

May 28, 2019

Regular Meeting Minutes
May 28, 2019

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, May 28, 2019, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

There was nothing to be discussed during the Caucus Meeting, so therefore, Mayor Huelsenbeck called the Regular Meeting to order at 6:33 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Valyo, Butkus, Rossi, Hartman, Tallon and English.

Kathleen Flanagan, Chief Finance Officer, was also present.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Mayor Huelsenbeck called for the approval of the minutes of the Regular Meeting held on April 23, 2019. On a motion by Councilman Tallon, seconded by Councilman Rossi, the minutes were approved.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English all aye.

Mayor Huelsenbeck called for Resolution 2019-69: Budget by Title. On a motion by Councilman Rossi, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2019-69
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE READING OF THE 2019 BUDGET
BY TITLE ONLY**

WHEREAS, N.J.S.A. 40A:4-8 provides that the budget may be read by title only at the time of the public hearing, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been posted in the Municipal Building, with copies available to any persons requesting same, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey that the 2019 Municipal Budget be read by title only.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for the 2019 Municipal Budget: Public Hearing. On a motion by Councilman Butkus, seconded by Councilman Rossi and all in favor vote, all aye, the hearing was opened to the public. Seeing no response from the public, on a motion by Councilman English, seconded by Councilman Tallon and all in favor vote, all aye, the hearing was closed to the public.

Mayor Huelsenbeck called for Resolution 2019-70: Adoption of the 2019 Municipal Budget. On a motion by Councilman Hartman, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2019-70
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
ADOPTING THE MUNICIPAL BUDGET FOR 2019**

May 28, 2019

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, that the 2019 Municipal Budget is hereby adopted.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for Resolution 2019-71: Authorizing a Self-Examination of the Budget. On a motion by Councilman Tallon, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2019-71
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE SELF-EXAMINATION OF THE BUDGET**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Ship Bottom has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2019 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Ship Bottom that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for Resolution 2019-72: Authorizing payment of municipal bills. On a motion by Councilman Tallon, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2019-72
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS
IN THE AMOUNT OF \$1,726,842.73**

