

April 25, 2017

Regular Meeting Minutes  
April 25, 2017

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, April 25, 2017, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:35 p.m.

Mayor Huelsenbeck asked the Clerk to take attendance. The following were present:

Councilmen Butkus, Hartman, Tallon, English and Valyo. Councilman Rossi was absent.

Mark Pino, Administrator and Kathleen Flanagan, Chief Finance Officer were present.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Councilman Rossi arrived at 6:38 p.m.

1. Councilman Valyo discussed the portable trailer bathrooms: they can be free standing or hooked into the utilities and can be purchased or leased.
2. Mayor Huelsenbeck talked about the additional letters and plan that was delivered here by the Long Beach Island School District, regarding renovations to the Ethel Jacobsen School.

Mayor Huelsenbeck called the regular meeting to order at 6:48 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Butkus, Rossi, Hartman, Tallon, English and Valyo.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Mayor Huelsenbeck called for the approval of the minutes of the Regular Meeting held on March 28, 2017. On a motion by Councilman English, seconded by Councilman Tallon, the minutes were approved.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Resolution 2017-53, Resolution 2017-54 and Resolution 2017-62: Ship Bottom Fire Co. memberships, carried from 3-28-2017 meeting. On a motion by Councilman Valyo, seconded by Councilman English, these were approved pending proof of Firefighter I Certification.

**RESOLUTION 2017-53  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
RATIFYING MEMBERSHIP IN THE SHIP BOTTOM  
VOLUNTEER FIRE COMPANY NO. 1**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, that Harrison Paul

Lewis's application for membership within the Ship Bottom Volunteer Fire Company No. 1 has been received and reviewed by the Governing Body.

**BE IT FURTHER RESOLVED**, that the Governing Body of the Borough of Ship bottom hereby ratifies Harrison Paul Lewis's membership in the Ship Bottom Volunteer Fire Company No. 1.

**RESOLUTION 2017-54**  
**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,**  
**COUNTY OF OCEAN, STATE OF NEW JERSEY,**  
**RATIFYING MEMBERSHIP IN THE SHIP BOTTOM**  
**VOLUNTEER FIRE COMPANY NO. 1**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, that Howard Raymond Emhardt's application for membership within the Ship Bottom Volunteer Fire Company No. 1 has been received and reviewed by the Governing Body.

**BE IT FURTHER RESOLVED**, that the Governing Body of the Borough of Ship bottom hereby ratifies Howard Raymond Emhardt's membership in the Ship Bottom Volunteer Fire Company No. 1.

**RESOLUTION 2017-62**  
**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,**  
**COUNTY OF OCEAN, STATE OF NEW JERSEY,**  
**RATIFYING MEMBERSHIP IN THE SHIP BOTTOM**  
**VOLUNTEER FIRE COMPANY NO. 1**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, that Emily Ann Peraria's application for membership within the Ship Bottom Volunteer Fire Company No. 1 has been received and reviewed by the Governing Body.

**BE IT FURTHER RESOLVED**, that the Governing Body of the Borough of Ship bottom hereby ratifies Emily Ann Peraria's membership in the Ship Bottom Volunteer Fire Company No. 1.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Resolution 2017-70: Budget by Title. On a motion by Councilman Hartman, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2017-70**  
**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,**  
**COUNTY OF OCEAN, STATE OF NEW JERSEY,**  
**AUTHORIZING THE READING OF THE 2017 BUDGET**  
**BY TITLE ONLY**

**WHEREAS**, N.J.S.A. 40A:4-8 provides that the budget may be read by title only at the time of the public hearing, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been posted in the Municipal Building, with copies available to any persons requesting same, and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey that the 2017 Municipal Budget be read by title only.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

On a motion by Councilman Rossi, seconded by Councilman Tallon and an all in favor vote, all aye, the public hearing on the 2017 Municipal Budget was opened.

Seeing no response from the public, on a motion by Councilman Rossi, seconded by Councilman Butkus and an all in favor vote, all aye, the public hearing was closed.

Mayor Huelsenbeck called for Resolution 2017-71: Adoption of the 2017 Municipal Budget. On a motion by Councilman Tallon, seconded by Councilman English, this was approved as follows:

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**RESOLUTION 2017-71  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
ADOPTING THE MUNICIPAL BUDGET FOR 2017**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, that the 2017 Municipal Budget is hereby adopted.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Resolution 2017-72: Payment of municipal bills. On a motion by Councilman Rossi, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2017-72  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS  
IN THE AMOUNT OF \$2,509,477.47**

**WHEREAS**, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

**NOW, THEREFORE BE IT RESOLVED** that the approved vouchers in the amount of to \$2,509,477.47 be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num  
03PUBLIC DEF PUBLIC DEFENDER  
1277 04/27/17 STUAR010 STUART SNYDER 200.00 962  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 1 0 200.00 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 1 0 200.00 0.00

