

July 28, 2015

Regular Meeting Minutes  
July 28, 2015

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, July 28, 2015, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:33 p.m.

Mayor Huelsenbeck asked the Clerk to take attendance. The following were present:

Councilmen Tallon, English, Sinopoli, Gleason, Rossi and Hartman.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

1. Terry Moeller talked to the Mayor and Council regarding the request for Cycle4Awareness.
2. There was discussion regarding the eyeglass benefit for the borough employees.
3. Councilman English talked about the aerial drone that was at the last concert.

Mayor Huelsenbeck called the regular meeting to order at 6:50 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Tallon, English, Sinopoli, Gleason, Rossi and Hartman.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Mayor Huelsenbeck called for the approval of the minutes of the regular meeting held on June 23, 2015. On a motion by Councilman Tallon, seconded by Councilman Rossi, the minutes were approved.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for the Resolution 2015-125: Authorizing payment of municipal bills. On a motion by Councilman Hartman, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2015-125  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS  
IN THE AMOUNT OF \$2,876,890.31**

**WHEREAS**, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

**NOW, THEREFORE BE IT RESOLVED** that the approved vouchers amounting to \$2,876,890.31 be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

01CURRENT CURRENT FUND  
65046 06/29/15 PEDRO010 PEDRONI FUEL 1,428.73 652

July 28, 2015

65047 07/06/15 USPOS010 U.S. POSTAL SERVICE 2,377.20 653  
65048 07/09/15 JOHNPLUM JOHN PLUMLEY 1,500.00 655  
65049 07/09/15 JOHNS010 JOHN SFERRA 2,000.00 655  
65050 07/23/15 YEAMO010 YEAMON MUSIC INC. 2,550.00 661  
65051 07/29/15 3SI 3SI Security Systems, Inc 629.00 665  
65052 07/29/15 ACCES005 ACCESS NEW JERSEY, INC. 1,425.12 665  
65053 07/29/15 AERIA005 AERIAL CAMERA VIEW, LLC 225.00 665  
65054 07/29/15 ALOCK010 A LOCK & KEY 714.00 665  
65055 07/29/15 AMONC010 AMON CONSTRUCTION, LLC 2,850.00 665  
65056 07/29/15 ARAMA010 ARAMARK 1,269.00 665  
65057 07/29/15 ATLAN020 ATLANTIC CITY ELECTRIC 3,020.51 665  
65058 07/29/15 ATLAN050 ATLANTIC CITY ELECTRIC 9,578.33 665  
65059 07/29/15 ATLAS010 ATLAS FLASHER CO., INC. 1,452.00 665  
65060 07/29/15 BARBE010 H. BARBER & SONS, IN.C 18.00 665  
65061 07/29/15 BEACH020 BEACH HAVEN AUTOMOTIVE, INC. 480.11 665  
65062 07/29/15 BEACH030 BEACH HAVEN TIMES 144.77 665  
65063 07/29/15 BESAM010 ASSA ABLOY 613.56 665  
65064 07/29/15 BONNI010 BONNIE R. PETERSON 1,000.00 665  
65065 07/29/15 BOROO010 BORO. OF SHIP BOTTOM - TRUST 42.50 665  
65066 07/29/15 CAMCO010 CAM CO 60.00 665  
65067 07/29/15 CENTR010 CENTRAL JERSEY HEALTH INS. FUN 19,948.00 665  
65068 07/29/15 CERTI010 CERTIFIED SPEEDOMETER SERV. IN 187.50 665  
65069 07/29/15 CLEAR010 CLEARY, GIACOBBE, ALFIERI & JA 635.50 665  
