

April 24, 2018

Regular Meeting Minutes  
April 24, 2018

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, April 24, 2018, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:30 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Valyo, Butkus, Rossi, Hartman, Tallon and English.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Sara Gresko, Deputy Municipal Clerk was also present for the meeting.

During the Caucus Meeting Mayor Huelsenbeck called for Resolution 2018-61: Authorizing an Executive Session Meeting. On a motion by Councilman Rossi, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2018-61  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING AN EXECUTIVE CLOSED SESSION**

**WHEREAS**, the Mayor and Governing Body are in need of a Closed Executive Session to discuss a matter of personnel.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, that the Governing Body will hold a Closed Executive Session on this 24<sup>th</sup> day of April 2018.

**BE IT FURTHER RESOLVED**, that the matters discussed may be revealed to the public when these issues are no longer sensitive, with the approval of the Borough Solicitor.

**BE IT FURTHER RESOLVED** that no official action will take place in the Closed Executive Session, but official action may be taken when the meeting is again opened to the public.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck asked the audience to leave the room for a few minutes for the Executive Closed Session Meeting. The meeting lasted from 6:33 pm until 6:38 pm.

The Clerk opened the door and asked the audience to reenter the council room for the meeting.

Mayor Huelsenbeck called the Regular Meeting to order at 6:40 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Valyo, Butkus, Rossi, Hartman, Tallon and English.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

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Mayor Huelsenbeck called for the approval of the minutes of the Regular Meeting held on March 27, 2018. On a motion by Councilman English, seconded by Councilman Butkus, the minutes were approved.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for the approval of the minutes of the Budget Workshop Meeting held on April 2, 2018. On a motion by Councilman English, seconded by Councilman Valyo, the minutes were approved.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for the approval of the minutes of the Special Meeting held on April 11, 2018. On a motion by Councilman Hartman, seconded by Councilman Butkus, the minutes were approved.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for Resolution 2018-62: Authorizing payment of municipal bills. On a motion by Councilman Rossi, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2018-62  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS  
IN THE AMOUNT OF \$2,813.038.82**

**WHEREAS**, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

**NOW, THEREFORE BE IT RESOLVED** that the approved vouchers in the amount of \$ 2,813.038.82 to be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num  
03PUBLIC DEF PUBLIC DEFENDER  
1283 04/25/18 STUAR010 STUART SNYDER 200.00 1226

13CONSTRUCTION CONSTRUCTION ACCOUNT  
1110 04/25/18 LONGB040 LONG BEACH TWP. 35,810.54 1228  
1111 04/25/18 TREAS080 TREASURER, STATE OF NEW JERSEY 2,957.87 1228  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 2 0 38,768.41 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 38,768.41 0.00

CURRENT CURRENT FUND  
67496 04/02/18 USPOS010 U.S. POSTAL SERVICE 225.00 1213  
67497 04/03/18 GRUFF005 GRUFF, NICHOLAS 11.00 1214  
67498 04/23/18 BASTI005 PAULA BASTIAN 400.00 1220  
67499 04/25/18 ACCES005 ACCSES NEW JERSEY, INC. 1,272.20 1222  
67500 04/25/18 ACTUN010 ACTION UNIFORM 284.00 1222  
67501 04/25/18 AMERI055 AMERICAN WEAR 156.00 1222  
67502 04/25/18 ANIMA010 ANIMAL CAPTURE & CONTROL 1,005.00 1222  
67503 04/25/18 APPRI005 APPRIVER, LLC 246.00 1222  
67504 04/25/18 BARLO010 BARLOW BUICK/GMC 92.07 1222  
67505 04/25/18 BASTI005 PAULA BASTIAN 50.79 1222  
67506 04/25/18 BEACH020 BEACH HAVEN AUTOMOTIVE, INC. 635.07 1222  
67507 04/25/18 BONNI010 BONNIE R. PETERSON 1,100.00 1222  
67508 04/25/18 CLEAR010 CLEARY, GIACOBBE, ALFIERI & JA 62.00 1222  
67509 04/25/18 COMCA010 COMCAST CABLE 734.54 1222  
67510 04/25/18 COMCA015 COMCAST CABLE 393.35 1222  
67511 04/25/18 CRITT005 CRITTER MAN PEST CONTROL 375.00 1222  
67512 04/25/18 DAWNA010 DAWN ANNARUMMA 85.16 1222

