

March 27, 2018

Regular Meeting Minutes
March 27, 2018

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, March 27, 2018, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:30 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Hartman, Tallon, English, Valyo and Butkus. Rossi, absent.

Mark Pino, Administrator was present.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

During the Caucus Meeting, Toni Smirniw, Manager of the Long Beach Island Branch of the Ocean County Library, spoke about the library and its services.

Mayor Huelsenbeck called the Regular Meeting to order at 6:35 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Hartman, Tallon, English, Valyo and Butkus. Rossi, absent.

Mark Pino, Administrator was present.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Mayor Huelsenbeck called for the approval of the minutes of the Regular Meeting held on February 27, 2018. On a motion by Councilman Tallon, seconded by Councilman Butkus, the minutes were approved.

Roll Call: Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for the Proclamation: National Library Week. On a motion by Councilman Tallon, seconded by Councilman English, this was approved as follows:

**PROCLAMATION
THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
PROCLAIMING "NATIONAL LIBRARY WEEK" 2018**

WHEREAS, libraries are not just about what they have for people, but what they do for and with people;

WHEREAS, libraries have long served as trusted and treasured institutions, and library workers and librarians fuel efforts to better their communities, campuses and schools;

WHEREAS, librarians are leaders in their institutions and organizations, in their communities, in the nation and in the world;

WHEREAS, librarians continue to lead the way in leveling the playing field for all who seek information and access to technologies;

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WHEREAS, libraries and librarians look beyond their traditional roles and provide transformative opportunities for education, employment, entrepreneurship, empowerment and engagement, as well new services that connect closely with patrons' needs;

WHEREAS, libraries and librarians lead their communities in innovation, providing STEAM programming, Makerspaces and access and training for new technologies;

WHEREAS, libraries are pioneers supporting democracy and effecting social change, with a commitment to providing equitable access to information for all library users regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status;

WHEREAS, libraries lead in working with diverse communities, including people of color, immigrants and people with disabilities, offering services and educational resources that transform communities, open minds and promote inclusion and diversity;

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

NOW, THEREFORE, be it resolved that I, Mayor William Huelsenbeck, proclaim National Library Week, April 8-14, 2018. I encourage all residents to visit the library this week and explore what's new at your library and engage with your librarian. It is because of you, our libraries and librarians, Libraries Lead.

Roll Call: Hartman, Tallon, English, Valyo and Butkus, all aye. Rossi, absent.

Mayor Huelsenbeck called for the Proclamation: Paint the Town Pink. On a motion by Councilman Butkus, seconded by Councilman English, this was approved as follows:

**PROCLAMATION
PROCLAMATION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
"PAINT THE TOWN PINK MONTH" 2018**

WHEREAS, the Borough of Ship Bottom desires to recognize the Month of May 2018 as "Paint the Town Pink Month"; and

WHEREAS, since its inception in 2007, in a community-wide effort presented by Meridian Health, "Paint the Town Pink" has expanded to a month-long event from May 1, 2018 through May 31, 2018; and

WHEREAS, the Borough of Ship Bottom desires to join other local entities in Ocean and Monmouth Counties in raising awareness of the importance of annual mammography; and

WHEREAS, early detection is the best defense against breast cancer and the Borough of Ship Bottom would like to spread awareness through distribution of brochures, wearing pink, decorations and other activities at no additional cost to the borough.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Borough of Ship Bottom that it proclaims the month of May as "Paint the Town Pink Month" and honors and endorses all programs in Ocean County which encourage the importance of raising awareness of annual mammography.

BE IT FURTHER RESOLVED that copies of this Proclamation be forwarded to the Ocean County Board of Chosen Freeholders, all Ocean County Municipalities and Meridian Health.

Roll Call: Hartman, Tallon, English, Valyo and Butkus, all aye. Rossi, absent.

Mayor Huelsenbeck called for the Proclamation: National Volunteer Week. On a motion by Councilman Hartman, seconded by Councilman Tallon, this was approved as follows:

**PROCLAMTION
PROCLAMATION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
PROCLAIMING NATIONAL VOLUNTEER WEEK
IN HONOR OF ALL VOLUNTEERS**

WHEREAS, the week of April 15- April 21, 2018, has been so proclaimed National Volunteer Week.

