

Regular Meeting Minutes
January 26, 2016

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, January 26, 2016, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:30 p.m.

Mayor Huelsenbeck asked the Deputy Clerk to take attendance. The following were present:

Councilmen Hartman, Tallon, English, Sinopoli, Valyo and Rossi.

Mayor Huelsenbeck asked the Deputy Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Mayor Huelsenbeck met with Patrick Moeller regarding the Long Beach Island School property and to discuss the Tide Lands Assessment.

Mayor Huelsenbeck called the regular meeting to order at 6:36 p.m. and asked the Deputy Clerk to take attendance. The following were present:

Councilmen Hartman, Tallon, English, Sinopoli, Valyo and Rossi.

Mayor Huelsenbeck asked the Deputy Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Mayor Huelsenbeck called for the approval of the minutes of the regular meeting held on December 22, 2015. On a motion by Councilman Rossi, seconded by Councilman Tallon, the minutes were approved.

Roll Call: Hartman, Tallon, English, Sinopoli, Valyo and Rossi, all aye.

Mayor Huelsenbeck called for Resolution 2016-27: Shared Services, License Plate Recognition Data. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2016-27
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING A SHARED SERVICE AGREEMENT WITH
THE TOWNSHIP OF LONG BEACH ACTING AS THE LEAD AGENCY
FOR ACCESS TO THE POLICE DEPARTMENT PEARPOINT IMAGE PROCESSING
SYSTEMS SERVER IN ORDER TO
OBTAIN LICENSE PLATE RECOGNITION DATA**

WHEREAS, pursuant to N.J.S.A. 40:65A et seq., the Township of Long Beach has agreed to enter into Shared Service Agreements for access to the Long Beach Township Police Department "P.I.P.S." Server in order to obtain License Plate Recognition information with the Borough of Ship Bottom.

WHEREAS, the said Shared Service Agreements provide that the Borough of Ship Bottom shall pay to Long Beach Township a fee of \$500.00 per unit for 2016; \$525.00 per unit for 2017; and \$550.00 per unit for 2018 for access to the "P.I.P.S." Server for License Plate Recognition data.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Ship Bottom, County of Ocean, state of New Jersey as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute Shared Service Agreements with Long Beach Township in accordance with the provisions of law.
2. This Shared Services Agreement shall have a three (3) year duration, from January 1, 2016 until December 31, 2018, with no option to extend, with Long Beach Township.
3. A copy of the agreements referenced herein shall be kept on file and made available for public inspection at the Municipal Clerk's office during normal business hours.

Roll Call: Hartman, Tallon, English, Sinopoli, Valyo and Rossi all aye.

Mayor Huelsenbeck called for Resolution 2016-28: Fire Company Membership. On a motion by Councilman Sinopoli, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2016-28
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
RATIFYING MEMBERSHIP IN THE SHIP BOTTOM
VOLUNTEER FIRE COMPANY NO. 1**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, that Matthew Donald Essig's application for membership within the Ship Bottom Volunteer Fire Company No. 1 has been received and reviewed by the Governing Body.

BE IT FURTHER RESOLVED, that the Governing Body of the Borough of Ship bottom hereby ratifies Matthew Donald Essig's membership in the Ship Bottom Volunteer Fire Company No. 1.

Roll Call: Hartman, Tallon, English, Sinopoli, Valyo and Rossi all aye.

Mayor Huelsenbeck called for Resolution 2016-29: Refund, tax sale certificate. On a motion by Councilman English, seconded by Councilman Sinopoli, this was approved as follows:

**RESOLUTION 2016-29
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING THE TREASURER TO REFUND
MONEY ON A TAX SALE CERTIFICATE**

WHEREAS, the amount of \$12,899.31 has been received by the Tax Collector for redemption of Tax Sale Certificate #13-00001 on Block 10, Lot 5, C.04 assessed to Jeanne McNamara; and

WHEREAS the amount of \$12,899.31 is the correct amount required to redeem.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to return \$12,899.31 plus \$12,000.00 premium held in an escrow account, to Fabaniec, P./ Malinowski, A., 133 Carson Dr., Colonia, NJ07067, holder of the certificate.

Roll Call: Hartman, Tallon, English, Sinopoli, Valyo and Rossi all aye.