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67513 04/25/18 DELAW010 DELAWARE VALLEY PAYROLL 3,841.50 1222  
67514 04/25/18 DOWNS010 DOWN'S FORD 577.95 1222  
67515 04/25/18 EDWAR030 EDWARDS TIRE CO. INC. 129.64 1222  
67516 04/25/18 INDEP001 Independent Service Tech 590.00 1222  
67517 04/25/18 JESCO010 JESCO INC. 118.96 1222  
67518 04/25/18 LOOSE010 LOOSELEAF LAW PUBLICATIONS, IN 89.50 1222  
67519 04/25/18 LOUBE010 THE LOUIS BERGER GROUP 7,254.00 1222  
67520 04/25/18 MANAH040 MANAHAWKIN MAGIC WASH 10.25 1222  
67521 04/25/18 MARKP005 MARK PINO 20.17 1222  
67522 04/25/18 MARYANN Maryann Carricarte 75.00 1222  
67523 04/25/18 MUNIC020 MUNICIPAL CODE CORPORATION 1,608.00 1222  
67524 04/25/18 NJPRE010 N.J. PRESS MEDIA SOLUTIONS 125.24 1222  
67525 04/25/18 NJSTA020 N.J. STATE LEAGUE OF MUNICIPAL 70.00 1222  
67526 04/25/18 OCDEP010 O.C. DEPARTMENT OF FINANCE 1,307,115.04 1222  
67527 04/25/18 OCENG010 O.C. ENGINEERING DEPARTMENT 73.46 1222  
67528 04/25/18 OCROA010 O.C. ROAD DEPARTMENT 1,152.11 1222  
67529 04/25/18 OWENL010 OWEN LITTLE AND ASSOCIATES 337.89 1222  
67530 04/25/18 OXYGE010 OXYGEN SUPPLY CO., INC. 28.00 1222  
67531 04/25/18 PEDRO010 PEDRONI FUEL 2,812.66 1222  
67532 04/25/18 PROFESS0 Professional Government Educat 90.00 1222  
67533 04/25/18 ROWAN005 ROWAN COLLEGE - GLOUCESTER CTY 120.00 1222  
67534 04/25/18 RUBBE010 RUBBER STAMPS UNLIMITED, INC. 50.80 1222  
67535 04/25/18 RUTGE010 RUTGERS, THE STATE UNIVERSITY 1,798.00 1222  
67536 04/25/18 SHORE060 SHORE PROMOTIONS 7,170.00 1222  
67537 04/25/18 SOUTH060 SOUTHERN REGIONAL SCHOOL DISTR 226,594.08 1222  
67538 04/25/18 STAND010 STANDARD INSURANCE CO. 596.83 1222  
67539 04/25/18 SUBUR010 SUBURBAN DISPOSAL INC. 18,250.74 1222  
67540 04/25/18 TENNA010 TENNANT MAGEE LAW 5,585.60 1222  
67541 04/25/18 TUCKE010 TUCKERTON LUMBER COMPANY 95.29 1222  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 46 0 1,593,507.89 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 46 0 1,593,507.89 0.00

CURRENT-WIRES CURRENT FUND WIRES

195600 03/29/18 PERS0010 P.E.R.S 134,139.00 03/31/18 1212  
195601 03/29/18 PFRS010 P.F.R.S. 239,438.00 03/31/18 1212  
552760 04/25/18 NJSHBP01 NJSHBP-Div of Pensions/Benefit 45,576.00 1221  
552925 04/25/18 NJSHBP01 NJSHBP-Div of Pensions/Benefit 3,773.48 1221  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 4 0 422,926.48 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 4 0 422,926.48 0.00

DOG TRUST DOG TRUST FUND

1044 04/25/18 NJDEP010 N.J. DEPT. OF HEALTH & SENIOR 46.80 1227  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 1 0 46.80 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 1 0 46.80 0.00

ESCROW ESCROW ACCOUNT

5060 04/25/18 OWENL010 OWEN LITTLE AND ASSOCIATES 125.00 1229  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 1 0 125.00 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 1 0 125.00 0.00

PR-CURRENT PAYROLL ACCT. TRANSFERS

80000 03/29/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 103,702.89 03/31/18 1215  
63200 04/13/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 99,804.51 1217  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 2 0 203,507.40 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 203,507.40 0.00

PR-UTILITY PAYROLL ACCT. TRANSFERS

301700 03/29/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 5,451.28 03/31/18 1216  
63201 04/13/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 5,428.92 1218  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 2 0 10,880.20 0.00

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Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 10,880.20 0.00

TRUST GENERAL TRUST  
10181 03/29/18 RAVIO010 RAVIOLI & MORE 412.50 03/31/18 1211  
10182 04/25/18 COAST020 COASTAL SIGN & DESIGN 250.00 1225  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 2 0 662.50 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 662.50 0.00

UTILITY UTILITY FUND  
17870 04/19/18 STATE010 STATE OF N.J. - PWT 883.27 1219  
17871 04/25/18 BRICK005 BRICK WALL CORPORTATION 537.99 1223  
17872 04/25/18 JRHEN010 J.R. HENDERSON LABS, INC. 135.00 1223  
17873 04/25/18 MGLPR010 MGL PRINTING SOLUTIONS 590.00 1223  
17874 04/25/18 OCUTIO10 O.C. UTILITY AUTHORITY 129,309.15 1223  
17875 04/25/18 ONECA010 ONE CALL CONCEPTS 67.50 1223  
17876 04/25/18 TOWNS010 TOWNSHIP OF STAFFORD 8,947.73 1223  
17877 04/25/18 WATER020 WATER WORKS SUPPLY CO. 824.32 1223  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 8 0 141,294.96 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 8 0 141,294.96 0.00

UTILITY CAPITAL UTILITY CAPITAL  
2607 04/25/18 OWENL010 OWEN LITTLE AND ASSOCIATES 13,158.79 1224  
2608 04/25/18 PACON005 P&A CONSTRUCTION, INC. 388,085.39 1224  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 2 0 401,244.18 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 401,244.18 0.00  
Report Totals Paid Void Amount Paid Amount Void  
Checks: 71 0 2,813,163.82 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 71 0 2,813,163.82 0.00

