

February 27, 2018

Regular Meeting Minutes
February 27, 2018

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, February 27, 2018, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:35 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Butkus, Rossi, Hartman and Tallon. English, Valyo, absent.

Mark Pino, Administrator and Kathleen Flanagan, Chief Finance Officer, were absent.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

During the Caucus Meeting, there was no discussion.

Mayor Huelsenbeck called the Regular Meeting to order at 6:37 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Butkus, Rossi, Hartman and Tallon. English and Valyo, absent.

Mark Pino, Administrator and Kathleen Flanagan, Chief Finance Officer, were absent.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Mayor Huelsenbeck called for the approval of the minutes of the Regular Meeting held on January 23, 2018. On a motion by Councilman Tallon, seconded by Councilman Butkus, the minutes were approved.

Roll Call: Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for the "Annual Report of Synopsis of Variance Applications 2017". On a motion by Councilman Hartman, seconded by Councilman Butkus, this report was accepted. It is as follows:

**ANNUAL REPORT
SYNOPSIS OF VARIANCE APPLICATIONS FOR 2017**

DOCKET NO. 17:01

BALDWIN RESIDENCE
338-380 W. 8TH STREET
BLOCK 103, LOTS 3 & 6

Amending a previously approved site plan application, requesting a variance from the front yard setback of 20 feet required, 15 feet previously approved, and 0 feet proposed. A variance requesting a 3-foot setback where 15 feet was previously approved.

Approved: 2/15/2017

DOCKET NO. 17:02

MESP, LLC
1419 LONG BEACH BLVD.
BLOCK 75, LOT 1

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Requesting a variance to affix an electronic message sign above the stairs to the entrance of the building.

Approved: 4/19/2017

DOCKET NO. 17:03
MUSGNUG, ROBERT P.
108 E. 27TH STREET
BLOCK 20, LOT 10

The existing two-story house will be removed and replaced with a new two story house. The new, proposed footprint is larger than the existing house, but will permit the removal of a free-standing shed, and thereby reduce both building and lot coverage from the current coverage. In addition, the new footprint increases the first-floor area, so that although not in conformity, it is less non-conforming. Applicant is requesting a first-floor elevation of 12.5 feet where the existing elevation is 5 feet. Where 9 feet is required, 11 feet provides the best FEMA compliance. By permitting one additional foot above the 11 feet the applicant can provide off street parking from two vehicles with no waivers. The new proposed house will correct the front yard and rear yard nonconformities, improve the side yard nonconformities and bring the lot coverage into compliance.

Approved: 4/19/2017

DOCKET NO.17:04
MAHONEY, SHAWN & LORRAINE
131,133,135 & 137 E. 29TH STREET
BLOCK 19, LOTS 1.01 & 24

The existing property has been used as a three family (triplex) use. Applicants propose to demolish the two remaining buildings and replace same with a new family residence with a proposed rear yard setback of 8' (20' required).

Approved: 04/19/2017

DOCKET NO. 17:05
PUFF, MARIA & KURT
241 W. 7TH STREET
BLOCK 114, LOT 22

Approval to construct steps on front setback variance needed. Approval for rear deck expansion, nonconforming use.

Approved: 06/21/2017

DOCKET NO. 17:06
LEIFESTE, ROBERT & KATHLEEN
104 E. 30TH STREET
BLOCK 17, LOT 9

Lot area, lot depth, building coverage, rear yard setback, and distance from principal structure to another building.

Approved: 05/17/2017

DOCKET NO. 17:07
LEARY, DONNA & RICHARD
205 W. 27TH STREET
BLOCK 10, LOT 14

Prior to sandy the property contained three (3) living units. After sandy only a single-family home was reconstructed on the site. The applicant proposes to increase the size of the existing home. Variances are required for area, width, depth, front yard, side yard, and coverage. The property as it will be developed is like other homes in the area. Prior to sandy when a triplex was existing on the property the coverage exceeded 75%. Most of the nonconformities are existing.

Approved: 06/21/2017

DOCKET NO. 17:08
DEANE, D & B/TANTRISM, LLC
104 E. 26TH STREET
BLOCK 22, LOT 6

Existing structure will be demolished and replaced with a new, FEMA compliant single-family house. Side yard setback, lot coverage, and will be above base flood elevation.

Approved: 06/21/2017

DOCKET NO. 17:09
SULLIVAN, KEVIN & DAUNNE
1709 BAY TERRACE
BLOCK 61, LOT 5

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Proposes to demolish the existing single-family dwelling and construct a new single family dwelling requesting lot coverage, lot width, lot depth, building coverage, rear yard setback and building height.

Approved: 07/19/2017

DOCKET NO. 17:10
DIANE AMBERG BORSELLINO
136 E. 19TH STREET
BLOCK 46, LOT 2

Appeal the decision of the borough's Zoning Official and propose building beyond the building line.

Board made decision that they did not have jurisdiction to hear this application.

