

April 23, 2019

Regular Meeting Minutes  
April 23, 2019

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, April 23, 2019, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:37 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen English, Valyo, Butkus, Rossi, Hartman and Tallon.

Kathleen Flanagan, Chief Finance Officer, was also present.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

During the Caucus Meeting:

Linda Feaster, Carol Dunn and Mary Alexander, representing the Friends of the Library, regarding "National Library Week 2019".

Linda said that the 30<sup>th</sup> anniversary of the new library building will be celebrated on Tuesday, May 7<sup>th</sup> at 10:00 am at the library.

Carol works with the book sales that are held on the 3<sup>rd</sup> Tuesday of each month along with the 4 major book sales annually.

Mary said that the fundraising luncheon will be held on May 17<sup>th</sup>.

Mayor Huelsenbeck called the Regular Meeting to order at 6:40 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen English, Valyo, Butkus, Rossi, Hartman and Tallon.

Kathleen Flanagan, Chief Finance Officer, was also present.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Mayor Huelsenbeck called for the approval of the minutes of the Regular Meeting held on March 26, 2019. On a motion by Councilman Tallon, seconded by Councilman Butkus, the minutes were approved.

Roll Call: Valyo, Butkus, Rossi, Hartman and Tallon, all aye. English, abstained.

Mayor Huelsenbeck called for the approval of the minutes of the Budget Workshop Meeting held on April 18, 2019. On a motion by Councilman Tallon, seconded by Councilman Valyo, the minutes were approved.

Roll Call: Valyo, Butkus, Hartman and Tallon, all aye. Rossi and English, abstained.

Mayor Huelsenbeck called for the Proclamation for National Library Week. On a motion by Councilman Rossi, seconded by Councilman English, this was approved as follows:

**PROCLAMATION  
PROCLAMATION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
“NATIONAL LIBRARY WEEK 2019”**

**WHEREAS**, today’s libraries are not just about books but what they do for and with people; and

**WHEREAS**, libraries of all types are at the heart of cities, towns, schools and campuses; and

**WHEREAS**, libraries have long served as trusted and treasured institutions where people of all backgrounds can be together and connect; and

**WHEREAS**, libraries and librarians build strong communities through transformative services, programs and expertise; and

**WHEREAS**, libraries, which promote the free exchange of information and ideas for all, are cornerstones of democracy; and

**WHEREAS**, libraries promote civic engagement by keeping people informed and aware of community events and issues; and

**WHEREAS**, librarians and library workers partner with other civic organizations to make sure their community’s needs are being met; and

**WHEREAS**, libraries and librarians empower their communities to make informed decisions by providing free access to information; and

**WHEREAS**, libraries are a resource for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status, by offering services and educational resources that transform lives and strengthen communities; and

**WHEREAS**, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

**NOW, THEREFORE**, be it resolved that the Mayor and Council of the Borough of Ship Bottom proclaim National Library Week, April 7-13, 2019. We encourage all residents to visit the library and explore what’s new at your library and engage with your librarians. Because of you, libraries equal strong communities.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for the Proclamation for Paint the Town Pink. On a motion by Councilman Valyo, seconded by Councilman Butkus, this was approved as follows:

**PROCLAMATION  
PROCLAMATION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
“PAINT THE TOWN PINK MONTH” 2019**

**WHEREAS**, the Borough of Ship Bottom desires to recognize the Month of May 2019 as “Paint the Town Pink Month”; and

**WHEREAS**, since its inception in 2007, in a community-wide effort presented by Meridian Health, “Paint the Town Pink” has expanded to a month-long event from May 1, 2019 through May 31, 2019; and

**WHEREAS**, the Borough of Ship Bottom desires to join other local entities in Ocean and Monmouth Counties in raising awareness of the importance of annual mammography; and

**WHEREAS**, early detection is the best defense against breast cancer.

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Borough of Ship Bottom that it proclaims the month of May as “Paint the Town Pink Month” and honors and endorses all programs in Ocean County which encourage the importance of raising awareness of annual mammography.

**BE IT FURTHER RESOLVED** that copies of this Proclamation be forwarded to the Ocean County Board of Chosen Freeholders and Meridian Health.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck call for Resolution 2019-55: Authorizing payment of municipal bills. On a motion by Councilman Hartman, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2019-55  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS  
IN THE AMOUNT OF \$2,627,055.79**