65070 07/29/15 COAST010 ATLANTIC PRINTING & DESIGN 776.91 665  
65071 07/29/15 COMCA010 COMCAST CABLE 708.86 665  
65072 07/29/15 CONST010 CONNOR STRONG & BUCKELEW 2,333.40 665  
65073 07/29/15 CONTR010 CONTRACTOR SERVICES, INC. 86.90 665  
65074 07/29/15 DASTI010 DASTI MURPHY MCGUCKIN 1,085.00 665  
65075 07/29/15 DROP DROP DEAD SEXY 2,000.00 665  
65076 07/29/15 DYNAM010 DYNAMIC TESTING SERVICE 3,180.00 665  
65077 07/29/15 EAST010 EASTERN AUTOPARTS WAREHOUSE 440.17 665  
65078 07/29/15 ELEVE010 ELEVEN ELEVEN 1,500.00 665  
65079 07/29/15 FABAN010 FABANIEC, P & MALINOWSKI, A 4,937.00 665  
65080 07/29/15 FACE001 Ernest Padalino "Virgin Vinyl" 1,500.00 665  
65081 07/29/15 FERGU010 FERGUSON ENTERPRISES 119.55 665  
65082 07/29/15 GALLS010 GALL'S 473.41 665  
65083 07/29/15 GTBMI010 G.T.B.M. INC. 1,312.50 665  
65084 07/29/15 GUARD010 GUARDIAN DOCUMENT DESTRUCTION 472.50 665  
65085 07/29/15 HARVE010 HARVEY CEDARS AUTO 262.50 665  
65086 07/29/15 HOMED010 HOME DEPOT CREDIT SERVICES 899.41 665  
65087 07/29/15 HUNTE010 HUNTER TECHNOLOGIES 507.35 665  
65088 07/29/15 JERSE010 JERSEY CAPE DIAGNOSTICS 7,712.04 665  
65089 07/29/15 JERSR010 JERSEY SHORE RESTROOMS, LLC 425.00 665  
65090 07/29/15 KATHL010 KATHLEEN FLANAGAN 199.64 665  
65091 07/29/15 LONGB030 LONG BEACH ISLAND HEALTH DEPT. 9,689.00 665  
65092 07/29/15 MAGIC010 MAGIC WASH 6.00 665  
65093 07/29/15 MAKAI010 MAKAI SURF & RESCUE 3,620.00 665  
65094 07/29/15 MARYANN Maryann Carricarte 150.00 665  
65095 07/29/15 MCANJ010 MCANJ 100.00 665  
65096 07/29/15 METRO010 METRO SWIM SHOP 1,386.10 665  
65097 07/29/15 MORPHO010 MORPHO TRAK 2,633.69 665  
65098 07/29/15 MRS010 MRS 1,117.00 665  
65099 07/29/15 MUSHM020 DOUGLAS J. EDWARDS 1,000.00 665  
65100 07/29/15 NATAL010 NAT ALEXANDER COMPANY, INC. 164.50 665  
65101 07/29/15 NEVRO010 NEVRON ELECTRICAL CONTRACTORS 642.00 665  
65102 07/29/15 NJNAT010 N.J. NATURAL GAS 218.64 665  
65103 07/29/15 OCBOA010 O.C. BOARD OF ELECTIONS 145.22 665  
65104 07/29/15 OCDEP010 O.C. DEPARTMENT OF FINANCE 1,236,558.25 665  
65105 07/29/15 OFFIC010 OFFICE BASICS 2,299.44 665  
65106 07/29/15 OWENL010 OWEN LITTLE AND ASSOCIATES 2,882.54 665  
65107 07/29/15 OXYGE010 OXYGEN SUPPLY CO., INC. 20.00 665  
65108 07/29/15 PEDRO010 PEDRONI FUEL 4,497.46 665  
65109 07/29/15 RAYVE010 RAYVE ON 800.00 665  
65110 07/29/15 RUBBE010 RUBBER STAMPS UNLIMITED, INC. 312.89 665  
65111 07/29/15 RUTGE010 RUTGERS, THE STATE UNIVERSITY 1,088.00 665  
65112 07/29/15 SAFEG010 SAFEGUARD 62.82 665  
65113 07/29/15 SAHAR005 SAHARA SAND OF EAGLESWOOD 729.33 665  
65114 07/29/15 SHERW010 SHERWIN WILLIAMS 175.76 665  
65115 07/29/15 SHIPB020 SHIP BOTTOM MUNICIPAL COURT 6.82 665  
65116 07/29/15 SHORE060 SHORE PROMOTIONS 1,220.00 665  
65117 07/29/15 SHORE070 RIVERFRONT RECYCLING 72.04 665  
65118 07/29/15 SOUTH060 SOUTHERN REGIONAL SCHOOL DISTR 185,043.00 665  
65119 07/29/15 STAND010 STANDARD INSURANCE CO. 690.72 665  
65120 07/29/15 STUAR010 STUART SNYDER 460.00 665  
65121 07/29/15 SUBUR010 SUBURBAN DISPOSAL INC. 27,709.86 665