09/20/2017

DOCKET NO. 17:11
REGINA EHRLINE
260 W. 11TH STREET
BLOCK 61, LOT 5

Proposes to construct a garage and additional bedroom in the location of the deck with a proposed and existing side yard of 3.77' minimum 5'0" existing on one side (5.0'/10' required).

Approved: 08/16/2017

DOCKET NO. 17:12
EDWIN & PATRICIA POLING
607 SHORE AVENUE
BLOCK 116, LOT 4

Convert existing duplex to a single-family dwelling and construct a 3rd floor addition to the structure requiring a rear yard setback having proposed 11.7' (20' required).

Approved: 08/16/2017

DOCKET NO. 17:13
JOHN & PENNI BREITLING
107 W. 23RD STREET
BLOCK 36, LOT 9

Proposes to construct a new single-family dwelling requesting a variance for lot area, lot width, side yard setback and maximum building height.

Approved: 08/16/2017

DOCKET NO. 17:14
ROBERT NUGENT
107 W. 23RD STREET
BLOCK 36, LOT 9

Proposes ten (10) additional outdoor seats for countertop within footprint and existing structure.

Approved: 09/20/2017

DOCKET NO. 17:15
ESTATE OF LAWRENCE J. CORNECK – NORMAN FIELD, EXECUTOR
2304 LONG BEACH BLVD.
BLOCK 30, LOT 11

Proposes to renovate existing Shoes 4 U retail store and construct a second-floor single family apartment, utilizing the existing footprint of the building. Requesting lot area, lot width, front yard setback, backyard setback, side yard setback, building coverage, lot coverage and parking.

Approved: 10/18/2017

DOCKET NO. 17:16
701 CENTRAL AVENUE, LLC
701 CENTRAL AVENUE
BLOCK 109, LOT 1.01

Proposes to subdivide a 20,000 square foot lot into two building lots with proposed areas of 15,000 square foot and 5,000 square foot. Seeking variance for lot area and width.

WITHDRAWN

DOCKET NO. 17:17
DANIEL PLATT III, DIANA CASTLE
1922 BAY TERRACE
BLOCK 50, LOT 14

Raise existing single-family structure; maximum building height is 24 feet, seeks to raise house to 32 feet. Erect a balcony on the rear of the premises. Approved: 11/15/2017

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DOCKET NO. 17:18
604 CENTRAL AVE. LLC
604 CENTRAL AVENUE
BLOCK 115, LOT 7, 8.01

Seeks to expand the existing delicatessen, restaurant and will retail uses by 198 square feet utilizing the proposed 9-foot by 22-foot airstream camper below the awning on the west side of the building.

Approved: 11/15/2017

DOCKET NO. 17:19
JASON SCHEPIS
519 OCEAN AVENUE
BLOCK, 117 LOT, 1 C.1 & C.2

Reduction of condominium units from six (6) to five (5). Demolish 2 units and construct a new dwelling consisting of one (1) unit.

Denied: 12/21/2017

DOCKET NO. 17:20
MICHAEL & PAMELA MELLOR
207 WEST 27TH STREET
BLOCK, 10 LOT, 13

proposes to raise and relocate two story single family dwelling and construct a small two-story deck and a platform with stairs to the front entrance of the dwelling.

Approved: 12/20/2017

Roll Call: Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-40: In support of reappointment, Prosecutor Joseph D. Coronato. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2018-40
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
REQUESTING THE REAPPOINTMENT OF JOSEPH D. CORONATO
AS OCEAN COUNTY PROSECUTOR**

WHEREAS, Joseph D. Coronato was named Ocean County Prosecutor in 2013 and since that time has led Ocean County's law enforcement community through difficult times and challenges in particular through the unprecedented opiate drug epidemic that has led to thousands of overdoses and that has cost the lives of many of our residents; and

WHEREAS, the Mayor and Council and the residents of the Borough of Ship Bottom are most appreciative of the tremendous efforts and multi-faceted campaign brought forth by Prosecutor Coronato; and

WHEREAS, Joseph Coronato immediately recognized the severe threat of opiate abuse and engaged with police agencies and community groups throughout the region to empower people through education and information, creating a myriad of seminars and available resources to help individuals and families in crisis; and

WHEREAS, in his ongoing effort to fight the scourge of addiction created by the availability of opioids, Prosecutor Coronato was the first in New Jersey to find the funding to equip law enforcement officers with lifesaving Narcan, in addition to increasing use and efficiency in the Ocean County Drug Court Program and also spearheading a countywide "Blue HART" (Heroin Addiction Recovery and Treatment) program allowing addicts to get needed help at local police department without fear of arrest; and

WHEREAS, Prosecutor Coronato from his first day in office took a tough on crime stance, with a no-nonsense approach to reducing gang violence, domestic violence and assaults, apprehending drug pushers, seeking the toughest penalties for those men and women guilty of providing illegal drugs leading to deaths, making arrests in cases of child pornography, apprehending contractors who preyed on the most vulnerable following Superstorm Sandy, all while making certain the victims of crime were not lost in the bureaucratic maze of what can be a confusing and overwhelming justice system; and