April 23, 2019

**WHEREAS**, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

**NOW, THEREFORE BE IT RESOLVED** that the approved vouchers in the amount of \$2,627,055.79 to be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
18-00941	12/04/18	BARBE010	H. BARBER & SONS, INC.	Open	43,243.00	0.00	
18-01010	12/19/18	LAPOL005	L.A. POLICE GEAR, INC. Tretola Clothing 2018 LAPG	Open	132.90	0.00	
18-01045	12/31/18	HEWLE005	HEWLETT-PACKARD HP PRODESK & MONITORS	Open	791.52	0.00	
19-00001	01/03/19	ACCES005	ACCSES NEW JERSEY, INC. JANITORIAL SERVICES	Open	570.48	0.00	B
19-00002	01/03/19	AMERI055	AMERICAN WEAR INC UNIFORM CLEANING	Open	156.00	0.00	B
19-00003	01/03/19	APPRI005	APPRIVER, LLC SPAM BLOCKER	Open	268.26	0.00	B
19-00004	01/03/19	BEACH020	BEACH HAVEN AUTO, INC. AUTO PARTS AND SUPPLIES	Open	281.62	0.00	B
19-00005	01/03/19	BONNI010	BONNIE R. PETERSON PROFESSIONAL SERVICES RENDERED	Open	1,100.00		
19-00006	01/03/19	CENTR010	CENTRAL JERSEY HEALTH INS FUND DENTAL & VISION COV.	Open	2,904.00		
19-00007	01/03/19	COAST020	COASTAL SIGN & DESIGN , PLAQUES, BENCH BOARDS	Open	250.00	0.00	B
19-00008	01/03/19	DASTI010	DASTI MURPHY MCGUCKIN PROFE. SERVICES RENDERED	Open	1,922.00		
19-00009	01/03/19	DELAW010	DELAWARE VALLEY PAYROLL PROCESSING SERVICES	Open	516.00	0.00	B
19-00010	01/03/19	HOMED010	HOME DEPOT CREDIT SERVICES MATERIALS/SUPPLIES	Open	2,465.15		
19-00012	01/03/19	LONGB010	LONG BEACH ISLAND B.O.E. LOCAL SCHOOL TAXES	Open	295.33	0.00	B
19-00013	01/03/19	LONGB030	LBI HEALTH DEPT. CONTRACTED PUBLIC HEALTH SERV.	Open	12,001.75		
19-00014	01/03/19	LOWES010	LOWES MATERIALS AND SUPPLIES	Open	11.11	0.00	B
19-00016	01/03/19	MANAH040	MANAHAWKIN MAGIC WASH 2019 VEHICLE WASHES	Open	28.00	0.00	B
19-00017	01/03/19	NJSHBP01	NJSHBP-Div of Pensions/Benefit ANN. EMPL. HEALTH CARE	Open	50,242.45		
19-00018	01/03/19	NJNAT010	N.J. NATURAL GAS NATURAL GAS SUPPLY	Open	2,428.65	0.00	B
19-00019	01/03/19	OCDEP010	O.C. DEPARTMENT OF FINANCE 2019 TAX LEVY	Open	1,372,387.09	0.00	B
19-00020	01/03/19	OFFIC010	OFFICE BASICS MPS XEROX BILLING	Open	107.71	0.00	B
19-00021	01/03/19	ONECA010	ONE CALL CONCEPTS MARK OUTS	Open	92.48	0.00	B
19-00022	01/03/19	OXYGE010	OXYGEN SUPPLY CO., INC. MEDIUM ACETYLENE 244 OXYGEN	Open	28.00		
19-00023	01/03/19	PEDRO010	PEDRONI FUEL UNLEADED & DIESEL FUEL SUPPLY	Open	2,592.24	0.00	B
19-00024	01/03/19	SOUTH060	SOUTHERN REG. SCHOOL DISTR REG. SCHOOL TAXES	Open	278,741.00		
19-00025	01/03/19	TOWNS010	TWP. OF STAFFORD ANNUAL MANAGEMENT SERVICES	Open	18,521.80		
19-00026	01/03/19	TUCKE010	TUCKERTON LUMBER COMPANY MATERIALS AND SUPPLIES	Open	429.57		
19-00027	01/03/19	VERIZ010	VERIZON TELEPHONE SERVICES	Open	35.73	0.00	B
19-00028	01/03/19	VERIZ020	VERIZON WIRELESS CELL PHONES & MDT UNITS	Open	1,056.72	0.00	B
19-00030	01/03/19	WATCH020	WATCHUNG SPRING WATER DELIVERY, COOLERS	Open	45.88		
19-00034	01/03/19	TENNA010	TENNANT MAGEE LAW PROF. SERVICES RENDERED	Open	605.80	0.00	B
19-00048	01/08/19	STAND010	STANDARD INSURANCE CO. SHORT-TERM DISABILITY	Open	572.86	0.00	B
19-00128	01/30/19	TRUES005	TRUE SECURITY DESIGN LLC Class Tretola	Open	375.00	0.00	
19-00139	02/06/19	PROFESS0	Professional Gov. Educat SEMINAR-COMplete TAX SALE PROC	Open	90.00		
19-00168	02/15/19	THOMP010	Thomson Reuters - West CLEAR Law Enforcement system	Open	140.00		
19-00169	02/15/19	CERTI010	CERTIFIED SPEEDOMETER SERV. IN Police Vehicle Calabration	Open	195.00		
19-00177	02/21/19	GTBMI010	G.T.B.M. INC. Dell computers-Police	Open	2,819.46	0.00	
19-00185	02/22/19	GALLS010	GALLS, LLC Lazlo Clothing	Open	153.99	0.00	
19-00202	03/01/19	AC SCH01	A.C. SCHULTES, INC WELL #5 PUMP REMOVAL/TV INSPEC	Open	3,700.00		
19-00206	03/05/19	MOORE010	R.R. DONNELLEY Registrar Safety Paper	Open	73.50	0.00	
19-00207	03/05/19	OCMUN020	OCEAN COUNTY JUDGE'S ASSOC. 2019 MEMBERSHIP DUES	Open	100.00		
19-00208	03/05/19	FERGU010	FERGUSON ENTERPRISES INC PUMP PARTS/FITTINGS	Open	35.67	0.00	
19-00216	03/06/19	WEIGH010	WEIGHTS & MEASURES FUND Tuning Forks	Open	120.00	0.00	
19-00225	03/07/19	LAWSO010	LAWSON PRODUCTS, INC. MISC STOCK ORDER	Open	257.79	0.00	
19-00233	03/11/19	MGLPR010	MGL PRINTING SOLUTIONS A/P CHECK STOCK (2500)	Open	402.00	0.00	
19-00235	03/12/19	GALLS010	GALLS, LLC OEM Order 2019	Open	1,058.13	0.00	
19-00239	03/13/19	PERS0010	P.E.R.S 2019 ANNUAL EMPLOYER APPROPRIA	Open	119,856.00	0.00	
19-00240	03/13/19	PFRS0010	P.F.R.S. 2019 ANNUAL EMPLOYER APPROPRIA	Open	303,901.00	0.00	
19-00252	03/19/19	BUTTE010	BUTERICK BULK, INC. RESHEATH 16TH ST BULKHEAD	Open	1,150.00	0.00	
19-00258	03/21/19	ATLAN065	ATLANTIC CITY CYCLE CENTER LLC LIFE GUARD ATV - PARTS	Open	580.50		
19-00259	03/21/19	LEBLA010	LeBLANC'S PRECISION PLUMBING - NEW THERMOSTAT	Open	402.95		
19-00261	03/21/19	WBMAS010	W.B. MASON OFFICE SUPPLIES	Open	1,020.56	0.00	
19-00263	03/22/19	COAST020	COASTAL SIGN & DESIGN car magnets	Open	125.00	0.00	
19-00276	03/28/19	BOROO040	BORO. OF SHIP BOTTOM-PAYROLL PR 3/29/19	Open	92,618.76	0.00	
19-00277	03/28/19	BOROO040	BORO. OF SHIP BOTTOM-PAYROLL PR 3/29/19	Open	6,116.00	0.00	
19-00278	04/01/19	SIRCH010	SIRCHIE FINGER PRINT LAB Uniform supplies PD	Open	80.36	0.00	
19-00279	04/01/19	BARLO010	BARLOW BUICK/GMC PD 2014 TAHOE ENGINE REPAIR	Open	8,337.74	0.00	
19-00280	04/02/19	LONGB040	LONG BEACH TWP. CONSTRUCTION FEES MAR 2019	Open	5,942.65	0.00	
19-00281	04/02/19	COAST010	ATLANTIC PRINTING & DESIGN Summer Events Poster - 2019	Open	251.14		
19-00282	03/27/19	DANTON05	MICHAEL & MARIANNE D'ANTONIO RELEASE OF ESC. BAL.	Open	606.54		