May 28, 2019

WHEREAS, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

NOW, THEREFORE BE IT RESOLVED that the approved vouchers in the amount of \$1,726,842.73 to be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
18-00366	05/07/18	EXTRE005	EXTREME TACTICAL DYNAMICS	Police Vehicle Lights	Open	151.68	
18-00822	10/18/18	STATE030	STATE TOXICOLOGY LABORATORY	Summer Officers Lab Results	Open	225.00	
18-00850	10/25/18	SHOOT010	SHOOTER'S SPORTING CENTER	Lazlo Order	Open	79.99	
18-00863	11/13/18	SHOOT010	SHOOTER'S SPORTING CENTER	Carhartt Sweatshirts	Open	268.55	
18-00904	11/21/18	ROUTE23	ROUTE 23 AUTOMALL LLC	2019 RANGER, SUPERCREW 4X4	Open	32,586.00	
18-00991	12/13/18	EAGLE010	EAGLE POINT GUN/TJ MORRIS & SO	Police Firearm Targets	Open	338.52	
18-01046	11/21/18	JERSE010	JERSEY CAPE DIAGNOSTICS	2019 HOLIDAY BEACH BADGES	Open	1,050.00	
19-00002	01/03/19	AMERIO05	AMERICAN WEAR INC	UNIFORM CLEANING	Open	195.00	
19-00003	01/03/19	APPRI005	APPRIVER, LLC	SPAM BLOCKER	Open	270.00	
19-00004	01/03/19	BEACH020	BEACH HAVEN AUTOMOTIVE, INC.	AUTO PARTS AND SUPPLIES	Open	546.83	
19-00005	01/03/19	BONNIO10	BONNIE R. PETERSON	PROFESSIONAL SERVICES RENDERED	Open	1,100.00	
19-00006	01/03/19	CENTR010	CENTRAL JERSEY HEALTH INS	FUND DENTAL & VISION COVERAGE	Open	2,904.00	
19-00007	01/03/19	COAST020	COASTAL SIGN & DESIGN	SIGNAGE, PLAQUES, BENCH BOARDS	Open	100.00	
19-00008	01/03/19	DASTIO10	DASTI MURPHY MCGUCKIN	PROFESSIONAL SERVICES RENDERED	Open	806.00	
19-00009	01/03/19	DELAW010	DELAWARE VALLEY PAYROLL	PAYROLL PROCESSING SERVICES	Open	365.50	
19-00010	01/03/19	HOMED010	HOME DEPOT CREDIT SERVICES	MATERIALS AND SUPPLIES	Open	1,352.20	
19-00011	01/03/19	JRHEN010	J.R. HENDERSON LABS, INC.	LAB TESTING	Open	133.00	
19-00013	01/03/19	LONGB030	LONG BEACH ISLAND HEALTH DEPT.	CONTRACTED PUBLIC HEALTH SERV.	Clsd		
19-00015	01/03/19	MAINP005	MAIN POOL & CHEMICAL CO	CHEMICAL SUPPLIES	Open	158.40	
19-00017	01/03/19	NJSHBP01	NJSHBP-Div of Pensions/Benefit	ANN. EMPLOYEE HEALTH CARE	Open	50,242.45	
19-00018	01/03/19	NJNAT010	N.J. NATURAL GAS	NATURAL GAS SUPPLY	Open	2,161.10	
19-00020	01/03/19	OFFIC010	OFFICE BASICS MPS	XEROX BILLING	Open	77.35	
19-00021	01/03/19	ONECA010	ONE CALL CONCEPTS	MARK OUTS	Open	97.92	
19-00022	01/03/19	OXYGE010	OXYGEN SUPPLY CO., INC.	MEDIUM ACETYLENE 244 OXYGEN	Open	28.00	
19-00023	01/03/19	PEDRO010	PEDRONI FUEL UNLEADED & DIESEL	FUEL SUPPLY	Open	3,952.52	
19-00024	01/03/19	SOUTH060	SOUTHERN REG SCHOOL DISTR	REG SCHOOL TAXES	Open	278,741.00	
19-00025	01/03/19	TOWNS010	TOWNSHIP OF STAFFORD	ANNUAL MANAGEMENT SERVICES	Open	9,260.90	
19-00026	01/03/19	TUCKE010	TUCKERTON LUMBER COMPANY	MATERIALS AND SUPPLIES	Open	566.39	
19-00027	01/03/19	VERIZ010	VERIZON TELEPHONE SERVICES		Open	181.07	
19-00028	01/03/19	VERIZ020	VERIZON WIRELESS CELL PHONES &	MDT UNITS	Open	1,109.18	
19-00029	01/03/19	WATER020	WATER WORKS SUPPLY CO.	PARTS AND SUPPLIES	Open	2,211.29	
19-00030	01/03/19	WATCH020	WATCHUNG SPRING WATER	SPRING WATER DELIVERY, COOLERS	Open	30.93	
19-00034	01/03/19	TENNA010	TENNANT MAGEE LAW	PROFESSIONAL SERVICES RENDERED	Open	1,728.60	
19-00048	01/08/19	STAND010	STANDARD INSURANCE CO.	SHORT-TERM DISABILITY	Open	572.86	
19-00067	01/14/19	STATE030	STATE TOXICOLOGY LABORATORY	Lab Results for Academy	Open	90.00	
19-00140	02/06/19	EDMUN010	EDMUNDS & ASSOCIATES	CARD SWIPE + CASH DRAWER	Open	435.75	
19-00159	02/14/19	JERSE010	JERSEY CAPE DIAGNOSTICS	SEASONAL/SENIOR/WEEKLY BBADGES	Open	3,439.80	
19-00168	02/15/19	THOMP010	Thomson Reuters - West	CLEAR Law Enforcement system	Open	140.00	
19-00179	02/21/19	JRHEN010	J.R. HENDERSON LABS, INC.	STATE-MANDATED WATER TESTING	Open	2,640.00	
19-00183	02/22/19	CRITT005	CRITTER MAN PEST CONTROL	2019 PEST CONTROL SERVICES	Open	125.00	
19-00214	03/06/19	RKRSIGNS	RKR Signs Lettering	Vehicle PD	Open	425.00	
19-00215	03/06/19	RKRSIGNS	RKR Signs Lettering	Hummer PD	Open	75.00	
19-00218	03/06/19	RKRSIGNS	RKR Signs LETTERING	2844 TAILGATE	Open	150.00	
19-00228	03/11/19	TCTAO010	T.C.T.A. OF N.J.	2019 SPRING CONFERENCE	Open	620.00	
19-00230	03/11/19	ALLCO005	ALL COVERED IT SERVICES/KONICA	MINOLTA	Open	1,375.00	
19-00246	03/19/19	MONMO020	MONMOUTH PAPER	Office supplies	Open	1,172.00	
19-00247	03/19/19	DRAEG010	DRAEGER, INC.	AlcoTest Calibration	Open	179.00	
19-00248	03/19/19	AMAZO005	AMAZON.COM	SOLAR PANEL	Open	26.89	
19-00250	03/19/19	STATE030	STATE TOXICOLOGY LABORATORY	Lab testing	Open	45.00	
19-00256	03/21/19	JESCO010	JESCO INC.	REPAIR FRONT AXLE ASSEMBLY BRK	Open	9,042.34	
19-00285	04/04/19	NJPRE010	N.J. PRESS MEDIA SOLUTIONS	DPW Help Wanted Ads	Open	315.00	
19-00287	04/08/19	HEWLE005	HEWLETT-PACKARD	HP Server	Open	6,895.18	
19-00290	04/04/19	SUNBUM01	SUN BUM, LLC	BEACH PATROL&CHKERS SUN LOTION	Open	3,896.86	
19-00294	04/02/19	BEST	BEST LITTER RECEPTACLES, INC	RECYCLING RECEPTACLES	Open	5,853.00	
19-00302	04/01/19	DYNAMO10	DYNAMIC TESTING SERVICE	DRUG&ALCOHOL TESTING/2019-2022	Open	170.00	
19-00308	04/15/19	CONTR010	CONTRACTOR SERVICES, INC.	LAWN MOWER WHEELS	Open	333.35	
19-00312	04/01/19	FORDC010	Ford Motor Credit Company LLC	3RD INSTALLMENT	Open	13,335.67	
19-00313	04/01/19	INDEP001	Independent Service Tech	GAS PUMP EMERGENCY REPAIR CALL	Open	332.50	
19-00321	04/18/19	ATLAS010	ATLAS FLASHER CO., INC.	PARKING SIGNS/STREETEND @BEACH	Open	553.95	
19-00323	04/22/19	WBMAS010	W.B. MASON	OFFICE SUPPLIES	Open	643.93	
19-00324	04/22/19	FRANC020	FRANCIS A. CISEK, JR.	55 GALLON STEEL DRUMS (TRASH)	Open	540.00	
19-00339	04/23/19	GALLS010	GALLS, LLC	OEM Re-order	Open	82.80	
19-00342	04/25/19	BOROO040	BORO. OF SHIP BOTTOM-PAYROLL	PR 4/26/19	Open	105,271.64	