July 28, 2015

65122 07/29/15 SUP010 Suplee, Clooney & Company 11,750.00 665  
65123 07/29/15 TALLON1 THOMAS TALLON 32.67 665  
65124 07/29/15 THEBO010 THE BOAT SHOP 352.85 665  
65125 07/29/15 TOWNS010 TOWNSHIP OF STAFFORD 1,280.00 665  
65126 07/29/15 TUCKE010 TUCKERTON LUMBER COMPANY 1,233.11 665  
65127 07/29/15 VERAL010 V.E. RALPH & SON, INC. 299.15 665  
65128 07/29/15 VERIZ010 VERIZON 506.56 665  
65129 07/29/15 VERIZ020 VERIZON WIRELESS 876.30 665  
65130 07/29/15 WALTH010 WALT HIGGINS 193.20 665  
65131 07/29/15 WATCH020 WATCHUNG SPRING WATER 91.50 665  
65132 07/29/15 WBMAS010 W.B. MASON 201.36 665  
65133 07/29/15 WHARTON WHARTON HARDWARE & SUPPLY CORP 354.00 665  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 88 0 1,587,752.75 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 88 0 1,587,752.75 0.00

01CURRENT-WIRES CURRENT FUND WIRES  
202102 07/23/15 NJSHBP01 NJSHBP-Div of Pensions/Benefit 95,495.12 658  
204303 07/23/15 NJSHBP01 NJSHBP-Div of Pensions/Benefit 47,747.56 658  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 2 0 143,242.68 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 143,242.68 0.00

03MCTEIGE McTeige Land Swap Trust  
2 07/29/15 ATLAS010 ATLAS FLASHER CO., INC. 144.00 667  
3 07/29/15 MRC00005 MRC 32,552.85 667  
4 07/29/15 POSC010 POSCH CONCRETE CO. 1,500.00 667  
5 07/29/15 TRI-STAT Tri-State EZ Dock 11,718.96 667  
6 07/29/15 WHIRL Whirl Construction, Inc. 12,950.00 667  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 5 0 58,865.81 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 5 0 58,865.81 0.00

03TRUST GENERAL TRUST  
1001 07/06/15 AMERI050 AMERICAN FITNESS PROFESSIONALS 1,500.00 662  
10006 07/23/15 KATHL030 KATHLEEN WELLS 300.00 660  
10007 07/29/15 COAST020 COASTAL SIGN 50.00 668  
10008 07/29/15 FARIA010 FARIAS SHIP BOTTOM 46.75 668  
10009 07/29/15 OARHO005 OAR HOUSE 2,400.00 668  
10010 07/29/15 SHORE060 SHORE PROMOTIONS 13,464.00 668  
10011 07/29/15 TUCKE010 TUCKERTON LUMBER COMPANY 418.55 668  
10012 07/29/15 TYPES010 TYPESTRIES SIGN & DESIGN 495.00 668  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 8 0 18,674.30 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 8 0 18,674.30 0.00

04CAPITAL CAPITAL FUND  
1642 07/10/15 RANCO005 RANCO CONSTRUCTION, INC. 209,675.90 656  
1643 07/29/15 HECHT Hecht Trailers, LLC 533.70 669  
1644 07/29/15 MARLI005 MARLIN EQUIPMENT FINANCE 969.33 669  
1645 07/29/15 OWENL010 OWEN LITTLE AND ASSOCIATES 212.43 669  
1646 07/29/15 RANCO005 RANCO CONSTRUCTION, INC. 170,727.82 669  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 5 0 382,119.18 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 5 0 382,119.18 0.00

06UTILOPER UTILITY FUND  
17542 07/06/15 USPOS010 U.S. POSTAL SERVICE 590.20 654  
17543 07/29/15 ATLAN050 ATLANTIC CITY ELECTRIC 3,523.91 666  
17544 07/29/15 BOROO020 BORO. OF SHIP BOTTOM-CURRENT 498.23 666  
17545 07/29/15 COMCA010 COMCAST CABLE 498.26 666  
17546 07/29/15 FERGU010 FERGUSON ENTERPRISES 12.20 666  
17547 07/29/15 JRHEN010 J.R. HENDERSON LABS, INC. 560.00 666  
17548 07/29/15 MAINP005 MAIN POOL & CHEMICAL CO 370.60 666  
17549 07/29/15 NJNAT010 N.J. NATURAL GAS 96.68 666  
17550 07/29/15 ONECA010 ONE CALL CONCEPTS 78.12 666  
17551 07/29/15 SAFEG010 SAFEGUARD 62.82 666  
17552 07/29/15 STATE010 STATE OF N.J. - PWT 343.15 666  
17553 07/29/15 STATE020 STATE OF N.J.-S.F.W.T.R. 40.89 666  
17554 07/29/15 SUP010 Suplee, Clooney & Company 11,750.00 666