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19-00284 04/04/19 TREAS080 TREASURER, STATE OF NEW JERSEY 1st Qtr. 2019 dca fees Open 2,224.94  
 19-00286 04/04/19 USPOS010 U.S. POSTAL SERVICE BULK RATE PERMIT & MAILING Open 1,235.00 0.00  
 19-00288 04/05/19 ATLAS010 ATLAS FLASHER CO., INC. SUMMER CONCERT SIGNAGE Open 245.00 0.00  
 19-00289 04/04/19 PETTY010 PETTY CASH REPLENISH PETTY CASH Open 54.99 0.00  
 19-00291 04/03/19 COAST010 ATLANTIC PRINTING & DESIGN BEACH PATROL BROCHURES Open 512.70  
 19-00292 03/13/19 EAST010 EASTERN WAREHOUSE DISTRIBUTORS MARCH INVOICES Open 367.75 0.00  
 19-00293 04/04/19 MARYANN Maryann Carricarte COURT RECORDER 4/4/19 Open 75.00 0.00  
 19-00295 03/15/19 WBMA010 W.B. MASON OFFICE SUPPLIES Open 347.95 0.00  
 19-00296 03/14/19 WBMA010 W.B. MASON BLACK TONER CARTRIDGES Open 542.27 0.00  
 19-00297 04/08/19 REGIN005 REGINA EHRLINE BOAT RAMP CHANGE FUNDS Open 600.00 0.00  
 19-00298 04/09/19 ALLST010 ALL STATE LEGAL LEGAL ALL-STATE BOND BRIGHT Open 94.80 0.00  
 19-00299 04/09/19 COAST010 ATLANTIC PRINTING & DESIGN PERFORATED PAPER Open 86.70 0.00  
 19-00300 04/09/19 URBAN005 URBAN SIGN & CRANE, INC. NPS INTERPRETIVE SIGN 24"x18" Open 586.00  
 19-00301 04/10/19 STATE010 STATE OF N.J. - PWT PUBLIC WATER TAX -1ST QTR 2019 Open 265.59 0.00  
 19-00303 04/01/19 BARLO010 BARLOW BUICK/GMC Repair for Police vehicle Open 1,060.13 0.00  
 19-00304 04/11/19 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 4/12/19 Open 96,608.14 0.00  
 19-00305 04/11/19 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 4/12/19 Open 6,083.70 0.00  
 19-00306 04/23/19 FABAN010 FARBANIEC, P & MALINOWSKI, A REDEMP. CERT 15-00008 55/11 32,373.23  
 19-00307 04/03/19 THESA010 THE SANDPAPER HYDRANT FLUSHING 4/3/19 Open 98.16 0.00  
 19-00309 04/16/19 NJDEP010 N.J. DEPT. OF HEALTH & SENIOR Dog License 2019 1st Qtr. Open 28.80 0.00  
 19-00310 04/10/19 SHORE060 SHORE PROMOTIONS DPW T-SHIRTS Open 468.00 0.00  
 19-00311 04/09/19 LINCO010 LINCOLN NATIONAL LIFE INS. CO. 2018 LOSAP CON. - FIRE Open 3,522.00  
 19-00314 04/09/19 OCROA010 O.C. ROAD DEPARTMENT 1ST QTR. 2019 Open 1,133.14 0.00  
 19-00315 04/15/19 PITNE010 PITNEY BOWES GLOBAL FIN. POSTAGE LEASE 3/10-6/9 Open 197.28  
 19-00318 04/01/19 AC SCH01 A.C. SCHULTES, INC EMERG REPAIR PER FRANK LITTLE Open 6,280.00 0.00  
 19-00320 03/05/19 STAPL010 Staples Advantage STACKING CHAIRS/4PACK Open 1,277.94 0.00  
 19-00322 04/18/19 SUBUR010 SUBURB. DISPOSAL INC. SOLID WASTE & RECYCLE - MAR Open 27,447.72  
 19-00325 04/10/19 ANIMA010 ANIMAL CAPTURE & CONTROL ANIMAL SERVICES 1Q2019 Open 1,005.00  
 19-00326 03/21/19 NJPRE010 N.J. PRESS MEDIA SOLUTIONS ADVERTISING MARCH & APRIL Open 302.47  
 19-00327 04/15/19 COMCA010 COMCAST CABLE TV/INTERNET/CABLE Open 647.56 0.00  
 19-00328 04/15/19 COMCA015 COMCAST CABLE TRUNK PRI/TRUNK BTN - MAR 2019 Open 373.71 0.00  
 19-00329 04/15/19 OWENL010 OWEN LITTLE/ASSO. LUB/SHORE PROSPECTS/DKT 16-07 Open 4,593.00  
 19-00330 01/16/19 OWENL010 OWEN LITTLE/ASSOCIATES VARIOUS INVOICES Open 60,072.12 0.00  
 19-00331 04/15/19 OWENL010 OWEN LITTLE/ASSO. TRENCH OPENING INSPECTIONS Open 1,500.00  
 19-00332 04/19/19 ATLAN050 ATLANTIC CITY ELECTRIC ELECTRICITY Open 12,006.92 0.00  
 19-00334 04/19/19 JAMES035 JAMES KENNARD ROAD OPENING BOND RELEASE Open 500.00 0.00  
 19-00335 04/15/19 THOMA015 THOMAS J. KELLER ROAD OPENING BOND RELEASE Open 500.00 0.00  
 19-00336 04/15/19 CLEVE005 CLEVANGER EXCAVATION, LLC ROAD OPENING BOND RELEASE Open 500.00  
 19-00337 04/15/19 BOROO010 BORO. OF SHIP BOTTOM - TRUST REPL HW HEATER/3RD PARTY PAY Open 68.00  
 19-00338 04/05/19 PACON005 P&A CONST., INC. PAY ESTIMATE #15 Open 14,835.24 Contract No: CO-00010  
 19-00341 04/05/19 GLUCK010 GLUCK WALRATH LLP BOND ORDINANCE PREPARATION Open 1,000.00

Totals by Year-Fund

Fund Description	Fund	Budget	Total Revenue	Total G/L	Total Project	Total
CURRENT FUND 8-01	6,301.34	0.00	0.00	0.00	6,301.34	
CURRENT FUND 9-01	2,463,635.45	0.00	0.00	0.00	2,463,635.45	
WATER/SEWER FUND 9-06	78,215.81	0.00	0.00	0.00	78,215.81	
9-11	0.00	0.00	8,199.54	8,199.54		
Year Total:	2,541,851.26	0.00	0.00	8,199.54	2,550,050.80	
CAPITAL FUND C-04	41,602.11	0.00	0.00	0.00	41,602.11	
UTILITY CAPITAL FUND C-07	20,159.01	0.00	0.00	0.00	20,159.01	
Year Total:	61,761.12	0.00	0.00	0.00	61,761.12	
TRUST-OTHER T-03	746.14	0.00	0.00	0.00	746.14	
DOG TRUST T-12	28.80	0.00	0.00	0.00	28.80	
CONSTRUCTION TRUST T-13	8,167.59	0.00	0.00	0.00	8,167.59	
Year Total:	8,942.53	0.00	0.00	0.00	8,942.53	
Total Of All Funds:	2,618,856.25	0.00	0.00	8,199.54	2,627,055.79	

Project Description Project No. Project Total

KENNARD, JAMES 2079 500.00  
 Thomas Keller Buiding Contract 2081 500.00  
 CLEVANGER EXCAVATION LLC 2082 500.00  
 D'ANTONIO, MICHAEL & MARY ANN DKT 14-30 606.54  
 SHORE PROSPECTS DKT 16-07 1,370.00  
 THE BALDWIN RESIDENCE DKT 18-13 2,210.00  
 WAINWRIGHT AMUSEMENTS LLC DKT 19-05 70.00  
 KILROY, LINDA DKT 19-08 471.50  
 HEISER, CHRISTOPHER DKT 19-09 471.50  
 KENNARD, JAMES TO 18-03 500.00  
 THOMAS J. KELLER BLDG. CONTRA TO 19-01 500.00

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CLEVENGER EXCAVATION, LLC TO 19-03 500.00  
Total Of All Projects: 8,199.54

Mayor Huelsenbeck call for Resolution 2019-56: Approving (PPI) Program for Public Information. On a motion by Councilman Rossi, seconded by Councilman Butkus, this was approved as follows:

**RESOLUTION 2019-56  
A RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPROVING AMENDMENTS TO THE PUBLIC INFORMATION  
PROGRAM WHICH IS PART OF THE NATIONAL FLOOD  
INSURANCE COMMUNITY RATING SYSTEM**

**WHEREAS**, the Borough of Ship Bottom is enrolled in the National Flood Insurance Program (NFIP) to provide flood insurance for the residents of Ship Bottom; and

**WHEREAS**, the NFIP provides for insurance premium discounts for communities that voluntarily take part in the Community Rating System (CRS) program that is a component of the NFIP; and

**WHEREAS**, the Borough of Ship Bottom takes part in the Community Rating System and presently holds a Class 7 Rating, which the Borough of Ship Bottom's Staff strives to maintain or possibly improve; and

**WHEREAS**, currently the Borough's Class 7 Rating provides for a 15% discount on flood insurance for its residents and businesses; and

**WHEREAS**, the Borough disseminates flood hazard information that not only is beneficial to the residents through mitigation of the hazardous effects of flooding, but is also beneficial in maximizing credit in the CRS program by conforming to the Program for Public Information standard outlined in the 2017 CRS Coordinator's Manual; and

