

March 10, 2016

Borough of Ship Bottom
Budget Workshop Meeting Minutes
March 10, 2016

The following are the minutes of the Budget Workshop Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Thursday, March 10, 2016, at 9:00 a.m. in the Municipal Building Council Room, located at 1621 Long Beach Blvd., Ship Bottom, NJ.

Mayor Huelsenbeck called the Budget Workshop Meeting to order at 9:05 a.m. and asked the Clerk to take attendance. The following were present:

Councilmen Hartman, Tallon, Sinopoli, Valyo and Rossi. English was absent.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was sent to the Beach Haven Times, the Atlantic City Press and the Asbury Park Press on March 2, 2016 in accordance with the Open Public Meetings Act. This notice was also posted on the bulletin board in the Municipal Building on March 2, 2016.

Mayor Huelsenbeck called for Resolution 2016-54: Increase in the bid threshold. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

RESOLUTION 2016-54
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
INCREASING THE BID THRESHOLD PURSUANT TO
N.J.S.A. 40A:11-3 AND N.J.A.C 5:34-5 ET SEQ.

WHEREAS, the Local Public Contracts Law authorizes local contracting units the ability to increase their bid threshold up to \$40,000; and

WHEREAS, N.J.S.A. 40A:11-3, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, Kathleen Flanagan possesses the designation of Qualified Purchasing Agent, certification # 1575, as issued by the Director of Local Government Services in accordance with N.J.A.C. 5-34-5 et seq.; and

WHEREAS, the Borough of Ship Bottom desires to take advantage of the increased bid threshold.

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Borough of Ship Bottom in the County of Ocean, in the State of New Jersey, hereby increases its bid threshold to \$40,000.; and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5-34-5.2 the Borough Clerk is hereby authorized and directed to forward a certified copy of this resolution to the Director of the Division of Local Government Services.

Roll Call: Hartman, Tallon, Sinopoli, Valyo and Rossi, all aye. English, absent.

Mayor Huelsenbeck called for Resolution 2016-55: Appointment of Alternate Prosecutor. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

RESOLUTION 2016-55
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING JOSEPH GRISANTI, ESQ.
AS THE ALTERNATE PROSECUTOR

WHEREAS, Bonnie Peterson, Esq. is the Prosecutor for the Borough of Ship Bottom; and
WHEREAS, Ms. Peterson will not be able to attend to the municipal court on March 11, 2016; and

WHEREAS, Ms. Peterson has asked that Joseph Grisanti, Esq. be appointed to work as the Alternate Prosecutor for the municipal court that is scheduled for March 11, 2016.

NOW, THEREFORE BE IT RESOLVED, that Joseph Grisanti, Esq. is hereby appointed as Alternate Prosecutor for the March 11, 2016 municipal court.

Roll Call: Hartman, Tallon, Sinopoli, Valyo and Rossi, all aye. English, absent.

March 10, 2016

Councilman English arrived at 9:15.

Mayor Huelsenbeck called for Resolution 2016-56: Authorizing negotiations, LBI School District. On a motion by Councilman Tallon, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2016-56
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING NEGOTIATIONS WITH
LONG BEACH ISLAND SCHOOL DISTRICT
FOR POSSIBLE ACQUISITION OF PROPERTY**

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, that Mayor Huelsenbeck and Brian Geoghegan, Borough Administrator, are hereby authorized to enter into negotiations for the acquisition of property owned by the Long Beach Island School District.

Roll Call: Hartman, Tallon, English, Sinopoli, Valyo and Rossi, all aye.

Mayor Huelsenbeck called for Ordinance 2016-06: Introduction by Title, Water Fees. On a motion by Councilman Sinopoli, seconded by Councilman Rossi, this was approved by Title as follows:

**ORDINANCE 2016-06
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING CHAPTER 13.04 OF
TITLE 13 OF THE BOROUGH CODE OF THE BOROUGH OF
SHIP BOTTOM ENTITLED "WATER SERVICE SYSTEM" SO
AS TO REVISE THE FEES AND RATES FOR SERVICES AND
FACILITIES OF THE COMPREHENSIVE WATER SYSTEM OF
THE BOROUGH OF SHIP BOTTOM**

Roll Call: Hartman, Tallon, English, Sinopoli, Valyo and Rossi, all aye.

Mayor Huelsenbeck called for Ordinance 2016-07: Introduction by Title, Sewer Fees. On a motion by Councilman Sinopoli, seconded by Councilman Hartman, this was approved by Title as follows:

**ORDINANCE 2016-07
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM, COUNTY
OF OCEAN, STATE OF NEW JERSEY, AMENDING AND
SUPPLEMENTING CHAPTER 13.08 OF TITLE 13 OF THE
BOROUGH CODE OF THE BOROUGH OF SHIP BOTTOM
ENTITLED "SEWER SERVICE SYSTEM" SO AS TO REVISE
THE RATES, FEES AND CHARGES FOR SERVICES AND
FACILITIES OF THE COMPREHENSIVE SEWERAGE SYSTEM
OF THE BOROUGH OF SHIP BOTTOM**

Roll Call: Hartman, Tallon, English, Sinopoli, Valyo and Rossi, all aye.

Mayor Huelsenbeck called for a motion to rescind Ordinance 2016-05: Bond ordinance, water meters, pits and related expenses. On a motion by Councilman Hartman, seconded by Councilman Tallon, Ordinance 2016-05 was rescinded.

**ORDINANCE 2016-05
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
PROVIDING FOR THE INSTALLATION OF WATER
METERS, PITS AND READERS AND RELATED EXPENSES
ON VARIOUS PROPERTIES, ALL LOCATED IN THE
BOROUGH OF SHIP BOTTOM AND APPROPRIATING
\$306,000 THEREFOR, AND PROVIDING FOR THE**

March 10, 2016

**ISSUANCE OF \$306,000 IN BONDS OR NOTES OF THE
BOROUGH OF SHIP BOTTOM TO FINANCE THE SAME,
AND DIRECTING THE SPECIAL ASSESSMENT OF THE
COST THEREOF.**

Roll Call: Hartman, Tallon, English, Sinopoli, Valyo and Rossi, all aye.

Mayor Huelsenbeck called for the Budget Workshop.

The following were also present for the meeting:

Brian Geoghegan-Administrator

Kathleen Flanagan-Chief Finance Officer

Brian Logan, Borough Auditor

Each line item of the 2016 proposed budget was discussed.

Mayor Huelsenbeck stated that since there was no public present, there was no need to open to the public.

On a motion by Councilman Sinopoli, seconded by Councilman Valyo, and an all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 11:25 a.m.

Kathleen Wells, RMC
Municipal Clerk

William Huelsenbeck
Mayor