated herein.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck call for Resolution 2019-37: Authorizing payment of municipal bills. On a motion by Councilman English, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2019-37
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS
IN THE AMOUNT OF \$471,672.58**

WHEREAS, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

NOW, THEREFORE BE IT RESOLVED that the approved vouchers in the amount of \$471,672.58 to be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
18-00068	01/10/18	TUCKE010	TUCKERTON LUMBER COMPANY MATERIALS AND SUPPLIES	Open	139.98	0.00	B
18-01031	12/21/18	SHOOT010	SHOOTER'S SPORTING CENTER 2018 CLOTHING ALLOW/B.TRETOLA	Open	145.53		
19-00004	01/03/19	BEACH020	BEACH HAVEN AUTOMOTIVE, INC. AUTO PARTS AND SUPPLIES	Open	27.98	0.00	
19-00026	01/03/19	TUCKE010	TUCKERTON LUMBER COMPANY MATERIALS AND SUPPLIES	Open	822.38	0.00	B
19-00048	01/08/19	STAND010	STANDARD INSURANCE CO. SHORT-TERM DISABILITY	Open	1,145.72	0.00	B
19-00089	01/18/19	OFFIC010	OFFICE BASICS XEROX NOV & DEC 2018 BILLING	Open	73.24	0.00	
19-00118	01/24/19	BANKO010	BANK OF NEW YORK MELLON NJEIT 2008A (CW) S340 311-02	Open	2,678.72		
19-00121	01/28/19	MAACO	MAACO COLLISION REPAIR & AUTO police vehicle repair	Open	1,520.47	0.00	
19-00124	01/30/19	NJSTA010	N.J. STATE ASSOC. OF CHIEF'S O Membership Dues 2019	Open	275.00	0.00	