May 28, 2019

19-00343 04/25/19 BORO0040 BORO. OF SHIP BOTTOM-PAYROLL PR 4/26/19 Open 6,071.50
 19-00344 04/26/19 POLET010 CENTRAL JERSEY EQUIPMENT BEACH TRACTOR OIL FILTERS ETC. Open 781.03
 19-00345 04/09/19 URBAN005 URBAN SIGN & CRANE, INC. NPS INTERPRETIVE SIGN 24"x18" Open 2,448.00
 19-00346 04/29/19 DIVIS005 Division of State Police-SBI BACKGROUND CHECK Open 18.00
 19-00347 04/30/19 COAST010 ATLANTIC PRINTING & DESIGN BUSINESS CARDS Open 112.00
 19-00348 05/01/19 THEGO005 THE GOLDSTEIN PART. PART 1/DESIGN & REIMB EXPENSES Open 10,455.27
 19-00349 05/02/19 MARYANN Maryann Carricarte COURT RECORDER 5/2/19 Open 75.00
 19-00350 05/06/19 MGS00010 SUBURBAN PROPANE Bulk Tank Rent Open 72.00
 19-00351 05/06/19 REGIN005 REGINA EHRLINE MILEAGE AND TOLLS - CTA1 CLASS Open 287.40
 19-00352 05/06/19 OCENG010 O.C. ENGINEERING DEPARTMENT 1ST QTR. 2019 SCHEDULE "C" Open 1,233.39
 19-00353 05/06/19 SUBUR010 SUBURBAN DISPOSAL INC. SOLID WASTE & RECYCLING - APR Open 30,243.48
 19-00354 03/25/19 WRITT010 WRITTEN IN STONE ENGRAVED & BLANK PAVERS Open 399.00
 19-00355 05/06/19 NJMVC005 N.J.M.V.C. Ford 2019 Title Open 60.00
 19-00356 05/07/19 LONGB040 LONG BEACH TWP. 2019 SHUTTLE CONTRIBUTION Open 20,000.00
 19-00358 04/17/19 SHORE060 SHORE PROMOTIONS 2019 LIT UNIFORMS Open 12,396.68
 19-00359 04/01/19 EAST010 EASTERN WAREHOUSE DISTRIBUTORS APRIL INVOICES Open 217.36
 19-00360 05/07/19 LONGB040 LONG BEACH TWP. CONSTRUCTION FEES APR 2019 Open 5,395.40
 19-00364 05/09/19 BORO0040 BORO. OF SHIP BOTTOM-PAYROLL PR 5/10/19 Open 112,269.79
 19-00365 05/09/19 BORO0040 BORO. OF SHIP BOTTOM-PAYROLL PR 5/10/19 Open 6,055.87
 19-00367 05/09/19 COAST010 ATLANTIC PRINTING & DESIGN Honor Roll Sheets Open 137.38
 19-00369 02/12/19 ATLAN060 ATLANTIC SWITCH AND GENERATOR, CONTRACT MAINT. 2/12/19 Open 190.56
 19-00372 04/30/19 CHASE010 CHASE BANK 04 SERUES BOND PAYMENT Open 5,800.00
 19-00373 04/30/19 CHASE010 CHASE BANK 04 SERIES BOND PAYMENT Open 290,000.00
 19-00374 05/14/19 ATLAS010 ATLAS FLASHER CO., INC. STREET SIGNS, POLES, BRACKETS Open 816.00
 19-00376 04/26/19 WBMAS010 W.B. MASON OFFICE SUPPLIES Open 168.88
 19-00378 05/15/19 CLEAR010 CLEARY, GIACOBBE, ALFIERI & JA PROF. SERV RENDERED-APR Open 5,456.00
 19-00380 05/06/19 KATHL030 KATHLEEN WELLS Mileage&Tolls Reimbursement Open 241.60
 19-00381 05/16/19 DIVIS005 Division of State Police-SBI BACKGROUND CHECK Open 18.00
 19-00384 05/17/19 COMCA010 COMCAST CABLE TV/INTERNET/CABLE Open 905.62
 19-00385 05/17/19 COMCA015 COMCAST CABLE TRUNK PRI/TRUNK BTN - MAY 2019 Open 373.71
 19-00387 05/20/19 ATLAN020 ATLANTIC CITY ELECTRIC HOLIDAY LIGHTING 2018-2019 Open 2,623.31
 19-00390 04/30/19 NJPRE010 N.J. PRESS MEDIA SOLUTIONS ADVERTISING Open 345.12
 19-00391 05/09/19 LAWSO010 LAWSON PRODUCTS, INC. MISC. STOCK ORDER Open 309.86
 19-00393 05/22/19 TREAS020 TREAS, STATE OF N.J. STORMWATER DISCHARGE ANNUALFEE Open 1,050.00
 19-00394 05/24/19 BORO0040 BORO. OF SHIP BOTTOM-PAYROLL PR 5/24/19 Open 105,212.10
 19-00395 05/24/19 BORO0040 BORO. OF SHIP BOTTOM-PAYROLL PR 5/24/19 Open 6,055.87
 19-00396 05/15/19 OCMUN010 O.C. MUNICIPAL JOINT INS. FUND 2ND INSTALLMENT 2019 Open 120,901.00
 19-00397 05/28/19 KAREN010 KAREN GARCIA REIMB/FAX 12/16/18-5/15/19 Open 200.00
 19-00398 05/23/19 DAWNA010 DAWN ANNARUMMA MILEAGE REIMBURSEMENT Open 204.50
 19-00399 05/22/19 PACON005 P&A CONST, INC. PAY EST. #16 REVISED Open 345,340.52 0.00 CContract No: CO-00010
 19-00400 05/28/19 KATHL010 KATHLEEN FLANAGAN MILEAGE REIMB/TRAINING Open 91.19
 19-00401 05/28/19 REGIN005 REGINA EHRLINE CHANGE FUND BEACH OPS SUPERVIS Open 3,400.00
 19-00402 05/27/19 ATLAN050 ATLANTIC CITY ELECTRIC ELECTRICITY Open 12,399.19
 19-00403 05/27/19 OWENL010 OWEN LITTLE AND ASSOCIATES VARIOUS INVOICES Open 49,409.40
 19-00404 05/27/19 OWENL010 OWEN LITTLE AND ASSOCIATES LUB INVOICES Open 12,259.30
 19-00405 05/28/19 TREAS020 TREASURER, STATE OF N.J. RMC Certification Open 50.00
 19-00406 05/27/19 WALTE015 WALTERS HOMES RELEASE OF BOND/TAP WATER MAIN Open 500.00
 19-00407 05/27/19 CHARL005 CHARLES JENSEN RELEASE OF ESCROW DKT 19-03 Open 829.00
 19-00408 05/27/19 KAREN015 KAREN DRUCKER RELEASE OF ESCROW DKT 18-03 Open 672.50
 19-00409 05/27/19 PAULR005 PAUL & RENE HORVATH RELEASE OF ESCROW DKT 18-16 Open 494.06
 Total Purchase Orders: 113 Total P.O. Line Items: 0 Total List Amount: 1,726,842.73 Total Void Amount:

Totals by Year-Fund

Fund Description	Fund Budget	Total Revenue	Total G/L	Total Project	Total Total
CURRENT FUND 8-01	35,367.95	0.00	0.00	0.00	35,367.95
CURRENT FUND 9-01	915,231.17	0.00	0.00	0.00	915,231.17
WATER/SEWER FUND 9-06	348,070.88	0.00	0.00	0.00	348,070.88
9-11	0.00	0.00	0.00	14,754.86	14,754.86
Year Total:	1,263,302.05	0.00	0.00	14,754.86	1,278,056.91
CAPITAL FUND C-04	33,408.29	0.00	0.00	0.00	33,408.29
UTILITY CAPITAL FUND C-07	353,643.02	0.00	0.00	0.00	353,643.02
Year Total:	387,051.31	0.00	0.00	0.00	387,051.31
GRANT FUND G-02	8,075.48	0.00	0.00	0.00	8,075.48
TRUST-OTHER T-03	12,895.68	0.00	0.00	0.00	12,895.68
CONSTRUCTION TRUST T-13	5,395.40	0.00	0.00	0.00	5,395.40
Year Total:	18,291.08	0.00	0.00	0.00	18,291.08
Total Of All Funds:	1,712,087.87	0.00	0.00	14,754.86	1,726,842.73