Mayor Huelsenbeck called for Resolution 2016-30: Approval of raffles, Soroptomist. On a motion by Councilman Valyo, seconded by Councilman Sinopoli, this was approved as follows:

**RESOLUTION 2016-30
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING GAMES OF CHANCE FOR THE
SOROPTOMIST INTERNATIONAL OF LONG BEACH ISLAND**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that approval is hereby granted to the Soroptomist International of Long Beach Island, to conduct the following raffles on the following dates and times:

On premise 50/50 raffle	April 22, 2016	6:00 pm - 10:00 pm
On premise Merchandise raffle	April 22, 2016	6:00 pm – 10:00 pm
(to be held at the Stateroom, 351 W. 9 th St., Ship Bottom)		

BE IT FURTHER RESOLVED, that approval is contingent upon approval by the Legalized Games of Chance Control Commission.

Roll Call:Hartman, Tallon, English, Sinopoli and Valyo all aye. Rossi abstains.

Mayor Huelsenbeck called for Resolution 2016-31: Approval of raffles, Kiwanis. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2016-31
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING GAMES OF CHANCE FOR THE KIWANIS CLUB**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that approval is hereby granted to the Kiwanis Club Long Beach Island, to conduct the following raffles on the following dates and times:
On premise 50/50 raffle July 7, 2016 & August 11, 2016 9 am -1 pm
with rain dates of July 8, 2016 & August 12, 2016 9 am -1 pm
(to be held at the Waterfront Park, 10th St. & Shore Ave.)
Off premise 50/50 raffle September 1, 2016 5:30-7:30 pm
(to be held at the Ship Bottom Firehouse, located at 2006 Central Ave.)

BE IT FURTHER RESOLVED, that approval is contingent upon approval by the Legalized Games of Chance Control Commission.

Roll Call:Hartman, Tallon, English, Sinopoli, Valyo and Rossi all aye.

Mayor Huelsenbeck called for Resolution 2016-32: Authorization, Promotional Grant. On a motion by Councilman English, seconded by Councilman Sinopoli, this was approved as follows:

**RESOLUTION 2016-32
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE APPLICATION FOR AN
OCEAN COUNTY MATCHING
TOURISM PROMOTIONAL GRANT**

WHEREAS, the Ocean County Matching Tourism Promotional Grant Program has announced that funding is available to qualifying nonprofit organizations to promote tourism in Ocean County; and

WHEREAS, matching fund grants are available for 2016; and

WHEREAS, the Tourism Promotional Grant is to be used for promotion only.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Events Coordinator is hereby authorized to apply to the Ocean County Matching Tourism Promotional Grant Program for a matching grant in the amount of \$1,500.00 to be used to promote and publicize Special Events.

Roll Call:Hartman, Tallon, English, Sinopoli, Valyo and Rossi all aye.

Mayor Huelsenbeck called for Resolution 2016-33: Authorizing license, Our Endless Summer. On a motion by Councilman Sinopoli, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2016-33
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE ISSUANCE OF AN AMUSEMENT
GAMES LICENSE TO OUR ENDLESS SUMMER, L.L.C.**

WHEREAS, Our Endless Summer, L.L.C. 320 Long Beach Boulevard, Ship Bottom, New Jersey (hereinafter “Applicant”) has applied for an amusement games license in accordance with the Amusement Games Licensing Law, N.J.S.A. 5:8-10 et seq.; and

WHEREAS, the applicant has complied with the state law and local ordinances and has submitted the proper application and license fees; and

WHEREAS, the Borough of Ship Bottom is a seashore resort and the premises to be licensed is located in an amusement or entertainment area according to the customary understanding of such terms in the municipality; and

WHEREAS, it is the desire of the governing body of the Borough of Ship Bottom to issue said license.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby authorize the issuance of an amusement games license to the Applicant, Our Endless Summer, L.L.C.
2. That the issuance of said license shall be subject to a satisfactory criminal background examination conducted by the Ship Bottom Borough Police Department and compliance with the provisions of the memorializing resolution of the Ship Bottom Land Use Board, Docket No. 03-03 V/SP adopted March 19, 2003.
3. That a certified copy of this resolution shall be forwarded by the Borough Clerk to the Chief of Police of the Ship Bottom Borough Police Department, Our Endless Summer, L.L.C., and to the Legalized Games of Chance Control Commission together with a copy of the application endorsed by the municipality demonstrating the granting of such license within three (3) business days of the municipal license being granted.

Roll Call: Hartman, Tallon, English, Sinopoli, Valyo and Rossi all aye.