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19-00126 01/30/19 DOWNS010 DOWN'S FORD floor mats 2019 ford escape Open 144.50 0.00
 19-00129 01/31/19 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 2/1/19 Open 99,954.03 0.00
 19-00130 01/31/19 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 2/1/19 Open 5,577.15 0.00
 19-00131 02/01/19 BARLO010 BARLOW BUICK/GMC PD 2841/DOOR PANEL Open 391.98 0.00
 19-00132 02/04/19 AKEQU010 A&K EQUIPMENT COMPANY, INC. BEARINGS FOR SALT SPREADER Open 87.68
 19-00135 02/06/19 RAYVE010 RAYVE ON ANNUAL SERVICE FEE FOR WEBSITE Open 5,700.00 0.00
 19-00136 02/06/19 EDMUN010 EDMUNDS & ASSOCIATES CLOUD HOSTING YEAR 1 Open 4,800.00 0.00
 19-00137 02/06/19 STATE02 State of New Jersey 2019 BFCE REGISTRA RENEWAL FEE Open 448.00 0.00
 19-00141 02/07/19 EDMUN010 EDMUNDS & ASSOCIATES Epson Receipt Validator Open 2,280.00 0.00
 19-00142 02/07/19 WBMAS010 W.B. MASON OFFICE SUPPLIES Open 215.46 0.00
 19-00143 02/07/19 OCUTI010 O.C. UTILITY AUTHORITY 1ST QTR 2019&2018 DEFIC CHARGE Open 143,543.50
 19-00144 02/08/19 DRAEG010 DRAEGER, INC. Alcotest Solution Open 120.00 0.00
 19-00146 02/12/19 TREAS020 TREASURER, STATE OF N.J. RMC State Exam 4/3/19 Open 50.00 0.00
 19-00147 02/13/19 EDWAR030 EDWARDS TIRE CO. INC. PW/03 F250 TIRES Open 608.00 0.00
 19-00148 02/13/19 OCBOA020 O.C. BOARD OF HEALTH ANIMAL SHELTER SERV - JAN 2019 Open 750.00 0.00
 19-00149 02/08/19 PRESS OF ATLANTIC CITY ADVERTISING JANUARY 2019 Open 193.12 0.00
 19-00152 02/01/19 SUBUR010 SUBURBAN DISPOSAL INC. SOLID WASTE & RECYCLING - JAN Open 27,605.65
 19-00156 02/07/19 MARYANN Maryann Carricarte COURT RECORDER 2/7/19 Open 75.00 0.00
 19-00158 01/29/19 DYNAM010 DYNAMIC TESTING SERV. PRE=EMPLOYMT SCREENING/TESTING Open 180.00
 19-00160 02/14/19 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 2/15/19 Open 97,075.24 0.00
 19-00161 02/14/19 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 2/15/19 Open 5,577.15 0.00
 19-00162 02/15/19 ATLAN050 ATLANTIC CITY ELECTRIC ELECTRICITY Open 12,667.18 0.00
 19-00163 02/15/19 AMAZO005 AMAZON.COM Police gun holster Open 107.20 0.00
 19-00164 02/15/19 CLEAR010 CLEARY, GIACOBBE, ALFIERI & JA PROF SERVICES RENDERED Open 1,136.40
 19-00165 02/15/19 MAACO MAACO COLLISION REPAIR & AUTO Paint on Police Vehicle Open 918.00 0.00
 19-00167 02/15/19 LEBLA010 LeBLANC'S PREC PLUMBING REPLACE WATER HEATER/BORO HALL Open 983.35
 19-00171 02/19/19 EAST010 EASTERN WAREHOUSE DISTRIBUTORS JANUARY INVOICES Open 430.24 0.00
 19-00172 02/20/19 TREAS020 TREASURER, STATE OF N.J. CAFRA PERMIT/NEW WATER PLANT Open 3,000.00
 19-00173 02/20/19 LONGB040 LONG BEACH TWP. CONSTRUCTION FEES JANUARY 2019 Open 3,975.85 0.00
 19-00174 02/20/19 STUAR010 STUART SNYDER INVOICES/LUB & PUBLIC DEFENDER Open 1,085.00 0.00
 19-00180 02/21/19 MAGAZI05 ALLAN MAGAZINER RELEASE OF ESCROW BALANCE Open 805.05 0.00
 19-00181 02/21/19 MELLOR05 MICHAEL MELLOR RELEASE OF ESCROW BALANCE Open 745.00 0.00
 19-00184 02/22/19 HOLLOWAY Ronald Holloway Reimbursement Open 49.42 0.00
 19-00186 02/22/19 PAULF010 PAUL F. SHARKEY Reimbursement-uniform equip. Open 139.00 0.00
 19-00187 02/22/19 CHRIS015 CHRISTOPHER BIESTER Reimbursement Open 160.00 0.00
 19-00188 02/15/19 COMCA010 COMCAST CABLE TV/INTERNET/CABLE Open 905.60 0.00
 19-00190 02/25/19 OWENL010 OWEN LITTLE AND ASSOCIATES CURB INSPECTION SERVICES Open 250.00 0.00
 19-00191 02/25/19 COMCA015 COMCAST CABLE TRUNK PRI/TRUNK BTN - FEB 2019 Open 377.36 0.00
 19-00193 02/20/19 OWENL010 OWEN LITTLE AND ASSOCIATES VARIOUS INVOICES Open 32,254.05 0.00
 19-00194 01/17/19 NJPRE010 N.J. PRESS MEDIA SOLUTIONS JANUARY/FEBRUARY INVOICES Open 166.52 0.00
 19-00195 02/20/19 OWENL010 OWEN LITTLE AND ASSOCIATES LUB PROFESSIONAL SERVICES Open 1,493.47
 19-00196 02/26/19 EARLY010 EARLY OUT INVESTMENTS REDEMPTION TAX CERT 17-00004 Open 7,818.41 0.00

Totals by Year-Fund

Fund Description	Fund	Budget	Total Revenue	Total G/L	Total Project	Total
CURRENT FUND 8-01	5,116.77	0.00	0.00	0.00	5,116.77	
WATER/SEWER FUND 8-06	1,739.98	0.00	0.00	0.00	1,739.98	
Year Total:	6,856.75	0.00	0.00	0.00	6,856.75	
CURRENT FUND 9-01	265,962.36	0.00	0.00	0.00	265,962.36	
WATER/SEWER FUND 9-06	179,145.37	0.00	0.00	0.00	179,145.37	
9-11	0.00	0.00	0.00	0.00	4,178.52	4,178.52
Year Total:	445,107.73	0.00	0.00	0.00	449,286.25	
UTILITY CAPITAL FUND C-07	8,253.73	0.00	0.00	0.00	8,253.73	
TRUST-OTHER T-03	3,300.00	0.00	0.00	0.00	3,300.00	
CONSTRUCTION TRUST T-13	3,975.85	0.00	0.00	0.00	3,975.85	
Year Total:	7,275.85	0.00	0.00	0.00	7,275.85	
Total Of All Funds:	467,494.06	0.00	0.00	0.00	4,178.52	471,672.58

