

Regular Meeting Minutes

May 26, 2015

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, May 26, 2015, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:30 p.m.

Mayor Huelsenbeck asked the Clerk to take attendance. The following were present:

Councilmen Rossi, Hartman, Tallon, English, Sinopoli and Gleason.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

1. Sandy Passalacqua explained her request to close part of Shore Ave. on September 26th for safety during her wedding reception with Joseph Scarano, at their home at 1104 Shore Ave.
2. Patty Garonski talked about the request from Ron Jon for a movie night on June 20th.
3. There was discussion regarding the LBI Consolidated School District.
4. Councilman Tallon started discussion regarding residential homes as an allowed use in the Shore Commercial Zone.

Mayor Huelsenbeck called the regular meeting to order at 7:12 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Rossi, Hartman, Tallon, English, Sinopoli and Gleason.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Mayor Huelsenbeck called for the approval of the minutes of the regular meeting held on April 28, 2015. On a motion by Councilman Rossi, seconded by Councilman Tallon, the minutes were approved.

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for the Proclamation: Choose Your Cover. On a motion by Councilman Rossi, seconded by Dr. Gleason, this was approved as follows:

**PROCLAMATION
THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
CHOOSE YOUR COVER**

WHEREAS, the OCEAN MONMOUTH HEALTH ALLIANCE Cancer Coalition is committed to educating the public about sun safety and the importance of detecting skin cancer early, volunteers will hold Choose Your Cover 2015 on July 18, 2015, at 20th Street's Beach End in Ship Bottom, Long Beach Island.

WHEREAS, skin cancer is the most common form of cancer, it is the most preventable form of cancer and the easiest to detect early and treat successfully. There are three types of skin cancer: the common basal cell and squamous cell cancers and the less common but far more serious type called melanoma. The occurrence of non-melanoma skin cancers varies with exposure to ultraviolet light from the sun (and "sun lamps"), and indirectly with skin pigmentation.

WHEREAS, Ocean County residents and visitors can have fun outdoors while protecting their skin from the sun by choosing five sun protection options: seeking shade, covering-up, donning a hat, wearing sunglasses, and applying sunscreen. Prudent avoidance of too much sunlight is fully compatible with the enjoyment of the Township's beaches and other outdoor venues.

WHEREAS, the efforts of the OCEAN MONMOUTH HEALTH ALLIANCE Cancer Coalition through the Choose Your Cover initiative have been recognized by the Centers for Disease Control for saving lives, one beach and outdoor venue at a time because of its efforts at early detection of the dangerous melanoma and other forms of skin cancer.

WHEREAS, Ocean County is one of 21 county-wide coalitions created to help implement the New Jersey comprehensive cancer control plan based upon local needs and priorities, beachgoers and outdoor enthusiasts statewide will benefit from their participation in NJ's largest free-standing skin cancer screening on July 18th, 2015.

WHEREAS, the OCEAN MONMOUTH HEALTH ALLIANCE Cancer Coalition agrees that it is in the best interest of the citizens of Long Beach Island that July 18th be declared "Choose Your Cover Day" in the Borough of Ship Bottom; and

WHEREAS, the Borough of Ship Bottom Town Council joins in supporting this initiative to raise awareness about sun safety and the early detection of skin cancer

NOW, THEREFORE BE IT RESOLVED that the Governing Body of the Borough of Ship Bottom does hereby congratulate the OCEAN MONMOUTH HEALTH ALLIANCE Cancer Coalition for their outstanding leadership and proclaim July 18th as "Choose Your Cover Day" in the Borough of Ship Bottom.

All in favor vote: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for the Resolution 2015-92: Authorizing payment of municipal bills. On a motion by Dr. Gleason, seconded by Councilman Sinopoli, this was approved as follows:

**RESOLUTION 2015-92
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS
IN THE AMOUNT OF \$520,557.43**

WHEREAS, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

NOW, THEREFORE BE IT RESOLVED that the approved vouchers amounting to \$520,557.43 be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