WHEREAS, the recognition this year focuses on the theme, "Engage at Every Age". National Volunteer Week is about inspiring, recognizing and encouraging people to seek out imaginative ways to engage in their communities. The impact and power of volunteerism and service is an integral aspect of our civic leadership. It is a time to recognize individuals, families, nonprofit organizations and government entities and the tremendous impact they are making on our country's most critical challenges year-round; and

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WHEREAS, the Mayor and Council of the Borough of Ship Bottom recognizes the support given by volunteers to the needs of the community of Ship Bottom.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Ship Bottom, that it hereby proclaims the week of April 15 – April 21, 2018 as National Volunteer Week and honors all of the volunteers of the Borough of Ship Bottom, for their outstanding service to the community.

Roll Call: Hartman, Tallon, English, Valyo and Butkus, all aye. Rossi, absent.

Mayor Huelsenbeck called for Resolution 2018-49: Authorizing payment of municipal bills. On a motion by Councilman Hartman, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2018-49
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS
IN THE AMOUNT OF \$ 1,458,004.32**

WHEREAS, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

NOW, THEREFORE BE IT RESOLVED that the approved vouchers in the amount of \$ 1,458,004.32 to be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Roll Call: Hartman, Tallon, English, Valyo and Butkus, all aye. Rossi, absent.

Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num
13CONSTRUCTION CONSTRUCTION ACCOUNT
1109 03/28/18 LONGB040 LONG BEACH TWP. 3,851.45 1201
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 1 0 3,851.45 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 1 0 3,851.45 0.00

CAPITAL CAPITAL FUND
1726 03/28/18 OWENL010 OWEN LITTLE AND ASSOCIATES 6,518.00 1199
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 1 0 6,518.00 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 1 0 6,518.00 0.00

CURRENT CURRENT FUND
67428 03/08/18 FABAN010 FARBANIEC, P & MALINOWSKI, A 47,418.75 1187
67429 03/28/18 ACCES005 ACCSES NEW JERSEY, INC. 598.68 1197
67430 03/28/18 AMERI055 AMERICAN WEAR 234.00 1197
67431 03/28/18 ANCHO005 ANCHOR RUBBER STAMP 87.40 1197
67432 03/28/18 ANJR0010 ANJR 75.00 1197
67433 03/28/18 APPRI005 APPRIVER, LLC 246.00 1197
67434 03/28/18 ATLAN050 ATLANTIC CITY ELECTRIC 9,787.46 1197
67435 03/28/18 ATLAN060 ATLANTIC SWITCH AND GENERATOR, 1,990.47 1197
67436 03/28/18 BEACH020 BEACH HAVEN AUTOMOTIVE, INC. 270.49 1197
67437 03/28/18 BEACH035 BEACH BUMS COMPUTERS 955.00 1197
67438 03/28/18 BESAM010 ASSA ABLOY 1,178.00 1197
67439 03/28/18 BONNI010 BONNIE R. PETERSON 1,100.00 1197
67440 03/28/18 CENTR010 CENTRAL JERSEY HEALTH INS FUND 2,576.00 1197
67441 03/28/18 CERTI010 CERTIFIED SPEEDOMETER SERV. IN 234.00 1197
67442 03/28/18 CLEAR010 CLEAR, GIACOBBE, ALFIERI & JA 173.30 1197
67443 03/28/18 COAST010 ATLANTIC PRINTING & DESIGN 87.00 1197
67444 03/28/18 COMCA010 COMCAST CABLE 734.59 1197
67445 03/28/18 COMCA015 COMCAST CABLE 397.01 1197
67446 03/28/18 CYLAN005 CYLANCE, INC. 7,400.00 1197
67447 03/28/18 DASTI010 DASTI MURPHY MCGUCKIN 3,732.31 1197
67448 03/28/18 DECOR005 DECOR PICTURE FRAMING, INC. 160.00 1197
67449 03/28/18 DELL010 DELL MARKETING L.P. 495.82 1197
67450 03/28/18 DYNAM010 DYNAMIC TESTING SERVICE 170.00 1197
67451 03/28/18 EAST010 EASTERN AUTOPARTS WAREHOUSE 10.41 1197