Project Description	Project No.	Project Total
MELLOR C	18-06	125.00
GUERRERA, JUSTIN & ANGELA C	18-13	125.00
MAGAZINER, ALLAN DKT	16-03	805.05
BALDWIN RESIDENCE LLC DKT	17-01	885.00
MELLOR, MICHAEL JOHN DKT	17-20	745.00
LBI PARTNERS INC. DKT	18-12	80.00
SHUHET, STEPHEN & MEGAN DKT	19-01	371.97
JENSEN, CHARLES DKT	19-03	421.00
STACK, ROBERT DKT	19-04	420.50
BALDWIN RESIDENCE LLC DKT	19-06	200.00
Total Of All Projects:		4,178.52

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Mayor Huelsenbeck call for Resolution 2019-38: Authorizing cancelation of tax refunds and/or delinquencies. On a motion by Councilman Tallon, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2019-38
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TAX COLLECTOR TO CANCEL
TAX REFUNDS AND/OR DELINQUENCIES OF LESS THAN \$10.00**

WHEREAS, the Governing Body of the Borough of Ship Bottom finds and declares that N.J.S.A 40A:5-17-1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars, and

WHEREAS, the Governing Body further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars, and

WHEREAS, the Governing Body further finds and declares that it is in the best interest of the citizens of the Borough of Ship Bottom for the Municipal Tax Collector to be authorized to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars in accordance with N.J.S.A. 40A:5-17-1;

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Ship Bottom that the Municipal Tax Collector, Dawn Annarumma is hereby authorized to process the cancellation of tax refunds or delinquencies of less than Ten (\$10.00) Dollars during the calendar year of 2018 in accordance with N.J.S.A. 40A:5-17-1.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck call for Resolution 2019-39: Kiwanis Club raffles. On a motion by Councilman Valyo, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2019-39
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING GAMES OF CHANCE FOR THE KIWANIS CLUB**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that approval is hereby granted to the Kiwanis Club Long Beach Island, to conduct the following raffles on the following dates and times:

On premise 50/50 raffle July 11, 2019 & August 15, 2019 9 am -1 pm
with rain dates of July 12, 2019 & August 16, 2019 9 am -1 pm
(to be held at the Waterfront Park, 10th St. & Shore Ave.)

Off premise 50/50 raffle September 5, 2019 5:30-7:30 pm
(to be held at the Ship Bottom Firehouse, located at 2006 Central Ave.)

BE IT FURTHER RESOLVED, that approval is contingent upon approval by the Legalized Games of Chance Control Commission.

Roll Call: Hartman, Tallon, English, Valyo and Butkus, all aye. Rossi, abstain.

Mayor Huelsenbeck call for Resolution 2019-40: Public Works and Office Professionals contracts. On a motion by Councilman Hartman, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2019-40
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE MAYOR TO SIGN
SUCCESSOR COLLECTIVE NEGOTIATIONS AGREEMENTS
BETWEEN THE BOROUGH OF SHIP BOTTOM AND
TEAMSTERS LOCAL NO. 35 WITH THE DEPARTMENT OF
PUBLIC WORKS AND OFFICE PROFESSIONALS**

WHEREAS, Teamsters Local No. 35 is the recognized majority representative for certain Borough employees in two (2) bargaining units: Public Works and Office Professionals; and

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WHEREAS, the agreements between the Borough and Public Works and between the Borough and Office Professionals expired on December 31, 2018; and

WHEREAS, the Borough and Teamsters Local No. 35 have agreed to terms for successor collective negotiations agreements between them on behalf of the two (2) aforementioned bargaining units; and

WHEREAS, the bargaining units have ratified the memorandum of agreement; and

WHEREAS, the Borough wishes to approve the collective negotiations agreements with the Department of Public Works and the Office Professionals.