01CURRENT CURRENT FUND

64845 05/01/15 LINDA010 LINDA ELIASON-ASH 3,700.00 608
64905 05/22/15 COMCA010 COMCAST CABLE 283.49 620
64906 05/27/15 ACTUN010 ACTION UNIFORM 423.98 621
64907 05/27/15 ARAMA010 ARAMARK 1,493.68 621
64908 05/27/15 ATLAN050 ATLANTIC CITY ELECTRIC 25,280.21 621
64909 05/27/15 BEACH020 BEACH HAVEN AUTOMOTIVE, INC. 339.60 621
64910 05/27/15 BEACH030 BEACH HAVEN TIMES 185.69 621
64911 05/27/15 BEACH035 BEACH BUM COMPUTERS 1,510.00 621
64912 05/27/15 BOROO010 BORO. OF SHIP BOTTOM - TRUST 30,000.00 621
64913 05/27/15 BOROO050 BORO. OF SHIP BOTTOM-UTILITY 590.86 621
64914 05/27/15 CENTR010 CENTRAL JERSEY HEALTH INS. FUN 70,957.00 621
64915 05/27/15 CHRIS015 CHRISTOPHER BIESTER 195.00 621
64916 05/27/15 COAST010 ATLANTIC PRINTING & DESIGN 109.40 621
64917 05/27/15 COPY-010 COPY-RITE PRINTING 1,028.00 621
64918 05/27/15 DASTI010 DASTI MURPHY MCGUCKIN 1,335.69 621
64919 05/27/15 DAWNA010 DAWN ANNARUMMA 348.89 621
64920 05/27/15 DELAW010 DELAWARE VALLEY PAYROLL 533.22 621
64921 05/27/15 EAGLE010 EAGLE POINT GUN/TJ MORRIS & SO 2,999.36 621
64922 05/27/15 EAST010 EASTERN AUTOPARTS WAREHOUSE 110.00 621
64923 05/27/15 EXTRE005 EXTREME TACTICAL DYNAMICS 424.91 621
64924 05/27/15 HMANC010 HENRY J. MANCINI & ASSOC., INC 3,474.60 621
64925 05/27/15 INDEP010 INDEPENDENT INVESTORS 2,003.21 621
64926 05/27/15 KATHL030 KATHLEEN WELLS 179.68 621
64927 05/27/15 LAWMAN00 LAWMAN - NEW JERSEY 1,364.00 621
64928 05/27/15 LINDA010 LINDA ELIASON-ASH 82.10 621
64929 05/27/15 LOUBE010 THE LOUIS BERGER GROUP 21,168.77 621

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64930 05/27/15 MAGIC010 MAGIC WASH 19.55 621
64931 05/27/15 MARYANN Maryann Carricarte 75.00 621
64932 05/27/15 MMASS010 M&M ASSESSMENT SERVICES, LLC 850.00 621
64933 05/27/15 MUNIC020 MUNICIPAL CODE CORPORATION 1,190.00 621
64934 05/27/15 OCEAN030 OCEAN COUNTY PARKS & RECREATIO 250.00 05/27/15 VOID 621
64935 05/27/15 OWENL010 OWEN LITTLE AND ASSOCIATES 3,819.99 621
64936 05/27/15 PANGARO Pangaro Training & Management 189.00 621
64937 05/27/15 PEDRO010 PEDRONI FUEL 6,972.95 621
64938 05/27/15 PERS0010 P.E.R.S 106,048.00 05/27/15 VOID 621
64939 05/27/15 PFRS010 P.F.R.S. 262,008.00 05/27/15 VOID 621
64940 05/27/15 RAYVE010 RAYVE ON 800.00 621
64941 05/27/15 SEAL010 SEAL MASTER PRODUCTS & SERVICE 135.16 621
64942 05/27/15 SHERW010 SHERWIN WILLIAMS 179.90 621
64943 05/27/15 SHIPB020 SHIP BOTTOM MUNICIPAL COURT 122.51 621
64944 05/27/15 SHORE060 SHORE PROMOTIONS 486.00 621
64945 05/27/15 TCTAO010 T.C.T.A. OF N.J. 100.00 621
64946 05/27/15 TENNA005 MAGGS & McDERMOTT, LLC 3,081.80 621
64947 05/27/15 TUCKE010 TUCKERTON LUMBER COMPANY 493.41 621
64948 05/27/15 WATCH020 WATCHUNG SPRING WATER 44.55 621
64949 05/27/15 BONNI010 BONNIE R. PETERSON 1,000.00 625
64950 05/27/15 NJCRI005 NJ CRIMINAL INTERDICTION, LLC 300.00 625
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 44 3 189,981.16 368,306.00
Direct Deposit: 0 0 0.00 0.00
Total: 44 3 189,981.16 368,306.00

04CAPITAL CAPITAL FUND
1638 05/27/15 MATHI005 MATHIS CONSTRUCTION 202,527.86 622
1639 05/27/15 OWENL010 OWEN LITTLE AND ASSOCIATES 12,684.69 622
1640 05/27/15 MARLI005 MARLIN EQUIPMENT FINANCE 969.33 626
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 3 0 216,181.88 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 3 0 216,181.88 0.00