WHEREAS, Prosecutor Coronato's office is known for its professionalism with a well-trained and knowledgeable staff that has assisted in his efforts to protect the public at all times. His efforts have received national recognition most notable in his multi-faceted programs to fight the far-reaching opioid epidemic which have been highly effective and now serve as the model for other programs being introduced nationwide; and

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WHEREAS, it is the strong desire of the Mayor and Council of the Borough of Ship Bottom to request that Prosecutor Joseph Coronato continue in his role as the leader of the Ocean County law enforcement community giving him the ability to continue this fight on our behalf.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Ship Bottom formally and respectfully request that Governor Phil Murphy consider the reappointment of Ocean County Prosecutor, Joseph Coronato, to a second term of office so that he may continue the programs and initiatives that have protected and well served Ocean County.

BE IT FURTHER RESOLVED that copies of this resolution shall be sent to Governor Phil Murphy, 9th, 10th, 12th and 30th Legislative Districts, Ocean County Mayors, Prosecutor Joseph Coronato, Sheriff Michael Mastronardy and Reverend James Occhipinti.

All in Favor Vote: Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-41: In support of S-2461 and A-4209. On a motion by Councilman Butkus, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2018-41
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
IN SUPPORT OF S-2461 AND A-4209**

WHEREAS, Senator Connors is prime sponsor of Senate Bill No. 2461 and Assemblyman Rumpf and Assemblywoman Gove are co-sponsors of Assembly Bill No. 4209 to establish a task force to study technology and other methods used to reduce or eliminate telemarketing harassment and intimidation; and

WHEREAS, the purpose of this task force is to evaluate and make recommendations relating to the cost and feasibility of implementing appropriate technology and other methods to reduce incidents of telemarketing harassment and intimidation of consumers in this State; and

WHEREAS, to counteract the harassment by telemarketers, action needs to be taken at the state and federal levels to modernize consumer protections to keep up with this quickly advancing technology.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of Ship Bottom recognizes the need to reduce or eliminate telemarketing harassment and strongly supports the 9th Legislative Districts sponsorship of S-2461 and A-4209.

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to Governor Phil Murphy, Senate President Stephen Sweeney, Senator Christopher J. Connors, Assemblyman Brian E. Rumpf, Assemblywoman DiAnne C. Gove, and the mayors of the municipalities represented by the 9th Legislative District.

Roll Call: Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-42: Authorizing payment of municipal bills. On a motion by Councilman Hartman, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2018-42
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS
IN THE AMOUNT OF \$1,071,854.31**

WHEREAS, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

NOW, THEREFORE BE IT RESOLVED that the approved vouchers in the amount of to \$1,071,854.31 be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num
13CONSTRUCTION CONSTRUCTION ACCOUNT
1108 03/01/18 LONGB040 LONG BEACH TWP. 2,787.25 1176
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 1 0 2,787.25 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 1 0 2,787.25 0.00