Totals by Year-Fund  
Fund Description Fund Budget Total Revenue Total G/L Total Total  
CURRENT FUND 7-01 12,169.00 0.00 0.00 12,169.00  
WATER/SEWER FUND 7-06 1,315.94 0.00 0.00 1,315.94  
Year Total: 13,484.94 0.00 0.00 13,484.94  
CURRENT FUND 8-01 2,200,429.88 0.00 0.00 2,200,429.88  
WATER/SEWER FUND 8-06 150,859.22 0.00 0.00 150,859.22  
Year Total: 2,351,289.10 0.00 0.00 2,351,289.10  
UTILITY CAPITAL FUND C-07 401,244.18 0.00 0.00 401,244.18  
GRANT FUND G-02 7,342.89 0.00 0.00 7,342.89  
TRUST-OTHER T-03 862.50 0.00 0.00 862.50  
DOG TRUST T-12 46.80 0.00 0.00 46.80  
CONSTRUCTION TRUST T-13 38,768.41 0.00 0.00 38,768.41  
Year Total: 39,677.71 0.00 0.00 39,677.71  
Total Of All Funds: 2,813,038.82 0.00 0.00 2,813,038.82

Project Description Project No. Project Total  
SLENDORN, P./KOPPE, R. C 17-20 125.00  
Total of All Projects: 125.00

Mayor Huelsenbeck called for Resolution 2018-63: Civil rights Policy. On a motion by Councilman Tallon, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2018-63  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
TO AFFIRM THE BOROUGH OF SHIP BOTTOM'S CIVIL RIGHTS  
POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES,  
EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS,  
INDEPENDENT CONTRACTORS, AND MEMBERS OF THE  
PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL  
EMPLOYEES, OFFICIALS AND VOLUNTEERS**

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**WHEREAS**, it is the policy of the Borough of Ship Bottom to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

**WHEREAS**, the governing body of the Borough of Ship Bottom has determined that certain procedures need to be established to accomplish this policy

**NOW, THEREFORE BE IT RESOLVED** by the governing body of the Borough of Ship Bottom as follows:

**Section 1:** No official, employee, appointee or volunteer of the Borough of Ship Bottom by whatever title known, or any entity that is in any way a part of the Borough of Ship Bottom shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Ship Bottom's business or using the facilities or property of the Borough of Ship Bottom.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Ship Bottom to provide services that otherwise could be performed by the Borough of Ship Bottom

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** The Administrator or Municipal Clerk shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

**Section 6:** The Administrator or Municipal Clerk shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Ship Bottom as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

**Section 7:** The Administrator or Municipal Clerk shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

**Section 8:** At least annually, the Administrator or Municipal Clerk shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Ship Bottom. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Ship Bottom's web site.

**Section 9:** This resolution shall take effect immediately.

**Section 10:** A copy of this resolution shall be published in the official newspaper of the Borough of Ship Bottom in order for the public to be made aware of this policy and the Borough of Ship Bottom's commitment to the implementation and enforcement of this policy.

Roll Call: Valyo Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for Resolution 2018-64: Temporary employment, Harbor Masters. On a motion by Councilman English, seconded by Councilman Butkus, this was approved as follows:

**RESOLUTION 2018-64  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING TEMPORARY EMPLOYMENT  
OF HARBOR MASTERS**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the following be employed as Harbor Masters at the Boat Ramp for the summer season at the listed rates of pay.

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- 1. Kim England \$11.26 per hour
- 2. Kenneth Baran \$ 9.66 per hour
- 3. Jay Smith \$ 9.10 per hour
- 4. Joseph R. Pawlak \$ 8.60 per hour

**BE IT FURTHER RESOLVED**, that this Resolution is effective April 20, 2018.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for Resolution 2018-65: Temporary employment, Police Department. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2018-65  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE APPOINTMENT AND EMPLOYMENT  
OF SPECIAL LAW ENFORCEMENT OFFICERS**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the following be appointed and employed for the summer season at the listed rate of pay.

Max J. Bradley	Class II Officer	\$14.50 per hour
Gregory Mezzanotte Jr.	Class II Officer	\$14.50 per hour
Sean Frank	Class II Officer	\$14.00 per hour
Charles Ferrara	Class I Officer	\$13.50 per hour
Douglas Pandolpho	Class I Officer	\$13.00 per hour
Thomas Rossi	Class I Officer	\$13.00 per hour
Austin Rauch Jr.	Class I Officer	\$13.00 per hour
Nicholas D’Andrea	Class I Officer	\$13.00 per hour

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for Resolution 2018-66: Authorizing Grant Application, Living Shoreline. On a motion by Councilman Valyo, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2018-66  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING APPROVAL TO SUBMIT A GRANT PROPSOAL  
TO THE NATURE CONSERVANCY’S LIVING SHORELINE  
GRANT PROGRAM FOR THE FEASIBILITY STUDIES, PERMITTING,  
ENGINEERING AND/OR CONSTRUCTION OF A LIVING SHORELINE  
AT SHORE AVENUE PARK.**

**NOW THEREFORE BE IT RESOLVED**, that the Borough Council of the Borough of Ship Bottom hereby approves the grant proposal for the above stated project.

**BE IT FURTHER RESOLVED**, that the Borough Engineer is hereby authorized to submit the grant proposal identified as “Grant Proposal” for the feasibility studies, permitting, engineering and/or construction of a living shoreline at Shore Avenue Park to the New Jersey Chapter of The Nature Conservancy on behalf of the Borough of Ship Bottom.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for Resolution 2018-67: Cancellation of Water/Sewer charges. On a motion by Councilman Butkus, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2018-67  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE TAX COLLECTOR TO CANCEL  
THE CHARGES FOR WATER/SEWER USAGE**

**WHEREAS**, there was a charge of \$299.30 for water and \$400.00 for sewer on account # 263-0, Block 19, Lot 24, 133 East 29<sup>th</sup> St. assessed to Shawn and Lorraine Mahoney; and

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**WHEREAS**, there are no water or sewer services available to this property because Block 19, Lot 24 was combined with Block 19, Lot, 1.01, with a new account number 2005-0.