**WHEREAS**, the OEM has determined that it was necessary to create a Program for Public Information (PPI) in order to maintain the present Class 7 Rating; and

**WHEREAS**, the OEM recommends the Borough of Ship Bottom approve the Program for Public Information Amendment; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom that the Borough supports the adoption of the Program for Public Information Amendment, a copy of which is available for review at the office of the Municipal Clerk, 1621 Long Beach Blvd., Ship Bottom, NJ, 08008.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck call for Resolution 2019-57: Award of Contract, Ocean First Bank. On a motion by Councilman Hartman, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2019-57  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AWARDING A CONTRACT TO OCEAN FIRST BANK  
FOR BANKING SERVICES**

**WHEREAS**, the Borough of Ship Bottom duly advertised a request for proposals for Banking Services; and

**WHEREAS**, in response to the request for proposals, one (1) proposal submitted by Ocean First Bank was received on April 5, 2019; and

**WHEREAS**, the proposal by Ocean First Bank was reviewed by the Chief Finance Officer ("CFO") of the Borough and the Assistant Township Attorney; and

**WHEREAS**, the Assistant Township Attorney confirmed that the proposal is responsive to the request for proposals and the CFO has concluded that the proposal best meets the needs of the Borough and is responsive; and

**WHEREAS**, it is the CFO's recommendation that the Borough award the contract for Banking Services to Ocean First Bank pursuant to and in accordance with the terms of the request for proposals and the response submitted by Ocean First Bank; and

**WHEREAS**, it is the desire of the governing body to award a contract for Banking Services to Ocean First Bank.

**NOW, THEREFORE BE IT RESOLVED** by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby award a contract for Banking Services to Ocean First Bank for a term of two (2) years and an optional two-year (2) renewal term.

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2. That the Mayor and Municipal Clerk are hereby authorized to execute a contract with Ocean First Bank consistent with the material terms set forth in the request for proposals and the response to the request for proposals submitted by Ocean First Bank.
3. That a certified copy of this resolution, together with a copy of the contract between the parties, be forwarded to the Chief Financial Officer and to Ocean First Bank.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck call for Resolution 2019-58: Paid beaches, setting dates and times. On a motion by Councilman English, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2019-58  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
SETTING OPENING AND CLOSING DATES AND TIMES  
OF PAID BEACHES**

**WHEREAS**, in accordance with the Borough of Ship Bottom Borough Code 12.12.070 D. (4) of the Ship Bottom Municipal Code Book, it states that “The borough council shall have the right to determine by resolution or order the period during each year when each of the paid bathing beaches shall be opened and closed”.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Ship Bottom, that the dates and times of the paid beaches being open for the 2019 season, are as follows:

1. June 15<sup>th</sup> through September 1<sup>st</sup>, 2019 from 10:00 am until 6:00 pm.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck call for Resolution 2019-59: Shared Services, Municipal Transportation System. On a motion by Councilman Butkus, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2019-59  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT  
BY AND BETWEEN THE BOROUGH OF SHIP BOTTOM AND THE  
TOWNSHIP OF LONG BEACH FOR THE PROVISION OF  
A MUNICIPAL TRANSPORTATION SYSTEM**

**WHEREAS** the Uniform Shared Services and Consolidation Act, NJSA 40A:65-1 et. seq., authorizes municipalities to agree to provide shared services when approved by resolution under NJSA 40A:65-5; and

**WHEREAS** in 2014 the Borough of Ship Bottom entered into an agreement with the Township of Long Beach, the Boroughs of Beach Haven, Surf City, Harvey Cedars and Barnegat Light for the provision of a Municipal Transportation System and designated the Township of Long Beach as lead agency; and

**WHEREAS** the Borough acknowledges and confirms that the Transportation System has become an important part of the Island and has been a benefit to all the residents, businesses and visitors; and

**WHEREAS** the Borough has agreed to increase its contribution share for the 2019 calendar year with the understanding and expectation that the Transportation System is to move toward self-sufficient operation without future municipal contributions in the near future; and

**WHEREAS** it is the desire of the Borough to continue said services and to renew the agreement with the Township of Long Beach.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey that the Mayor and Municipal Clerk are hereby authorized to execute a Shared Services Agreement with the Township of Long Beach for the Municipal Transportation System, in accordance with the provisions of law for an initial term of one year commencing May 1, 2019 and terminating April 30, 2020.

**BE IT FURTHER RESOLVED** in accordance with Section 2.02 of said agreement, the Borough of Ship Bottom hereby designates 5<sup>th</sup>, 13<sup>th</sup>, 19<sup>th</sup> & 25<sup>th</sup> Streets intersecting with Long Beach Blvd. on the north bound and south bound island routes as regular stops to pick up passengers during the operation schedule for the Transportation System.

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**BE IT FURTHER RESOLVED** the Borough of Ship Bottom is willing to support the Transportation System providing there is documented progress observed to its self-sufficiency.

Roll Call: English, Valyo, Butkus, Rossi and Hartman, all aye. Tallon, no.

Mayor Huelsenbeck call for Resolution 2019-60: David’s Dream and Believe, raffles. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2019-60  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING GAMES OF CHANCE FOR  
DAVID’S DREAM AND BELIEVE CANCER FOUNDATION, INC.**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that approval is hereby granted to David’s Dream and Believe Cancer Foundation, Inc., to conduct the following raffle on the following date and times:

On premise merchandise raffle May 5, 2019 12:00 p.m. -4:00 p.m.  
(to be held at Joe Pop’s Shore Bar, 2002 Long Beach Blvd.)

**BE IT FURTHER RESOLVED**, that approval is contingent upon approval by the Legalized Games of Chance Control Commission.

Roll Call: Valyo, Butkus, Rossi, Hartman and Tallon, all aye. English, abstain.

Mayor Huelsenbeck call for Resolution 2019-61: Refund, tax sale certificate. On a motion by Councilman Rossi, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2019-61  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
AUTHORIZING THE TREASURER TO REFUND  
MONEY ON A TAX SALE CERTIFICATE**

**WHEREAS**, the amount of \$32,373.23 has been received by the Tax Collector for redemption of Tax Sale Certificate #15-00008 on Block 55, Lot 11, assessed to David L. and Barbara J. Gorbey; and

**WHEREAS** the amount of \$32,373.23 is the correct amount required to redeem.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to return \$32,373.23 to Peter Farbaniec and A. Malinowski, holder of the certificate.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck call for Resolution 2019-62: Temporary employment, beach operations. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2019-62  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING TEMPORARY EMPLOYMENT  
WITHIN BEACH OPERATIONS**

**NOW, THEREFORE, BE IT RESOLVED**, that the following personnel are temporarily employed within Beach Operations for the 2019 summer season:

Keith Stokes (seasonal salary) \$20,010.00

Lifeguards: The following are hired at the weekly rate of pay listed:  
\$440.00 Reid Sinkinson, Paige Sidwa, Corey Spatz, Joshua Hutton, Kyle Bastarrika, Timothy English, Aidan McInerney, Alexander Reck, Jackson Hughes, Paul Adanatizian, Matthew Heiser, Emily Turner, Drew Wilgus,  
Brianna Topchev, Logan Schmitt, Joseph Rodriguez, Caroline Purdon, Daniel Koser, Greg English, Joseph Coleman