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CURRENT CURRENT FUND

67363 02/01/18 USPOS010 U.S. POSTAL SERVICE 1,211.25 1162
67364 02/01/18 OCCLA010 O.C. MUNICIPAL CLERK'S ASSOC. 60.00 1164
67365 02/21/18 STAND010 STANDARD INSURANCE CO. 596.83 1169
67366 03/01/18 ACCES005 ACCSES NEW JERSEY, INC. 598.68 1172
67367 03/01/18 ACTUN010 ACTION UNIFORM 89.00 1172
67368 03/01/18 AMERIO55 AMERICAN WEAR 156.00 1172
67369 03/01/18 APPRI005 APPRIVER, LLC 246.00 1172
67370 03/01/18 ATLAN050 ATLANTIC CITY ELECTRIC 13,335.47 1172
67371 03/01/18 BARLO010 BARLOW BUICK/GMC 488.52 1172
67372 03/01/18 BEACH020 BEACH HAVEN AUTOMOTIVE, INC. 667.76 1172
67373 03/01/18 BONNI010 BONNIE R. PETERSON 2,200.00 1172
67374 03/01/18 CAMCO010 CAM CO 241.65 1172
67375 03/01/18 CENTRO10 CENTRAL JERSEY HEALTH INS. FUN 5,890.00 1172
67376 03/01/18 CEUNION CEUnion 190.00 1172
67377 03/01/18 CLEAR010 CLEARY, GIACOBBE, ALFIERI & JA 325.50 1172
67378 03/01/18 COMCA010 COMCAST CABLE 860.48 1172
67379 03/01/18 COMCA015 COMCAST CABLE 397.51 1172
67380 03/01/18 DASTI010 DASTI MURPHY MCGUCKIN 2,991.50 1172
67381 03/01/18 DELAW010 DELAWARE VALLEY PAYROLL 814.00 1172
67382 03/01/18 DRAEG010 DRAEGER, INC. 120.00 1172
67383 03/01/18 EAST010 EASTERN AUTOPARTS WAREHOUSE 257.17 1172
67384 03/01/18 GALLS010 GALLS, LLC 342.85 1172 Prenote
67385 03/01/18 GLUCK010 GLUCK WALRATH LLP 5,362.85 1172
67386 03/01/18 GTBMI010 G.T.B.M. INC. 3,412.20 1172
67387 03/01/18 GUARD001 GUARDIAN TRACKING 782.00 1172
67388 03/01/18 GUARD010 GUARDIAN DOCUMENT DESTRUCTION 112.00 1172
67389 03/01/18 HOMED010 HOME DEPOT CREDIT SERVICES 818.26 1172
67390 03/01/18 INDEP001 Independent Service Tech 540.25 1172
67391 03/01/18 JRALP010 J. RALPH BARNETT 150.00 1172
67392 03/01/18 KAREN010 KAREN GARCIA 120.00 1172
67393 03/01/18 KEVIN005 KEVIN S. QUINLAN 1,475.00 1172
67394 03/01/18 LAWYE010 LAWYERS DIARY MANUAL 116.00 1172
67395 03/01/18 LONGB010 LONG BEACH ISLAND B.O.E. 145,853.75 1172
67396 03/01/18 LOUBE010 THE LOUIS BERGER GROUP 2,522.00 1172
67397 03/01/18 MANAH040 MANAHAWKIN MAGIC WASH 9.00 1172
67398 03/01/18 MARYANN Maryann Carricarte 75.00 1172
67399 03/01/18 MCAA0010 MCAA OF O.C. 40.00 1172
67400 03/01/18 MCANJ020 MCANJ 325.00 1172
67401 03/01/18 NJIAA010 NJ-IAAO 540.00 1172
67402 03/01/18 NJNAT010 N.J. NATURAL GAS 3,639.23 1172
67403 03/01/18 NJPRE010 N.J. PRESS MEDIA SOLUTIONS 361.00 1172
67404 03/01/18 NJSTA020 N.J. STATE LEAGUE OF MUNICIPAL 277.00 1172
67405 03/01/18 OCROA010 O.C. ROAD DEPARTMENT 5,310.30 1172
67406 03/01/18 OFFIC010 OFFICE BASICS 391.92 1172
67407 03/01/18 OWENL010 OWEN LITTLE AND ASSOCIATES 4,075.57 1172
67408 03/01/18 OXYGE010 OXYGEN SUPPLY CO., INC. 20.00 1172
67409 03/01/18 PEDRO010 PEDRONI FUEL 4,131.45 1172
67410 03/01/18 PITNE010 PITNEY BOWES GLOBAL FINANCIAL 197.28 1172
67411 03/01/18 PITNE015 PITNEY BOWES INC 214.67 1172
67412 03/01/18 PRESS PRESS OF ATLANTIC CITY 202.36 1172
67413 03/01/18 RUBBE010 RUBBER STAMPS UNLIMITED, INC. 45.75 1172
67414 03/01/18 SARA001 SARA GRESKO 112.28 1172
67415 03/01/18 SOUTH060 SOUTHERN REGIONAL SCHOOL DISTR 226,594.08 1172
67416 03/01/18 STAND010 STANDARD INSURANCE CO. 596.83 1172
67417 03/01/18 STATE02 State of New Jersey 448.00 1172
67418 03/01/18 STUAR010 STUART SNYDER 940.00 1172
67419 03/01/18 SUBUR010 SUBURBAN DISPOSAL INC. 18,763.45 1172
67420 03/01/18 TENNA010 TENNANT MAGEE LAW 760.41 1172
67421 03/01/18 TREAS020 TREASURER, STATE OF N.J. 50.00 1172
67422 03/01/18 TROUT005 TROUTMAN SANDERS LLP 2,600.00 1172
67423 03/01/18 TUCKE010 TUCKERTON LUMBER COMPANY 417.05 1172
67424 03/01/18 UPS00010 UPS 51.50 1172
67425 03/01/18 VERIZ010 VERIZON 180.30 1172
67426 03/01/18 VERIZ020 VERIZON WIRELESS 992.64 1172
67427 03/01/18 OCEANCO1 Ocean County PowerSports 1,039.97 1186
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 65 0 466,746.52 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 65 0 466,746.52 0.00

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CURRENT-WIRES CURRENT FUND WIRES

212038 02/15/18 NJSHBP01 NJSHBP-Div of Pensions/Benefit 45,576.60 1165
212050 02/15/18 NJSHBP01 NJSHBP-Div of Pensions/Benefit 3,773.48 1165
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 2 0 49,350.08 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 2 0 49,350.08 0.00