July 28, 2015

17555 07/29/15 TENNA005 MAGGS & McDERMOTT, LLC 16,602.39 666  
 17556 07/29/15 TOWNS010 TOWNSHIP OF STAFFORD 48,125.00 666  
 17557 07/29/15 TREAS030 TREASURER, STATE OF NEW JERSEY 720.00 666  
 17558 07/29/15 TUCKE010 TUCKERTON LUMBER COMPANY 20.84 666  
 17559 07/29/15 USABL010 USA BLUEBOOK 1,257.34 666  
 Checking Account Totals Paid Void Amount Paid Amount Void  
 Checks: 18 0 85,150.63 0.00  
 Direct Deposit: 0 0 0.00 0.00  
 Total: 18 0 85,150.63 0.00

06UTILOPER-WIRE UTILITY OPERATING WIRES  
 220880 07/23/15 BANKO010 BANK OF NEW YORK MELLON 25,517.30 659  
 220881 07/23/15 BANKO010 BANK OF NEW YORK MELLON 60,192.17 659  
 220886 07/23/15 USBAN010 U.S. BANK AS CUSTODIAN 127,874.89 659  
 Checking Account Totals Paid Void Amount Paid Amount Void  
 Checks: 3 0 213,584.36 0.00  
 Direct Deposit: 0 0 0.00 0.00  
 Total: 3 0 213,584.36 0.00

07UTILCAP UTILITY CAPITAL  
 2538 07/29/15 GLUCK010 GLUCK WALRATH LLP 500.00 670  
 2539 07/29/15 HOMED010 HOME DEPOT CREDIT SERVICES 3,458.89 670  
 2540 07/29/15 LOWES010 LOWES 189.04 670  
 2541 07/29/15 OWENL010 OWEN LITTLE AND ASSOCIATES 7,882.42 670  
 Checking Account Totals Paid Void Amount Paid Amount Void  
 Checks: 4 0 12,030.35 0.00  
 Direct Deposit: 0 0 0.00 0.00  
 Total: 4 0 12,030.35 0.00

12DOG DOG TRUST FUND  
 1024 07/29/15 NJDEP010 N.J. DEPT. OF HEALTH & SENIOR 7.80 671  
 Checking Account Totals Paid Void Amount Paid Amount Void  
 Checks: 1 0 7.80 0.00  
 Direct Deposit: 0 0 0.00 0.00  
 Total: 1 0 7.80 0.00

13CONSTRUCTION CONSTRUCTION ACCOUNT  
 1069 07/29/15 LONGB040 LONG BEACH TWP. 2,843.59 672  
 1070 07/29/15 TREAS080 TREASURER, STATE OF NEW JERSEY 2,538.84 672  
 Checking Account Totals Paid Void Amount Paid Amount Void  
 Checks: 2 0 5,382.43 0.00  
 Direct Deposit: 0 0 0.00 0.00  
 Total: 2 0 5,382.43 0.00

PR-CURRENT PAYROLL ACCT. TRANSFERS  
 70115 07/29/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 39,658.06 663  
 85700 07/29/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 64,856.32 663  
 540200 07/29/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 110,447.47 663  
 543001 07/29/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 119,054.01 663  
 Checking Account Totals Paid Void Amount Paid Amount Void  
 Checks: 4 0 334,015.86 0.00  
 Direct Deposit: 0 0 0.00 0.00  
 Total: 4 0 334,015.86 0.00

PR-UTILITY PAYROLL ACCT. TRANSFERS  
 70115 07/29/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 5,388.12 664  
 71515 07/29/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 5,614.59 664  
 85701 07/29/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 5,709.44 664  
 540300 07/29/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 5,644.36 664  
 543000 07/29/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 5,636.70 664  
 Checking Account Totals Paid Void Amount Paid Amount Void  
 Checks: 5 0 27,993.21 0.00  
 Direct Deposit: 0 0 0.00 0.00  
 Total: 5 0 27,993.21 0.00  
 Report Totals Paid Void Amount Paid Amount Void  
 Checks: 145 0 2,868,819.36 0.00  
 Direct Deposit: 0 0 0.00 0.00  
 Total: 145 0 2,868,819.36 0.00

Fund Description	Fund Budget	Total Revenue	Total G/L	Total Total
CURRENT FUND 4-01	1,428.73	0.00	0.00	1,428.73
CURRENT FUND 5-01	2,063,492.74	0.00	0.00	2,063,492.74
WATER/SEWER FUND 5-06	326,818.02	0.00	0.00	326,818.02
Year Total:	2,390,310.76	0.00	0.00	2,390,310.76
CAPITAL FUND C-04	382,119.18	0.00	0.00	382,119.18