**NOW, THEREFORE BE IT RESOLVED** that the Tax Collector is hereby authorized to cancel the charge of \$699.30 to Shawn and Lorraine Mahoney, 60 Twin Brooks Rd., Saddle River, NJ, 07458.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for Resolution 2018-68: Refund, tax sale certificate. On a motion by Councilman Rossi, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2018-68  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
AUTHORIZING THE TREASURER TO REFUND  
MONEY ON A TAX SALE CERTIFICATE**

**WHEREAS**, the amount of \$6,015.33 has been received by the Tax Collector for redemption of Tax Sale Certificate #16-00001 on Block 45, Lot 22, assessed to Michael V + Theresa M. Coliazzo; and

**WHEREAS** the amount of \$6,015.33 is the correct amount required to redeem.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to return \$6,015.33 plus \$1,500.00 premium held in an escrow account, to P. Farbaniec and A. Molinowski, 133 Carson Drive, Colonia, NJ 07067 holder of the certificate.

Mayor Huelsenbeck called for Resolution 2018-69: Authorizing a Separation Agreement. On a motion by Councilman Tallon, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2018-69  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPROVING A SEPARATION AND RELEASE AGREEMENT  
BETWEEN THE BOROUGH OF SHIP BOTTOM  
AND MARK PINO**

**WHEREAS**, Mark Pino has been employed as the Administrator of the Borough; and **WHEREAS**, the Borough and Pino have agreed to a Separation and Release Agreement to fully and finally resolve all matters related to the employment relationship between them; and **WHEREAS**, the Borough wishes to approve the Separation and Release Agreement in substantially the form attached hereto.

**NOW, THEREFORE BE IT RESOLVED** as follows:

1. The Borough approves the Separation and Release Agreement between the Borough and Pino in substantially the same form as is attached hereto; and
2. The Mayor is authorized to execute the Separation and Release Agreement and to perform such other ministerial tasks as needed to effectuate the provisions of this resolution on behalf of the Borough.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for Resolution 2018-70: Temporary Employment, Beach Operations. On a motion by Councilman Hartman, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2018-70  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING TEMPORARY EMPLOYMENT  
WITHIN BEACH OPERATIONS**

**NOW, THEREFORE, BE IT RESOLVED**, that the following personnel are temporarily employed within Beach Operations for the 2018 summer season:

Keith Stokes (seasonal salary)	\$19,522.00
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Lifeguards: The following are hired at the weekly rate of pay listed:

\$430.00	Jordan Aughenbaugh, Tyler Ciaccio, Cecilia Covert, Laura Esposito, Nicholas Leek, David Lytle, Jake McNellis, Ryan O'Neill, John Peluso, Noah Rogers
\$460.00	William McInerney, Jacob McQuown, Gavin Staub, Austin Wunnenberg, Dan Gsell
\$490.00	Vincent Bolognese, Daniel Cascio, Christopher Souflis, Gunnar Pearson, Brandon Wurtenberg, Reilly Harrington, John Michael Purdon
\$510.00	Kenyatta Swift, Matthew Nelson, Anthony Ehrline, Chris Durbin, John Cascio, Sage Watterworth, Maggie Covert, Katie Ullinger, Jake Andryshak, Eddie Santolla
\$530.00	Avery Watterworth, Nora Covert, Kimberly Muldoon, Haley Ullinger, Derek Colaizzo, Mike Cascio, Pat Carey
\$555.00	Rick Zanes, Ryan Connolly, Katie Farrell
\$580.00	Steve LaMarco, Evan Marine
\$600.00	Shawn Hannon, James LaMarco, Tracey Hemmerle, Scott Vrana, Marc Wagner, William Galese
\$660.00	James LaMarco, Steve LaMarco, Ryan Connolly, Marc Wagner, Scott Vrana (Acting Lieutenant)
\$720.00	Marjorie Duffy
\$800.00	Thomas Duralek, Jonny Skolnick
\$840.00	Thomas Smith

Badge Checkers: The following are hired at the hourly rate of pay listed:

\$13.50	Regina Ehrline
\$15.00	Marie Sellnow
\$15.20	Mary Mulroy

Recreation Park Attendant: The following are hired at the hourly rate of pay listed:

\$10.29	Mildred Hughes
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Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for Resolution 2018-71: Pedestrian Safety Grant. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2018-71  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
AUTHORIZING PATROLMAN ANTHONY LAZLO  
TO APPLY FOR THE GRANT,  
“PEDESTRIAN SAFETY GRANT FY2019”**

**WHEREAS**, the “Pedestrian Safety Grant” provides funding for overtime that would allow extra police officers on the road to strictly patrol and conduct motor vehicle, bicyclist and pedestrian stops in an effort to cut our motor vehicle accident statistics dramatically and educate on the importance of pedestrian safety.