ESCROW ESCROW ACCOUNT

5043 03/01/18 OWENL010 OWEN LITTLE AND ASSOCIATES 500.00 1177
5044 03/01/18 MAHON005 MAHONEY, LORRAINE 490.00 1178
5045 03/01/18 BREIT005 BREITLING, JOHN 2,091.58 1179
5046 03/01/18 STUAR010 STUART SNYDER 375.00 1180
5047 03/01/18 STUAR010 STUART SNYDER 225.00 1181
5048 03/01/18 STUAR010 STUART SNYDER 225.00 1182
5049 03/01/18 OWENL010 OWEN LITTLE AND ASSOCIATES 160.00 1183
5050 03/01/18 OWENL010 OWEN LITTLE AND ASSOCIATES 452.50 1184
5051 03/01/18 OWENL010 OWEN LITTLE AND ASSOCIATES 490.00 1185
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 9 0 5,009.08 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 9 0 5,009.08 0.00

PR-CURRENT PAYROLL ACCT. TRANSFERS

72101 02/02/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 94,027.92 1166
230000 02/16/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 103,425.68 1170
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 2 0 197,453.60 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 2 0 197,453.60 0.00

PR-UTILITY PAYROLL ACCT. TRANSFERS

72100 02/02/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 5,428.89 1167
230001 02/16/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 5,428.92 1171
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 2 0 10,857.81 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 2 0 10,857.81 0.00

TRUST GENERAL TRUST

10176 03/01/18 COAST020 COASTAL SIGN & DESIGN 50.00 1175
10177 03/01/18 SHOP001 ShopRite/Perlmart, Inc 9.27 1175
10178 03/01/18 THELO005 THE LOCAL MARKET & KITCHEN 675.00 1175
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 3 0 734.27 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 3 0 734.27 0.00

UTILITY UTILITY FUND

17851 02/01/18 USPOS010 U.S. POSTAL SERVICE 597.60 1163
17852 03/01/18 ATLAN050 ATLANTIC CITY ELECTRIC 2,697.46 1173
17853 03/01/18 HDSUP010 CORE & MAIN, L.P. 2,670.00 1173
17854 03/01/18 JRHEN010 J.R. HENDERSON LABS, INC. 100.00 1173
17855 03/01/18 MAINP005 MAIN POOL & CHEMICAL CO 86.40 1173
17856 03/01/18 OCUTIO10 O.C. UTILITY AUTHORITY 23,109.60 1173
17857 03/01/18 ONECA010 ONE CALL CONCEPTS 78.75 1173
17858 03/01/18 TOWNS010 TOWNSHIP OF STAFFORD 8,947.73 1173
17859 03/01/18 USABL010 USA BLUEBOOK 1,327.47 1173
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 9 0 39,615.01 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 9 0 39,615.01 0.00

UTILITY CAPITAL UTILITY CAPITAL

2603 03/01/18 OWENL010 OWEN LITTLE AND ASSOCIATES 21,542.50 1174
2604 03/01/18 PACON005 P&A CONSTRUCTION, INC. 282,767.27 1174
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 2 0 304,309.77 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 2 0 304,309.77 0.00

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Report Totals Paid Void Amount Paid Amount Void
Checks: 95 0 1,076,863.39 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 95 0 1,076,863.39 0.00

Totals by Year-Fund
Fund Description Fund Budget Total Revenue Total G/L Total Total

CURRENT FUND 7-01 11,554.93 0.00 0.00 11,554.93

WATER/SEWER FUND 7-06 2,670.00 0.00 0.00 2,670.00
Year Total: 14,224.93 0.00 0.00 14,224.93

CURRENT FUND 8-01 701,995.27 0.00 0.00 701,995.27

WATER/SEWER FUND 8-06 47,802.82 0.00 0.00 47,802.82
Year Total: 749,798.09 0.00 0.00 749,798.09

UTILITY CAPITAL FUND C-07 304,309.77 0.00 0.00 304,309.77

TRUST-OTHER T-03 734.27 0.00 0.00 734.27

CONSTRUCTION TRUST T-13 2,787.25 0.00 0.00 2,787.25
Year Total: 3,521.52 0.00 0.00 3,521.52

Project Description Project No. Project Total

SABARESE, PAUL C 16-63 125.00

TRIVEDI, MINESH & NITI C 17-09 125.00

TANTRISM, LLC C 17-23 125.00

PATERSON C 17-40 125.00

WATSULA, ALBERT DKT 14-27 385.00

SHORE PROSPECTS DKT 16-07 490.00

MAHONEY, SHAWN & LORRAINE DKT 17-04 490.00

BREITLING, JOHN D. DKT 17-13 2,091.58

MELLOR, MICHAEL JOHN DKT 17-20 375.00

DRUCKER, KAREN DKT 18-03 677.50

Total Of All Projects: 5,009.08

Roll Call: Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-43: Refund, overpayment on curb permit. On a motion by Councilman Tallon, seconded by Councilman Butkus, this was approved as follows:

**RESOLUTION 2018-43
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING THE TREASURER TO REFUND
MONEY ON AN OVERPAYMENT FOR A CURB PERMIT**

WHEREAS, the amount of \$125.00 has been received by the finance department for a curbing permit, twice, on Block 1.36, Lot 12, assessed to Roxanne Patterson and C. Purvins; and

WHEREAS the amount of \$125.00 is the correct amount to be refunded.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to return \$125.00 to Roxanne Patterson, 87 Sauerman Rd., Doylestown, PA 18901.