NOW, THEREFORE BE IT RESOLVED as follows:

1. The Borough approves the Collective Negotiations Agreements between the Borough and Teamsters Local No. 35 for the Public Works and Office Professionals bargaining units; and
2. The Mayor is authorized to execute the collective negotiations agreements on behalf of the Borough of Ship Bottom.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck call for Resolution 2019-41: Statutory fees for wage executions. On a motion by Councilman Tallon, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2019-41
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE BOROUGH OF SHIP BOTTOM TO
DEDUCT ALL STATUTORY FEES PERMITTED FOR
WAGE EXECUTIONS**

WHEREAS, New Jersey law, N.J.S.A. 2A:17-53, permits employers, including municipalities, to deduct statutory administrative fees for wage executions; and

WHEREAS, the Borough wishes to direct and authorize its Chief Financial Officer and any of her designees to deduct any and all statutory fees, including, but not limited to those referenced above for wage executions upon Borough employees.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Ship Bottom that the Chief Financial Officer and her designees are directed and authorized to deduct any and all permitted statutory fees for any wage execution upon Borough employees.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck call for Resolution 2019-42: Public Auction, Peddlers Licenses. On a motion by Councilman Tallon, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2019-42
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE SALE OF PEDDLERS LICENSES
BY OPEN PUBLIC AUCTION**

WHEREAS, Ordinance No. 2018-04 provides that the number of licenses for peddlers or hawkers shall be limited to three (3) licenses per year which shall be issued by Open Public Sale at Auction to the three (3) highest bidders after public advertising therefor; and

WHEREAS, Ordinance No. 2018-04 further provides that the governing body may, by resolution, fix a minimum price, with or without the reservation of the right to reject all bids when the highest bids are not accepted. Notice of such reservation shall be included in the advertisement of the sale and public notice thereof shall be given at the time of sale; and

WHEREAS, the invitation to bid may also impose restrictions and conditions on the issuance of such licenses, in the like manner and to the same extent as by any other vendor; and

WHEREAS, it is the desire of the governing body to advertise for the receipt of bids for three (3) peddlers licenses at Open Public Auction; and

WHEREAS, the minimum price for each license shall be \$3,000.00. Each license shall include one (1) truck and two (2) drivers.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey as follows:

1. That the governing body does hereby authorize receipt of bids at Open Public Auction for three (3) peddlers licenses. The Borough shall determine the time, date and place for the receipt of said bids.
2. That the minimum price for each license shall be \$3,000.00. Each license shall include one (1) truck and two (2) drivers.

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3. That a Notice to Bidders shall be published in regard to the receipt of bids at Open Public Auction for three (3) peddlers licenses in accordance with the conditions of sale prepared by the municipality.
4. That a certified copy of this resolution shall be forwarded by the municipal clerk to the Chief Financial Officer.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck call for Resolution 2019-43: Authorizing contract, CFO and QPA. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2019-43
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE MAYOR TO EXECUTE AN
EMPLOYMENT AGREEMENT WITH
KATHLEEN FLANAGAN AS CHIEF FINANCIAL OFFICER
AND QUALIFIED PURCHASING AGENT**

WHEREAS, Kathleen Flanagan was reappointed as the Chief Financial Officer and Qualified Purchasing Agent with Resolution 2018-19 on January 1, 2018; and

WHEREAS, the Employment Agreement between the Borough of Ship Bottom and Kathleen Flanagan expired on December 31, 2017.

NOW, THEREFORE BE IT RESOLVED by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey as follows:

1. That this resolution authorizes the Mayor to execute and the Clerk to attest to an Employment Agreement, between the Borough of Ship Bottom and Kathleen Flanagan, which is in the office of the Municipal Clerk.
2. That this agreement is in effect from January 1, 2018 until December 31, 2020.
3. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Chief Financial Officer of the Borough of Ship Bottom.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck call for Resolution 2019-44: Approving LOSAP. On a motion by Councilman Valyo, seconded by Councilman Butkus, this was approved as follows:

**RESOLUTION 2019-44
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPROVING THE 2018 LOSAP LIST**

WHEREAS, the Mayor and Council established a Length of Service Awards Program (LOSAP), in accordance with N.J.S.A. 40A:14-183 et. Seq. for members of the Ship Bottom Volunteer Fire Company; and

WHEREAS, a certified list of members of the Ship Bottom Volunteer Fire Company has been posted and submitted for review by the Mayor and Council.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Ship Bottom that the attached list is hereby approved for the 2018 LOSAP.