06UTILOPER UTILITY FUND
17515 05/27/15 ATLAN050 ATLANTIC CITY ELECTRIC 2,129.97 623
17516 05/27/15 CHASE010 CHASE BANK 70,000.00 623
17517 05/27/15 CONTR010 CONTRACTOR SERVICES, INC. 114.00 623
17518 05/27/15 FERGU010 FERGUSON ENTERPRISES 217.63 623
17519 05/27/15 HDSUP010 HD SUPPLY WATERWORKS, LTD. 2,470.00 623
17520 05/27/15 OCUTI010 O.C. UTILITY AUTHORITY 23,292.00 623
17521 05/27/15 SLMAC010 S.L. MACINTYRE UNDERGROUND INC 4,610.00 623
17522 05/27/15 TUCKE010 TUCKERTON LUMBER COMPANY 37.04 623
17523 05/27/15 USABL010 USA BLUEBOOK 1,257.34 05/27/15 VOID 623
17524 05/27/15 WATER020 WATER WORKS SUPPLY CO. 592.75 623
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 9 1 103,463.39 1,257.34
Direct Deposit: 0 0 0.00 0.00
Total: 9 1 103,463.39 1,257.34

07UTILCAP UTILITY CAPITAL
2532 05/27/15 DEMAIO005 DEMAIO ELECTRICAL COMPANY, INC 10,261.00 624
2533 05/27/15 OWENL010 OWEN LITTLE AND ASSOCIATES 670.00 624
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 2 0 10,931.00 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 2 0 10,931.00 0.00
Report Totals Paid Void Amount Paid Amount Void
Checks: 58 4 520,557.43 369,563.34
Direct Deposit: 0 0 0.00 0.00
Total: 58 4 520,557.43 369,563.34

Totals by Year-Fund
Fund Description Fund Budget Total Revenue Total G/L Total Total
CURRENT FUND 4-01 71,169.04 0.00 0.00 71,169.04
CURRENT FUND 5-01 117,448.12 0.00 0.00 117,448.12
WATER/SEWER FUND 5-06 103,463.39 0.00 0.00 103,463.39
Year Total: 220,911.51 0.00 0.00 220,911.51
CAPITAL FUND C-04 216,181.88 0.00 0.00 216,181.88
UTILITY CAPITAL FUND C-07 10,931.00 0.00 0.00 10,931.00
Year Total: 227,112.88 0.00 0.00 227,112.88
GRANT FUND G-02 1,364.00 0.00 0.00 1,364.00
Total Of All Funds: 520,557.43 0.00 0.00 520,557.43

Mayor Huelsenbeck called for the Resolution 2015-93: Appointment, Deputy Municipal Clerk. On a motion by Councilman Rossi, seconded by Councilman English, this was approved as follows:

RESOLUTION 2015-93
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING DANIELLE MEZZINA AS DEPUTY MUNICIPAL CLERK
PURSUANT TO N.J.S.A. 40A:9-135.

WHEREAS, the Borough of Ship Bottom is in need of a Deputy Municipal Clerk; and
WHEREAS, N.J.S.A. 40A:9-135 provides that the governing body of any municipality, by ordinance, may create the office of Deputy Municipal Clerk and provide for appointments thereto; and

WHEREAS, Chapter 2.16 of the Borough Code of the Borough of Ship Bottom provides for the creation of Deputy Municipal Clerk in accordance with the provisions of N.J.S.A. 40A:9-135; and

WHEREAS, the appointment for Danielle Mezzina is in effect until May 26, 2015; and
WHEREAS, it is the desire of the governing body to reappoint Danielle Mezzina as Deputy Municipal Clerk.

NOW, THEREFORE BE IT RESOLVED by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey as follows:

1. That Danielle Mezzina is hereby appointed as Deputy Municipal Clerk for the Borough of Ship Bottom.
2. That the appointment of Danielle Mezzina as Deputy Municipal Clerk shall become effective May 27, 2015. This appointment is in effect until May 26, 2016.
3. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Chief Financial Officer of the Borough of Ship Bottom and to Danielle Mezzina.

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for the Resolution 2015-94: Chapter 159, Clean Communities Program. On a motion by Dr. Gleason, seconded by Councilman Tallon, this was approved as follows:

RESOLUTION 2015-94
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
INSERTION OF SPECIAL ITEM OF REVENUE
IN THE 2015 BUDGET FROM THE
CLEAN COMMUNITIES PROGRAM

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Borough will receive \$9,913.85 from the Clean Communities Program and wishes to amend its 2015 budget to include a portion of the amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Ship Bottom hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2014 in the sum of \$9,913.85 which is now available as revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with
Prior Written Consent of the Director of Local
Government Services:

State and Federal Revenues Off-Set with

Appropriations: Clean Communities Program

BE IT FURTHER RESOLVED, that a like sum of \$9,913.85 be and the same is hereby appropriated under the caption of:

General Appropriations

(A) Operations Excluded from 5% Caps

State and Federal Programs Off-Set by
Revenues: Clean Communities Program

BE IT FURTHER RESOLVED, that the Borough Clerk shall forward two copies of this Resolution to the Director of the Division of Local Government Services.