Mayor Huelsenbeck called for Resolution 2016-34: Authorizing license, Hartland. On a motion by Councilman Rossi, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2016-34
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE ISSUANCE OF AN AMUSEMENT
GAMES LICENSE TO HARTLAND, INC.**

WHEREAS, Hartland, Inc., 2801 Long Beach Boulevard, Ship Bottom, New Jersey (hereinafter “applicant”) has applied for an amusement games license in accordance with the Amusement Games Licensing Law, N.J.S.A. 5:8-10 et seq.; and

WHEREAS, the applicant has complied with State law and local ordinances and has submitted the proper application and license fees; and

WHEREAS, the Borough of Ship Bottom is a seashore resort and the premises to be licensed is located in an amusement or entertainment area according to the customary understanding of such terms in the municipality; and

WHEREAS, it is the desire of the governing body of the Borough of Ship Bottom to issue said license.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby authorize the issuance of an amusement games license to the applicant, Hartland, Inc.
2. That the issuance of said license shall be subject to a satisfactory criminal background examination conducted by the Ship Bottom Borough Police Department and compliance with any and all conditions of the Ship Bottom Land Use Board.
3. That a certified copy of this resolution shall be forwarded by the Borough Clerk to the Chief of Police of the Ship Bottom Police Department, Hartland, Inc., and to the Legalized Games of Chance Control Commission together with a copy of the application endorsed by the municipality demonstrating the granting of such license within three (3) business days of the municipal license being granted.

Roll Call: Tallon, English, Sinopoli, Valyo and Rossi all aye. Hartman abstains.

Mayor Huelsenbeck called for Resolution 2016-35: Shared Services, Mobile Data Terminal Look Up Services. On a motion by Councilman English, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2016-35
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE
TOWNSHIP OF LONG BEACH TO HAVE THE LONG BEACH TOWNSHIP POLICE
DEPARTMENT ACT AS LEAD AGENCY REGARDING THE
MOBILE DATA TERMINAL LOOK-UP SERVICES**

WHEREAS, the Shared Services Act., N.J.S.A. 40:65A et seq. authorizes the Borough of Ship Bottom to enter into contracts for the provision of certain governmental services with other municipalities; and

WHEREAS, the Long Beach Township Police Department operates and maintains a server-based Mobile Data Terminal system to link mobile computers to agency systems in order to increase the sworn officers' ability to perform, report and record checks in the field; and

WHEREAS, it is the desire of the governing body to execute a Shared Services Agreement for the aforesaid services with the Township of Long Beach, effective January 1, 2016 through December 31, 2018, at a rate of \$100.00 for 2016; \$105.00 for 2017; and \$110.00 for 2018 per Mobile Data Terminal, or other device, connected to the MDT system server:

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Ship Bottom, County of Ocean, state of New Jersey as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute a Shared Service Agreement with the Township of Long Beach in accordance with the provisions of law.
2. Each Shared Services Agreement shall have a three (3) year duration, with no option to extend, with the abovementioned municipalities.
3. A copy of the agreement referenced herein shall be kept on file and made available for public inspection at the Municipal Clerk's office during normal business hours.

Roll Call:Hartman, Tallon, English, Sinopoli, Valyo and Rossi all aye.

Mayor Huelsenbeck called for Resolution 2016-36: Appointment to Land Use Review Board. On a motion by Councilman English, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2016-36
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
RATIFYING APPOINTMENTS TO THE
LAND USE REVIEW BOARD**

NOW, THEREFORE, BE IT RESOLVED, that the following appointments to the Land Use Review Board have been made by the Mayor and are hereby ratified by the Borough Council:

Alternate #1 (finishing an unexpired 2-year term) expiration 12/31/2016	James Bishop
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Roll Call:Hartman, Tallon, English, Sinopoli, Valyo and Rossi all aye.

Mayor Huelsenbeck called for Resolution 2016-37: Authorizing payment of municipal bills. On a motion by Councilman Hartman, seconded by Councilman Sinopoli, this was approved as follows:

**RESOLUTION 2016-37
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS
IN THE AMOUNT OF \$299,227.61**

WHEREAS, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

NOW, THEREFORE BE IT RESOLVED that the approved vouchers in the amount of to \$299,227.61be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Roll Call: Hartman, Tallon, English, Sinopoli, Valyo and Rossi all aye.