13CONSTRUCTION CONSTRUCTION ACCOUNT  
1092 04/27/17 LONGB040 LONG BEACH TWP. 2,767.61 963  
1093 04/27/17 TREAS080 TREASURER, STATE OF NEW JERSEY 2,660.89 963  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 2 0 5,428.50 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 5,428.50 0.00

CAPITAL CAPITAL FUND  
1704 04/27/17 ACEOU010 ACE OUTDOOR POWER EQUIPMENT 11,030.53 964  
1705 04/27/17 BEACH020 BEACH HAVEN AUTOMOTIVE, INC. 2,786.67 964  
1706 04/27/17 CONTR010 CONTRACTOR SERVICES, INC. 3,775.94 964  
1707 04/27/17 HOMED010 HOME DEPOT CREDIT SERVICES 495.97 964  
1708 04/27/17 ROUTE23 ROUTE 23 AUTOMALL LLC 53,225.09 964  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 5 0 71,314.20 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 5 0 71,314.20 0.00

CURRENT CURRENT FUND  
66542 03/31/17 COMCA010 COMCAST CABLE 312.83 955  
66543 03/31/17 VERIZ010 VERIZON 265.19 955  
66588 03/31/17 COMCA010 COMCAST CABLE 61.19 957  
66589 03/31/17 RAYVE010 RAYVE ON 5,700.00 959  
66590 03/31/17 TENNA010 TENNANT MAGEE LAW 3,709.60 04/03/17 VOID 959 (Reason: wrong amount)  
66591 04/03/17 TENNA010 TENNANT MAGEE LAW 1,709.60 960  
66592 04/27/17 ACCES005 ACCESS NEW JERSEY, INC. 523.85 965  
66593 04/27/17 ACEOU010 ACE OUTDOOR POWER EQUIPMENT 194.78 965  
66594 04/27/17 AMERIO55 AMERICAN WEAR 2,028.00 05/01/17 VOID 965  
66595 04/27/17 AMP-C010 AMP-CO AUTO 198.45 965  
66596 04/27/17 ARAMA010 ARAMARK 1,157.04 965