BE IT FURTHER RESOLVED that a copy of this resolution with the attached list will be forwarded by the Municipal Clerk to the Township of Long Beach.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck called for Ordinance 2019-06: Introduction by Title, Capital Ordinance for Network Upgrades. On a motion by Councilman Valyo, seconded by Councilman Rossi, this was approved by Title as follows:

**ORDINANCE 2019-06
AN ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY
PROVIDING FOR NETWORK EQUIPMENT UPGRADES, AND
APPROPRIATING \$40,000. THEREFOR FROM THE
BOROUGH'S CAPITAL IMPROVEMENT FUND**

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Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck called for Ordinance 2019-03: Second reading, public hearing and adoption; Fire Company. On a motion by Councilman English, seconded by Councilman Butkus, and all in favor vote, all aye, the hearing was opened to the public.

The following members of the public had questions and comments. The Mayor, Council, Chris Connors, Esq. and the following had discussion.

1. Douglas J. White, President of the Ship Bottom Fire Co., read a statement to the Mayor, Council and public and asked the Governing Body to table the ordinance until after the Fire Company would have an opportunity to sit with the Governing Body and discuss this.
2. Scott Peraria, 192 Wave Rd., Manahawkin, Fire Co. member and Ship Bottom business owner. Mr. Peraria had concerns with the ordinance and did not want to lose members because of it.
3. Wade Bradley, 325 W. 17th St., past Fire Chief (during Superstorm Sandy), asked the Governing Body to table the ordinance to give the Fire Co. time to discuss this before it is adopted.
4. Dr. Peter Maschal, 4603 Long Beach Blvd., Brant Beach, Fire Co. member, had comments regarding the ordinance.
5. Mary Egan, 1719 Bay Terrace, thanked the Fire Co. for their service. Mrs. Egan asked the Mayor and Council to assure the Fire Co. that there is not a target on their back.
6. Rick McDonough, 265 W. 13th St., had comments supporting the Fire Co.
7. Dr. Robert Gleason, 819 Central Ave., agrees with the comments made by the public in support of the Fire Co. He would like to see the Council increase the contribution to the Fire Co. He also asked the Mayor and Council to work with the Fire Co. for three (3) months before adopting the ordinance.

On a motion by Councilman Tallon, seconded by Councilman Rossi, and all in favor vote, all aye, the hearing was closed to the public.

On a motion by Councilman Tallon, seconded by Councilman Hartman, Ordinance 2019-03: Fire Company, was adopted as follows:

**ORDINANCE 2019-03
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING TITLE II OF THE
BOROUGH CODE OF THE BOROUGH OF SHIP BOTTOM
ENTITLED "ADMINISTRATION AND PERSONNEL" SO AS
TO CREATE A NEW CHAPTER
2.67 ENTITLED "FIRE DEPARTMENT"**

BE IT ORDAINED, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

SECTION 1. Title II of the Borough Code of the Borough of Ship Bottom entitled "Administration and Personnel" is hereby amended and supplemented so as to create new Chapter 2.67 entitled "Fire Department" which shall read as follows:

**Chapter 2.67
FIRE DEPARTMENT**

2.67.010

It is hereby determined and declared that the Ship Bottom Volunteer Fire Company No. 1 (hereinafter "fire company"), a duly incorporated fire company of the State of New Jersey, is the official volunteer fire company of the Borough of Ship Bottom.

2.67.020 Membership requirements.

No person shall hereafter become an active member of the fire company or any unit thereof unless at the time of appointment such person is above the age of 18 years. He/she shall be physically fit to perform the duties of a fire person as evidenced by a certificate to that effect by a practicing physician of the State of New Jersey, after a physical examination had for that purpose.

2.67.030 Fire duty.

Every active member of the fire company shall, in each and every year, be required to perform at least 40% of fire duty to be comprised of actual attendance at fires and drills.

2.67.040 Citizenship requirements.

No person shall be an active member of the fire company who is not a citizen of the United States of America.