01CURRENT CURRENT FUND

65492 12/24/15 PETTY010 PETTY CASH 248.10 12/31/15 742
65493 12/31/15 SBFH0010 SHIP BOTTOM FIRE COMPANY 45,000.00 747
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 2 0 45,248.10 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 2 0 45,248.10 0.00

06UTILOPER UTILITY FUND

17607 12/24/15 PETTY010 PETTY CASH 4.11 12/31/15 743
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 1 0 4.11 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 1 0 4.11 0.00

PR-CURRENT PAYROLL ACCT. TRANSFERS
 153000 12/31/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 26,383.69 12/31/15 749
 20701 01/26/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 72,803.17 752
 23600 01/26/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 79,612.04 752
 Checking Account Totals Paid Void Amount Paid Amount Void
 Checks: 3 0 178,798.90 0.00
 Direct Deposit: 0 0 0.00 0.00
 Total: 3 0 178,798.90 0.00

PR-UTILITY PAYROLL ACCT. TRANSFERS
 101800 12/31/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 5,829.61 12/31/15 745
 152900 12/31/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 8,145.05 12/31/15 744
 23601 01/26/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 11,969.90 753
 520700 01/26/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 11,937.40 753
 Checking Account Totals Paid Void Amount Paid Amount Void
 Checks: 4 0 37,881.96 0.00
 Direct Deposit: 0 0 0.00 0.00
 Total: 4 0 37,881.96 0.00
 Report Totals Paid Void Amount Paid Amount Void
 Checks: 10 0 261,933.07 0.00
 Direct Deposit: 0 0 0.00 0.00
 Total: 10 0 261,933.07 0.00

CURRENT FUND 5-01 71,631.79 0.00 0.00 71,631.79
 WATER/SEWER FUND 5-06 13,978.77 0.00 0.00 13,978.77
 Year Total: 85,610.56 0.00 0.00 85,610.56

CURRENT FUND 6-01 152,415.21 0.00 0.00 152,415.21

WATER/SEWER FUND 6-06 23,907.30 0.00 0.00 23,907.30

Year Total: 176,322.51 0.00 0.00 176,322.51

Total Of All Funds: 261,933.07 0.00 0.00 261,933.07

Mayor Huelsenbeck called for Ordinance 2016-01: second reading, public hearing and adoption of Ordinance to Exceed Municipal Budget. On a motion by Councilman Rossi, seconded by Councilman Sinopoli and an all in favor vote, all aye, the hearing was opened to the public. Seeing no response from the public, on a motion by Councilman English, seconded by Councilman Sinopoli and an all in favor vote, all aye, the hearing was closed to the public. On a motion by Councilman Rossi, seconded by Councilman Hartman, Ordinance 2016-01 was adopted as follows:

**ORDINANCE 2016-01
 AN ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
 COUNTY OF OCEAN, STATE OF NEW JERSEY
 TO EXCEED THE MUNICIPAL BUDGET
 APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
 FOR THE YEAR 2016 (N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, (N.J.S.A. 40A:4-45.1) et seq., provides that in the preparation of its Annual Budget, a municipality shall limit any increase in said Budget to 0.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Borough Council of the Borough of Ship Bottom in the County of Ocean, finds it advisable and necessary to increase the CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety, and welfare of the citizens; and

WHEREAS, the Borough Council hereby determine that a 3.5 % increase in the budget for said year, amounting to \$207,595.71 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Ship Bottom, in the County of Ocean, a majority of the full authorized membership of this

Governing Body affirmatively concurring, that in the CY 2016 budget year, the final appropriations of the Borough of Ship Bottom shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$207,595.71, and that the CY 2015 municipal budget for the Borough of Ship Bottom be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Roll Call: Hartman, Tallon, English, Sinopoli, Valyo and Rossi all aye.

Mayor Huelsenbeck called for Ordinance 2016-02: second reading, public hearing and adoption of Ordinance for salary range. On a motion by Councilman Rossi, seconded by Councilman Sinopoli and an all in favor vote, all aye, the hearing was opened to the public. Seeing no response from the public, on a motion by Councilman Sinopoli, seconded by Councilman English and an all in favor vote, all aye, the hearing was closed to the public. On a motion by Councilman Sinopoli, seconded by Councilman English, Ordinance 2016-02 was adopted as follows:

ORDINANCE NO. 2016-02
AN ORDINANCE OF THE BOROUGH OF SHIP BOTTOM
COUNTY OF OCEAN, STATE OF NEW JERSEY,
PROVIDING FOR THE METHOD OF FIXING AND DETERMINING ANNUALLY,
SALARIES, AND RATES OF COMPENSATION TO BE PAID TO ALL PERSONS
EMPLOYED BY THE BOROUGH OF SHIP BOTTOM, AND PROVIDING FOR THE
METHOD OF PAYMENT THEREOF.