July 28, 2015

UTILITY CAPITAL FUND C-07 12,030.35 0.00 0.00 12,030.35  
Year Total: 394,149.53 0.00 0.00 394,149.53  
TRUST-OTHER T-03 77,540.11 0.00 0.00 77,540.11  
DOG TRUST T-12 7.80 0.00 0.00 7.80  
CONSTRUCTION TRUST T-13 5,382.43 0.00 0.00 5,382.43  
Year Total: 82,930.34 0.00 0.00 82,930.34  
Total Of All Funds: 2,868,819.36 0.00 0.00 2,868,819.36

Mayor Huelsenbeck called for the Resolution 2015-126: Temporary employment, beach operations. On a motion by Councilman Sinopoli, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2015-126  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING TEMPORARY EMPLOYMENT  
WITHIN BEACH OPERATIONS**

**NOW, THEREFORE, BE IT RESOLVED**, that the following personnel are temporarily employed within Beach Operations for the 2015 summer season:

Badge Checkers: The following are hired at the hourly rate of pay listed:

\$8.25 Ricky Balas, Evan Lihou, Daniel Thomas, Nicole Argento, Kaylee McLaughlin, Edward Federovitch

Headquarters Secretary: The following are hired at the hourly rate of pay listed:

\$9.25 Caitlyn Klink

**BE IT FURTHER RESOLVED** that this resolution is effective as of June 19, 2015.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for the Resolution 2015-127: Temporary employment, public works. On a motion by Councilman Rossi, seconded by Councilman Sinopoli, this was approved as follows:

**RESOLUTION 2015-127  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING TEMPORARY EMPLOYMENT  
WITHIN PUBLIC WORKS DEPARTMENT**

**NOW, THEREFORE, BE IT RESOLVED**, that the following is temporarily employed within Department of Public Works for 2015:

Francis Amiano \$10.00 per hour

**BE IT FURTHER RESOLVED** that this resolution is effective as of June 15, 2015.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for the Resolution 2015-128: Certification of the Annual Audit. On a motion by Councilman Rossi, seconded by Councilman Sinopoli, this was approved as follows:

**RESOLUTION 2015-128  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2014 has been filed by a Registered Municipal Accountant with the Municipal Clerk, pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and,

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**NOW, THEREFORE BE IT RESOLVED**, that the Borough Council of the Borough of Ship Bottom, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for the Resolution 2015-129: Refund, tax sale certificate. On a motion by Councilman Rossi, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2015-129  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
AUTHORIZING THE TREASURER TO REFUND  
MONEY ON A TAX SALE CERTIFICATE**

**WHEREAS**, the amount of \$4,937.00 has been received by the Tax Collector for redemption of Tax Sale Certificate #14-00005 on Block 45, Lot 22, assessed to Coliazzo, Michael & Theresa; and

**WHEREAS** the amount of \$4,937.00 is the correct amount required to redeem.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to return \$4,937.00 plus \$3,000.00 premium held in an escrow account to: Fabaniec, P/Marinowski, A, 133 Carson Dr., Colonia, NJ 07067, holder of the certificate.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for the Resolution 2015-130: Authorizing raffles, Ship Bottom Fire Co.. On a motion by Councilman Sinopoli, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2015-130  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING GAMES OF CHANCE FOR  
THE SHIP BOTTOM VOLUNTEER FIRE CO. NO. 1, INC.**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that approval is hereby granted to the Ship Bottom Volunteer Fire Co. No. 1, Inc., to conduct the following raffles on the following dates and times:

On premise 50/50 raffle                      September 26, 2015                      10:00 am -3:00 pm

(to be held at the Waterfront Park, 10<sup>th</sup> St. & Shore Ave.)

Rain date of September 27, 2015 at the same time

On premise Merchandise raffle      September 26, 2015                      10:00 am -3:00 pm                      (to

be held at the Waterfront Park, 10<sup>th</sup> St. & Shore Ave.)

Rain date of September 27, 2015 at the same time.

**BE IT FURTHER RESOLVED**, that approval is contingent upon approval by the Legalized Games of Chance Control Commission.

Roll Call:Tallon, English, Sinopoli, Rossi and Hartman, all aye. Gleason, abstain.