2.67.050 Application.

Every person seeking to join the fire company shall make application, in writing, to the fire company. The name of each person elected to active membership in the fire company and proposed as a member of the fire company shall be presented through the secretary of the fire company to the Ship Bottom Borough Council for confirmation. Prior to confirmation by the Borough Council, the secretary shall request for each perspective member a motor vehicle record check through the Borough of Ship Bottom and a criminal record check through the Ship Bottom Police Department or MORFO Track. The secretary of the fire company shall also request a motor vehicle and criminal record check, as set forth herein, for each person who is an active member of the fire company as of the date of enactment of this chapter.

2.67.060 Annual statement.

An annual statement shall be furnished to the Ship Bottom Borough Council by the secretary of the fire company, listing the fire calls, drills, record of attendance at fires and fire drills and such other information as shall from time to time be requested by the Borough Council.

2.67.070 Budget appropriation annual report.

All funds appropriated for the fire company by the governing body shall be accounted for annually to the governing body pursuant to N.J.S.A. 40A:14-34.

2.67.080 Removal.

Any member of the fire company may be removed for cause and upon notice by a majority vote of the members in good standing of said fire company, or, for cause and upon notice by a majority of the members of the Borough Council. Violation by any member of any of the requirements of this chapter shall constitute good cause for removal. Additionally, the following shall be considered disqualifying factors for membership and shall also be considered cause for removal:

A. The applicant or member was charged with an indictable offense or is presently under an indictment;

B. The applicant or member was charged with any offense involving domestic violence;

C. The applicant or member was charged with two or more offenses of driving while intoxicated as defined under N.J.S.A. 39:4-50 or was convicted of driving while intoxicated as defined under N.J.S.A. 39:4-50 within the last five (5) years;

D. The applicant or member is currently on probation or has been on probation at any time within the last 12 months;

E. If the applicant or member pled guilty or has been found guilty of any motor vehicle moving violation five or more times within the past two years;

F. The applicant or member has been dishonorably discharged from any branch of military service or law enforcement agency;

G. The applicant or member was adjudicated by a court or found by an employer to have violated any person's civil rights;

H. The applicant or member was convicted of an offense involving or touching on previous public office, position or employment;

I. The applicant or member having been a citizen of the United States, has renounced his or her citizenship;

J. The applicant or member is subject to a restraining order for harassing, stalking, or threatening, or a restraining order for any domestic violence related offense;

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K. The applicant or member sold, manufactured or distributed any illegal controlled substance in his or her life;

L. The applicant or member engaged in the unauthorized usage of any illegal drug while employed in a position of public trust;

M. The applicant or member had a license suspension/revocation and/or multiple motor vehicle violations.

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid of unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

SECTION 4. This ordinance shall take effect after public reading and publication as required by law.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck called for Ordinance 2019-04: Second reading, public hearing and adoption; Sewer Service System rates. On a motion by Councilman Tallon, seconded by Councilman English, and all in favor vote, all aye, the hearing was opened to the public.

Having no response from the public, on a motion by Councilman Rossi, seconded by Councilman English, and all in favor vote, all aye, the hearing was closed to the public.

On a motion by Councilman Butkus, seconded by Councilman Rossi, Ordinance 2019-04: Sewer Service System rates, was adopted as follows:

**ORDINANCE 2019-04
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING CHAPTER 13.08 OF
TITLE 13 OF THE BOROUGH CODE OF THE BOROUGH
OF SHIP BOTTOM ENTITLED "SEWER SERVICE
SYSTEM" SO AS TO REVISE THE RATES, FEES AND
CHARGES FOR THE SEWER SERVICE SYSTEM**

BE IT ORDAINED, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

SECTION 1. Subsection 13.08.010(F) of Chapter 13.08 of the Borough Code of the Borough of Ship Bottom entitled "Rates, Fees and Charges" is hereby amended and supplemented to read as follows:

F. Rates, Fees and Charges. The following rates, fees and charges shall be made and collected for the services and facilities of the comprehensive sewerage system commencing the service year 2019:

1. Flat fee for single dwelling unit, whether contained in single-family residence, duplex, apartment, condominium or other multi-family structure or project, four hundred forty dollars (\$440.00).
2. For each additional dwelling unit, whether contained in a duplex, apartment, condominium or other multi-family structure or project, four hundred forty dollars (\$440.00);
6. Commercial property flat fee: Four hundred forty dollars (\$440.00).
7. School: Seven hundred fifty-five dollars (\$755.00).
8. Church: Four hundred forty dollars (\$440.00).