Roll Call: Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-44: Approving 2017 LOSAP. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2018-44
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPROVING THE 2017 LOSAP LIST**

WHEREAS, the Mayor and Council established a Length of Service Awards Program (LOSAP), in accordance with N.J.S.A. 40A:14-183 et. Seq. for members of the Ship Bottom Volunteer Fire Company; and

WHEREAS, a certified list of members of the Ship Bottom Volunteer Fire Company has been posted and submitted for review by the Mayor and Council.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Ship Bottom that the attached list is hereby approved for the 2017 LOSAP.

BE IT FURTHER RESOLVED that a copy of this resolution with the attached list will be forwarded by the Municipal Clerk to the Township of Long Beach.

Roll Call: Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-45: Raffles, Sprint for Life. On a motion by Councilman Rossi, seconded by Councilman Butkus, this was approved as follows:

RESOLUTION 2018-45

**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING RAFFLES FOR
SHIP BOTTOM SPRINT INC.**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that approval is hereby granted to the Ship Bottom Sprint Inc., to conduct on-premise 50/50 raffles and an on-premise merchandise raffle. The drawing will be held at the Joe Pop's Shore Bar, located at 2002 Long Beach Blvd., Ship Bottom, NJ, on April 14, 2018 from 2:00 -6:00 p.m.

BE IT FURTHER RESOLVED, that approval is contingent upon approval by the Legalized Games of Chance Control Commission.

Roll Call: Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-46: Award of contract, CDBG, 4th St. Park. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2018-46
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO TC LANDSCAPE CONSTRUCTION
GROUP INC. FOR THE 2017 HANDICAP ACCESSIBILITY AT
REMEMBRANCE PARK PROJECT**

WHEREAS, the Borough of Ship Bottom duly advertised for the receipt of bids for the 2017 Handicap Accessibility at Remembrance Park Project; and

WHEREAS, in response to the invitation to bidders, four (4) bids were received on February 22, 2018; and

WHEREAS, the bids were reviewed by the Borough Engineer and it has been determined that TC Landscape Construction Group Inc. has submitted the lowest responsible bid in accordance with the bid specifications, said bid being \$28,772.00; and

WHEREAS, it is the desire of the governing body to award a contract for the 2017 Handicap Accessibility at Remembrance Park Project to TC Landscape Construction Group Inc., the lowest responsible bidder.

NOW, THEREFORE BE IT RESOLVED by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby award a contract for the 2017 Handicap Accessibility at Remembrance Park Project to TC Landscape Construction Group Inc. at \$28,772.00.
2. That the Mayor and Municipal Clerk are hereby authorized to execute a contract with TC Landscape Construction Group Inc. in accordance with the bid submitted by TC Landscape Construction Group Inc. and the bid specifications.
3. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances which constitute the availability of funds for this contract: CDBG FY2017.
4. That a certified copy of this resolution, together with a copy of the contract between the parties, be forwarded to the Chief Financial Officer and to TC Landscape Construction Group Inc.

Roll Call: Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-47: Temporary Budget. On a motion by Councilman Hartman, seconded by Councilman Tallon, this was approved as follows:

**BOROUGH OF SHIP BOTTOM
TEMPORARY BUDGET
2018
CURRENT FUND**

Mayor & Council	S&W	9,500.00
	O&E	1,250.00
Admin & Exec	S&W	8,750.00
	O&E	5,000.00
Municipal Clerk	S&W	18,750.00
	O&E	6,250.00
Financial Admin	S&W	18,750.00
	O&E	8,750.00
Audit Services	O&E	1,050.00
Human Resources	O&E	10,000.00
Revenue Admin	S&W	18,750.00
	O&E	10,000.00
Tax Assessment	S&W	8,750.00
	O&E	5,000.00
Legal Services	O&E	20,000.00
Liquidation of Tax Title Liens	O&E	250.00
Consulting Services	O&E	27,500.00
Engineering Services	O&E	11,250.00
LURB	S&W	3,750.00
	O&E	4,500.00
Zoning	S&W	9,375.00
	O&E	1,250.00
Insurance	Other	71,250.00
	Workers Compensation	82,500.00
	Employee Group Ins.	162,500.00
Transportation	O&E	2,500.00
Police	S&W	305,750.00
	O&E	19,500.00
Police Dispatch	O&E	14,375.00
Emergency Mgt	S&W	1,875.00
	O&E	1,875.00
Prosecutor	O&E	5,000.00
Streets & Maintenance	S&W	40,000.00
	O&E	12,500.00
Equipment Maint. & Repair	S&W	31,250.00
	O&E	12,500.00
Garbage & Trash Removal	O&E	64,250.00
Wharves, Docks & Bulkheads	S&W	5,250.00
	O&E	1,625.00
Recycling	S&W	5,750.00
	O&E	2,875.00
Public, Buildings & Grounds	S&W	16,250.00
	O&E	17,500.00
Other Code Enforcement	S&W	8,925.00
	O&E	1,312.50
Board of Health	O&E	11,500.00
Animal Control	O&E	1,750.00