Project Description	Project No.	Project Total
NEWSOM CARPENTRY, LLC	C 18-17	125.00
SHORE PROSPECTS	DKT 16-07	3,870.00
DRUCKER, KAREN	DKT 18-03	672.50

May 28, 2019

THE BALDWIN RESIDENCE DKT 18-13 5,005.63
HORVATH, PAUL & RENEE DKT 18-16 494.06
KAI PROPERTY ONE LLC DKT 18-17 140.00
JENSEN, CHARLES DKT 19-03 829.00
WAINWRIGHT AMUSEMENTS LLC DKT 19-05 100.00
BALDWIN RESIDENCE LLC DKT 19-06 1,858.17
ISLAND'S END LLC DKT 19-10 1,160.50
GARDNER, JOHN TO 17-05 500.00
Total Of All Projects: 14,754.86

Mayor Huelsenbeck called for Resolution 2019-73: Appointment, Municipal Appraisal Services. On a motion by Councilman Valyo, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2019-73
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING HENRY J. MANCINI, M.A.I, C.R.E OF
HENRY J. MANCINI AND ASSOCIATES, INC.
FOR APPRAISAL SERVICES**

WHEREAS, it is the desire of the governing body to appoint Henry J. Mancini, M.A.I., C.R.E. of Henry J. Mancini and Associates, Inc. for expert appraisal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Henry J. Mancini, M.A.I., C.R.E. is duly qualified to serve as an expert appraiser; and

WHEREAS, the purchasing agent of the Borough has determined and certified in writing that the value of the appraisal services may exceed \$17,500.00; and

WHEREAS, the term of this contract is May 1, 2019 until December 31, 2019; and

WHEREAS, Henry J. Mancini and Associates, Inc. has submitted a proposal indicating they will provide the appraisal services for the amounts as set forth in the proposal, a copy of which is attached to the contract; and

WHEREAS, Henry J. Mancini and Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Henry J. Mancini and Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Ship Bottom in the previous one year, and that the contract will prohibit Henry J. Mancini and Associates, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq. authorizes the award of contracts for "professional services" without competitive bids and requires that the resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That Henry J. Mancini, M.A.I., C.R.E. is hereby awarded a contract to serve as an expert appraiser for the Borough of Ship Bottom.
2. That the Mayor is authorized to execute and the Borough Clerk to attest the attached agreement with Henry J. Mancini, M.A.I., C.R.E. in accordance with the provisions of this resolution.
3. That the contract shall be an open-ended contract with funds being encumbered contingent upon the availability of funds in the budget year. The term of the contract shall be for one year from the date of award. No services shall be rendered under the contract until the Chief Financial Officer has certified the availability of funds for such services.
4. This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-1(a)(i) of the Local Public Contracts Law because it is for services to be performed by person(s) authorized by law to practice a recognized profession.
5. A notice of this action shall be printed once in the official newspaper of the Borough of Ship Bottom.
6. That the Business Disclosure Entity Certification and the determination of value be placed on file with this resolution.
7. This resolution shall take effect May 1, 2019 until December 31, 2019.
8. A certified copy of this resolution, together with the contract attached hereto, shall be provided by the Borough Clerk to the Chief Financial Officer and to Henry J. Mancini, M.A.I., C.R.E.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

May 28, 2019

Mayor Huelsenbeck called for Resolution 2019-74: Shared Services, Street Sweeper. On a motion by Councilman Tallon, seconded by Councilman Butkus, this was approved as follows:

**RESOLUTION 2019-74
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE EXECUTION OF A SHARED RESOURCES
AGREEMENT BETWEEN THE TOWNSHIP OF LONG BEACH
AS LEAD AGENCY AND THE BOROUGH OF SHIP BOTTOM
FOR THE USE OF ONE (1) STREET SWEEPER
WITH DRIVER/OPERATOR.**

WHEREAS, the Shared Services Act, N.J.S.A. 40A:65-4(3)b. authorizes two or more municipalities to enter into a mutual service agreement for the provision of certain governmental services; and

WHEREAS, the Township of Long Beach and the Borough of Ship Bottom wish to enter into a Shared Services/Resources Agreement, with Long Beach Township as the Lead Agency, for the use of one (1) Street Sweeper with Driver/Operator; and

WHEREAS, the Township of Long Beach has determined the cost to operate the Street Sweeper with (1) Driver/Operator is \$617.48 per day; and

WHEREAS, the Borough of Ship Bottom has agreed to enter into a Shared Services/Resources Agreement appended hereto as Exhibit "A" which would result in Borough of Ship Bottom paying \$617.48 per day for the use of (1) Street Sweeper with Driver/Operator, as needed, and is adopted by this resolution and incorporated as if set fully herein.

NOW THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Ship does hereby approve the execution of a Shared Services/Resources Agreement, with Long Beach Township as the Lead Agency, for the use of one (1) Street Sweeper with Driver/Operator.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 40A:65-4.b., a copy of this resolution and agreement shall be filed with the Division of Local Government Services: Department of Community Affairs.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Resolution 2019-75: Temporary employment, Police Department. On a motion by Councilman Tallon, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2019-75
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE APPOINTMENT AND EMPLOYMENT
OF SPECIAL LAW ENFORCEMENT OFFICER**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the following be appointed and employed for the summer season at the listed rate of pay.

Sean Frank Class II Officer \$15.00 per hour

BE IT FURTHER RESOLVED that this is effective May 1, 2019.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Resolution 2019-76: Temporary employment, Public Works Department. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2019-76
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TEMPORARY EMPLOYMENT
WITHIN PUBLIC WORKS DEPARTMENT**

NOW, THEREFORE, BE IT RESOLVED, that the following is temporarily employed within Department of Public Works for 2019:

1. Mackenzie N Puzzello \$12.00 per hour

BE IT FURTHER RESOLVED that this resolution is effective as of May 28, 2019.

May 28, 2019

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.
Mayor Huelsenbeck called for Resolution 2019-77: Employment, Public Works Department. On a motion by Councilman Rossi, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2019-77
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING EMPLOYMENT
WITHIN PUBLIC WORKS DEPARTMENT**

NOW, THEREFORE, BE IT RESOLVED, that the following is employed within Department of Public Works as a Laborer 1.

1. James Prettyman Jr. at \$17.002 per hour

BE IT FURTHER RESOLVED that this resolution is effective as of June 1, 2019.