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for the Resolution 2015-95: Chapter 159, Click It or Ticket. On a motion by Dr. Gleason, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2015-95
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
ASKING THE DIRECTOR OF THE DIVISION OF LOCAL
GOVERNMENT SERVICES TO APPROVE THE INSERTION
OF AN ITEM OF REVENUE INTO THE 2015 BUDGET
FROM THE CLICK IT OR TICKET GRANT PROGRAM**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Borough will receive \$4,000.00 from the Click it or Ticket Program and wishes to amend its 2015 budget to include a portion of the amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Ship Bottom hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$4,000.00 which is now available as revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with
Prior Written Consent of the Director of Local
Government Services:

State and Federal Revenues Off-Set with
Appropriations: Click it or Ticket Grant

BE IT FURTHER RESOLVED, that a like sum of \$4,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations

(A) Operations Excluded from 5% Caps
State and Federal Programs Off-Set by
Revenues: Click it or Ticket Grant

BE IT FURTHER RESOLVED, that the Borough Clerk shall forward two copies of this Resolution to the Director of the Division of Local Government Services.

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for the Resolution 2015-96: Grant Agreement, Municipal Public Access Plan, amending Resolution 2014-146. On a motion by Councilman Rossi, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2015-96
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING A GRANT AGREEMENT BETWEEN
THE BOROUGH OF SHIP BOTTOM AND
THE STATE OF NEW JERSEY BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION
(AMENDING RESOLUTION 2014-146)**

WHEREAS, the governing body of the Borough of Ship Bottom desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$ 15,000.00 to fund the following project: Municipal Public Access Plan and Coastal Vulnerability Assessment Report.

NOW, THEREFORE BE IT RESOLVED that Frank J. Little, Jr. PE, PP, CME, or the successor to the office of the Municipal Engineer/Planner at Owen, Little & Associates, Inc. is authorized (a) to make application for such a grant, (b) if awarded, Mayor William Huelsenbeck is

authorized to execute a grant agreement with the State for a grant in an amount not less than \$15,000.00 and not more than \$15,000.00, and (c) to execute [] any amendments thereto [x] any amendments thereto which do not increase the Grantee's obligations.

BE IT FURTHER RESOLVED that the Borough Council of the Borough of Ship Bottom authorizes and hereby agrees to match \$0.00 of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified. \$0.00 of the match will be made up of in-kind services (if allowed by grant program requirements and the agreement).*

BE IT FURTHER RESOLVED, the Grantee agrees to comply with all applicable federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for the Resolution 2015-97: Authorizing Cooperative Pricing Agreement. On a motion by Councilman Hartman, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2015-97
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING MEMBER PARTICIPATION IN A
COOPERATIVE PRICING SYSTEM AND AUTHORIZING
THE BOROUGH OF SHIP BOTTOM
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 26, 2015 the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Borough of Ship Bottom.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Mayor of the Borough of Ship Bottom is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for the Resolution 2015-98: Increase in salary, Dawn Annarumma. On a motion by Councilman Rossi, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2015-98
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING INCREASE TO SALARY
DAWN ANNARUMMA**

WHEREAS, Dawn Annarumma has been working in the Tax Collector's Office since April 30, 2014 at the salary of \$35,000.00 annually; and

WHEREAS, Dawn Annarumma is attending classes to attain her State Certification as a Tax Collector; and

WHEREAS, according to Resolution 2014-175, Dawn Annarumma is to receive an increase in her annual salary of \$2,500.00 for the successful completion and passing grade in the class titled, Principals of Municipal Tax Collection II.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the

Borough of Ship Bottom, County of Ocean, that Dawn Annarumma will receive an annual increase to her salary of \$2,500.00 effective May 14, 2015, for the successful completion and passing grade in the class titled, Principals of Municipal Tax Collection II.

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for the Resolution 2015-99: GovDeals authorization. On a motion by Dr. Gleason, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2015 -99
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING DISPOSAL OF SURPLUS PROPERTY**

WHEREAS, the Borough of Ship Bottom is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Governing Body are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Ship Bottom, County of Ocean, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available in the office of the municipal clerk
- (2) The sale will be conducted online and the address of the auction site is www.govdeals.com/shipbottom
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows:
 - a. 20 Used Lifeguard Rescue Boards
 - b. 1 IBM Typewriter
- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Borough of Ship Bottom reserves the right to accept or reject any bid submitted.