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Recreation	S&W	2,500.00
	O&E	1,275.00
Accumulated Absence	O&E	7,500.00
Celebration of Public Events	O&E	9,187.50
Municipal Court	S&W	21,250.00
	O&E	3,750.00
Public Defender	O&E	2,375.00
Beachfront Maintenance	S&W	39,900.00
	O&E	4,200.00
Beach Operation	S&W	88,725.00
	O&E	13,125.00
Construction	S&W	11,250.00
	O&E	3,750.00
Electricity		7,500.00
Street Lighting		25,000.00
Telephone		7,500.00
Natural Gas		4,500.00
Gasoline		16,250.00
Sanitary Landfill		48,750.00
PERS		35,000.00
SS		53,750.00
PFRS		60,000.00
Unemployment		3,150.00
IA – Collector	S&W	15,000.00
	Total	<u>1,593,975.00</u>

Exclusions

Payment on Bond Principal	75,000.00
Interest on Bonds	5,000.00
Green Trust Loan Program	10,000.00
Capital Improvements: Bulkhead 28 th Street	<u>50000.00</u>
Total	<u>140,000.00</u>

UTILITY FUND

S&W	70,000.00
O&E	340,000.00
Capital Improvement Fund	2,500.00
Payment of Bond Principal	185,000.00
Payment of Bond Interest	11,000.00
Infrastructure Loan Principal	13,000.00
Infrastructure Loan Interest	23,000.00
SS	1,706.00
Unemployment	<u>600.00</u>
TOTAL UTILITY BUDGET	<u>646,806.00</u>

Roll Call: Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-48: Public Works Department, full time employment. On a motion by Councilman Rossi, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2018-48
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING EMPLOYMENT
WITHIN PUBLIC WORKS DEPARTMENT**

February 27, 2018

NOW, THEREFORE, BE IT RESOLVED, that the following is employed within Department of Public Works:

1. Joshua Rauter at \$16.67 per hour

BE IT FURTHER RESOLVED that this resolution is effective as of February 28, 2018.

Roll Call: Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Ordinance 2018-02: First reading and introduction by title of ordinance for Alcoholic Beverage License fees. On a motion by Councilman Rossi, seconded by Councilman Hartman, this was approved as follows:

**ORDINANCE 2018-02
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING CHAPTER 5.08 OF
TITLE V OF THE BOROUGH CODE OF THE BOROUGH
OF SHIP BOTTOM ENTITLED "ALCOHOLIC
BEVERAGES" SO AS TO INCREASE THE FEE FOR
PLENARY RETAIL CONSUMPTION
AND DISTRIBUTION LICENSES**

Roll Call: Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for the request from Clean Ocean to hold "Beach Sweeps" on April 21st and October 20th from 9:00 am until 12:30 pm. On a motion by Councilman Tallon, seconded by Councilman Butkus, this was approved.

Roll Call: Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for the request from Scripture Union to hold "the SuperKids Program" from July 30th to August 10th, 2018 from 10:00 am until 12:00 pm. And 6:30 to 8:00 pm. This will be held on the 19th St. beach with approximately 150 attendees. On a motion by Councilman Tallon, seconded by Councilman Hartman, this was approved.

Roll Call: Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for the request from Ship Bottom Fire Co. to hold "the Sixth Annual Summer Block Party" on July 7th from 4:00 pm until 10:00 pm. 21st St. will be closed from Long Beach Blvd. to Central Ave. from 10:00 am until 11:00 pm. On a motion by Councilman Butkus, seconded by Councilman Rossi, this was approved.

Roll Call: Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for the request from the Association of Surf Angling Clubs to hold two (2) one (1) day fishing tournaments on April 28th and October 20th on Ship Bottom beaches from 6:30 am until 1:30 pm. Forty (40)- Six (6) person teams with three (3) 4X4 trucks per team and 10-15 volunteer judges. On a motion by Councilman Butkus, seconded by Councilman Rossi, this was approved.

Roll Call: Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Reports of Committees:

Revenue and Finance: Councilman David Hartman

Total tax payments collected was \$2,027,159.65 and of that \$1,932,317.98 was for 2018, \$87,545.24 was for 2017 and \$7,296.43 was for interest.

Our tax sale process will be starting and should be held by the middle of April.

As of today, there are 187 properties delinquent on their property taxes.

Delinquent notices will be mailed out by early next week.