BE IT FURTHER RESOLVED that continued employment is contingent upon a positive background check.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Resolution 2019-78: Award of Contract; 2019 Potable Well #5. On a motion by Councilman Butkus, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2019-78
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO A.C. SCHULTES, INC. FOR THE 2019
POTABLE WELL NO. 5 REHABILITATION PROJECT**

WHEREAS, the Borough of Ship Bottom duly advertised for the receipt of bids for the 2019 Potable Well No. 5 Rehabilitation Project; and

WHEREAS, in response to the invitation to bidders, one (1) bid was received on May 21, 2019; and

WHEREAS, the bid was reviewed by the Borough Engineer and it has been determined that A.C. Schultes, Inc. has submitted the lowest responsible bid in accordance with the bid specifications, said bid being \$93,200.00; and

WHEREAS, it is the desire of the governing body to award a contract for the 2019 Potable Well No. 5 Rehabilitation Project to A.C. Schultes, Inc., the lowest responsible bidder.

NOW, THEREFORE BE IT RESOLVED by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby award a contract for the 2019 Potable Well No. 5 Rehabilitation Project to A.C. Schultes, Inc. at \$93,200.00.
2. That the Mayor and Municipal Clerk are hereby authorized to execute a contract with A.C. Schultes, Inc. in accordance with the bid submitted by A.C. Schultes, Inc. and the bid specifications.
3. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances which constitute the availability of funds for this contract: Ordinance 2015-13.
4. That a certified copy of this resolution, together with a copy of the contract between the parties, be forwarded to the Chief Financial Officer and to A.C. Schultes, Inc.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.
Mayor Huelsenbeck called for Resolution 2019-79: Temporary employment, Beach Operations. On a motion by Councilman English, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2019-79
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TEMPORARY EMPLOYMENT
WITHIN BEACH OPERATIONS**

NOW, THEREFORE, BE IT RESOLVED, that the following personnel are temporarily employed within Beach Operations for the 2019 summer season:

May 28, 2019

Lifeguards: The following are hired at the weekly rate of pay listed:
\$440.00 Colby Pearson

Badge Checkers: The following are hired at the hourly rate of pay listed:
\$10.00 Griffin Soccodato, Jessica Oyola, Gabriella Russomanno, Gessica Russomanno, Frost Bacchus, Samantha Reck, Emma Carreno, Brynn Schlagenhaft, Andrew Tedeschi, Caryn Coon, Rileigh Ferguson-Hewson, Adrianna Kappmeier, Jessica Notaro, Nathan Whatley, Kaylin Dugan, Matthew Valyo, Zack Raber, Laura Cugini, Karen Damian, Brendan Engelhardt, Marlyse Haack, George Kalasgheros, Maddie Matrician, Taytum O'Connor, Alex Pullizano, Vincent Raimo, Isabella Raimo, Emily Sauer, Brady Snyder, Paige Snyder, Gianna Snyder, Megan Talke, Jenna Draney, Emily Kunz, Michael Tarricone, Sophia Friedman, Joseph Christofora, Nicholas Braun, Mason Borer, Robert Ax, Avery Spisak

BE IT FURTHER RESOLVED that this resolution is retroactive to May 1, 2019.

Roll Call: Butkus, Rossi, Hartman, Tallon and English, all aye. Valyo, aye, except abstain for Matthew Valyo.

Mayor Huelsenbeck called for Resolution 2019-80: Authorizing Tax Collector to apply credit. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2019-80
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TAX COLLECTOR TO APPLY CREDIT
FOR A TAX OVERPAYMENT**

WHEREAS, an overpayment of property taxes in the amount of \$948.70, has occurred on the property known as Block 29, Lot 14, assessed to Ship Bottom Retail LLC/Dollar General; and

WHEREAS, the overpayment occurred due to a New Jersey State Tax Court Judgement reducing the added assessment for 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Tax Collector is hereby authorized to credit the amount of \$948.70 to the 2019 3rd quarter property tax bill. This is in accordance with a Stipulation of Settlement.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Ordinance 2019-13: Introduction by Title, Storage of Motor Vehicles. On a motion by Councilman Valyo, seconded by Councilman Butkus, this was approved by Title as follows:

**ORDINANCE 2019-13
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING CHAPTER 9.36 OF
TITLE 9 OF THE BOROUGH CODE OF THE BOROUGH
OF SHIP BOTTOM ENTITLED "STORAGE OF MOTOR
VEHICLES" TO REVISE THE REGULATIONS
PERTAINING TO THE STORAGE OF MOTOR VEHICLES
ON PROPERTY WITHIN THE BOROUGH**

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Ordinance 2019-14: Introduction by Title, Claims approval, under \$6,000.00. On a motion by Councilman Hartman, seconded by Councilman Tallon, this was approved by Title as follows:

**ORDINANCE 2019-14
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING CHAPTER 3.04 OF TITLE 3
OF THE BOROUGH CODE OF THE BOROUGH OF SHIP
BOTTOM ENTITLED "CLAIMS APPROVAL" SO AS TO PERMIT
THE PAYMENT OF CLAIMS UNDER \$6,000.00 WITHOUT
VENDOR/VOUCHER CERTIFICATION IN ACCORDANCE
WITH N.J.S.A. 40A:5-16(c)(3)**

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Ordinance 2019-15: Introduction by Title, Off-duty Police Officers. On a motion by Councilman Tallon, seconded by Councilman Valyo, this was approved by Title as follows:

**ORDINANCE 2019-15
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING TITLE 2 OF THE
BOROUGH CODE OF THE BOROUGH OF SHIP BOTTOM
ENTITLED "ADMINISTRATION AND PERSONNEL" SO AS
TO REVISE THE FEES PERTAINING TO THE
EMPLOYMENT OF OFF-DUTY POLICE OFFICERS AND
REPEALING VARIOUS SECTIONS THEREOF**

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Ordinance 2019-10: Second reading, public hearing and adoption; Salary Ordinance. On a motion by Councilman Rossi, seconded by Councilman Butkus and all in favor vote, all aye, the hearing was opened to the public. Seeing no response from the public, on a motion by Councilman Rossi, seconded by Councilman Butkus and all in favor vote, all aye, the hearing was closed to the public. On a motion by Councilman Rossi, seconded by Councilman Valyo, Ordinance 2019-10 was adopted as follows:

**ORDINANCE 2019-10
AN ORDINANCE OF THE BOROUGH OF SHIP BOTTOM
COUNTY OF OCEAN, STATE OF NEW JERSEY,
PROVIDING FOR THE METHOD OF FIXING AND DETERMINING ANNUALLY,
SALARIES, AND RATES OF COMPENSATION TO BE PAID TO ALL PERSONS
EMPLOYED BY THE BOROUGH OF SHIP BOTTOM AND PROVIDING
FOR THE METHOD OF PAYMENT THEREOF.**

BE IT ORDAINED, by the Mayor and Council of the Borough of Ship Bottom, in the County of Ocean, State of New Jersey:

SECTION I

All persons employed by the Borough of Ship Bottom shall be paid compensation for that employment as may from time to time be fixed by Resolution of the Governing Body of the Borough of Ship Bottom, provided that such compensation shall be within the scale of limits set forth below in Section II.