BE IT ORDAINED, by the Mayor and Council of the Borough of Ship Bottom, in the County of Ocean, State of New Jersey:

SECTION I

All persons employed by the Borough of Ship Bottom shall be paid compensation for that employment as may from time to time be fixed by Resolution of the Governing Body of the Borough of Ship Bottom, provided that such compensation shall be within the scale of limits set forth below in Section II.

SECTION II

The various employees and personnel of the Borough of Ship Bottom shall be paid salary scales and hourly rates within the framework established below:

	<u>CLASSIFICATION NOT LESS THAN</u>	<u>NOR MORE THAN</u>
Administrator	\$2,000 per annum	\$75,000 per annum
Deputy Administrator	\$500 per annum	\$20,000 per annum
Borough Clerk	\$10,000 per annum	\$85,000 per annum
Deputy Borough Clerk	\$5,000 per annum	\$55,000 per annum
Chief Financial Officer	\$5,000 per annum	\$85,000 per annum
Assistant to Finance Officer	\$5,000 per annum	\$60,000 per annum
Payroll Clerk	\$3,000 per annum	\$16,000 per annum
Administrative Office Assistant	\$7.25 per hour	\$35.00 per hour
Receptionist	\$3,000 per annum	\$35,000 per annum
Tax Collector	\$3,500 per annum	\$85,000 per annum
Deputy Tax Collector	\$500 per annum	\$58,000 per annum
Tax Assessor	\$4,000 per annum	\$42,000 per annum
Tax Assessor Clerk	\$4,000 per annum	\$30,000 per annum
Construction Official	\$12,000 per annum	\$55,000 per annum
Construction Office Assistant/Clerk	\$500 per annum	\$30,000 per annum
Plumbing Sub-Code Official	\$3,000 per annum	\$40,000 per annum
Superintendent, Water/Sewer	\$5,000 per annum	\$60,000 per annum
Foreman, Water/Sewer	\$9.00 per hour	\$30.00 per hour
Water/Sewer Hourly	\$9.00 per hour	\$30.00 per hour
Water/Sewer Clerk	10,000 per annum	\$42,000 per annum
Superintendent, Public Works	\$5,000 per annum	\$95,000 per annum
Foreman I, Public Works	\$16.00 per hour	\$50.00 per hour
Foreman II, Public Works	\$15.00 per hour	\$40.00 per hour