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\$480.00	Jordan Aughenbaugh, Tyler Ciaccio, Cecilia Covert, Laura Esposito, Nicholas Leek, David Lytle, Ryan O'Neill, Noah Rogers, William McInerney, Jacob McQuown, Gavin Staub, Dan Gsell
\$520.00	Vincent Bolognese, Daniel Cascio, Christopher Souflis, Gunnar Pearson, Reilly Harrington, John Michael Purdon, Anthony Ehrline, John Cascio, Ben Hueth
\$560.00	Pat Carey, Ian O'Connor, Matthew Nelson, Katie Ullinger, Jake Andryshak
\$600.00	Steve LaMarco, Rick Zanes, Ryan Connolly
\$640.00	Shawn Hannon, Marc Wagner, James LaMarco
\$680.00	Tracey Hemmerle, Haley Ullinger
\$750.00	Nora Covert, Katie Farrell, James LaMarco (Acting Lieutenant), Ryan Connolly (Acting Lieutenant), Steve LaMarco (Acting Lieutenant), Marc Wagner (Acting Lieutenant)
\$1,000.00	Thomas Smith, Thomas Duralek

Badge Checkers: The following are hired at the hourly rate of pay listed:

\$10.00	Kira Aughenbaugh
\$15.00	Adrienne Dancisin, Kira Aughenbaugh (Supervisor)
\$15.20	Mary Mulroy

Lifeguard HQ Office Personnel: The following are hired at the hourly rate of pay listed:

\$15.00	Marie Sellnow
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Recreation Park Attendant: The following are hired at the hourly rate of pay listed:

\$11.00	Mildred Hughes
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Roll Call: Valyo, Butkus, Rossi, Hartman and Tallon, all aye. English aye, except abstained for Timothy English and Greg English.

Mayor Huelsenbeck call for Resolution 2019-63: Issuance of liquor license, Hotel LBI. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2019-63  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE ISSUANCE OF A HOTEL EXCEPTION LICENSE  
TO THE BALDWIN RESIDENCE, LLC, T/A HOTEL LBI**

**WHEREAS**, The Baldwin Residence, LLC, t/a Hotel LBI, (hereinafter Licensee) was awarded a new Hotel Exception License by Resolution 2019-49; and

**WHEREAS**, the Licensee has a facility containing 100 or more sleeping rooms; and

**WHEREAS**, the Licensee has complied with the state law and local ordinances and has submitted the proper application and license fees; and

**WHEREAS**, it is the desire of the governing body of the Borough of Ship Bottom to issue a Hotel Exception License to the Baldwin Residence, LLC, t/a Hotel LBI using the Historical Method.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That a Hotel Exception License be issued to The Baldwin Residence LLC, t/a Hotel LBI, located at 350 W. 8<sup>th</sup> St., for the term of April 24, 2019 to June 30, 2019.
2. That this license is issued as a hotel exception for a facility with 100 or more sleeping rooms and must be used in connection with a hotel or motel.
3. There shall not be any alcohol on the roof deck past midnight Sunday through Thursday.
4. There shall not be any amplified music outside of the facility.
5. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to The Baldwin Residence, LLC, t/a Hotel LBI.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck call for Resolution 2019-64: Temporary employment, police department. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:



**RESOLUTION 2019-64  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE APPOINTMENT AND EMPLOYMENT  
OF SPECIAL LAW ENFORCEMENT OFFICERS**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the following be appointed and employed for the summer season at the listed rate of pay.

Charles Ferrara	Class II Officer	\$14.00 per hour
Austin Rauch Jr.	Class II Officer	\$14.00 per hour
Nicholas D’Andrea	Class II Officer	\$14.00 per hour
Douglas Pandolpho	Class I Officer	\$13.00 per hour
Christopher J. Nielsen	Class I Officer	\$13.00 per hour
William P. Rolenc	Class I Officer	\$13.00 per hour

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck call for Resolution 2019-65: Temporary employment, Harbor Masters. On a motion by Councilman English, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2019-65  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING TEMPORARY EMPLOYMENT  
OF HARBOR MASTERS**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the following be employed as Harbor Masters at the Boat Ramp for the summer season at the listed rates of pay.

1. Kim England \$ 11.49 per hour
2. Kenneth Baran \$ 10.00 per hour
3. Joseph R. Pawlak \$ 10.00 per hour
4. William Gee \$ 10.00 per hour

**BE IT FURTHER RESOLVED**, that this Resolution is effective April 3, 2019.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck call for Resolution 2019-66: Introduction of the 2019 Municipal Budget. On a motion by Councilman Hartman, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2019-66  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPROVING THE 2019 MUNICIPAL BUDGET AS  
INTRODUCED BY TITLE ONLY**

**WHEREAS**, the Municipal Budget of the Borough of Ship Bottom, has been introduced for the Fiscal Year 2019, with general budget appropriations in the amount of \$ 7,652,850.00.

**NOW, THEREFORE BE IT RESOLVED**, that a summary of said Budget will be published in the May 2, 2019 issue of the Beach Haven Times.

**BE IT FURTHER RESOLVED**, that the public hearing is scheduled for May 28, 2019 at 6:30 p.m., to be held in the Municipal Building at 1621 Long Beach Boulevard, Ship Bottom.

**BE IT FURTHER RESOLVED**, that the Governing Body of the Borough of Ship Bottom, does hereby approve the 2019 Municipal Budget for Fiscal year 2019, as introduced by Title only.

**BE IT FURTHER RESOLVED** that a copy of this Budget is in the office of the Municipal Clerk.

Roll Call: English, Tallon, Valyo, Butkus, Rossi and Hartman, all aye.

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Mayor Huelsenbeck call for Resolution 2019-67: Salary resolution. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2019-67  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
RATIFYING SALARIES FOR 2019**

**NOW, THEREFORE, BE IT RESOLVED**, that the following shall constitute the 2019 salaries for the Borough personnel listed below:

**BOROUGH OFFICIALS:**

Kathleen Wells, Municipal Clerk	\$96,820.00 per year
Kathleen Flanagan, Chief Financial Officer	\$113,008.00 per year
Dawn Annarumma, Tax Collector	\$75,845.00 per year
Walter Higgins, Tax Assessor	\$22,313.00 per year
James A. Liguori., Municipal Court Judge	\$30,643.00 per year
Susan Kilcheski, Construction Official	\$47,530.00 per year
Susan Kilcheski, Zoning Officer	\$31,686.00 per year
Karen Garcia, Court Administrator	\$63,128.00 per year

**OFFICE EMPLOYEES:**

Sara Gresko, Deputy Municipal Clerk	\$31,151.00 per year
Paula Bastian, Finance Assistant	\$49,939.00 per year
Paula Bastian, Deputy Tax Collector	\$5,100.00 per year
Robert Rossi, Code Enforcement/Recycling Coord.	\$60,456.00 per year
Patricia Gresko, Construction Clerk	\$51,114.00 per year
Kathleen Pasqualini, Police Secretary	\$34,622.00 per year
Kathleen Pasqualini, Payroll Clerk	\$1,500.00 per year
Kathleen Wells, Events Coordinator	\$6,399.00 per year
Susan Kilcheski, CRS Coordinator	\$1,500.00 per year

**PUBLIC WORKS:**

Stephen Sulecki, Superintendent	\$48.08 per hour
Stephen Sulecki, Safety Coordinator	\$4.77 per hour
Ralph Barnett Mechanic 1	\$32.45 per hour
Edward Fedon, Laborer	\$24.20 per hour
Brian Archer, Laborer	\$25.17 per hour
Keith Ditzel, Laborer	\$20.05 per hour
Joseph Heath, Laborer	\$20.05 per hour
Brian Walker, Laborer	\$19.28 per hour

**BE IT FURTHER RESOLVED**, that this Resolution is retroactive to January 1, 2019

Roll Call: Valyo, Butkus, Rossi, Hartman and Tallon, all aye. English, aye, except abstain for Paula Bastian.