SECTION II

The various employees and personnel of the Borough of Ship Bottom shall be paid salary scales and hourly rates within the framework established below:

<u>CLASSIFICATION</u>	<u>NOT LESS THAN</u>	<u>NOR MORE THAN</u>
Administrator	\$2,000 per annum	\$95,000 per annum
Deputy Administrator	\$500 per annum	\$20,000 per annum
Borough Clerk	\$10,000 per annum	\$140,000 per annum
Deputy Borough Clerk	\$5,000 per annum	\$55,000 per annum
Chief Financial Officer	\$5,000 per annum	\$140,000 per annum
Assistant to Finance Officer	\$5,000 per annum	\$65,000 per annum
Payroll Clerk	\$1,500 per annum	\$16,000 per annum
Administrative Office Assistant		\$35.00 per hour
Receptionist	\$3,000 per annum	\$35,000 per annum
Tax Collector	\$3,500 per annum	\$85,000 per annum

May 28, 2019

Deputy Tax Collector	\$500 per annum	\$58,000 per annum
Tax Assessor	\$4,000 per annum	\$42,000 per annum
Tax Assessor Clerk	\$4,000 per annum	\$30,000 per annum
Construction Official	\$12,000 per annum	\$55,000 per annum
Construction Office Assistant/Clerk	\$500 per annum	\$40,000 per annum
Plumbing Sub-Code Official	\$3,000 per annum	\$40,000 per annum
Superintendent, Water/Sewer	\$5,000 per annum	\$60,000 per annum
Foreman, Water/Sewer		\$30.00 per hour
Water/Sewer Hourly		\$30.00 per hour
Water/Sewer Clerk	10,000 per annum	\$42,000 per annum
Superintendent, Public Works	\$5,000 per annum	\$125,000 per annum
Foreman I, Public Works	\$16.00 per hour	\$50.00 per hour
Foreman II, Public Works	\$15.00 per hour	\$45.00 per hour
Public Works, Hourly		\$35.00 per hour
Mechanic		\$40.00 per hour
Emergency Management, Coordinator	\$100 per annum	\$5,000 per annum
Emergency Management, Deputy Coordinator	\$100 per annum	\$ 3,000 per annum
Fire Marshall	\$300 per annum	\$10,000 per annum
Municipal Court Judge	\$5,000 per annum	\$35,000 per annum
Court Administrator	\$2,000 per annum	\$70,000 per annum
Deputy Court Administrator		\$55,000 per annum
License Inspector		\$10,000 per annum
Deputy License Inspector		\$10,000 per annum
Registrar		\$10,000 per annum
Deputy Registrar		\$10,000 per annum
Code Enforcement Officer	\$5,000 per annum	\$45,000 per annum
Recycling Coordinator	\$500 per annum	\$15,000 per annum
General Maintenance/Laborer		\$30.00 per hour
Utility General Maintenance	\$15.00 per hour	\$50,000 per annum
Secretary, Land Use Review Board	\$200 per meeting	
Director of Planning and Zoning	\$200 per annum	\$30,000 per annum
Zoning Officer	\$500 per annum	\$40,000 per annum
Deputy Zoning Officer	\$500 per annum	\$25,000 per annum
Mayor		\$8,000 per annum
Council		\$6,000 per annum
Events Coordinator	\$2,000 per annum	\$8,000 per annum
Beach Operations, Supervisor	\$6,500 per annum	\$25,000 per annum
Beach Badge Supervisor		\$20.00 per hour
Beach Operations Secretary		\$15.00 per hour
Beach Badge Checkers		\$15.00 per hour
Captain of Lifeguards	\$350 per week	\$1,000 per week
Lieutenant of Lifeguards	\$350 per week	\$1,000 per week
Lifeguards	\$350 per week	\$850 per week
Harbor Master		\$15.00 per hour
Chief of Police	\$20,000 per annum	\$140,000 per annum
Captain of Police	\$20,000 per annum	\$130,000 per annum
Sergeant of Police	\$20,000 per annum	\$120,000 per annum
Senior Patrolman	\$73,000 per annum	\$115,000 per annum
Police Clerk/Secretary	\$14,000 per annum	\$45,000 per annum
Patrolman 1 st Class	\$65,000 per annum	\$110,000 per annum
Patrolman 2 nd Class	\$55,000 per annum	\$100,000 per annum
Patrolman 3 rd Class	\$50,000 per annum	\$90,000 per annum
Patrolman 4 th Class	\$45,000 per annum	\$80,000 per annum
Patrolman 5 th Class	\$40,000 per annum	\$75,000 per annum
Patrolman 6 th Class	\$35,000 per annum	\$65,000 per annum
Patrolman 7 th Class	\$32,000 per annum	\$60,000 per annum
Patrolman 8 th Class	\$29,000 per annum	\$55,000 per annum
Patrolman 9 th Class	\$26,000 per annum	\$50,000 per annum
SLEO Class II		\$30.00 per hour
SLEO Class I		\$30.00 per hour

SECTION III

This Ordinance shall provide the sole means of establishing the range of compensation for all regular Borough employees. Nothing contained herein, however, shall prevent the Borough of Ship Bottom from contracting for special professional services which shall be paid for by voucher.