Mayor Huelsenbeck called for the Resolution 2015-131: Appointing Reassessment Services Manager. On a motion by Councilman Hartman, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2015-131  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPOINTMENT OF REASSESSMENT SERVICES MANAGER**

**WHEREAS**, Walter Higgins, the Tax Assessor, is qualified to conduct a Reassessment of the Borough of Ship Bottom; and

**WHEREAS**, the appointment of a “Reassessment Services Manager” is necessary in order to conduct the reassessment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Ship Bottom that Walter Higgins is hereby appointed the “Reassessment Services Manager” and will be compensated the annual salary of \$18,000.00 from January 1, 2015 until the completion of the reassessment not to extend past December 31, 2017.

Roll Call:Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for the Resolution 2015-132: Award of contract, Borough-wide Hybrid Reassessment Program. On a motion by Councilman Hartman, seconded by Dr. Gleason, this was approved as follows:

**RESOLUTION 2015-132  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED  
A CONTRACT TO M & M ASSESSMENT SERVICE, LLC FOR  
A BOROUGH-WIDE HYBRID REASSESSMENT PROGRAM**

**WHEREAS**, the Borough of Ship Bottom is in need of a borough-wide hybrid reassessment program; and

**WHEREAS**, the Borough has solicited quotations in accordance with the Local Public Contracts Law, NJSA 48:11-1, *et seq*, and as has been determined by the qualified purchasing agent that M & M Assessment Service, LLC, has submitted the lowest quotation, said quotation being \$50.00 per hour for an amount not to exceed \$20,000.00; and

**WHEREAS**, the term of the Contract is for seventeen (17) months commencing August 1, 2015 and expiring December 31, 2016; and

**WHEREAS**, the qualified purchasing agent has determined and certified in writing that the value of the Contract to be awarded under this Resolution will exceed \$17,500.00; and

**WHEREAS**, M & M Assessment Service, LLC, has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of M & M Assessment Service, LLC, has not made any reportable contributions to a political or candidate committee in the Borough of Ship Bottom in the previous one year, and that the Contract will prohibit M & M Assessment Service, LLC, from making any reportable contributions through the term of the Contract; and

**WHEREAS**, the Chief Financial Officer has certified that there are funds available for this Contract, which Certification is annexed hereto;

**WHEREAS**, it is the desire of the governing body to award a contract to M & M Assessment Service, LLC, for borough-wide hybrid reassessment program.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby award a contract to M & M Assessment Service, LLC, for borough-wide hybrid reassessment program in accordance with an agreement which is attached hereto and made a part hereof as Schedule “A”.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to the agreement with M & M Assessment, LLC.
3. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances which constitute the availability of funds for this contract: Revaluation O&E.
4. A certificate demonstrating compliance with NJSA 19:44A-20.8 shall be kept on file with the agreement.

July 28, 2015

5. The Business Disclosure Entity Certification and the determination of value shall be kept on file with the agreement.
6. That a copy of the agreement shall be kept on file in the office of the Municipal Clerk and available for public inspection during normal business hours.
7. That a certified copy of this resolution shall be provided by the Borough Clerk to the Chief Financial Officer and to M & M Assessment Service, LLC.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for Ordinance 2015-14: Introduction and first reading of Bond Ordinance for 14<sup>th</sup> St. repairs. On a motion by Councilman Sinopoli, seconded by Councilman Rossi, this was approved by Title as follows:

**ORDINANCE 2015-14**  
**AN ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,**  
**IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR**  
**REPAIRS TO 14<sup>TH</sup> STREET IN THE BOROUGH OF SHIP BOTTOM AND**  
**APPROPRIATING \$436,500 (INCLUDING A GRANT IN THE AMOUNT OF**  
**\$186,500 EXPECTED TO BE RECEIVED FROM THE STATE OF NEW**  
**JERSEY, DEPARTMENT OF TRANSPORTATION) THEREFOR AND**  
**PROVIDING FOR THE ISSUANCE OF \$237,500 IN BONDS OR NOTES OF**  
**THE BOROUGH OF SHIP BOTTOM TO FINANCE THE SAME**

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for Ordinance 2015-15: Introduction and first reading of Special Assessment Bond Ordinance. On a motion by Councilman Sinopoli, seconded by Dr. Gleason, this was approved by Title as follows:

**ORDINANCE 2015-15**  
**AN ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,**  
**COUNTY OF OCEAN, STATE OF NEW JERSEY,**  
**PROVIDING FOR WATER AND SEWER UTILITY IMPROVEMENTS AND**  
**OTHER RELATED EXPENSES IN AND FOR THE BOROUGH OF SHIP**  
**BOTTOM AND APPROPRIATING \$563,500 THEREFOR, AND PROVIDING**  
**FOR THE ISSUANCE OF \$563,500 IN BONDS OR NOTES OF THE**  
**BOROUGH OF SHIP BOTTOM TO FINANCE THE SAME, AND**  
**DIRECTING THE SPECIAL ASSESSMENT OF**  
**A PORTION OF THE COST THEREOF**