**WHEREAS**, in the summer we see an influx of visitors and residents. Over the last three years we have seen over 200 motor vehicle accidents per year which includes numerous accidents involving pedestrians and bicyclists struck causing injury.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Mayor and Council are in full support of this program and that Patrolman Anthony Lazlo is hereby authorized to apply for the “Pedestrian Safety Grant” FY2019.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for Resolution 2018-72: Refund, tax overpayments. On a motion by Councilman Hartman, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2018-72  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE TREASURER TO REFUND MONEY  
FOR TAX OVERPAYMENTS**

**WHEREAS**, an overpayment of property taxes in the amount of \$4,881.22 has occurred on the following properties:



1. Block 49, Lot 3: 1907 E. Bay Terrace, Merrill L. Zebe and Dennis D. Hager
2. Block 54, Lot 10: 238 W. 18<sup>th</sup> St., Charles A. & Karen A. Cygal
3. Block 84, Lot 25.03: 251 W. 13<sup>th</sup> St., C25.03, Donna Tamayne & Tristan Ganter
4. Block 129, Lot 7: 402 Drexel Rd., Colleen M. McHale

**WHEREAS**, the overpayment occurred due to the bank having made accounting errors.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to refund the amount of \$4,881.22 to Wells Fargo Bank, 1 Home Campus, MAC F2302-037, Tax Region 3, Des Moines, IA 50328.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for Ordinance 2018-05: Introduction by Title and first reading; Motor Vehicles flooding conditions on roadways. On a motion by Councilman Tallon, seconded by Councilman Valyo, this was approved by Title as follows:

**ORDINANCE 2018-05  
 ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
 COUNTY OF OCEAN, STATE OF NEW JERSEY,  
 AMENDING AND SUPPLEMENTING TITLE 10 OF THE  
 BOROUGH CODE OF THE BOROUGH OF SHIP BOTTOM  
 ENTITLED "VEHICLES AND TRAFFIC" SO AS TO  
 REGULATE THE OPERATION OF MOTOR VEHICLES ON  
 STREETS AND ROADWAYS DURING  
 FLOODING CONDITIONS**

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Under Old Business, Mayor Huelsenbeck called for Ordinance 2018-03: Second reading, public hearing and adoption of ordinance for Off-duty Police Officers. On a motion by Councilman Rossi, seconded by Councilman Butkus, and all in favor vote, all aye, the hearing was opened to the public. Having no response from the public, on a motion by Councilman Rossi, seconded by Councilman English and all in favor vote, all aye, the hearing was closed to the public. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was adopted as follows:

**ORDINANCE 2018-03  
 ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
 COUNTY OF OCEAN, STATE OF NEW JERSEY,  
 AMENDING AND SUPPLEMENTING CHAPTER 2.68 OF  
 THE BOROUGH CODE OF THE BOROUGH OF SHIP  
 BOTTOM ENTITLED "POLICE DEPARTMENT" SO AS TO  
 REVISE THE REGULATIONS PERTAINING TO THE  
 EMPLOYMENT OF  
 OFF-DUTY POLICE OFFICERS**

**BE IT ORDAINED**, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** Section 2.68.070 of the Borough Code of the Borough of Ship Bottom entitled "Employment of off-duty officers" is hereby amended and supplemented so as to delete Paragraph A in its entirety and to replace it with the following:

- A. Any person or entity desiring to retain the services of police officers of the borough of Ship Bottom for off-duty police-related activities shall be required to enter into a contract with the borough of Ship Bottom. The contract shall include, but not be limited to the nature of duties to be performed, the location of the duties, the date and hours of service, the rate of payment for services of the officers, administrative fees to the borough of Ship Bottom and fees for the use of borough-owned equipment. The chief of police shall require the payment of one hundred (100) percent of the estimated amount due the borough for the assignment of such off-duty officer or officers from the person or entity requesting such assignment, in advance of providing such officer or officers. Any public utility shall be exempt from the requirement of payment in advance of

providing such officer or officers and payment for the provision of such services shall be made in accordance with the terms of the contract entered into with the borough. For the purpose this section, the term “public utility” shall include every individual, corporation, association, corporation or joint stock company, their lessees, trustees or receivers appointed by any court whatsoever, their successors, heirs or assigns, that now or hereafter may own, operate, manage or control within the State of New Jersey any pipeline, gas, electricity distribution, water, oil, sewer, solid waste collection, solid waste disposal, telephone, telegraph or telecommunication system, plant or equipment for public use, regulated and under privileges granted or hereinafter to be granted by state or federal government. The chief of police is hereby empowered to execute a contract for off-duty police-related activities on behalf of the borough in accordance with this section.

**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid of unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

**SECTION 4.** This ordinance shall take effect after public reading and publication as required by law.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for Ordinance 2018-04: Second reading, public hearing and adoption of ordinance for vendor licensing. On a motion by Councilman Rossi, seconded by Councilman Butkus, and all in favor vote, all aye, the hearing was opened to the public.

1. James Ardoin, Stafford Ave., Manahawkin, is a current driver for an ice cream truck and he spoke regarding the positive relationship that their company has always had with the Borough.

On a motion by Councilman Rossi, seconded by Councilman Butkus and all in favor vote, all aye, the hearing was closed to the public. On a motion by Councilman Tallon, seconded by Councilman English, this was adopted as follows:

**ORDINANCE 2018-04  
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AMENDING AND SUPPLEMENTING CHAPTER 5.40 OF  
TITLE 5 OF THE BOROUGH CODE OF THE BOROUGH  
OF SHIP BOTTOM ENTITLED “PEDDLERS AND  
ITINERANT VENDORS” SO AS TO REVISE THE  
REGULATIONS PERTAINING TO THE ISSUANCE OF  
VENDOR LICENSES**

**BE IT ORDAINED,** by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** Section 5.40.030 of the Borough Code of the Borough of Ship Bottom entitled “License required” is hereby amended and supplemented so as to revise Paragraph B to read as follows:

B. No license shall be issued until the certificate of inspection of vehicles by the Ocean County board of health is presented to the borough clerk, license fee paid, and the bond required by Section 5.40.070 is submitted.