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67452 03/28/18 EDWAR030 EDWARDS TIRE CO. INC. 338.60 1197
67453 03/28/18 EXASA005 EXASALES, LLC 480.95 1197
67454 03/28/18 FORDC010 Ford Credit Dept 67-434 13,335.67 1197
67455 03/28/18 GALLS010 GALLS, LLC 315.95 1197 Prenote
67456 03/28/18 HOMED010 HOME DEPOT CREDIT SERVICES 1,690.24 1197
67457 03/28/18 IACP01 IACP 150.00 1197
67458 03/28/18 JAMES030 JAMES GESICKI 80.00 1197
67459 03/28/18 LAPOL005 L.A. POLICE GEAR, INC. 1,923.93 1197
67460 03/28/18 LAWSO010 LAWSON PRODUCTS, INC. 281.38 1197
67461 03/28/18 LINCO010 LINCOLN NATIONAL LIFE INS. CO. 6,457.00 1197
67462 03/28/18 LOWES010 LOWES 70.52 1197
67463 03/28/18 MANAH040 MANAHAWKIN MAGIC WASH 4.25 1197
67464 03/28/18 MARYANN Maryann Carricarte 75.00 1197
67465 03/28/18 MUSCA010 JOSEPH & JOHANNA MUSCARA 1,582.18 1197
67466 03/28/18 NEVRO010 NEVRON ELECTRICAL CONTRACTORS 187.50 1197
67467 03/28/18 NJADV005 NJ ADVANCE MEDIA 198.50 1197
67468 03/28/18 NJNAT010 N.J. NATURAL GAS 3,100.06 1197
67469 03/28/18 NJPOLICE NJ POLICE & FIREMEN'S 36.12 1197
67470 03/28/18 NJPRE010 N.J. PRESS MEDIA SOLUTIONS 210.67 1197
67471 03/28/18 NJSTA010 N.J. STATE ASSOC. OF CHIEF'S O 370.00 1197
67472 03/28/18 OWENL010 OWEN LITTLE AND ASSOCIATES 2,521.26 1197
67473 03/28/18 OXYGE010 OXYGEN SUPPLY CO., INC. 20.00 1197
67474 03/28/18 PEDRO010 PEDRONI FUEL 1,646.96 1197
67475 03/28/18 PUBLI005 PUBLIC EMPLOYEES' RETIREMENT 13.35 1197
67476 03/28/18 QUALI005 QUALITY TABLEGAMES INC. 45.17 1197
67477 03/28/18 ROWAN005 ROWAN COLLEGE - GLOUCESTER CTY 40.00 1197
67478 03/28/18 RUBBE010 RUBBER STAMPS UNLIMITED, INC. 133.66 1197
67479 03/28/18 RUTGE010 RUTGERS, THE STATE UNIVERSITY 1,391.00 1197
67480 03/28/18 SARA001 SARA GRESKO 204.92 1197
67481 03/28/18 SELEC010 SELECTIVE INSURANCE 1,498.00 1197
67482 03/28/18 SHOOT010 SHOOTER'S SPORTING CENTER 258.99 1197
67483 03/28/18 SIRCH010 SIRCHIE FINGER PRINT LAB 63.39 1197
67484 03/28/18 SOUTH060 SOUTHERN REGIONAL SCHOOL DISTR 226,594.08 1197
67485 03/28/18 STAND010 STANDARD INSURANCE CO. 596.83 1197
67486 03/28/18 STUAR010 STUART SNYDER 550.00 1197
67487 03/28/18 SUBUR010 SUBURBAN DISPOSAL INC. 18,695.81 1197
67488 03/28/18 TENNA010 TENNANT MAGEE LAW 1,644.80 1197
67489 03/28/18 TREAS040 TREASURER, STATE OF NEW JERSEY 25.00 1197
67490 03/28/18 TUCKE010 TUCKERTON LUMBER COMPANY 451.00 1197
67491 03/28/18 VERIZ010 VERIZON 104.10 1197
67492 03/28/18 VERIZ020 VERIZON WIRELESS 901.90 1197
67493 03/28/18 WBMAS010 W.B. MASON 2,629.11 1197
67494 03/28/18 WEIGH010 WEIGHTS & MEASURES FUND 120.00 1197
67495 03/28/18 ZEPMA010 ZEP MANUFACTURING COMPANY 504.03 1197
195600 03/29/18 PERS0010 P.E.R.S 134,139.00 1212
195601 03/29/18 PFRS010 P.F.R.S. 239,438.00 1212
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 70 0 745,230.57 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 70 0 745,230.57 0.00