Following is the Treasurer's Report:

Borough of Ship Bottom, Treasurer's Report
Bank of America, January 2018

<u>ACCT TITLE/ ACCOUNT #</u>	<u>BEGINNING BALANCE</u>	<u>DEPOSITS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
GENERAL OPERATING	5,903,282.49	1,466,623.90	1,608,538.40	5,761,367.99
GENERAL CAPITAL	1,244,745.42	-	285.72	1,244,459.70
UTILITY OPERATING	291,304.88	165,422.44	93,576.22	363,151.10
UTILITY CAPITAL	158,762.51	500,000.00	342,452.90	316,309.61
GENERAL TRUST	241,097.06	2,252.00	1,449.00	241,900.06
CONSTRUCTION TRUST	186,181.38	17,400.00	177,885.35	25,696.03
DOG TRUST	684.22	80.00	-	764.22
MCTEAGUE	62.83	-	-	62.83
PUBLIC DEFENDER	842.63	-	400.00	442.63
TAX SALE PREMIUMS	28,800.00	-	-	28,800.00
FORFEITURE OF FUNDS	21,335.20	-	-	21,335.20
PAYROLL	168,401.48	198,977.39	301,064.51	66,314.36
ALCOHOL EDUCATION	5,767.01	-	-	5,767.01

Public Safety: Councilman Tom Tallon

The public safety report for February 2018

There were 627 reported activities. There were 4378 patrol vehicle miles. There were 288 beach, building and business checks.

There were also 168 traffic stops, four motor vehicle accidents without injuries and one DUI.

Parks and Recreation: Councilman Edward English, absent, no report

Public Property & Community Affairs: Councilman Joe Valyo

(Report given by Councilman Rossi)

Code Enforcement: 13 verbal warnings as follows: 3 illegal signs, 7 for trash and 3 for construction materials on street.

Zoning: 4 resale inspections and 16 zoning permits issued.

Construction: 21 permits and 9 permit updates, for a total of 30 permits processed.

The type of work: 19 alteration/renovations, 8 addition/rehabs, 2 new buildings and 1 demolition. The total revenue was \$14,248.00.

Water/Sewer: Councilman Robert Butkus

For the month of January, we pumped 7,889,000 gallons of water and did 72 mark-outs. The mark-outs are up because of the on-going water/sewer project. Sewer payments of \$594.94 and water payments of \$420.20, for a total of \$1,015.14.

Residential flat rate services for 2018 will be billed out in April.

To date, we have 18 delinquent commercial accounts, 2 delinquent residential flat accounts and 18 delinquent residential metered accounts.

Public Works: Councilman Peter Rossi

1. Signage for Sprint for Life updated and put up.
2. Removed Heart Decoration and set up Four Leaf Clover for St. Patrick Day.
3. Painting and repairing life guard stands, also life guard storage boxes and green beach benches.
4. Cleaning and repairing fence around 6th St. yard.
5. Trash cans picked up from fire house after their event.
6. Public works yard dragged with New Holland Truck Loader.
7. Checked on Post Office for water leak. Buckets placed where roof was leaking. Roof was repaired ceiling tiles were replaced.
8. Salting entrances and parking lot at the borough hall. Picked up stones and chunks of asphalt from borough hall area.
9. Curb repairs made on 16th and 21st St. after snow plowing.
10. Removed sand from roadway on 13th St. and 16th St., and ocean front street ends. Cleaned boat ramp walkways along Shore Ave. Picked up a piling that the Marine Police brought to the boat ramp.

11. Filled potholes through the borough.
12. Maintenance done on all borough vehicles and equipment. Monthly inspection of fire extinguishers. Metal, TV's, brush and Christmas trees picked up. Metal put into dumpster and squashed. Holes patched on plaza after tree removal.
13. Flags put at half-staff for Presidents weekend and school shooting in Florida.
14. Several hours making repairs at the borough hall, shelves put up and lock fixed in P.D. Door and lock repaired in finance office.
15. Walkway on 12th St. beach repaired. Debris removed from beach on 30th St.
16. Complete platforms for new trash and recycle containers, move to 3rd. St. garage.

On a motion by Councilman Butkus, seconded by Councilman Rossi and all in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public.

1. Rick McDonough, 265 W. 13th St., President of the Ship Bottom Fire Co., thanked the Mayor and Council for approving the request to hold the 6th Annual Block Party in July and approving the LOSAP resolution. He talked about their expenses and fundraising efforts and thanked Mayor and Council for all that they do for the Fire Co.

2. Bill Fenimore, 5 Robert Dr., had suggestions for the Kite Festival. Mayor said that the clerk would provide him a phone number for Dan Malay of the LBI Chamber of Commerce, host of the Kite Festival.

On a motion by Councilman Rossi, seconded by Councilman Tallon and all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

On a motion by Councilman Rossi, seconded by Councilman Butkus and all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 6:58 p.m.

Kathleen Wells, RMC, Municipal Clerk

William Huelsenbeck, Mayor