**SECTION 2.** Section 5.40.040 of the Borough Code of the Borough of Ship Bottom entitled “Application for license” is hereby deleted in its entirety and replaced with the following:

**5.40.040 Application for license.**

Applicants, including but not limited to a vendor, his or her agents, servants and employees, whose name or business shall appear on a license under this section, must file with the borough clerk a sworn application in writing which shall give the following information:

A. Name of applicant, his or her agents, servants and employees;

B. Complete permanent home, local address, and place of business of applicant, his or her agents, servants and employees;

C. A description of the nature of the business and the goods, services and/or wares to be sold;

D. The length of time for which the rights to do business is desired and the days of the week and hours of the day within which business shall be conducted;

E. The source of supply of the goods, products or services proposed to be sold, where such goods, services or products are located and the method of delivery;

F. Two recent photographs which shall be approximately two inches by two inches, showing the head and shoulders of the applicant, his or her agents, servants and employees in a clear and distinguishing manner;

G. Appropriate evidence as to the good character and business responsibility of the applicant, his or her agents, servants and employees, which shall enable an investigator to properly evaluate such character and business responsibility;

H. A statement as to whether or not the applicant, his or her agents, servants and employees, have been convicted of any crime misdemeanor or violation of any municipal ordinance other than traffic violations, the nature of the offense and punishment or penalties assessed therefor;

I. The applicant, his or her agents, servants and employees shall be fingerprinted, if requested by the chief of police, who shall determine whether fingerprints are necessary for proper identification and which fingerprint records shall be immediately processed for classification and identification;

J. No license shall be issued until the application shall have been approved by the police department, allowing adequate time for investigation of the facts stated in the application;

K. Applications for partners shall be signed by all partners for the foregoing provisions of this section answered in detail as to each partner. Applications of corporations shall have attached to them individual statements in accordance with all of the provisions of this subsection relating to each and every employee, agent or servant who shall engage in any of the functions authorized by this section and signed by each agent, servant or employee, and full compliance by each such individual.

**SECTION 3.** Section 5.40.050 of the Borough Code of the Borough of Ship Bottom entitled "License fee" is hereby deleted in its entirety and replaced with the following:

**5.40.050 License fee.**

A. The license fee for an itinerant or transient vendor who conducts business from a fixed location within the Borough and who does not intend to continue such business within the Borough permanently may obtain a vendor's permit for fifty dollars (\$50.00) for each day in which he or she vends in Ship Bottom. The fee shall be received upon time of application and are non-refundable.

B. Valid mercantile licenses are exempt from the requirement to obtain a vendor's permit to vend at Borough-sponsored events.

C. No portion of the fees designated in this section shall be prorated for any part of the year.

D. Licenses issued by open public sale at auction pursuant to Section 5.40.150 shall be exempt from this section.

**SECTION 4.** Section 5.40.080 of the Borough Code of the Borough of Ship Bottom entitled "Sale of food and produce" is hereby amended and supplemented so as to delete Paragraph D in its entirety.

**SECTION 5.** Section 5.40.090 of the Borough Code of the Borough of Ship Bottom entitled "Use of vehicles" is hereby amended and supplemented so as to revise Paragraph A to read as follows:

A. No vendor shall at any time permit any debris, waste material, rotting produce or merchandise of any kind or any unfit produce to remain in or upon his or her vehicle, unless it is contained in a leak-proof container having a properly fitted cover.

**SECTION 6.** Section 5.40.110 of the Borough Code of the Borough of Ship Bottom entitled "Conduct of vendor" is hereby amended and supplemented so as to revise Paragraph D to read as follows:

D. No vendor or any person in his or her behalf shall use any amplifying device upon any of the streets, parks or other public places of the borough or upon private premises.

**SECTION 7.** Chapter 5.40 of the of the Borough Code of the Borough of Ship Bottom entitled “Peddlers and Itinerant Vendors” is hereby amended and supplemented so as to delete in its entirety Section 5.40.150 entitled “Limitation on licenses” and to replace it with the following:

Section 5.40.150 Limitation on Licenses.

A. The number of licenses for peddlers or hawkers shall be limited to three (3) licenses per year which shall be issued by open public sale at auction to the three (3) highest bidders after public advertising therefor. The governing body may by resolution fix a minimum price, with or without the reservation of the right to reject all bids when the highest bids are not accepted. Notice of such reservation shall be included in the advertisement of the sale and public notice thereof shall be given at the time of sale. The invitation to bid may also impose restrictions and conditions on the issuance of such licenses, in like manner and to the same extent as by any other vendor. Such conditions shall be included in the advertisement.

B. No more than one license shall be issued to any one person or company.

C. Licenses issued shall not be transferable except in the case where the license was issued to a corporation or company and the business is sold or transferred in which case the license may be transferred for the remainder of the license period only.