CURRENT-WIRES CURRENT FUND WIRES

890233 03/15/18 NJSHBP01 NJSHBP-Div of Pensions/Benefit 45,576.60 1189
890240 03/15/18 NJSHBP01 NJSHBP-Div of Pensions/Benefit 3,773.48 1189
133101 03/26/18 BOROO030 BORO. OF SHIP BOTTOM-GENERAL 20,060.14 1195
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 3 0 69,410.22 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 3 0 69,410.22 0.00

ESCROW ESCROW ACCOUNT

5052 03/22/18 PATTE005 PATTERSON, ROXANNE 125.00 1190
5053 03/28/18 OWENL010 OWEN LITTLE AND ASSOCIATES 1,570.46 1204
5054 03/28/18 OWENL010 OWEN LITTLE AND ASSOCIATES 125.00 1205
5055 03/28/18 OWENL010 OWEN LITTLE AND ASSOCIATES 1,385.00 1206
5056 03/28/18 OWENL010 OWEN LITTLE AND ASSOCIATES 1,475.00 1207
5057 03/28/18 STUAR010 STUART SNYDER 150.00 1208
5058 03/28/18 STUAR010 STUART SNYDER 300.00 1209

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5059 03/28/18 STUAR010 STUART SNYDER 150.00 1210
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 8 0 5,280.46 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 8 0 5,280.46 0.00

MCTEIGE TRUST McTeige Land Swap Trust
10007 03/28/18 TUCKE010 TUCKERTON LUMBER COMPANY 62.83 1203
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 1 0 62.83 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 1 0 62.83 0.00

PR-CURRENT PAYROLL ACCT. TRANSFERS
124200 03/02/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 98,446.68 1191
183401 03/16/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 93,180.37 1193
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 2 0 191,627.05 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 2 0 191,627.05 0.00

PR-UTILITY PAYROLL ACCT. TRANSFERS
124201 03/02/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 5,428.92 1192
183400 03/16/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 5,428.92 1194
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 2 0 10,857.84 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 2 0 10,857.84 0.00

PREMIUM TAX SALE PREMIUMS
10131 03/08/18 FABAN010 FARBANIEC, P & MALINOWSKI, A 100.00 1188
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 1 0 100.00 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 1 0 100.00 0.00

TRUST GENERAL TRUST
10179 03/28/18 JBAWARDS JB Awards 45.00 1202
10180 03/28/18 WRITT010 WRITTEN IN STONE 80.00 1202
10181 03/29/18 RAVIO010 RAVIOLI & MORE 412.50 1211
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 3 0 537.50 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 3 0 537.50 0.00

UTILITY UTILITY FUND
17860 03/28/18 ATLAN050 ATLANTIC CITY ELECTRIC 1,420.48 1198
17861 03/28/18 COAST010 ATLANTIC PRINTING & DESIGN 1,030.00 1198
17862 03/28/18 COMPL010 COMPLETE CONTROL SERVICES INC 810.00 1198
17863 03/28/18 DELL010 DELL MARKETING L.P. 247.91 1198
17864 03/28/18 JRHEN010 J.R. HENDERSON LABS, INC. 100.00 1198
17865 03/28/18 NJWAT010 N.J. WATER ASSOCIATION 385.00 1198
17866 03/28/18 ONECA010 ONE CALL CONCEPTS 65.00 1198
17867 03/28/18 TOWNS010 TOWNSHIP OF STAFFORD 8,947.73 1198
17868 03/28/18 USABL010 USA BLUEBOOK 690.50 1198
17869 03/28/18 WBMAS010 W.B. MASON 351.65 1198
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 10 0 14,048.27 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 10 0 14,048.27 0.00

UTILITY CAPITAL UTILITY CAPITAL
2605 03/28/18 OWENL010 OWEN LITTLE AND ASSOCIATES 12,272.67 1200
2606 03/28/18 PACON005 P&A CONSTRUCTION, INC. 351,215.34 1200
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 2 0 363,488.01 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 2 0 363,488.01 0.00

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UTILITY-WIRE UTILITY OPERATING WIRES
133100 03/26/18 BOROO030 BORO. OF SHIP BOTTOM-GENERAL 46,992.12 1196
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 1 0 46,992.12 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 1 0 46,992.12 0.00
Report Totals Paid Void Amount Paid Amount Void
Checks: 105 0 1,458,004.32 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 105 0 1,458,004.32 0.00