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for the Resolution 2015-100: Authorizing bids, 2015 Emergency Repairs, W/S. On a motion by Councilman Sinopoli, seconded by Dr. Gleason, this was approved as follows:

**RESOLUTION 2015-100
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING FRANK J. LITTLE, BOROUGH ENGINEER,
TO ADVERTISE FOR BIDS FOR THE
2015 EMERGENCY REPAIRS FOR WATER AND SEWER**

WHEREAS, the Borough of Ship Bottom has the need of a contract with a private contractor to provide emergency repairs for water and sewer; and

WHEREAS, the Borough is in need of bids in order to award the contract; and

WHEREAS, the Borough would like Frank J. Little, Borough Engineer, to advertise for those bids.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Ship Bottom, that Frank J. Little, Borough Engineer, is hereby authorized to advertise for bids for the 2015 emergency repairs for water and sewer.

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for the Resolution 2015-101: DeMaio Electrical Company, Inc., reverse change order. On a motion by Councilman Rossi, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2015-101
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,**

**AUTHORIZING A REVERSE CHANGE ORDER TO THE CONTRACT
WITH DEMAIO ELECTRICAL COMPANY, INC. FOR THE YEAR 2014
EMERGENCY BACKUP GENERATOR FOR
THE 17TH STREET WATER PLANT**

WHEREAS, a contract was previously awarded to DeMaio Electrical Company, Inc. for the 2014 Emergency Backup Generator for the 17th Street Water Plant; and

WHEREAS, the original contract for said work was in an amount of \$148,700.00; and

WHEREAS, the governing body wishes to authorize a reverse change order, which will result in a decrease of \$8,050.00 in the contract price, consisting of those items set forth on Schedule "A," attached hereto and made a part hereof; and

WHEREAS, this reverse change order has been recommended by the Municipal Engineer and agreed to by the contractor; and

WHEREAS, this reverse change order amounts to a negative of -5.4% percent of the original contract awarded to the contractor; and

WHEREAS, it is the desire of the governing body to authorize this reverse change order.

NOW, THEREFORE BE IT RESOLVED by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby authorize a reverse change order to the contract with DeMaio Electrical Company, Inc. for the 2014 Emergency Backup Generator for the 17th Street Water Plant, to provide for an decrease in the contract price from \$148,700.00 to \$140,650.00, a decrease of \$8,050.00 in the contract price, consisting of those items set forth on Schedule "A" attached hereto and made a part hereof.
2. That the Mayor and Municipal Clerk are hereby authorized to execute an addendum to the contract with DeMaio Electrical Company, Inc. in accordance with the provisions of this resolution.
3. That a certified copy of this resolution, together with a copy of the contract addendum between the parties, be forwarded to the Chief Financial Officer and that three (3) certified copies be forwarded to the Municipal Engineer.

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for the Resolution 2015-102: Authorizing bids for Clothing Bins. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2015-102
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE RECEIPT OF BIDS FOR THE LEASE
OF MUNICIPAL PROPERTY FOR THE
PLACEMENT OF CLOTHING BINS
(CLARIFYING RESOLUTION 2014-145)**

WHEREAS, it is necessary for the Borough of Ship Bottom to advertise for the receipt of bids for the lease of municipal property for the placement of clothing bins; and

WHEREAS, the governing body has determined that a portion of the following properties as described and shown on "Schedule A" as:

Block 65, Lot 1 - 1621 Long Beach Blvd.

Block 134, Lot 1 & Lot 1.01, 301-309 Central Ave.

are not needed for public use; and

WHEREAS, it is the desire of the governing body to advertise for the receipt of bids for the lease of municipal property for the placement of clothing bins.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby authorize the receipt of bids for the lease of municipal property on the following properties as described and shown on "Schedule A" as:
 - Block 65, Lot 1 - 1621 Long Beach Blvd.
 - Block 134, Lot 1 & Lot 1.01, 301-309 Central Ave.for the placement of clothing bins. The Municipal Clerk shall determine the time, date and place for the receipt of said bids.
2. That the governing body reserves the right to reject any and all bids on said property.

3. That the use of the portion of the property shown on "Schedule A" shall be limited to the placement and maintenance of clothing bins. Said premises shall not be used for any other purpose or purposes.
4. That a notice to bidder shall be published in regard to the receipt of bids as set forth herein, in accordance with the specifications prepared by the Borough of Ship Bottom.
5. That the advertisement of the method of bidding shall be published in a newspaper circulating in the municipality in which the leasehold is situated by two (2) insertions at least once a week during two (2) consecutive weeks; the last publication not to be earlier than seven (7) days prior to the letting of the lease.
6. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Chief Financial Officer of the Borough of Ship Bottom.