D. Successful bidders shall be deemed “applicants” and must comply with all other provisions of this chapter.

**SECTION 8.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

**SECTION 9.** This ordinance shall take effect after public reading and publication as required by law.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for Resolution 2018-73: Authorizing the public auction of peddlers licenses. On a motion by Councilman Tallon, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2018-73  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE SALE OF PEDDLERS LICENSES  
BY OPEN PUBLIC AUCTION**

**WHEREAS**, Ordinance No. 2018-04 provides that the number of licenses for peddlers or hawkers shall be limited to three (3) licenses per year which shall be issued by Open Public Sale at Auction to the three (3) highest bidders after public advertising therefor; and

**WHEREAS**, Ordinance No. 2018-04 further provides that the governing body may, by resolution, fix a minimum price, with or without the reservation of the right to reject all bids when the highest bids are not accepted. Notice of such reservation shall be included in the advertisement of the sale and public notice thereof shall be given at the time of sale; and

**WHEREAS**, the invitation to bid may also impose restrictions and conditions on the issuance of such licenses, in the like manner and to the same extent as by any other vendor; and

**WHEREAS**, it is the desire of the governing body to advertise for the receipt of bids for three (3) peddlers licenses at Open Public Auction; and

**WHEREAS**, the minimum price for each license shall be \$3,000.00. Each license shall include one (1) truck and two (2) drivers.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey as follows:

1. That the governing body does hereby authorize receipt of bids at Open Public Auction for three (3) peddlers licenses. The Borough shall determine the time, date and place for the receipt of said bids.
2. That the minimum price for each license shall be \$3,000.00. Each license shall include one (1) truck and two (2) drivers.
3. That a Notice to Bidders shall be published in regard to the receipt of bids at Open Public Auction for three (3) peddlers licenses in accordance with the conditions of sale prepared by the municipality.

April 24, 2018

4. That a certified copy of this resolution shall be forwarded by the municipal clerk to the Chief Financial Officer.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for the request from Alliance for a Living Ocean to hold the “Critter Round Up” at the Beach Arlington Bay Beach on Tuesdays at 11:00 am from June 26<sup>th</sup> through August 28<sup>th</sup>. The request is also for the 10<sup>th</sup> Annual ALO LBI Longboard Classic on 17<sup>th</sup> St. beach on August 4<sup>th</sup> with a back-up date of August 5<sup>th</sup>. On a motion by Councilman Rossi, seconded by Councilman Butkus, this was approved.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for the request from the Ship Bottom Fire Co. to hold a coin drive from May 1, until December 1, 2018. They would place donation cans on the counters of the local businesses. On a motion by Councilman Tallon, seconded by Councilman Valyo, this was approved.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for the request from the Long Beach Island Local #75 PBA, to hold the “2<sup>nd</sup> Annual Cops ‘N Rodders” Car Show on August 26<sup>th</sup> from 6:00 am until 6:00 pm at the Waterfront Park. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for the two requests for weddings. On a motion by Councilman Rossi, seconded by Councilman Butkus the following were approved:

David Guida & Antonia Ferguson, July 13, 2018 @ 6:30 pm, Waterfront Park  
Mark J. Downey & Christine M. Jenkins, May 27<sup>th</sup> @ 5:00 pm, Sunset Point Park

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Mayor Huelsenbeck called for Reports of Committees:

Revenue and Finance/Treasurer’s Report: Councilman David Hartman  
Total tax payments of \$499,693.68 was collected with \$476,430.17 for 2018, \$21,534.85 for 2017 and \$1,728.66 for interest.  
A Tax Certificate has been redeemed in the amount of \$5,963.33 for Block 45, Lot 22.  
There are 67 accounts that are delinquent in property taxes totaling \$82,901.82.  
There are 5 properties going to tax sale on May 16<sup>th</sup> for tax and/or water/sewer delinquencies.  
2<sup>nd</sup> quarter taxes are due May 1<sup>st</sup>.

Treasurer’s Report, Bank of America, March 2018

<u>ACCT TITLE/ ACCOUNT #</u>	<u>BEGINNING BALANCE</u>	<u>DEPOSITS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
GENERAL OPERATING	5,902,194.32	274,223.41	1,258,552.08	4,917,865.65
GENERAL CAPITAL	1,244,459.70	67,052.26	67,052.26	1,244,459.70
UTILITY OPERATING	348,810.11	37,114.97	103,318.65	282,606.43
UTILITY CAPITAL	86,933.17	998,399.00	304,309.77	781,022.40
GENERAL TRUST	243,001.06	12,679.00	2,482.77	253,197.29
CONSTRUCTION TRUST	26,903.03	65,665.00	2,787.25	89,780.78
DOG TRUST	829.14	35.00	-	864.14
MCTEAGUE	62.83	-	-	62.83
PUBLIC DEFENDER	692.63	100.00	-	792.63
TAX SALE PREMIUMS	19,500.00	-	100.00	19,400.00

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FORFEITURE OF FUNDS	21,335.20	-	-	21,335.20
PAYROLL	62,530.91	685,216.06	653,983.78	93,763.19
ALCOHOL EDUCATION	5,767.01	846.04	-	6,613.05

Public Safety: Councilman Tom Tallon

The public safety report for April 2018. There were 538 reported activities. There were 3573 patrol vehicle miles. There were 173 beach, building and business checks. There were also 225 traffic stops, five motor vehicle accidents without injuries, one motor vehicle accident with injuries and one DUI.

Parks and Recreation: Councilman Edward English

Seasonal beach badges are available for sale during the week at Borough Hall and starting on weekends in May up to May 30 for the pre-season rate of \$30.

Maintenance/landscaping to the lifeguard headquarters building and grounds located at 124 East 26<sup>th</sup> Street is being completed during the preseason.

The annual swim test date for new and returning lifeguards is scheduled for Sunday, May 20 at 5 PM at the St. Francis Aquatic Center Pool.

Make-up swim test date is scheduled for June 3 at 5 PM at the St. Francis Aquatic Center Pool.