Totals by Year-Fund

Fund Description	Fund	Budget	Total Revenue	Total G/L	Total Total
CURRENT FUND 7-01	13,379.15	0.00	0.00	13,379.15	
WATER/SEWER FUND 7-06	427.90	0.00	0.00	427.90	
Year Total:	13,807.05	0.00	0.00	13,807.05	
CURRENT FUND 8-01	991,239.43	0.00	0.00	991,239.43	
WATER/SEWER FUND 8-06	71,470.33	0.00	0.00	71,470.33	
Year Total:	1,062,709.76	0.00	0.00	1,062,709.76	
CAPITAL FUND C-04	6,518.00	0.00	0.00	6,518.00	
UTILITY CAPITAL FUND C-07	363,488.01	0.00	0.00	363,488.01	
Year Total:	370,006.01	0.00	0.00	370,006.01	
GRANT FUND G-02	1,649.26	0.00	0.00	1,649.26	
TRUST-OTHER T-03	700.33	0.00	0.00	700.33	
CONSTRUCTION TRUST T-13	3,851.45	0.00	0.00	3,851.45	
Year Total:	4,551.78	0.00	0.00	4,551.78	
Total Of All Funds:	1,452,723.86	0.00	0.00	1,452,723.86	

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03:26 PM Check Register By Check Date

Project Description Project No. Project Total

PATTERSON, ROXANNE C 16-55 125.00

LYNMAR ASSOCIATES C 17-37 125.00

WATSULA, ALBERT DKT 14-27 150.00

BALDWIN RESIDENCE LLC DKT 17-01 1,570.46

DRUCKER, KAREN DKT 18-03 150.00

JKL, INC. DKT 18-04 1,685.00

701 CENTRAL AVENUE, LLC DKT 18-05 1,475.00

Total Of All Projects: 5,280.46

Mayor Huelsenbeck called for Resolution 2018-50: Raffles, Kiwanis. On a motion by Councilman Tallon, seconded by Councilman Valyo, this was approved as follows:

RESOLUTION 2018-50
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING GAMES OF CHANCE FOR THE KIWANIS CLUB

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that approval is hereby granted to the Kiwanis Club Long Beach Island, to conduct the following raffles on the following dates and times:

On premise 50/50 raffle July 12, 2018 & August 16, 2018	9 am -1 pm
with rain dates of July 13, 2018 & August 17, 2018	9 am -1 pm
(to be held at the Waterfront Park, 10 th St. & Shore Ave.)	

Off premise 50/50 raffle August 30, 2018	5:30-7:30 pm
(to be held at the Ship Bottom Firehouse, located at 2006 Central Ave.)	

On premise 50/50 raffle August 30, 2018	5:30-7:30 pm
(to be held at the Ship Bottom Firehouse, located at 2006 Central Ave.)	

BE IT FURTHER RESOLVED, that approval is contingent upon approval by the Legalized Games of Chance Control Commission.

Roll Call: Hartman, Tallon, English, Valyo and Butkus, all aye. Rossi, absent.

Mayor Huelsenbeck called for Resolution 2018-51: JIF Safety Contract. On a motion by Councilman Tallon, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2018-51
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE 2018 SAFETY CONTRACT**

WHEREAS, Governing Body of the Borough of Ship Bottom wishes to enter into a 2018 Safety Contract with the Ocean County Joint Insurance Fund

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Mayor is authorized to sign the 2018 Safety Contract with the Ocean County Municipal Joint Insurance Fund.

Roll Call: Hartman, Tallon, English, Valyo and Butkus, all aye. Rossi, absent.

Mayor Huelsenbeck called for Resolution 2018-52: Refund, tax overpayment. On a motion by Councilman Butkus, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2018-52
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TREASURER TO REFUND MONEY
FOR A TAX OVERPAYMENT**

WHEREAS, an overpayment of property taxes in the amount of \$1,582.18 has occurred on the property known as Block 96, Lot 1.01, Qual. C1021, assessed to Joseph & Johanna Muscara; and

WHEREAS, the overpayment occurred due to payment being made by both the homeowner & Round Point Mtg. Corp.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to refund the amount of \$1,582.18 to Joseph & Johanna Muscara, 2804 Edge Hill Rd., Huntington Valley, PA 19006.