Mayor Huelsenbeck call for Resolution 2019-68: Appointment, Alternate Municipal Engineer. On a motion by Councilman Valyo, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2019-68  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPOINTING ROBERT HUNTER, PE, PP, CME, CPWM OF  
T&M ASSOCIATES AS ALTERNATE MUNICIPAL ENGINEER  
FOR THE BOROUGH OF SHIP BOTTOM**

**WHEREAS**, the Borough of Ship Bottom is in need of the services of an alternate municipal engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Robert Hunter, PE, PP, CME, CPWM is duly qualified to serve as an alternate municipal engineer for the Borough of Ship Bottom; and

**WHEREAS**, it is the desire of the governing body to appoint Robert Hunter, PE, PP, CME, CPWM of the firm of T&M Associates as alternate municipal engineer; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this Resolution may exceed \$17,500 in the 2019 municipal budget; and

**WHEREAS**, the anticipated term of this contract is from April 24, 2019 until December 31, 2019; and

**WHEREAS**, the maximum amount of the contract to be awarded under this Resolution is set forth in the 2019 municipal budget; and

**WHEREAS**, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

**WHEREAS**, the firm of T&M Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of T&M Associates has not made any reportable contributions to a political or candidate committee in the Borough of Ship Bottom in the previous one year, and that the contract will prohibit the firm of T&M Associates from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

- A. That Robert Hunter, PE, PP, CME, CPWM of the firm of T&M Associates is hereby appointed as alternate municipal engineer for the Borough of Ship Bottom for a term commencing April 24, 2019 and ending December 31, 2019, or upon 30 days written notice by either party.
- B. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to the agreement with Robert Hunter, PE, PP, CME, CPWM of the firm of T&M Associates.
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.
- D. A notice of this action shall be printed once in an official newspaper of the Borough of Ship Bottom.
- E. This Resolution takes effect April 24, 2019.
- F. A certified copy of this Resolution shall be provided by the Borough Clerk to the Chief Financial Officer and to Robert Hunter, PE, PP, CME, CPWM of the firm of T&M Associates.
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances which constitute the availability of funds for this contract: Engineering O/E.
- H. A certificate demonstrating compliance with N.J.S.A. 19:44A-20.8 is attached to the Contract Agreement.
- I. A copy of this Resolution, as well as the Contract Agreement is on file with the Municipal Clerk.
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.

Roll Call: Valyo, Butkus, Rossi, Hartman and Tallon, all aye. English, abstain.

Mayor Huelsenbeck called for the Stipulation of Settlement: Dollar General v. Ship Bottom. On a motion by Councilman Tallon, seconded by Councilman Butkus, Christopher Connors, Esq., is authorized to sign the Stipulation of Settlement.

Roll Call: English, Tallon, Valyo, Butkus, Rossi and Hartman, all aye.

Mayor Huelsenbeck call for Ordinance 2019-10: Introduction by Title, Salary Ordinance. On a motion by Councilman English, seconded by Councilman Tallon, this was approved by title as follows:

**ORDINANCE NO. 2019-10**  
**AN ORDINANCE OF THE BOROUGH OF SHIP BOTTOM**  
**COUNTY OF OCEAN, STATE OF NEW JERSEY,**  
**PROVIDING FOR THE METHOD OF FIXING AND DETERMINING ANNUALLY,**  
**SALARIES, AND RATES OF COMPENSATION TO BE PAID TO ALL PERSONS**  
**EMPLOYED BY THE BOROUGH OF SHIP BOTTOM, AND**  
**PROVIDING FOR THE METHOD OF PAYMENT THEREOF.**

Roll Call: English, Tallon, Valyo, Butkus, Rossi and Hartman, all aye.

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Mayor Huelsenbeck call for Ordinance 2019-11: Introduction by Title, Motor vehicles on beaches. On a motion by Councilman Tallon, seconded by Councilman Valyo, this was approved by title as follows:

**ORDINANCE 2019-11  
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AMENDING AND SUPPLEMENTING CHAPTER 10.24 OF  
TITLE 10 OF THE BOROUGH CODE OF THE BOROUGH  
OF SHIP BOTTOM ENTITLED "MOTOR VEHICLES ON  
BEACHES" SO AS TO REVISE VARIOUS REGULATIONS  
PERTAINING TO THE USE OF MOTOR VEHICLES  
ON THE BEACH AREAS OF THE BOROUGH**

Roll Call: English, Tallon, Valyo, Butkus, Rossi and Hartman, all aye.

Mayor Huelsenbeck call for Ordinance 2019-12: Introduction by Title, Deputy Tax Collector. On a motion by Councilman Valyo, seconded by Councilman Tallon, this was approved by title as follows:

**ORDINANCE 2019-12  
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AMENDING AND SUPPLEMENTING CHAPTER 2.60 OF  
TITLE 2 OF THE BOROUGH CODE OF THE BOROUGH  
OF SHIP BOTTOM ENTITLED "DEPARTMENT OF  
REVENUE AND FINANCE" SO AS TO PROVIDE FOR THE  
POSITION OF DEPUTY TAX COLLECTOR**

Roll Call: English, Tallon, Valyo, Butkus, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for Ordinance 2019-07: Second reading, public hearing and adoption; Beach Badge fees. On a motion by Councilman Hartman, seconded by Councilman Butkus and all in favor vote, all aye, the hearing was opened to the public. Having no comment from the public, on a motion by Councilman Rossi, seconded by Councilman English and all in favor vote, all aye, Mayor Huelsenbeck closed the hearing. On a motion by Councilman Rossi, seconded by Councilman Valyo, Ordinance 2019-07 was adopted as follows:

**ORDINANCE 2019-07  
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AMENDING AND SUPPLEMENTING CHAPTER 12.12 OF  
TITLE 12 OF THE BOROUGH CODE OF THE BOROUGH  
OF SHIP BOTTOM ENTITLED "BEACH AND BAY AREA  
USE REGULATIONS" SO AS TO REVISE VARIOUS  
REGULATIONS PERTAINING TO THE USE OF BEACH  
AND BAY AREAS OF THE BOROUGH**

**BE IT ORDAINED**, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** Paragraph 6 of Subsection 12.12.070(E) of the Borough Code of the Borough of Ship Bottom entitled "Beach Fees" is hereby amended and supplemented to read as follows:

6. Twenty-Five dollars (\$25.00) per person, per week, for any week or fractional part thereof of the bathing season. For the purpose of this subsection, a week shall be from Saturday through Friday.

**SECTION 2.** Paragraph 8 of Subsection 12.12.070(E) of the Borough Code of the Borough of Ship Bottom entitled "Beach fees" is hereby amended and supplemented to read as follows:

8. Ten dollars (\$10.00) per person, per day, for any day or part thereof, Monday through Sunday, during the bathing season.

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**SECTION 3.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 4.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

**SECTION 5.** This ordinance shall take effect after public reading and publication as required by law.

Roll Call: English, Tallon, Valyo, Butkus, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for Ordinance 2019-08: Second reading, public hearing and adoption; Re-Appropriation Ordinance. On a motion by Councilman Butkus, seconded by Councilman Rossi and all in favor vote, all aye, the hearing was opened to the public. Having no comment from the public, on a motion by Councilman English, seconded by Councilman Tallon and all in favor vote, all aye, Mayor Huelsenbeck closed the hearing. On a motion by Councilman Butkus, seconded by Councilman Valyo, Ordinance 2019-08 was adopted as follows:

**ORDINANCE 2019-08  
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
RE-APPROPRIATING \$35,000 OF PROCEEDS OF  
OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL  
PURPOSES IN ORDER TO PROVIDE FUNDING FOR  
THE COST OF THE CLEANING AND PAINTING OF  
THE WATER TOWER LOCATED  
IN THE BOROUGH OF SHIP BOTTOM**

**BE IT ORDAINED** BY THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF SHIP BOTTOM, IN THE COUNTY OF OCEAN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

**Section 1.** Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that \$35,000 of the proceeds of obligations originally made available pursuant to the Borough of Ship Bottom, in the County of Ocean, New Jersey (the "Borough") Bond Ordinance No. 2013-04 finally adopted by the Borough Council of the Borough on March 26, 2013 (the "Bond Ordinance") are no longer necessary for the purposes for which the obligations previously were authorized.