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for the Resolution 2015-103: Authorizing raffles, Ship Bottom Fire Co.. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2015-103
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING GAMES OF CHANCE FOR
THE SHIP BOTTOM VOLUNTEER FIRE CO. NO. 1, INC.**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that approval is hereby granted to the Ship Bottom Volunteer Fire Co. No. 1, Inc., to conduct the following raffles on the following dates and times:

On premise 50/50 raffle	July 11, 2015	4:00 pm -10:00 pm
(to be held at the Ship Bottom Firehouse, located at 2006 Central Ave.)		
On premise Merchandise raffle	July 11, 2015	4:00 pm -10:00 pm
(to be held at the Ship Bottom Firehouse, located at 2006 Central Ave.)		

BE IT FURTHER RESOLVED, that approval is contingent upon approval by the Legalized Games of Chance Control Commission.

Roll Call: Rossi, Hartman, Tallon, English and Sinopoli, all aye. Gleason, abstained.

Mayor Huelsenbeck called for the Resolution 2015-104: Authorizing quotes, reassessment services. On a motion by Councilman Hartman, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2015-104
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE RECEIPT OF QUOTES FOR
REASSESSMENT SERVICES OF THE PROPERTIES OF
THE BOROUGH OF SHIP BOTTOM**

WHEREAS, the Borough of Ship Bottom is in need of reassessment services for the taxable properties in the borough; and

WHEREAS, the Borough is in need of quotes in order to award a contract for reassessment services.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Ship Bottom, that Kathleen Flanagan, Chief Financial Officer and Qualified Purchasing Agent, is hereby authorized to receive quotes for reassessment services for the Borough of Ship Bottom.

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for the Resolution 2015-105: Refund, tax sale certificate. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

RESOLUTION 2015-105
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING THE TREASURER TO REFUND
MONEY ON A TAX SALE CERTIFICATE

WHEREAS, the amount of \$2,003.21 has been received by the Tax Collector for redemption of Tax Sale Certificate #13-00012 on Block 95, Lot 1.03, assessed to Fortunato, Thomas & Sharon; and

WHEREAS the amount of \$2,003.21 is the correct amount required to redeem.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to return \$2,003.21 plus \$1,300.00 premium held in an escrow account, to Independent Investors, 24 Shawnee Court, Medford, NJ 08055, holder of the certificate.

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for the Resolution 2015-106: Salary resolution, beach operations. On a motion by Councilman Sinopoli, seconded by Councilman English, this was approved as follows:

RESOLUTION 2015-106
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TEMPORARY EMPLOYMENT
WITHIN BEACH OPERATIONS

NOW, THEREFORE, BE IT RESOLVED, that the following personnel are temporarily employed within Beach Operations for the 2015 summer retroactive to March 1, 2015

Keith Stokes (seasonal salary) \$18,217.35

Lifeguards: The following are hired at the weekly rate of pay listed:

\$410.00	Vincent Bolognese, Daniel Cascio, Evan Kelly, Christopher Souflis, Gunnar Pearson, Brandon Wurtenberg, Reilly Harrington, Daniel Yurowski, John Michael Purdon, Russell Paretzky
\$430.00	Melissa Yurowski, Kenyatta Swift, Andrew Sauer, Matthew Nelson, Amanda Kessler, Anthony Ehrline, Chris Durbin, John Cascio, Ben Hueth, Sam Robbins, Sage Watterworth, Maggie Covert, Jenna Freda, Katie Ullinger, George Souflis
\$460.00	Avery Watterworth, Ethan Candio, Nora Covert, Kimberly Muldoon, Haley Ullinger, Derek Colaizzo, Mike Cascio, Pat Carey
\$490.00	Ian O'Connor, Rick Zanes, Ryan Connolly
\$510.00	Kate Farrell, Steve LaMarco, Evan Marine
\$530.00	Pat Harrington, Scott Vrana
\$555.00	Tracey Hemmerle
\$580.00	James LaMarco
\$600.00	Shawn Hannon, Russell Budd, Laura Klink
\$660.00	Dan Duffy, Marjorie Duffy
\$660.00	Laura Klink, James LaMarco (Acting Lieutenant)
\$780.00	Thomas Duralek
\$780.00	Jonny Skolnick
\$800.00	Thomas Smith

Badge Checkers: The following are hired at the hourly rate of pay listed:

\$8.25	Kira Aughenbaugh, Hunter Bello, Carly Brown, Halle Caccioppoli, Leo Fasolo, Richard Fasolo, Kara Ferrigno, Jonathan George, Robyn Heiman, Hayley Houck, Michael Kadlubowski, Faith LaHaye, Mathew Lauterback, Kate Lustenberger, Maxwell Maffie, Ashley Martini, Chloe McGee, Cassidy Meyn, Alexandra Miceli, Jacob Novak, Rachael O'Boyle, Kaitlin Paone, Alissa Parker, Jessica Pickel, Caroline Purdon, Katelyn Reese, Taylor Sherlock, Kirsten Silverman, Felicia Simcox, Jake Tompkins
\$11.25	Regina Ehrline
\$13.75	Marie Sellnow
\$15.00	Mary Mulroy