Roll Call: Hartman, Tallon, English, Valyo and Butkus, all aye. Rossi, absent.

Mayor Huelsenbeck called for Resolution 2018-53: Refund, overpayment of returned check fees. On a motion by Councilman Butkus, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2018-53
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TREASURER TO REFUND MONEY ON AN
OVERPAYMENT FOR A RETURNED CHECK**

WHEREAS, there was an overpayment of \$11.00 toward the fees for a returned check.

NOW, THEREFORE BE IT RESOLVED that the Treasurer is hereby authorized to refund \$11.00 to Nicholas Gruff, 1186 Red Bank Avenue, West Deptford, NJ 08086

Roll Call: Hartman, Tallon, English, Valyo and Butkus, all aye. Rossi, absent.

Mayor Huelsenbeck called for Resolution 2018-54: Refund, tax sale certificate. On a motion by Councilman Butkus, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2018-54
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING THE TREASURER TO REFUND
MONEY ON A TAX SALE CERTIFICATE**

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WHEREAS, the amount of \$47,418.75 has been received by the Tax Collector for redemption of Tax Sale Certificate #15-00002 on Block 15, Lot 1.02, assessed to LaPaloma Ventures, LLC; and

WHEREAS the amount of \$47,418.75 is the correct amount required to redeem.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to return \$47,418.75 plus \$100.00 premium held in an escrow account, to P. Farbaniec and A. Molinowski, 133 Carson Drive, Colonia, NJ 07067 holder of the certificate.

BE IT FURTHER RESOLVED, that this resolution is retroactive to March 7, 2018.

Roll Call: Hartman, Tallon, English, Valyo and Butkus, all aye. Rossi, absent.

Mayor Huelsenbeck called for Resolution 2018-55: Distracted Driving Overtime Enforcement, Grant. On a motion by Councilman Tallon, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2018-55
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING PATROLMAN RONALD HOLLOWAY
TO APPLY FOR THE GRANT,
“DISTRACTED DRIVING OVERTIME ENFORCEMENT”**

WHEREAS, distracted driving is a dangerous epidemic on America’s roadways; and

WHEREAS, in 2015 alone, 3,477 people were killed in distracted driving crashes. An estimated 391,000 people were injured in motor vehicle crashes involving a distracted driver; and

WHEREAS, in New Jersey, driver inattention remains the most significant cause of fatal and incapacitating crashes; and

WHEREAS, driver inattention was listed as a contributing circumstance in 52 percent of the state’s crashes in 2015. Driver inattention was in fact listed as a contributing factor in crashes at a rate nine times higher than of the next highest contributing factor (speed); and

WHEREAS, distracted driving is any activity that diverts a person’s attention away from the primary task of driving, including: texting, cell phone use, eating, drinking, talking to passengers, grooming, reading (including maps), using a navigation system, watching a video and adjusting a radio, CD or MP3 player.

WHEREAS, April is “National Distracted Driver Month” which is a time to remind New Jersey motorists of the state’s distracted driving laws.

WHEREAS, from April 1-21, police officers, on an overtime basis, will conduct special enforcement patrols targeting distracted drivers.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Mayor and Council are in full support of this program and that Patrolman Ronald Holloway is hereby authorized to apply for the “Distracted Driving Overtime Enforcement” Grant.

BE IT FURTHER RESOLVED, that this resolution is retroactive to March 7, 2018.

Roll Call: Hartman, Tallon, English, Valyo and Butkus, all aye. Rossi, absent.

Mayor Huelsenbeck called for Ordinance 2018-03: Introduction by Title and first reading, Off-duty Police Officers. On a motion by Councilman Valyo, seconded by Councilman English, this was approved by title as follows:

**ORDINANCE 2018-03
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING CHAPTER 2.68 OF
THE BOROUGH CODE OF THE BOROUGH OF SHIP
BOTTOM ENTITLED “POLICE DEPARTMENT” SO AS TO
REVISE THE REGULATIONS PERTAINING TO THE
EMPLOYMENT OF OFF-DUTY POLICE OFFICERS**

Roll Call: Hartman, Tallon, English, Valyo and Butkus, all aye. Rossi, absent.