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid of unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

SECTION 4. This ordinance shall take effect after public reading and publication as required by law.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

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Mayor Huelsenbeck called for Ordinance 2019-05: Second reading, public hearing and adoption; Hotel/Motel liquor license. On a motion by Councilman Butkus, seconded by Councilman Valyo, and all in favor vote, all aye, the hearing was opened to the public.

Having no response from the public, on a motion by Councilman Tallon, seconded by Councilman Valyo, and all in favor vote, all aye, the hearing was closed to the public.

On a motion by Councilman Rossi, seconded by Councilman Tallon, Ordinance 2019-05: Hotel/Motel liquor license, was adopted as follows:

**ORDINANCE 2019-05
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING CHAPTER 5.08 OF
TITLE 5 OF THE BOROUGH CODE OF THE BOROUGH
OF SHIP BOTTOM ENTITLED "ALCOHOLIC
BEVERAGES" SO AS TO CREATE
A HOTEL/MOTEL CLASS LICENSE**

BE IT ORDAINED, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

SECTION 1. Paragraph C of Section 5.08.030 of the Borough Code of the Borough of Ship Bottom entitled "Class of License – Limitation." is hereby amended and supplemented to add the following class of license:

Class of License	Annual License Fee	Number of Licenses
Hotel/Motel License	\$2,500.00	(*)

* Subject to the limitations pursuant to N.J.S.A. 33:1-1 et. seq.

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

SECTION 4. This ordinance shall take effect after public reading and publication as required by law.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck call for the items of correspondence. On a motion by Councilman Butkus, seconded by Councilman English, the following were approved:

1. Corinne G. Ruff; 10th Annual Bridge Walk, 2019, to be held on September 22, 2019.
2. Vintage Automobile Museum; Annual Car Show to be held on July 27, 2019 with a rain date of July 28, 2019.
3. Scripture Union; SuperKids Program, to be held July 27- August 10, on the 19th St. beach from 10:00 am until noon and 6:30 – 8:30 pm. This is Monday – Friday.
4. Surf Angling Clubs; fishing tournaments, to be held on April 27 and October 19.
5. Dena Tauriello & Sandra Hodjat, wedding at 15th St. Bay on Sept. 21, 2019 at 2:00pm.

Roll Call: Hartman, Tallon, English, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck called for Reports of Committees:

Revenue and Finance: Councilman David Hartman

Total taxes collected from 1-22-10 to 2-26-19 was \$2,932,073.01, of that, \$5,516.39 was for interest.

Taxes were due February 1st and 241 delinquent notices were mailed out on 2/19/19. As of today, there are 186 parcels that remain delinquent in taxes.

Our Annual Tax Sale will be held on April 10th @ 10:30 am in the Council Room.

As of today, we have 4 parcels that are going to sale for non-payment of their 2018 property taxes.

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Miscellaneous revenue of note: liquor licenses, \$2,730.00, municipal court fines and fees, \$5,243.22 and cable franchise of \$17,549.57.

The following is the Treasurer's Report:

BANK OF AMERICA JANUARY 2019

ACCT TITLE/ ACCOUNT#	BEGINNING BALANCE	DEPOSITS	DISBURSEMENTS	ENDING BALANCE
GENERAL OPERATING	5,198,557.43	1,613,203.92	1,130,813.15	
	5,680,948.20			
GENERAL CAPITAL	1,117,974.77		5,731.00	
	1,112,243.77			
UTILITY OPERATING	748,468.06	169.87	159,609.15	758,732.13
UTILITY CAPITAL	398,354.00	726,074.	564,769.94	559,658.06
GENERAL TRUST	427,232.32	48,354.0	34,112.00	441,474.32
CONSTRUCTION TRUST	135,753.79	12,879.0	111,274.60	37,358.19
DOG TRUST	737.00	70.00		807.00
PUBLIC DEFENDER	662.63		200.00	462.63
TAX SALE PREMIUMS	22,500.00		1,500.00	21,000.00
FORFEITURE OF FUNDS	21,335.20			21,335.20
PAYROLL	56,426.71	311,171.	212,604.26	154,993.74
ALCOHOL EDUCATION	7,313.05			7,313.05
GRANT FUND *new 9/2018	145,180.34			145,180.34

Public Safety: Councilman Tom Tallon

There were 778 reported activities. There were 4004 patrol vehicle miles. There were 247 beach, building and business checks. There were also 283 traffic stops and four motor vehicle accidents without injuries.