Public Works, Hourly	\$7.25 per hour	\$35.00 per hour
Mechanic	\$10.50 per hour	\$40.00 per hour
Emergency Management, Coordinator	\$100 per annum	\$5,000 per annum
Emergency Management, Deputy Coordinator	\$100 per annum	\$ 3,000 per annum
Fire Marshall	\$300 per annum	\$10,000 per annum
Municipal Court Judge	\$5,000 per annum	\$35,000 per annum
Court Administrator	\$2,000 per annum	\$60,000 per annum
Deputy Court Administrator	\$10.00 per hour	\$55,000 per annum
License Inspector	\$10,000 per annum	
Deputy License Inspector	\$10,000 per annum	
Registrar		\$10,000 per annum
Deputy Registrar		\$10,000 per annum
Code Enforcement Officer	\$5,000 per annum	\$40,000 per annum
Recycling Coordinator	\$500 per annum	\$10,000 per annum
General Maintenance/Laborer	\$7.25 per hour	\$30.00 per hour
Utility General Maintenance	\$15.00 per hour	\$50,000 per annum
Secretary, Land Use Review Board	\$200 per meeting	
Director of Planning and Zoning	\$200 per annum	\$30,000 per annum
Zoning Officer	\$500 per annum	\$30,000 per annum
Deputy Zoning Officer	\$500 per annum	\$25,000 per annum
Mayor		\$8,000 per annum
Council		\$6,000 per annum
Events Coordinator	\$2,000 per annum	\$8,000 per annum
Beach Operations, Supervisor	\$6,500 per annum	\$20,000 per annum
Beach Badge Supervisor	\$7.25 per hour	\$20.00 per hour
Beach Operations Secretary	\$7.25 per hour	\$15.00 per hour
Beach Badge Checkers	\$7.25 per hour	\$15.00 per hour
Captain of Lifeguards	\$350 per week	\$800 per week
Lieutenant of Lifeguards	\$350 per week	\$800 per week
Lifeguards	\$350 per week	\$850 per week
Harbor Master	\$7.25 per hour	\$15.00 per hour
Chief of Police	\$20,000 per annum	\$140,000 per annum
Captain of Police	\$20,000 per annum	\$130,000 per annum
Sergeant of Police	\$20,000 per annum	\$120,000 per annum
Senior Patrolman	\$73,000 per annum	\$115,000 per annum
Police Clerk/Secretary	\$14,000 per annum	\$45,000 per annum
Patrolman 1 st Class	\$65,000 per annum	\$110,000 per annum
Patrolman 2 nd Class	\$55,000 per annum	\$100,000 per annum
Patrolman 3 rd Class	\$50,000 per annum	\$90,000 per annum
Patrolman 4 th Class	\$45,000 per annum	\$80,000 per annum
Patrolman 5 th Class	\$40,000 per annum	\$75,000 per annum
Patrolman 6 th Class	\$35,000 per annum	\$65,000 per annum
Patrolman 7 th Class	\$32,000 per annum	\$60,000 per annum
Patrolman 8 th Class	\$29,000 per annum	\$55,000 per annum
Patrolman 9 th Class	\$26,000 per annum	\$50,000 per annum
SLEO Class II	\$10.00 per hour	\$30.00 per hour
SLEO Class I	\$10.00 per hour	\$30.00 per hour

SECTION III

This Ordinance shall provide the sole means of establishing the range of compensation for all regular Borough employees. Nothing contained herein, however, shall prevent the Borough of Ship Bottom from contracting for special professional services which shall be paid for by voucher.

SECTION IV

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Roll Call: Hartman, Tallon, English, Sinopoli, Valyo and Rossi all aye.

Mayor Huelsenbeck called for Ordinance 2016-03: second reading, public hearing and adoption of Ordinance for 10th St. parking. On a motion by Councilman Sinopoli, seconded by Councilman Rossi and an all in favor vote, all aye, the hearing was opened to the public. Seeing no response from the public, on a motion by Councilman Sinopoli, seconded by Councilman English and an all in favor vote, all aye, the hearing was closed to the public. On a motion by Councilman Rossi, seconded by Councilman Hartman, Ordinance 2016-03 was adopted as follows:

ORDINANCE 2016-03
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM, COUNTY
OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING CHAPTER 10.20 OF TITLE
10 OF THE BOROUGH CODE OF THE BOROUGH OF SHIP
BOTTOM ENTITLED "TRAFFIC SCHEDULES" SO AS TO
REVISE PARKING REGULATIONS PERTAINING TO 10TH
STREET BETWEEN CENTRAL AVENUE
AND LONG BEACH BOULEVARD

BE IT ORDAINED, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

SECTION 1. Section 10.20.010 of Title 10 of the Borough Code of the Borough of Ship Bottom entitled "Parking Prohibited" is hereby amended and supplemented so as to repeal the parking prohibition on the north side of 10th Street between Central Avenue and Long Beach Boulevard and to establish a parking prohibition on the south side of 10th Street between Central Avenue and Long Beach Boulevard and revising Schedule I to read as follows:

Name of Street Sides	Location
10 th Street South	From Central Avenue to Long Beach Boulevard

SECTION 2. Section 10.20.020 of Chapter 10.20 of the Borough Code of the Borough of Ship Bottom entitled "Parking time limits" is hereby amended and supplemented to establish a 15-minute time limit for parking a vehicle on the north side of 10th Street between Central Avenue and Long Beach Boulevard by adding the following to Schedule II:

Name of Street	Sides	Time Limit
10 th Street between Central Avenue and Long Beach Boulevard	North	15 minutes

SECTION 3. Regulatory and warning signs shall be erected and maintained in conformance with the standards prescribed by the Manual of Uniform Traffic Control Devices for Streets and Highways, as adopted by the Commissioner of Transportation.

SECTION 4. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 5. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 6. This ordinance shall take effect after second reading and publication as required by law.