**Section 2.** The \$35,000 described in Section 1 hereof and made available pursuant to N.J.S.A. 40A:2-39 is hereby re-appropriated to provide funding for the cost of the cleaning and painting of the Borough's water tower.

**Section 3.** The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

**Section 4.** This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Roll Call: English, Tallon, Valyo, Butkus, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for Ordinance 2019-09: Second reading, public hearing and adoption; Capitol Improvement Ordinance. On a motion by Councilman Rossi, seconded by Councilman Butkus and all in favor vote, all aye, the hearing was opened to the public. Having no comment from the public, on a motion by Councilman Rossi, seconded by Councilman Tallon and all in favor vote, all aye, Mayor Huelsenbeck closed the hearing. On a motion by Councilman Rossi, seconded by Councilman Valyo, Ordinance 2019-09 was adopted as follows:

**ORDINANCE 2019-09  
AN ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING  
FOR VARIOUS CAPITAL IMPROVEMENTS AND OTHER RELATED  
EXPENSES IN AND FOR THE BOROUGH OF SHIP BOTTOM AND  
APPROPRIATING \$400,000 THEREFOR, AND PROVIDING FOR THE  
ISSUANCE OF \$380,000 IN BONDS OR NOTES OF THE BOROUGH OF  
SHIP BOTTOM TO FINANCE THE SAME.**

**BE IT ORDAINED BY THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF SHIP BOTTOM, IN THE COUNTY OF OCEAN, NEW JERSEY** (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

**Section 1.** The several improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the Borough of Ship Bottom, in the County of Ocean, New Jersey (the "Borough") as general improvements. For the several improvements or purposes described in Section 3 hereof, there are hereby appropriated the respective sums of money therein stated as the appropriations made for each improvement or purpose, such sums amounting in the aggregate to \$380,000. and including the aggregate sum of \$20,000 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

**Section 2.** In order to finance the cost of the several improvements or purposes not covered by application of the several down payments or otherwise provided for hereunder, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$380,000. pursuant to the Local Bond Law. In anticipation of the issuance of the bonds or notes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

**Section 3.** (a) The several improvements hereby authorized and the several purposes for which the bonds or notes are to be issued, the estimated cost of each improvement and the appropriation therefor, the maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

(1)	<u>Purpose:</u>
<u>Appropriation and Estimated Cost:</u>	\$200,000
<u>Amount of Bonds or Notes:</u>	\$190,000
<u>Period or Average Period of Usefulness:</u>	15 years
<u>Amount of Down Payment:</u>	\$ 10,000

(2)Purpose: Improvements, rehabilitation and reconstruction of various Borough Department of Public Works Buildings and including all work and materials necessary therefor or incidental thereto.

<u>Appropriation and Estimated Cost:</u>	\$200,000
<u>Maximum Amount of Bonds or Notes:</u>	\$190,000
<u>Period or Average Period of Usefulness:</u>	15 years
<u>Amount of Down Payment:</u>	\$ 10,000

(b) The estimated maximum amount of bonds or notes to be issued for the several improvements or purposes is as stated in Section 2 hereof.

(c) The estimated cost of the several improvements or purposes is equal to the amount of the appropriation herein made therefor.

**Section 4.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8.1. The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

**Section 5.** The capital budget or temporary capital budget, as applicable of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget, as applicable and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

**Section 6.** The following additional matters are hereby determined, declared, recited and stated:

(a) The several improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are improvements or purposes the Borough may lawfully undertake as general improvements, and no part of the costs thereof have been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness of the several improvements or purposes, within the limitations of the Local Bond Law, computed on the basis of the respective amounts or obligations authorized for each improvement or purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$380,000. and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$20,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the several improvements or purposes.

(e) The Borough reasonably expects to commence the acquisition and/or construction of the several improvements or purposes described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Borough further reasonably expects to reimburse such expenditures from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate amount not to exceed the amount of bonds or notes authorized in Section 2 hereof.

**Section 7.** Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized hereunder shall be reduced to the extent that such funds are so used.

**Section 8.** The full faith and credit of the Borough is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

**Section 9.** After passage upon first reading of this bond ordinance, the Borough Clerk is hereby directed to publish the full text of the bond, together with the notice set forth below entitled: "NOTICE OF PENDING BOND ORDINANCE" (with appropriate completions, insertions and corrections) or in summary form, at least once in a newspaper qualified under N.J.S.A. 40A:2-19, at least seven days prior to the date set for public hearing and further consideration for final passage (which date shall be at least ten days after introduction and first reading). The Borough Clerk is further directed to comply with all provisions of N.J.S.A. 40A:2-17(b) regarding postings, publications, and the provision of copies of this bond ordinance.

**Section 10.** After final adoption of this bond ordinance by the Borough Council, the Borough Clerk is hereby directed to publish the full text of this bond ordinance, as finally adopted, together with the notice set forth below entitled: "NOTICE OF ADOPTION OF BOND ORDINANCE" (with appropriate completions, insertions and corrections) or in summary form, at least once in a newspaper qualified under N.J.S.A. 40A:2-19.

**Section 11.** The Borough Council of the Borough hereby covenants on behalf of the Borough to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the bonds and notes authorized hereunder as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

**Section 12.** This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Roll Call: English, Tallon, Valyo, Butkus, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for the correspondence. On a motion by Councilman Butkus, seconded by Councilman Rossi, these requests were approved as follows:

1. The Ship Bottom Fire Co. will hold a coin drive in the local businesses from May 1<sup>st</sup> until December 30<sup>th</sup>.
2. Waves of Impact will hold a surf clinic for kids facing special challenges on July 31<sup>st</sup>. Keith Stokes will determine the best beach to use for the clinic.

April 23, 2019

3. PBA #175 will hold their first “5K Foot Pursuit” in Surf City but will use 6<sup>th</sup> and 7<sup>th</sup> Streets and also a portion of Barnegat and Central Avenues in Ship Bottom.
4. Michael and Erin Bitman will use the beach at 13<sup>th</sup> St. @ 6:30 on August 18, 2019 for a Bar Mitzvah ceremony.

Roll Call: English, Tallon, Valyo, Butkus, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for Reports of Committees:

Revenue and Finance/Treasurer’s Report: Councilman David Hartman

Regina Ehrlin passed the “Property Tax Administration Class” for assessing.