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for the first item of correspondence from Long Beach Island Fishing Club, requesting the use of the beach for the 69<sup>th</sup> Annual "World Series of Surf Fishing Invitational Tournament". On a motion by Councilman Hartman, seconded by Councilman Rossi, this was approved to be held on September 26, 2015. There will be 50 teams with vehicles, with 2 people per team and 20 beach judges in vehicles as well. We will waive the fee for beach buggy permits for this event.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

The next was a request from Waves of Impact to hold a surf camp on Monday, August 10, 2015 for kids with special challenges. They will work with Keith Stokes, beach operations supervisor with the planning of the event. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Ship Bottom Sprint for Life requested April 9, 2016 for the 14<sup>th</sup> Annual Ship Bottom Sprint. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved according to their request.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.



July 28, 2015

Cycle4Awareness requested to run a bike ride through Ship Bottom on September 27, 2015. The ride will be from 8:00 am until 2:00 pm and will run from Barnegat Light to Holgate and return to Barnegat Light. There will be a half way turnaround that will be coordinated with Chief Sharkey. On a motion by Councilman Tallon, seconded by Councilman Sinopoli, this was approved as presented.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Southern Ocean County Chamber of Commerce requested the use of the 9<sup>th</sup> St. beach or 10<sup>th</sup> St. bayside for a Surf Fishing Tournament to be held on October 10, 2015 from 10:00 am until 2:00 pm. On a motion by Councilman Rossi, seconded by Councilman Tallon this was approved.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for the requests for weddings. On a motion by Councilman Tallon, seconded by Councilman English the following were approved:

Erik Zakrzewski & Beatrice Albanese, October 10, 2015 @ 1:00 pm, 19<sup>th</sup> St. beach  
Jeffrey Marques & Lauren DeJesus, July 29, 2015 @ 5:30 pm, 6<sup>th</sup> St. beach  
Brendan & Eddiana Rosen, August 1, 2015 @ 5:30 pm, 19<sup>th</sup> St. beach

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for Reports of Committees:

Revenue and Finance: Councilman David Hartman

We have received your duplicate tax book and are preparing to download it into our computers. We then can prepare our tax bills for mailing. The whole process takes about one week. The tax bills should go out sometime late next week. Extension on the final day to make payment without interest will be 25 days from mailing so it should be about August 28th. The exact due date will be printed on the bill. We will be preparing for our tax sale in the near future. Please make every effort to pay all delinquent tax and water/sewer current to avoid the sale of a lien on your property.

Tax revenue for July, month to date \$72,186.60

\$41,479.92 were for 2015

\$25,951.75 were for 2014

\$3.82 was for 2013

\$4,751.11 was for interest

Miscellaneous revenue for July was \$15,174.83. Notables among that were:

Garage sale fees for \$30.00

Police reports for \$84.00

Municipal court fines and costs for \$12,170.05

Public Safety: Councilman Tom Tallon

The public safety report for July 2015

There were 1295 reported activities. There were 106 building and business checks.

There were 5,684 patrol miles. There were also 584 traffic stops, 4 motor vehicle accidents with injuries, 55 motor vehicle accidents without injuries and 7 DWI's.

Parks and Recreation: Councilman Edward English

Beach badge sales for the month of July were \$109,496.00. Year to date are \$590,310.00.

We just received two (2) Motorola XPR7550 Digital UHF Portable Radios. The new radios are compatible with the new radio updates installed last year at Long Beach Twp. Dispatch. The cost was \$1,756.00, which was 100% funded by NJ Division of Law and Public Safety, which was obtained by Joe Valyo, Emergency Management Coordinator.