Roll Call: Hartman, Tallon, English, Sinopoli, Valyo and Rossi all aye.

Mayor Huelsenbeck called for Ordinance 2016-04: second reading, public hearing and adoption of Ordinance for Special Assessment, Water Meter and Pit. On a motion by Councilman Sinopoli, seconded by Councilman English and an all in favor vote, all aye, the hearing was opened to the public. Seeing no response from the public, on a motion by Councilman Hartman, seconded by Councilman Sinopoli and an all in favor vote, all aye, the hearing was closed to the public. On a motion by Councilman Sinopoli, seconded by Councilman Hartman, Ordinance 2016-04 was adopted as follows:

ORDINANCE 2016-04
AN ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING A SPECIAL ASSESSMENT FOR WATER AND SEWER
IMPROVEMENTS ON 15TH STREET AND
CENTRAL AVENUE OF THE BOROUGH

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF SHIP BOTTOM, IN THE COUNTY OF OCEAN, NEW JERSEY, AS FOLLOWS:

Section 1. The Borough of Ship Bottom, in the County of Ocean, New Jersey (the "Borough") hereby authorizes the construction of water/sewer improvements along 15th Street and

Central Avenue in the Borough, as a local improvement, the cost of which shall be assessed against the following properties specifically benefitted thereby: 111 West 15th Street and 1418 Central Avenue. There is hereby appropriated the sum of \$2,400 to cover the cost of said improvement.

Section 2. The estimated cost of the local improvement described in Section 1 hereof is \$2,400. The cost shall be assessed equally against each of the two (2) properties identified in Section 1 hereof.

Section 3. Notice is hereby given to the owners of all lots and parcels of real estate benefitted by the improvement described in Section 1 hereof and affected by the improvement described therein that the Borough of Ship Bottom intends to make and to levy special assessments against all such lots and parcels of real estate in an aggregate amount of not exceeding \$2,400. Such special assessments shall be made and levied in the manner provided by law and shall be as nearly as possible in proportion to and not in excess of the peculiar benefit, advantage or increase in value that the respective lots and parcels of real estate shall be deemed to receive by reason of the improvement. The Borough will not contribute to the payment of any part of the costs of this local improvement. The special assessments to be levied on the lots and parcels of real estate benefitted by the improvement shall be payable quarterly over a four (4) year period.

Section 4. The owner of any land upon which an assessment for the local improvement shall have been made may pay such assessment in the number of equal quarterly installments determined herein with legal interest on the unpaid balance of the assessment. The first of such installments shall be due and payable two months after the confirmation of the assessment, and each subsequent quarterly installment and interest shall be payable as the governing body shall determine by resolution, provided that any owner of land so assessed shall have the privilege of paying the whole of any assessment or any balance of installments with accrued interest thereon at one time. In case any such installment shall remain unpaid for thirty (30) days after the time it shall become due and payable, the whole assessment or the balance thereof shall become and be immediately due and payable, shall draw interest at the rate imposed upon the arrearage of taxes in the Borough and shall be collected in the same manner as provided by law for other past-due assessments. Such assessment shall remain a lien upon the land described herein until the assessment, with all installments and accrued interest thereon, shall be paid and satisfied. Notwithstanding anything herein to the contrary, the Borough shall have the right to waive default as may be permitted by law.

Section 5. All ordinances of the Borough which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

Section 6. This Ordinance shall take effect immediately upon final passage, approval, and publication as required by law.

Roll Call: Hartman, Tallon, English, Sinopoli, Valyo and Rossi all aye.

Mayor Huelsenbeck called for the request from Ann-Marie Hendrickson to hold the Conquer Chiari Walk on September 17, 2016 at the Waterfront Park from 7: am until approximately 1:00 pm. On a motion by Councilman English, seconded by Councilman Tallon, this was approved.

Roll Call: Hartman, Tallon, English, Sinopoli, Valyo and Rossi all aye.

Mayor Huelsenbeck called for the request from the Ship Bottom Republican Club to use the Council Chambers in the Municipal Building in order to hold meetings at 7:00 pm on the following dates: February 4, March 3, May 5, June 2, October 6 and December 1, 2016. On a motion by Councilman Rossi, seconded by Councilman Sinopoli, this was approved.

Roll Call: Hartman, Tallon, English, Sinopoli, Valyo and Rossi all aye.