SECTION IV

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Ordinance 2019-11: Second reading, public hearing and adoption; Motor Vehicles on Beaches. On a motion by Councilman Rossi, seconded by Councilman Tallon and all in favor vote, all aye, the hearing was opened to the public. Seeing no response from the public, on a motion by Councilman English, seconded by Councilman Tallon and all in favor vote, all aye, the hearing was closed to the public. On a motion by Councilman Rossi, seconded by Councilman Tallon, Ordinance 2019-11 was adopted as follows:

**ORDINANCE 2019-11
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING CHAPTER 10.24 OF
TITLE 10 OF THE BOROUGH CODE OF THE BOROUGH
OF SHIP BOTTOM ENTITLED "MOTOR VEHICLES ON
BEACHES" SO AS TO REVISE VARIOUS REGULATIONS
PERTAINING TO THE USE OF MOTOR VEHICLES ON
THE BEACH AREAS OF THE BOROUGH**

BE IT ORDAINED, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

SECTION 1. Paragraph 1. of Subsection 10.24.010 of the Borough Code of the Borough of Ship Bottom entitled "Regulation of motor vehicles on the ocean beach" is hereby amended and supplemented to read as follows:

1. No vehicle (except municipal, state or federal vehicles) shall be operated on the strand or beach front during the period from the second Saturday in May to the last Saturday in September unless as otherwise provided by the adoption of a resolution of the governing body.

SECTION 2. Paragraph A. of Subsection 10.24.020 of the Borough Code of the Borough of Ship Bottom entitled "Registration of motor vehicles for use on ocean beaches" is hereby amended and supplemented to read as follows:

- A. No motor vehicle may be operated on the strand or ocean beach front of the borough without first having obtained a permit. Application shall be made to the borough on a form provided by the borough for the purpose which application and form shall state the applicant's name, address, driver's license number, the make, model and year of the vehicle for which a permit is sought, as well as the motor vehicle registration number and state of registration of such vehicle, the name and policy limits of the liability insurance carried on such vehicle and the names and addresses of all persons who will be authorized to operate such motor vehicle.

SECTION 3. Paragraph B. of Subsection 10.24.020 of the Borough Code of the Borough of Ship Bottom entitled "Registration of motor vehicles for use on ocean beaches" is hereby amended and supplemented to read as follows:

- B. The application shall be accompanied by a fee of fifty dollars (\$50.00).

SECTION 4. Subsection 10.24.030 of the Borough Code of the Borough of Ship Bottom entitled "Waiver of registration fee-Governing body approval" is hereby amended and supplemented to read as follows:

The registration fee as required by this chapter may be waived for fishing events sponsored by a non-profit association or organization upon adoption of a resolution of the governing body.

SECTION 5. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 6. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

May 28, 2019

SECTION 7. This ordinance shall take effect after public reading and publication as required by law.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Ordinance 2019-12: Second reading, public hearing and adoption; Deputy Tax Collector. On a motion by Councilman Rossi, seconded by Councilman Tallon and all in favor vote, all aye, the hearing was opened to the public. Seeing no response from the public, on a motion by Councilman Rossi, seconded by Councilman Butkus and all in favor vote, all aye, the hearing was closed to the public. On a motion by Councilman Rossi, seconded by Councilman English, Ordinance 2019-12 was adopted as follows:

**ORDINANCE 2019-12
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING CHAPTER 2.60 OF
TITLE 2 OF THE BOROUGH CODE OF THE BOROUGH
OF SHIP BOTTOM ENTITLED “DEPARTMENT OF
REVENUE AND FINANCE” SO AS TO PROVIDE FOR THE
POSITION OF DEPUTY TAX COLLECTOR**

BE IT ORDAINED, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

SECTION 1. Section 2.60.030 of Chapter 2.60 of the Borough Code of the Borough of Ship Bottom entitled “Division of Tax Collection” is hereby amended and supplemented to add new Paragraph D which shall read as follows:

D. There is hereby established the position of Deputy Tax Collector. The Deputy Tax Collector shall be appointed by the Mayor, with the advice and consent of the Borough Council. The Deputy Tax Collector shall work in conjunction with and under the direction of the Municipal Tax Collector. The Deputy Tax Collector shall perform all duties and functions as directed by the Municipal Tax Collector and, in the absence of the Municipal Tax Collector, shall perform all the duties of the office of Tax Collector.

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

SECTION 4. This ordinance shall take effect after public reading and publication as required by law.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for the correspondence. On a motion by Councilman Rossi, seconded by Councilman Tallon, the following requests were approved:

1. Ship Bottom Republican Club: use Council Chambers on May 16th @ 7:00 pm for a meeting.
2. Fran Zakutansky: block party on 17th St. from Central to Barnegat Avenues, on September 7th from noon to 7:00 pm.
3. American Angler Fishing Club: surf fishing tournament on November 1, 2 & 3 with rain dates of November 15, 16 & 17.
4. Ron Jon Surf Shop: six (6) on-site events this summer to celebrate their 60th Anniversary.
5. Drifting Sands: Sandcastle Competition on September 21st from 9:00 am until 3:00 pm on the 9th St. beach.
6. Cycle4Awareness: Charity bike ride through Ship Bottom on September 8th from 8:00 am until 2:00 pm.
7. Mike Gold & Mary Metcalf; wedding on May 17, 2019 @ 12 noon at Sunset Park
8. Joseph Kostrubiak & Frances Pancoast; wedding on June 1, 2019 @ 8:30 am at the 17th St. beach
9. Michael Golembieski & Jillian Moritz; May 2, 2020 @ 4:40 pm at the 17th St. beach

May 28, 2019

10. Noah Machowski & Emilee Carey; wedding on September 14, 2019 @ 4:00 pm on the 22nd St. beach
11. Patrick Hoffer & MariAnne Skolnik; wedding on October 20th, 2019 @ 11:00 am on the 13th St. beach

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Reports of Committees:

Revenue and Finance/Treasurer's Report: Councilman David Hartman
I would like to include the Treasurer's Report: Bank of America, April 2019

<u>ACCT TITLE/ ACCOUNT #</u>	<u>BEGINNING BALANCE</u>	<u>DEPOSITS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
GENERAL OPERATING	5,383,723.74	1,337,675.11	1,241,365.12	5,480,033.73
CREDIT CARD ACCOUNT	n/a	n/a	n/a	n/a
GRANT FUND	152,493.39	-	-	152,493.39
GENERAL CAPITAL	1,112,243.77	-	92,937.08	1,019,306.69
UTILITY OPERATING	689,937.87	419,976.74	364,757.79	745,156.82
UTILITY CAPITAL	365,413.93	-	6,853.77	358,560.16
GENERAL TRUST	429,588.05	25,980.00	2,008.00	453,560.05
CONSTRUCTION TRUST	61,855.50	14,902.00	6,235.55	70,521.95
DOG TRUST	793.42	63.00	-	856.42
PUBLIC DEFENDER	487.63	-	-	487.63
TAX SALE PREMIUMS	17,900.00	-	-	17,900.00
FORFEITURE OF FUNDS	21,335.20	-	-	21,335.20
PAYROLL	96,284.70	637,191.98	625,387.17	108,089.51
ALCOHOL EDUCATION	7,313.05	-	-	7,313.05

Tax Revenue, May 2019 month to date is \$2,421,238.77; and of that:
\$2,418,984.46 is for 2019 and \$1316.26 is for interest.