Tennis Court Assistant: The following are hired at the hourly rate of pay listed:
\$8.25 Gordon Ruffing
\$9.75 Mildred Hughes
Headquarters Secretary: The following are hired at the hourly rate of pay listed:
\$9.00 Caitlyn Klink

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for Ordinance 2015-12: Introduction and first reading, oceanfront property building height. On a motion by Councilman English, seconded by Councilman Sinopoli, this was approved by title as follows:

**ORDINANCE 2015-12
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM, COUNTY
OF OCEAN, STATE OF NEW JERSEY, AMENDING AND
SUPPLEMENTING CHAPTER 16.60 OF TITLE 16 OF THE
BOROUGH CODE OF THE BOROUGH OF SHIP BOTTOM
ENTITLED “GENERAL EXCEPTIONS AND MODIFICATIONS”
TO PROVIDE FOR AN INCREASE IN THE MAXIMUM
BUILDING HEIGHT FOR OCEANFRONT PROPERTIES**

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for Ordinance 2015-13: Introduction and first reading, Bond Ordinance, 15th St. well house. On a motion by Councilman Sinopoli, seconded by Dr. Gleason, this was approved by title as follows:

**ORDINANCE 2015-13
AN ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY,
PROVIDING FOR WATER UTILITY IMPROVEMENTS AND
OTHER RELATED EXPENSES IN AND FOR THE BOROUGH OF SHIP BOTTOM
AND APPROPRIATING \$350,000 THEREFOR, AND PROVIDING FOR THE
ISSUANCE OF \$350,000 IN BONDS OR NOTES OF
THE BOROUGH OF SHIP BOTTOM TO FINANCE THE SAME**

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for the request from Marine Mammal Stranding Center to hold the seining programs at the Beach Arlington Bay Beach at W. 13th St. at 6:00 p.m. on the following dates: July 6, 13, 20 & 27 and August 3 & 10. They expect approximately 20 participants and the program should last 90 minutes. On a motion by Councilman Sinopoli, seconded by Councilman Tallon, this was approved.

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for the request from Ron Jon Surf Shop to hold a movie night in their back parking lot on June 20th from 6:00 to 10:00 p.m. On a motion by Dr. Gleason, seconded by Councilman Sinopoli, this was approved as presented.

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for the request from Grace Calvary Church to hold a Young Adult Ministry program in their front courtyard on June 13th from 7:00 to 11:00 p.m. This request also includes volleyball and horseshoes on the 19th St. beach between 7:00 and 9:00 p.m. On a motion by Councilman Rossi, seconded by Councilman English, this was approved as presented.

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for the request from Sandy Passalacqua and Joseph Scarano to close a portion of Shore Ave. in front of their home in order for safety during their wedding reception that will be held at 1104 Shore Ave. on September 26th, from 4:00 until 10:00 p.m.

On a motion by Councilman Sinopoli, seconded by Councilman Rossi, this was approved with the following conditions:

- a. A signed statement from each of the neighbors that this will affect their property.
- b. That they are responsible to set up and break down the barricades.
- c. There will be nothing in the street except the barricades.

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for the following requests for weddings:

- a. Michael Murphy & Dana Hladisova, Sunset Park, June 1, 2015 @ 5:00 pm
- b. Christian Warren & Nicole Whitcraft, Sunset Beach Pavillion, Sept. 13, 2015 @ 1:00 pm
- c. Joseph Scarano & Sandra Pasalacqua,, Sunset Park, sept. 26, 2015 @ 3:30 pm
- d. Daniel Leahy & Shee DeLorme, 28th St. beach, Sept. 12, 2015 @ 5:30 pm

On a motion by Councilman Sinopoli, seconded by Councilman Tallon, these were approved.

Roll Call: Rossi, Hartman, Tallon, English, Sinopoli and Gleason, all aye.

Mayor Huelsenbeck called for Reports of Committees

Revenue and Finance: Councilman David Hartman

Taxes collected for the month of May were \$238,318.00, of that: \$236,514.00 for 2015, \$1,580.00 for 2014 and \$223.00 in interest. Miscellaneous revenue was \$27,186.00, notables within that are \$6,000.00 in vendor fees, \$5,125.00 for mercantile licenses, \$5,771.00 for municipal court and \$3,025.00 for tower lease. Thank you to Rick Sinopoli, Doc Gleason and Bob Rossi for work done on the Water Dept. building. The parking lot looks good. (It was resurfaced and relined).

Public Safety: Councilman Tom Tallon

The public safety report for May 2015

There were 947 reported activities. There were 193 building and business checks.