Drug testing for **returning lifeguards only** is scheduled for May 19 from 9 AM to 12 PM, June 2 from 9 AM to 12 PM, June 5 from 3 PM to 6 PM, and June 7 from 3 PM to 6 PM, and June 9 from 9 AM to 12 PM at Beach Patrol Headquarters.

Beach Patrol personnel will start patrolling the beaches on weekends only beginning Memorial Day Weekend up to the first day of the season (Saturday before Father's Day).

Opening day this season is Saturday, June 16. Pre-season meeting for all lifeguards is June 15 at 6 PM at Beach Patrol HQ.

CPR/AED and First Aid classes for returning lifeguards will be held at Beach Patrol HQ during the week of June 18-24 from 6-9 PM.

Rookie school is scheduled to run June 25-July 1 from 9 AM to 5 PM daily.

The Lifeguard-In-Training Program will run for 6 weeks this summer. The 10-12 year old group starts on June 26 and runs until August 2. The 13-15 year old group starts on June 25 and runs until August 3. Morning sessions are from 10:30 AM to 12:30 PM and afternoon sessions are from 2:00 PM to 4:00 PM.

Public Property and Community Affairs: Councilman Joseph Valyo

Code Enforcement: Verbal warnings; 10 for illegal signs and 9 for trash.

Zoning: there were 5 resale inspections and 17 zoning permits issued.

Construction: There were 22 permits issues with 16 new permits and 6 permit updates. The type of work was 14 alteration/renovations, 1 minor work, 3 addition/rehabs, 1 new building, 2 additions and 1 demolition. The total revenue was \$7,067.00.

There will be a contractor's meeting at Long Beach Twp. on May 17<sup>th</sup> at 12:00 noon.

The 6<sup>th</sup> Street trailer restroom is almost ready. The electrical is done and we are waiting for plumbing. The public works department did a wonderful job.

Long Beach Island Health Department: There are monthly blood pressure screening and adult vaccines. All can be found at [www.lbihealth.com](http://www.lbihealth.com). Dates to remember are April 18 for Healthy Choices, April 20 for Annual Health and Safety Fair, April 26 for Break the Silence on Sexual Violence, May 2 for Splish Splash, It's a Baby Fair Bash, May 12 for Rabies Clinic, June 1, July 27 and November 2 for Mobile Mammography and July 21 for Choose Your Cover.

Water/Sewer: Councilman Robert Butkus

For the month of March, we pumped 5,152,000 gallons of water and did 53 mark-outs. We collected \$173,051.75 in water payments, \$236,846.75 in sewer payments for a total of \$409,898.50 collected. All residential flat accounts are due May 1<sup>st</sup>. 91 metered residential accounts are now past due, totaling \$16,981.19. There are 54 commercial accounts that are delinquent, totaling \$9,671.25.

Ocean County called to inform us that they will be raising the crown of the road 6"-8" along Long Beach Blvd. from 33<sup>rd</sup> St. to 22<sup>nd</sup> St. in order to help address the flooding in that area. We will need to raise some of our man-holes.

Public Works: Councilman Peter Rossi

1. Sprint for life prep. took barricade, trash cans and opened restrooms at the boat ramp.
  2. Removed Shamrock decoration.
  3. Replaced and repaired signage throughout the borough. Several signs were damaged from the storms.
  4. Generator run, fire extinguisher inspection done.
  5. Steve attended JIF class at Stafford Township regarding employee practices.
  6. Flags put at half-staff as required.
  7. Several repairs done at borough hall. Repaired clogged drains, replace trap and water line in men's restroom, adjusted clocks, swept and salted entrances in borough hall. Cleared parking lot of debris after storms. Checked roof over building inspector's office for leaks.
  8. Swept and cleared debris from beach block entrances. Benches placed on 20th St. beach for sunrise service.
  9. Several man hours removing debris from the ocean and bay beach. Repairs made on railing, new walkways on several entrances.
  10. Pot holes filled on 5th. St. and Barnegat requested from Surf City, several other pot holes filled.
  11. Basketball court removed from 4th St. and 6x6 poles placed at the end of the street.
  12. New restroom placed at the tennis and pickle ball courts. 6th St.
  13. Filled huge pot hole at the boat ramp. Repaired walkway and lamp post, lights turned on the fishing pier.
  14. Cleaned sand from roadway on Ship Bottom Ave, request of resident.
  15. Weeding done at water plant.
  16. Metal, brush pick up.
- Note: Bulkhead at the boat ramp has to be temporally repaired then replaced after the summer.

On a motion by Councilman Rossi, seconded by Councilman English and all in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public.

1. Amy Stewart, 102 W. Ship Bottom Ave., appreciates the work that the Borough has done. The flooding is severe with debris. The Mayor explained the plans to address the flooding.

2. Rich Cummings, 100 W. Ship Bottom Ave., appreciates the ordinance for traffic control during flooding. He had concerns regarding the equipment and debris along Central Ave. especially between 25<sup>th</sup> & 26<sup>th</sup> St. Councilman Butkus will reach out to the contractor to clean up this area. Rich also asked about the raising of the Blvd. There was discussion regarding the plans for this area.

3. Rex Walker, 102 W. 26<sup>th</sup> St., had concerns with the debris and contractor's equipment along Central Ave.

On a motion by Councilman Rossi, seconded by Councilman English and all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

On a motion by Councilman Rossi, seconded by Councilman Valyo, and all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 7:35 pm.

April 24, 2018

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William Huelsenbeck, Mayor