Today we have 196 parcels that are delinquent with their property taxes.

Delinquent notices to those properties will be mailed out this week. New tax bills will be printed and mailed to our property owners as soon as the county certifies the tax rate.

2019 May Misc. Revenue of note:

Daily boat ramp fees- \$4525

Seasonal boat ramp fees- \$4050

Municipal court fees-\$6616.34

Mercantile license fees-\$4875.

Public Safety: Councilman Tom Tallon

The public safety report for May 2019. There were 916 reported activities. There were 5,959 patrol vehicle miles. There were 206 beach, building and business checks. There were also 407 traffic stops, twelve motor vehicle accidents without injuries, two motor vehicle accidents with injuries and two DUI's.

Parks and Recreation: Councilman Edward English

Lifeguards will be on duty this summer starting June 15 from 10 AM to 6 PM.

Make-up swim test is scheduled for June 2.

Remaining pre-employment drug screening for returning lifeguards only is scheduled June 1, June 8 and June 15 at Beach Patrol Headquarters.

Beach Patrol personnel will continue patrolling the beaches on weekends only up to the first day of the season (Saturday before Father's Day).

Opening day this season is Saturday, June 15. Pre-season meeting for all lifeguards is June 14.

CPR/AED and First Aid classes for returning lifeguards will be held at Beach Patrol HQ during the week of June 17-21.

Rookie school is scheduled to run June 22-June 28.

The Lifeguard-In-Training Program will run for 6 weeks this summer.

Beach badge sales for 2018 were \$318,452.00, for 2019 were \$448,050.00, an

increase of \$129,598.00.

Boat ramp was \$6,280.00 and \$9,620.00 for 2019. That is an increase of \$3,340.00.

Public Property & Community Affairs: Councilman Joseph Valyo

Construction: There were 21 permits and 11 permit updates, for a total of 32 permits processed. The type of work was 29 alteration/renovations, 2 for minor work and 1 for addition/rehabs. The total revenue was \$8,814.00.

Zoning: there were 15 resale inspections and 28 zoning permits issued.

Ship Bottom hosted a Community Outreach for flood insurance information and free flood

elevation certificate reviews with other Floodplain Administrators and Managers on the Island, Saturday, May 4, 2019.

The Island Wide PPI (Program for Public Information) Committee established a PPI Facebook page to share collected information, that is now connected to the borough's Facebook page. The borough gains CRS (Community Rating System) credits for the outreach.

Code Enforcement: The following were verbal warnings; 7 unleashed dogs, 13 illegal signs, 19 trash, 2 trailers on street, 5 overgrown grass and 2 construction materials on street. There were summons' issued for the following: 7 for trash and 3 for construction materials on street.

Water/Sewer: Councilman Robert Butkus

For the month of April, we pumped 11,728,000 gallons of water. There were 72 mark-outs done and various repairs.

We received \$120,393.26 in water payments and \$176,369.82 in sewer payments for a total of \$296,763.08. There were \$1,270.42 in back payments and \$230.50 in interest, for a total of \$298,264.00.

The water/sewer mains on Central Ave. are done and the water meter project will continue in the fall.

Public Works: Councilman Peter Rossi

1. Maintenance done on all borough vehicles and equipment. Trash and recycles pick up weekly. TV's moved to Surf City Yard. Refrigerators loaded into Dumpster. Brush pick up through-out the borough. Shrink wrap taken to Manahawkin recycle yard and was informed yard was at capacity. Taken back to our yard.
2. New signs put up on 5th Street, also on beach front. Signs also repaired as needed.
3. Grass cutting and fertilizing, weeding and spraying poison ivy.
4. All trash and recycle containers put throughout the borough.
5. Filled in washout along bulkhead and playground at 16th St., also at the boat ramp. Pothole filled on 17th street and through-out the borough.
6. Benches taken to 20th St. for sunrise service.
7. Worksite and playgrounds inspected by JIF. We are in compliance.
8. Fire extinguisher inspection done.
9. Work continued on repairing and replacing broken railings on ocean walkway entrances. Also clearing sand from street ends, ocean front, and bay beach. Bay beach back bladed daily.
10. Checked hot water heater at the life-guard headquarters.
11. Gazebo painted at Sunset Park.
12. Handicap ramps put up at the bay beach.
13. Removed fence next to Cox property for survey crew.
14. 4th St. park cleaned and walkways repaired.
15. Repaired sink Kathy Wells' office.
16. 3rd St. yard, concrete removed, several tons of sand spread throughout the yard. Concrete blocks also removed, this was done in order for P&A to dump millings from Central Ave. to be spread and rolled at the 3rd. St. yard. Excellent job was done by Mr. Sulecki for clearing and P&A for spreading.

May 28, 2019

Mayor Huelsenbeck called for the public portion of the meeting. On a motion by Councilman Rossi, seconded by Councilman Hartman and all in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public.

1. John Brennan, asked questions about the LBI shuttle, such as where it would be stopping and the shuttle from Manahawkin to LBI. He stated the shuttle from Manahawkin to LBI would be good for the business owners' employees. He also asked about the parking for the Hotel LBI.
2. Bill Hutson, LBI Taxpayer's Association. He stated that there is an employee crisis on LBI and the shuttle from Manahawkin to LBI is critical to having enough workers for the summer. He asked if the Borough would open discussion with Long Beach Township regarding the shuttle from the mainland stopping in Ship Bottom.
3. John Brennan offered his property at 237 W. 8th St. as a drop off for the summer.
4. Barbara Bishop, 1301 Ocean Ave., commended the public works department for doing a good job. She asked if we could have Ocean County upgrade the traffic lights.
5. Jackie Valerio, 2501 Ocean Ave., asked if additional Pickleball courts could be installed.
6. Jack Cannoli, 107 W. 27th St., would like the fishermen to have access with the beach buggy permits earlier in September.

On a motion by Councilman Rossi, seconded by Councilman Butkus and all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

On a motion by Councilman Rossi, seconded by Councilman Tallon and all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 7:38 p.m.

Kathleen Wells, RMC, Municipal Clerk

William Huelsenbeck, Mayor