Under Unfinished Business, Mayor Huelsenbeck called for Ordinance 2018-02: Second reading, public hearing and adoption of ordinance for Alcoholic Beverage license fees. On a motion by Councilman Tallon, seconded by Councilman English and all in favor vote, all aye, the hearing was opened to the public. Having no response from the public,

on a motion by Councilman English, seconded by Councilman Butkus and all in favor vote, all aye, the hearing was closed to the public. On a motion by Councilman Tallon, seconded by Councilman English, Ordinance 2018-02 was adopted as follows:

**ORDINANCE 2018-02
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING CHAPTER 5.08 OF
TITLE V OF THE BOROUGH CODE OF THE BOROUGH
OF SHIP BOTTOM ENTITLED "ALCOHOLIC
BEVERAGES" SO AS TO INCREASE THE FEE FOR
PLENARY RETAIL CONSUMPTION
AND DISTRIBUTION LICENSES**

BE IT ORDAINED, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

SECTION 1. Section 5.08.030 of the Borough Code of the Borough of Ship Bottom entitled "Licenses" is hereby amended and supplemented to revise Paragraph C to read as follows:

C. Class of License – Limitation. Annual license fees and number of licenses for the sale of distribution of alcoholic beverages in the borough are established and fixed as follows:

<u>Class of License</u>	<u>Annual License Fee</u>	<u>Number of Licenses</u>
Plenary retail consumption license	\$2,300.00	5
Plenary retail distribution license	\$1,700.00	2

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

SECTION 4. This ordinance shall take effect after public reading and publication as required by law.

Roll Call: Hartman, Tallon, English, Valyo and Butkus, all aye. Rossi, absent.

Mayor Huelsenbeck called for the request from Grace Calvary Church to hold the Easter Sunrise Service on the 19th St. beach. Also, the request from the Ocean Community church to hold their Easter Sunrise Service on the 6th St. beach. On a motion by Councilman Butkus, seconded by Councilman Tallon these requests were approved.

Roll Call: Hartman, Tallon, English, Valyo and Butkus, all aye. Rossi, absent.

Next was the request from Corinne G. Ruff for the 9th Annual Bridge Walk 2018 to be held on September 23, 2018 at 10:00 am. On a motion by Councilman Tallon, seconded by Councilman Butkus, this was approved.

Roll Call: Hartman, Tallon, English, Valyo and Butkus, all aye. Rossi, absent.

The following are requests for the use of our land for a vow renewal and wedding vows. Michael & Caroline DeLeo, September 9, 2018 @ 12:00 noon, 15th St. beach
Larry Kaufman & Doreen Paoella, September 8, 2018 @ 11:00 am, 13th St beach
On a motion by Councilman Tallon, seconded by Councilman Valyo, these were approved.

Roll Call: Hartman, Tallon, English, Valyo and Butkus, all aye. Rossi, absent.

Mayor Huelsenbeck called for Reports of Committees:

March 27, 2018

Revenue and Finance/Treasurer's Report: Councilman David Hartman

The tax collected was \$169,361.83 and of that \$167,810.28 was for 2018 tax and \$1,551.55 was for interest. Notables within miscellaneous revenue are \$350.00 for Beach Buggy Permits, \$6,870.00 for court costs and \$3,327.00 for tower lease. Homestead Rebate adjusted bills for the 2nd quarter (due 5-1-18) have been printed and mailed.

We still have 11 properties going to Tax Sale on 5-6-18.

Treasurer's Report-Bank of America-February 2018

<u>ACCT TITLE/ ACCOUNT #</u>	<u>BEGINNING BALANCE</u>	<u>DEPOSITS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
GENERAL OPERATING	5,761,367.99	1,848,179.10	1,707,352.77	5,902,194.32
GENERAL CAPITAL	1,244,459.70	-	-	1,244,459.70
UTILITY OPERATING	363,151.10	44,210.46	58,551.45	348,810.11
UTILITY CAPITAL	316,309.61	-	229,376.44	86,933.17
GENERAL TRUST	241,900.06	1,876.00	775.00	243,001.06
CONSTRUCTION TRUST	186,181.38	17,400.00	177,885.35	25,696.03
DOG TRUST	764.22	129.00	64.08	829.14
MCTEAGUE	62.83	-	-	62.83
PUBLIC DEFENDER	442.63	250.00	-	692.63
TAX SALE PREMIUMS	28,800.00	-	9,300.00	19,500.00
FORFEITURE OF FUNDS	21,335.20	-	-	21,335.20
PAYROLL	66,314.36	208,311.41	212,094.86	62,530.91
ALCOHOL EDUCATION	5,767.01	-	-	5,767.01

Public Safety: Councilman Tom Tallon

The public safety report for March 2018

There were 540 reported activities. There were 3697 patrol vehicle miles. There were 158 beach, building and business checks. There were also 158 traffic stops and four motor vehicle accidents without injuries.