I would like to include the Treasurer’s Report: Bank of America, March 2019

<b>ACCT TITLE/ ACCOUNT #</b>	<b>BEGINNING BALANCE</b>	<b>DEPOSITS</b>	<b>DISBURSEMENTS</b>	<b>ENDING BALANCE</b>
GENERAL OPERATING	5,792,218.63	257,961.48	666,456.37	5,383,723.74
GENERAL CAPITAL	1,112,243.77	-	-	1,112,243.77
UTILITY OPERATING	774,385.87	170,334.17	254,782.17	689,937.87
UTILITY CAPITAL	475,624.51	-	110,210.58	365,413.93
GENERAL TRUST	449,048.10	19,479.00	38,939.05	429,588.05
CONSTRUCTION TRUST	52,680.35	13,151.00	3,975.85	61,855.50
DOG TRUST	752.42	41.00	-	793.42
PUBLIC DEFENDER	487.63	200.00	200.00	487.63
TAX SALE PREMIUMS	21,000.00	-	3,100.00	17,900.00
FORFEITURE OF FUNDS	21,335.20	-	-	21,335.20
PAYROLL	203,273.42	203,847.20	310,835.92	96,284.70
ALCOHOL EDUCATION	7,313.05	-	-	7,313.05
CREDIT CARD ACCOUNT	1,630.00	6,710.00	-	8,340.00
GRANT FUND	145,180.34	7,313.05	-	152,493.39

The tax collected was \$666,263.00 and of that \$624,060.24 was for 2019, \$8,605.41 was for 2018 and \$11,033.66 was for interest.

I am proud to announce that Ship Bottom did not need to have a tax sale for delinquent 2018 taxes. All parcels paid their 2018 delinquencies. 2<sup>nd</sup> quarter 2019 taxes are due on May 1<sup>st</sup>. As of today, our collection rate for this year is at 97.43%.

Miscellaneous revenue of note: mercantile licenses-\$3,875.00, court fines and fees-\$5,539.30 and tower lease of \$2,185.00.

Public Safety: Councilman Tom Tallon

There were 1,364 reported activities. There were 7,860 patrol vehicle miles. There were 410 beach, building and business checks. There were also 581 traffic stops, six motor vehicle accidents without injuries, one motor vehicle accident with injuries and three DUI’s.

Parks and Recreation: Councilman Edward English

Boat ramp revenue year to date is \$910.00, last year, year to date was \$460.00. Concerts are set for the summer. Councilman English apologized to the Fire Co. for a past comment made in error. Beach Report is as follows:

- Seasonal beach badges are available for sale during the week at Borough Hall and starting on weekends in May up to May 31 for the pre-season rate of \$35.
- Annual swim test date for new and returning lifeguards is scheduled for Sunday, May 19 at 5 PM at the St. Francis Aquatic Center Pool.
- Make-up swim test date is scheduled for June 2 at 5 PM at the St. Francis Aquatic Center Pool.
- Drug testing for returning lifeguards only is scheduled for May 18 from 9 AM



to 12 PM, June 1 from 9 AM to 12 PM, June 8 from 9 AM to 12 PM, and June 15 from 9 AM to 12 PM at Beach Patrol Headquarters.

Beach Patrol personnel will start patrolling the beaches on weekends only beginning Memorial Day Weekend up to the first day of the season (Saturday before Father's Day).

Opening day this season is Saturday, June 15. Pre-season meeting for all lifeguards is June 14 at 6 PM at Beach Patrol HQ.

CPR/AED and First Aid classes for returning lifeguards will be held at Beach Patrol HQ during the week of June 17-21 from 6:30-9:30 PM.

Rookie school is scheduled to run June 22-June 28 from 9 AM to 5 PM daily. The Lifeguard-In-Training Program will run for 6 weeks this summer. The 10-12 year old group starts on June 25 and runs until August 1. The 13-15 year old group starts on June 24 and runs until August 2. Morning sessions are from 10:30 AM to 12:30 PM and afternoon sessions are from 2:00 PM to 4:00 PM.

Public Property/Community Affairs: Councilman Joseph Valyo

Construction Department: 23 permits and 11 permit updates, for a total of 34 permits processed. The type of work was 27 alteration/renovations, 1 minor work, 5 addition/rehabs and 1 new building. The total revenue was \$11,524.00.

Zoning Department: There were 18 resale inspections and 29 zoning permits issued.

Our Borough is hosting a Community Outreach for flood insurance information and free flood elevation certificate reviews. This is hosted by the Island Floodplain Administrators and Managers on Saturday, May 4, 2019. Also, the island wide PPI Committee established a PPI Facebook page to share collected information. This is now on our borough's Facebook page. As a result, the borough gains more CRS credits.

Code Enforcement: Verbal warnings were issued for the following: 5 illegal signs, 15 for trash, 2 trailers on street, 1 overgrown grass and 2 construction materials on street for a total of 25. There were 4 summons' issued for trash and 1 summons for construction materials on street, for a total of 5.

Water/Sewer: Councilman Robert Butkus

For the month of March, we pumped 9,968,000 gallons of water. We collected \$139,317.76 in water payments, \$197,294.26 in sewer payments for a total of \$336,6123.02 for water/sewer collections.

Residential and commercial properties with meters had a 1<sup>st</sup> quarter payment due on April 15<sup>th</sup>. As of today, 111 residential accounts and 44 commercial accounts are in delinquent status. Late notices will be mailed next week. Non-metered residential accounts have a payment due on May 1<sup>st</sup> which represents their 1<sup>st</sup> of two installments due for the year.

Public Works: Councilman Peter Rossi

1. Maintenance done on all borough vehicles and equipment. Trash and recycles picked up weekly. TV's moved to Surf City's yard. Refrigerators loaded into a dumpster. Brush pick up throughout the borough.
2. New signs put up at the Ball Fields, regarding Dog Waste and NO Smoking. Signs at the recycle yard repaired after being knocked down by P&A. New sign informing people dumping oil will be by appointment only. Number provided to call.
3. Had to call service for fuel pumps. Superintendent, Steve Sulecki suggested a bigger pump. He's checking prices.
4. Worked on bulkhead that blew out on 16<sup>th</sup> St. Filled hole after Butterick worked on bulkhead, also filled in hole along the bulkhead in the playground.
5. Damaged curb on Central was checked and found to be done by paving contractor.

6. Sand and debris removed from ocean front walkways and street ends. Several hours spent clearing sand on the beach entrances. Sand removed from volleyball beach court.
7. Quads checked at the life guard headquarters. Sand cleared from in front of garage where they are stored.
8. Shoveled stone and removed debris from 25<sup>th</sup> St. and also repaired temporary fence.
9. Work started on repairing ocean walkway entrances.
10. Trash containers, barricades taken to boat ramp, cones to PD, for the Sprint for Life Run. Signage removed after the run.
11. 2019 concert signs were ordered.
12. Grass cut and debris cleaned up in front of borough hall. Grass cut also throughout the town.
13. Generator run and fire extinguisher inspection done.
14. Public Works employees attended a JIF class in Stafford Township and a Hazardous class in Long Beach Township.
15. Bayside recycle and trash containers were put out.
16. Pot holes filled throughout the borough.
17. Brass plaques were removed from the front of borough hall to be refurbished. The Maritime Museum in Beach Haven will do the refurbishing.

Ralph Barnett has finished the Certified Public Works Manager Schooling.

On a motion by Councilman Rossi, seconded by Councilman Valyo and all in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public. Seeing no response, on a motion by Councilman Rossi, seconded by Councilman Tallon and all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

Seeing a response from the public, on a motion by Councilman Hartman, seconded by Councilman Butkus and all in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public.

Rick McDonough, 265 W. 13<sup>th</sup> St., complimented the public works and beach patrol for a job well done. He also stated that the users of the beach, should pay for the beach.

On a motion by Councilman Rossi, seconded by Councilman Tallon and all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

Councilman Rossi informed everyone that Ted Jedziniak, a long-time resident, passed away and there would be a service at St. Francis in the future.

On a motion by Councilman Rossi, seconded by Councilman Tallon and all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 7:25 p.m.

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Kathleen Wells, Municipal Clerk

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William Huelsenbeck, Mayor