Beach Statistics for June 20 – July 26, 2015

Beach Attendance                      193,458

Swimmers	47,444
Surfers	3,430
First Aid Minor	58
First Aid Major	2
Assists	104
Saves	8
Lost Children	16

- Beach patrol is working at full capacity with 54 lifeguards.
- 4 new lifeguards were hired this season.
- All re-certification classes have been completed and include American Red Cross CPR/AED for the Professional Rescuer, First Aid, and Administering Emergency Oxygen. In addition, all lifeguards have successfully completed the annual Open Water Lifesaving requirements mandated by the NJ Department of Health and the United States Lifesaving Association (USLA).
- Ship Bottom Beach Patrol Lifeguard Invitational “Jack Donlon” Memorial Race was held on July 17th on 15<sup>th</sup> Street in Ship Bottom at 6 PM. It was an exciting night of racing and Ship Bottom took home a 2<sup>nd</sup> place!
- Ship Bottom Beach Patrol’s competition team competed in the Red Bull Surf & Rescue lifeguard competition on July 21, 2015 in Atlantic City and came in 4<sup>th</sup> place out of 33 teams.
- Long Beach Island Lifeguard Championship will be held in Barnegat Light on July 31-August 1 at 6 PM on 22<sup>nd</sup> street. Come out and support Ship Bottom!
- Long Beach Island Health Department inspected our beaches on July 21, 2015 and we achieved the highest rating of satisfactory.
- Ship Bottom Beach Patrol has been running an evening crew of lifeguards after hours from 5 – 8 PM on nights when beach attendance is still high and there are rough surf conditions. This crew of lifeguards deserves high commendation as they have gone above and beyond to protect beach goers when the regular lifeguards are off duty. They have performed countless preventative actions, assists, rescues, and first aids while patrolling and protecting the beaches.

The new playground equipment and paddleboard ramp have been installed.

This week “Virgin Vinyl” will play at the concert at the Waterfront Park. We will have “Mushmouth” on August 6<sup>th</sup>, “Eleven Eleven” will play August 13<sup>th</sup> and “Drop Dead Sexy” will play August 20<sup>th</sup>.

**Water/Sewer: Councilman Richard Sinopoli**

We pumped 15,055,000 gallons of water. We inspected and operated the plant and wells, helped with water meter reads and repairs and handled all repairs to the water & sewer systems as needed.

**Public Property and Community Affairs: Dr. Robert Gleason**

Construction Department: 25 permits and 5 permit updates were issued. There were 21 alteration/renovations, 4 addition/rehabs, 3 new buildings and 1 demolition. Total revenue was \$12,960.00.

Zoning Department: 21 zoning permits and 4 resale inspections.

Code Enforcement: 67 verbal warnings, with 12 illegal signs, 36 trash, 8 overgrown grass, 6 unleashed dogs and 2 construction materials on street. There were 5 summons, 2 for trash, 1 for trailer on street and 2 for storage of homes. The cardboard total to date is 50,160 lbs.

Buildings and Grounds: renovations are ongoing.

**Public Works: Councilman Peter Rossi**

1. Maintenance and repairs done on all borough vehicles and equipment.
2. Metal, TV’s and brush pick up. Cardboard loaded into dumpster.
3. Ocean beach raked, trash containers emptied, cleaned and shoveled beach and handicap entrances
4. Life guard stands and storage boxes put out on ocean beach.
5. Blocked off playground at 16th Street, waiting for new equipment to be installed.
6. Filled huge pothole at the end of 15th Street. Filled sinkhole at the boat ramp.
7. Grass cutting, weeding and spraying weeds throughout the borough.

July 28, 2015

8. Repaired steps on 28th and 20th street beach entrances.
  9. Worked on tennis, bocce courts and ball field.
  10. Three recycle containers missing from ocean beach.
  11. Restroom problems (toilets plugged) boat ramp and borough hall.
  12. Dugout beach entrances placed fabric and I-5 blend and tamped. This was done so split rail fence could be put up by Army Corps.
  13. Replace boards on boardwalk at the boat ramp.
  14. Repaired dune fence at the bay beach.
  15. Heavy amounts of seaweed removed from bay beach.
  16. Installed Paddle Board Ramp, put up signage and solar lights.
  17. Concert signage put up and changed weekly.
- Mark outs: 33 hrs.  
Vandalism on beach up and running, fireworks debris, life guard stands piled up on each other and people walking on dunes.

Mayor Huelsenbeck called for the public portion of the meeting. On a motion by Councilman Sinopoli, seconded by Councilman English, and an all in favor vote, all aye, the meeting was opened to the public.

Amy Stewart and Jackie Valerio asked for Pickle Ball courts to be installed near the tennis courts. There was quite a bit of discussion of the game and need for courts.

On a motion by Councilman Rossi, seconded by Councilman Sinopoli, and an all in favor vote, all aye, the meeting was closed to the public.

On a motion by Councilman Rossi, seconded by Councilman Sinopoli, and an all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 7:25 p.m.

---

Kathleen Wells, RMC, Municipal Clerk

---

William Huelsenbeck, Mayor