Parks and Recreation: Councilman Edward English

The annual swim test date for new and returning lifeguards is scheduled for Sunday, May 20 at 5 PM at the St. Francis Aquatic Center Pool.

Make-up swim test date is scheduled for June 3 at 5 PM at the St. Francis Aquatic Center Pool.

Drug testing for returning lifeguards only is scheduled for May 19 from 9 AM to 12 PM, June 2 from 9 AM to 12 PM, June 5 from 3 PM to 6 PM, and June 7 from 3 PM to 6 PM, and June 9 from 9 AM to 12 PM at Beach Patrol Headquarters.

Beach Patrol personnel will start patrolling the beaches on weekends only beginning Memorial Day Weekend up to the first day of the season (Saturday before Father's Day).

Opening day this season is Saturday, June 16. Pre-season meeting for all lifeguards is June 15 at 6 PM at Beach Patrol HQ.

CPR/AED and First Aid classes for returning lifeguards will be held at Beach Patrol HQ during the week of June 18-24 from 6-9 PM.

Rookie school is scheduled to run June 25-July 1 from 9 AM to 5 PM daily.

The Lifeguard-In-Training Program will run for 6 weeks this summer. The 10-12 year old group starts on June 26 and runs till August 2. The 13-15 year old group starts on June 25 and runs till August 3. Morning sessions are from 10:30 AM to 12:30 PM and afternoon sessions are from 2:00 PM to 4:00 PM.

Public Property and Community Affairs: Councilman Joseph Valyo

Construction: 19 permits and 9 permit updates for a total of 28 permits processed.

The type of work was 19 alteration/renovations, 4 addition/rehabs, 2 new buildings, 1 addition and 2 demolitions. The total revenue was \$62,588.00.

March 27, 2018

Zoning: 8 resale inspections and 14 zoning permits issued.

Ship Bottom has the best % of recycling in Southern Ocean County with the whole of Ocean County having a 40.7% recycled material.

LBI Health Department has a link on our website to access all of their programs.

A letter from Meals on Wheels was read and also a letter of appreciation from a homeowner that was pleased with return phone calls regarding their property during one of our snow storms.

There was information given regarding our rating of 7 for the CRS, which reflects in our flood insurance premiums.

Water/Sewer: Councilman Robert Butkus

During the month of February, we pumped 4,757,000 gallons of water and did 51 mark-outs. The project along Central Avenue is moving along.

The water/sewer revenue, year to date, is \$183,242.36. The revenue from 2-28 until 3-26 was \$2,409.15.

All water/sewer bills (flats and metered) have been mailed out for the 1st quarter.

Hydrant flushing will take place April 11th through the 13th.

Public Works: Councilman Peter Rossi

Councilman Rossi asked the Clerk to state that this is the first meeting he has missed in 9 years. He will give his report next month.

On a motion by Councilman English, seconded by Councilman Butkus and all in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public.

There was discussion among Mayor, Council and the following members of the public regarding the P&A construction debris and flooding issues in the area of 24th-33rd Streets, Central Ave. and Long Beach Blvd..

John Cannuli, 107 W. 27th St.; Richard Cummings, 100 W. Ship Bottom Ave.;

Dave Sodano, 202 W. 27th St.; Angela Trampota, 219 W. 28th St. and Rex

Walker, 102 W. 26th St.

Angela also mentioned that there would be a Lecture at Stockton College on Saturday, April 7th on Coastal Flooding.

Rex Walker is also concerned with the drainage issues on 8th & 9th Streets.

Ron Craft, 328 W. 15th St. thinks that the traffic light on 28th St. should be turned off for the winter. He also asked that the playground equipment at the 16th St. bayside park be looked at. It is in need of repair.

On a motion by Councilman English, seconded by Councilman Butkus and all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

On a motion by Councilman English, seconded by Councilman Butkus and all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 7:50 pm.

Kathleen Wells, RMC
Municipal Clerk

William Huelsenbeck
Mayor