Mayor Huelsenbeck called for the request from the Ancient Order of Hibernians, John P. Holland Division 4, to hold the 10th Annual Irish Festival at the Waterfront Park on September 10th and September 11th, 2016. On a motion by Councilman English, seconded by Councilman Sinopoli, this was approved.

Roll Call: Hartman, Tallon, English, Sinopoli, Valyo and Rossi all aye.

Mayor Huelsenbeck called for the requests for the following weddings:
Christopher Duonola & Lisa Frieder, June 3, 2016 @ 4:00 pm, 9th St. beach
Richard Bistline & Susan Pence, July 9, 2016 @ 5:00 pm, 4th St. Remembrance Park
On a motion by Tallon, seconded by Councilman Sinopoli, these were approved.

Roll Call: Hartman, Tallon, English, Sinopoli, Valyo and Rossi all aye.

Mayor Huelsenbeck called for Reports of Committees:

Revenue and Finance: Councilman David Hartman

Water/Sewer bills went out last week. Taxes are due February 1st with a 10-day grace period. We are working on the 2016 budget. Notices went out 2 weeks ago to let everyone know about the borough wide reassessment. The Annual Debt Statement was filed in accordance with the law.

Public Safety: Councilman Tom Tallon

The public safety report for January 2016

There were 701 reported activities. There were 314 building and business checks. There were also 135 traffic stops, 3 motor vehicle accidents without injuries, one motor vehicle accident with injuries and two DUI's.

Parks and Recreation: Councilman Edward English

This department is very quiet this time of year. We are working on the summer concert series.

Water/Sewer: Councilman Richard Sinopoli

We pumped 6,226,000 gallons of water for the month of December.

The department inspected, operated and made all repairs to the plant, wells and sewer systems. They helped with water meter reads and repairs. There were a lot of homes turned off for broken pipes due to people not winterizing their homes.

Public Property and Community Affairs: Councilman Joseph Valyo

Code Enforcement: verbal warnings for 7 illegal signs, 5 for trash and 2 for trailers on streets, for a total of 14.

Construction: 14 permits and 3 permit updates processed. The type of work was 12 alterations/renovations, 4 additions/rehabs and 1 addition, with total revenue of \$5,298.00.

Zoning: 10 zoning permits issued and 11 resale inspections were done.

Office of Emergency Management: As of the end of 2015, we have received \$24,000.00 in grants. This started with radios and a message board for the police department, which we received full reimbursement for (\$17,000.00). We are going to pursue more radios.

Because of the storm this weekend, we had 10 stores on the Boulevard with at least 3 inches of water inside. I will submit this information to the State. It looks like we sustained \$10,000.00 - \$12,000.00 in damage.

Public Works: Councilman Peter Rossi

1. Repairs done on all borough vehicles and equipment.
2. Metal, electronics and cardboard pick up. (Christmas tree pick up)
3. Worked continued on planting dune grass.
4. Christmas displays checked and repaired. all decorations removed after New Year's. Assisted Barnegat Light and LBT with bucket truck for Christmas decorations removal.
5. Installed frosted glass in office at the borough hall.
6. Replaced gutters on Public Works garage.
7. Cleaned oceanfront beach buggy entrances and walkways. also cleaned bay beach street ends.
8. Flags put at half-staff.
9. Trimmed tree at Sun Set Park for Purple Martins.
10. repaired broken gate fence third street yard.
11. Removed ocean front benches. 13th St. bench left at home owners request.
12. Potholes filled throughout the borough.
13. Sand from drain pipe repair on Barnegat Ave picked up and spread on Shore Ave. and 12th St.
14. Cleaned storm drain lids of debris on Shore Ave.
15. Worked started on new life guard stands.
16. Heart lights put up for Valentine's day.

17. Snow removal equipment checked and ready.

Mark Outs: 23 man hours

The Southern Regional High School Christmas food drive was excellent. They had 10 truckloads of food that was donated.

Long Beach Island Health Department is located in Ship Bottom on 22nd St. and Long Beach Blvd. Flu shots are available.

On a motion by Councilman Rossi, seconded by Councilman Sinopoli and an all in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public. Seeing no response, on a motion by Councilman Sinopoli, seconded by Councilman Hartman and an all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

On a motion by Councilman Rossi, seconded by Councilman Sinopoli, and an all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 7:03 pm.

Danielle Mezzina
Deputy Municipal Clerk

William Huelsenbeck
Mayor