

ORDINANCE 2018-10

**ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING SECTION
2.08.010 OF THE BOROUGH CODE OF THE
BOROUGH OF SHIP BOTTOM TO CREATE THE
POSITIONS OF OFFICE MANAGER AND BOROUGH
COORDINATOR, TO BE FILLED IN THE EVENT OF
A VACANCY IN THE POSITION OF
ADMINISTRATOR**

WHEREAS, the Borough established the position of Administrator pursuant to New Jersey Statute and Borough Code Section 2.08.010; and

WHEREAS, there currently exists a vacancy in that position; and

WHEREAS, the Borough wishes to establish the positions of Borough Coordinator and Office manager, which positions will assume the duties of Administrator as may, from time to time, be assigned by the Borough pursuant to resolution.

NOW THEREFORE, BE IT ORDAINED by the governing body of the Borough of Ship Bottom as follows:

SECTION ONE: Section 2.08.010, "Administrator," of the Borough Code of the Borough of Ship Bottom is hereby supplemented with the addition of Paragraph (G), which shall read as follows:

- G. There is hereby created the positions of "Borough Coordinator" and "Office Manager," which may be filled only in the event of a vacancy in the position of Administrator. The duties of Administrator shall be allocated to the positions of Borough Coordinator and Office Manager pursuant to resolution adopted by the governing body. Each of these positions shall serve at the pleasure of the governing body.

SECTION TWO: All Ordinances or parts of Ordinances inconsistent herewith are repealed to the extent of such inconsistency. The Clerk of the Borough is authorized to renumber and/or re-codify any sections affected by such repeal to the extent consistent with this Ordinance.

SECTION THREE: If any word, phrase, clause, sections, or provision of this Ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal, or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of the Ordinance and the remainder of the Ordinance shall remain in full force and effect.

SECTION FOUR: This Ordinance shall take effect upon publication thereof after final passage according to law.

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The Borough of Ship Bottom introduced the above ordinance at its July 24, 2018 meeting. The Ordinance amends and supplements Title 2 of the Borough Code of the Borough of Ship Bottom entitled "Administration and Personnel" so as to add new paragraph G. to Section 2.08.010 entitled "Administrator" so as to create the positions of "Office Manager" and Borough Coordinator. The Ordinance will be considered on second and final reading at the August 28, 2018 meeting of the governing body. All meetings are held at the Municipal Building located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey, commencing at 6:30 p.m. Copies of all Ordinances are available at no cost at the Municipal Clerk's Office located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey, Monday through Friday from 9:00 a.m. to 4:30 p.m.

Kathleen Wells, RMC
Municipal Clerk

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PUBLIC NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed on first reading at a regular meeting of the Mayor and Council of the Borough of Ship Bottom held on July 24, 2018.

Further Notice is Given that said Ordinance was considered for final passage and adopted after a public hearing thereon at a regular meeting of the Mayor and Council held in the Municipal Building, 1621 Long Beach Blvd., Ship Bottom, New Jersey on Tuesday, August 28, 2018.

Kathleen Wells, RMC
Municipal Clerk

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Date of Introduction: July 24, 2018
Motion to Introduce: Councilman Butkus
Second: Councilman Rossi
Roll Call: Tallon, English, Valyo, Butkus, Rossi and Hartman, all aye.

Public Hearing Held on: August 28, 2018
Motion to Adopt: Councilman Butkus
Second: Councilman Tallon
Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

ATTEST:

Kathleen Wells, RMC
Municipal Clerk

William Huelsenbeck
Mayor