Parks and Recreation: Councilman Edward English

The following are the upcoming concerts:

July 11th - "Bullzeye", July 18th - "The Nerds", July 25th - "The Impulsives", August 1st - "The Kootz Band", August 8 - "Triple Rail Turn", August 15th - "Shorty Long", August 22nd - "Verdict" and August 29th - "Jimmy and the Parrots"

Public Property and Community Affairs: Councilman Joseph Valyo

Zoning: 4 resale inspection and 25 zoning permits issued.

The property at 2615 Central Ave. has a violation notice and will start siding shortly.

The contractors are being informed to cover their dumpsters.

Long Beach will hold a contractor's meeting on March 7th at 12:30.

Construction: There were 23 permits and 7 permit updates, for a total of 30.

The type of work was 20 alteration/renovations, 5 addition/rehabs, 3 new buildings and 2 demolitions. The total revenue was \$22,607.00

Code Enforcement: Verbal warnings; 2 for illegal signs, 5 for trash, 2 trailers on street, 2 construction materials on street. There were 2 written warnings for construction materials on street. There were 3 resales this month.

Water/Sewer: Councilman Robert Butkus

During the last month, we shut off 8 properties due to frozen pipes.

The water payments for this month were \$16,308.86 and sewer payments were \$16,425.62, for a total of \$32,734.48.

Public Works: Councilman Peter Rossi

Monthly Report for February 2019

1. Monthly maintenance done on all Borough Vehicles and equipment
2. Recycle and brush backup

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3. Many hours spent on Right to Know Report (several binders)
4. Checked displays throughout borough
5. Installed fence from Sunset Point to the restrooms
6. Removed heaters from boat ramp restrooms and after painting and boarded the doors
7. Cleaned debris from storm drains
8. Disposed several (items not being used in 6th Street garage)
9. Pothole filled throughout the borough
10. Working on lifeguard stand and equipment
11. Removed Christmas decorations. Shamrock put up at boat ramp
12. Christmas Tree pick up
13. Monthly fire extinguishing inspection
14. Repaired damaged signage throughout the borough
15. Repaired and painted green benches
16. Snow plowing and salting
17. Install shelving at police department

Mayor Huelsenbeck stated that the proceeds from the Motel/Hotel tax will be split between Water/Sewer and the General Fund. He stated last month that it would all go into the General Fund.

On a motion by Councilman Butkus, seconded by Councilman Valyo and all in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public.

1. Jack Cannoli, 107 W. 27th St., asked about the following:
 1. Ordinance that was put in place to raise the elevation of the land? the Mayor explained.
 2. When will the storm drains be replaced? (Soon, by the County)
 3. He stated the storm drains on 28th are clogged.
 4. Is the pumping station still in the works? (yes)
 5. Are there plans to repair the bulkhead along Central Ave.? (yes)
2. John Highland, 243 W. 15th St., he is unhappy that he is being charged by a water meter and others are not yet.
3. Deputy Fire Chief Josh Traut, 258 W. 16th St., on behalf of Todd McClennan, stated that they did a walk through at the Hotel LBI in order to assess the upcoming needs of the Fire Co. to be able to protect the hotel. The Fire Co. will have a walk through at the new condos between 8th & 9th Streets and Long Beach Blvd. and Central Ave. They have members currently going to training.
4. Angela Tranpota, 219 W. 28th St., appreciates the progress in her area. The police have been helpful in getting her home during the flooding.
5. Rick McDonough, 265 W. 13th St., was disappointed in some of the closing comments by the Council prior to voting on Ordinance 2019-03.

On a motion by Councilman Rossi, seconded by Councilman Butkus and all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

On a motion by Councilman English, seconded by Councilman Tallon and all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 8:33 pm.

Kathleen Wells, RMC, Municipal Clerk

William Huelsenbeck, Mayor