There were 6,869 patrol miles. There were also 381 traffic stops, 12 motor vehicle accidents without injuries and 4 DWI's.

Parks and Recreation: Councilman Edward English

Beach Report:

The Ship Bottom Beach Patrol held lifeguard tryouts for returning and new lifeguards on May 17, 2015 at 5 PM at the St. Francis Community Center Pool in Brant Beach.

Make-up swim tests for returning lifeguards will be held on June 20 and June 27. Lifeguards are to report to Beach Patrol HQ at 9 AM.

The annual drug screening for returning lifeguards will be held on June 1, 3, and 5 from 2-5 PM at the Ship Bottom Beach Patrol HQ located on 124 East 26th Street in Ship Bottom.

Opening day for the beach is June 20, 2015 (Note: always the Saturday before Father's Day).

CPR/AED and First Aid classes for returning lifeguards will be held at Beach Patrol HQ during the week of June 22-26, 2015 from 6-9 PM.

Rookie school is scheduled to run June 26-July 3, 2015 from 9 AM to 5 PM.

The beaches were crowded over Memorial Day Weekend. There were sunny skies, the air temperature was in the mid to upper 70's, and the water temperature was 58 degrees. Lifeguards were patrolling and available to respond in the case of an emergency throughout the entire weekend and will continue to do so on the weekends till opening day, June 20.

The Lifeguard-In-Training Program will run for 6 weeks this summer. The 10-12 year old group starts on June 25 and runs till August 6. The 13-15 year old group starts on June 26 and runs till August 7. Morning sessions are from 10:30 AM to 12:30 PM and afternoon sessions are from 2:00 PM to 4:00 PM.

Summer Concerts:

July 9th "Facedown", July 16th "Verdict", July 23rd "Jimmy and the Parrots" July 30th "Virgin Vinyl", August 6th "Mushmouth", August 13th "Eleven Eleven" August 20th "Drop Dead Sexy"

Boat ramp fees are down \$280.00 from last year and beach badge sales are up \$1,140.00 from last year.

Water/Sewer: Councilman Richard Sinopoli

For the month of April, we pumped 6,722,000 gallons of water. The department inspected, repaired and operated the plant and wells and helped with water meter reads and repairs.

We held a meeting regarding water metering for the whole town.

Public Property and Community Affairs: Dr. Robert Gleason

Zoning Department: There were 11 resale inspections and 23 zoning permits issued.

Construction Department: There were 33 permits and 10 permit updates processed.

The type of work was 28 alteration/renovation, 3 renovation/reconstruct, 1 minor work, 8 addition/rehab, 2 new buildings and 1 demolition. The total revenue was \$14,050.00.

Code Enforcement: 5 warnings for trash, 3 warnings for dumping in street, 5 warnings for trailers, 2 warnings for weeds, 9 warnings for signs and 1 ticker for property maintenance.

Buildings and Grounds: Completing work on the water department building and we will be starting work on the 15th St. water house. The parking lot at the borough hall has been repaved.

Public Works Department: Councilman Peter Rossi

1. Maintenance and repairs done on all borough vehicles and equipment.
2. Metal, TV's and brush pick up throughout the borough, cardboard loaded into dumpster.
3. Emptied trash containers, picked up debris, cleaned and shoveled entrances, back bladed bay beach.
4. Trash and recycle containers put out on Blvd and swept handicap sidewalk cuts.
5. Repaired water fountain at the plaza, water left on.
6. Attempted to locate flapper on 27th St. tide still not right.
7. Painting complete of boat ramp restrooms. Signage also put up.
8. Three rolls of fence taken over to the LBI School to close off playground area.
9. Worked on tennis and bocce courts.
10. Replace steps for gas pumps.
11. Pink lights put up on anchor in front of borough hall (Cancer Awareness)
12. Put out memory benches and pavers.
13. Removed stumps in front of borough hall after parking lot was paved.
14. Repaired flag pole for Chamber of Commerce.
15. Grass cutting, weeding and planting flowers.
16. Water turned on at lifeguard headquarters, no leaks hot water heater also turned on.
17. Replaced damaged flags throughout the borough, flags placed at half mast.
18. Two loads of sand placed on easement on 23rd. street
19. Filled pot holes throughout the borough. Filled large sink hole at the boat ramp.
20. Replaced bumpers at the boat ramp.
21. 49 hours mark out hours.

On a motion by Councilman Sinopoli, seconded by Councilman Rossi and an all in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public.

Seeing no response from the public, on a motion by Councilman Sinopoli, seconded by Councilman Rossi and an all in favor vote, all aye, the meeting was closed to the public.

On a motion by Councilman Rossi, seconded by Councilman Sinopoli and an all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 7:45 p.m.

Kathleen Wells, RMC, Municipal Clerk

William Huelsenbeck, Mayor