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66597 04/27/17 ATLAN020 ATLANTIC CITY ELECTRIC 3,432.87 965  
66598 04/27/17 ATLAN050 ATLANTIC CITY ELECTRIC 10,238.93 965  
66599 04/27/17 ATLAS010 ATLAS FLASHER CO., INC. 94.80 965  
66600 04/27/17 BARLO010 BARLOW BUICK/GMC 336.75 965  
66601 04/27/17 BEACH020 BEACH HAVEN AUTOMOTIVE, INC. 1,671.89 965  
66602 04/27/17 BEACH035 BEACH BUM COMPUTERS 4,700.00 965  
66603 04/27/17 BONNI010 BONNIE R. PETERSON 1,100.00 965  
66604 04/27/17 BROAD001 Broadview Networks 545.61 965  
66605 04/27/17 BROWN010 BROWNELL'S INC. 468.22 965  
66606 04/27/17 CASPER CASPER LIGHTING 700.00 965  
66607 04/27/17 CLEAR010 CLEARY, GIACOBBE, ALFIERI & JA 357.70 965  
66608 04/27/17 COMCA010 COMCAST CABLE 579.53 965  
66609 04/27/17 COPY-010 COPY-RITE PRINTING 45.00 965  
66610 04/27/17 CRITT005 CRITTER MAN 410.00 965  
66611 04/27/17 DASTI010 DASTI MURPHY MCGUCKIN 1,677.54 965  
66612 04/27/17 DAWNA010 DAWN ANNARUMMA 100.38 965  
66613 04/27/17 DOWNS010 DOWN'S FORD 362.94 965  
66614 04/27/17 DRAEG010 DRAEGER SAFETY DIAGNOSTICS 0.00 05/01/17 VOID 965  
66615 04/27/17 FORDC010 Ford Credit Dept 67-434 13,335.67 965  
66616 04/27/17 GANNE010 GANNETT NJ 59.83 965  
66617 04/27/17 GLENJ010 GLENN JUSZCZAK 80.00 965  
66618 04/27/17 GPANJ005 GPANJ 100.00 965  
66619 04/27/17 GREEN015 GREEN OFFICE 238.00 965  
66620 04/27/17 HOMED010 HOME DEPOT CREDIT SERVICES 529.68 965  
66621 04/27/17 HUNTE010 HUNTER TECHNOLOGIES 528.20 965  
66622 04/27/17 KAREN010 KAREN GARCIA 80.00 965  
66623 04/27/17 KATHL030 KATHLEEN WELLS 200.00 965  
66624 04/27/17 LANGU010 LANGUAGE SERVICES, INC. 113.40 965  
66625 04/27/17 LOWES010 LOWES 10.69 965  
66626 04/27/17 MANAH040 MANAHAWKIN MAGIC WASH 11.00 965  
66627 04/27/17 MARYANN Maryann Carricarte 75.00 965  
66628 04/27/17 MGLPR010 MGL PRINTING SOLUTIONS 408.00 965  
66629 04/27/17 MGS00010 SUBURBAN PROPANE 72.00 965  
66630 04/27/17 NEVRO010 NEVRON ELECTRICAL CONTRACTORS 1,660.00 965  
66631 04/27/17 NJNAT010 N.J. NATURAL GAS 1,706.47 965  
66632 04/27/17 NJPLA010 N.J. PLANNING OFFICIALS 160.00 965  
66633 04/27/17 NJSTA020 N.J. STATE LEAGUE OF MUNICIPAL 35.00 965  
66634 04/27/17 OCDEP010 O.C. DEPARTMENT OF FINANCE 1,271,670.56 965  
66635 04/27/17 OCENG010 O.C. ENGINEERING DEPARTMENT 314.94 965  
66636 04/27/17 OCMUN010 O.C. MUNICIPAL JOINT INS. FUND 61,493.81 965  
66637 04/27/17 OWENL010 OWEN LITTLE AND ASSOCIATES 742.00 965  
66638 04/27/17 OXYGE010 OXYGEN SUPPLY CO., INC. 20.00 965  
66639 04/27/17 PANGARO Pangaro Training & Management 239.00 965  
66640 04/27/17 PAULF010 PAUL F. SHARKEY 90.00 965  
66641 04/27/17 PAULV005 PAUL V. FERNICOLA & ASSOCIATES 1,637.50 965  
66642 04/27/17 PEDRO010 PEDRONI FUEL 1,640.76 965  
66643 04/27/17 PRESS PRESS OF ATLANTIC CITY 87.36 965  
66644 04/27/17 SHIPS005 SHIPS CARPENTER 6,730.00 965  
66645 04/27/17 SOUTH060 SOUTHERN REGIONAL SCHOOL DISTR 799,876.32 965  
66646 04/27/17 STAND010 STANDARD INSURANCE CO. 558.77 965  
66647 04/27/17 STATE001 STATE OF NEW JERSEY 35.00 965  
66648 04/27/17 STUAR010 STUART SNYDER 595.00 965  
66649 04/27/17 SUBUR010 SUBURBAN DISPOSAL INC. 18,346.16 965  
66650 04/27/17 TALLON1 THOMAS TALLON 53.71 05/01/17 VOID 965 (Reason: printing error)  
66651 04/27/17 TCTAO010 T.C.T.A. OF N.J. 295.00 965  
66652 04/27/17 TENNA010 TENNANT MAGEE LAW 701.40 965  
66653 04/27/17 TREAS030 TREASURER, STATE OF NEW JERSEY 25.00 965  
66654 04/27/17 TRUAX Truax Patient Services 375.00 965  
66655 04/27/17 TUCKE010 TUCKERTON LUMBER COMPANY 331.00 965  
66656 04/27/17 URNER010 URNER BARRY 989.00 965  
66657 04/27/17 VERIZ010 VERIZON 26.87 965  
66658 04/27/17 VERIZ020 VERIZON WIRELESS 3,786.63 965  
66659 04/27/17 WATCH020 WATCHUNG SPRING WATER 47.15 965  
66660 04/27/17 WEIGH010 WEIGHTS & MEASURES FUND 100.00 965  
66661 04/27/17 TALLON1 THOMAS TALLON 53.71 970  
66662 04/27/17 VOGUE005 VOGUE CONSTR. CO INC. 150.00 970  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 73 4 2,227,305.97 5,791.31  
Direct Deposit: 0 0 0.00 0.00  
Total: 73 4 2,227,305.97 5,791.31

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DOG TRUST DOG TRUST FUND

1039 04/27/17 NJDEP010 N.J. DEPT. OF HEALTH & SENIOR 13.20 966

Checking Account Totals Paid Void Amount Paid Amount Void

Checks: 1 0 13.20 0.00

Direct Deposit: 0 0 0.00 0.00

Total: 1 0 13.20 0.00

PR-UTILITY PAYROLL ACCT. TRANSFERS

460301 03/31/17 BOROO050 BORO. OF SHIP BOTTOM-UTILITY 6,791.39 03/31/17 961

Checking Account Totals Paid Void Amount Paid Amount Void

Checks: 1 0 6,791.39 0.00

Direct Deposit: 0 0 0.00 0.00

Total: 1 0 6,791.39 0.00

TRUST GENERAL TRUST

10125 04/27/17 BELSO010 BELSON OUTDOORS, INC. 229.92 969

10126 04/27/17 SOUTH060 SOUTHERN REGIONAL SCHOOL DISTR 500.00 969

10127 04/27/17 TUCKE010 TUCKERTON LUMBER COMPANY 47.79 969

Checking Account Totals Paid Void Amount Paid Amount Void

Checks: 3 0 777.71 0.00

Direct Deposit: 0 0 0.00 0.00

Total: 3 0 777.71 0.00

UTILITY UTILITY FUND

17750 03/31/17 COMCA010 COMCAST CABLE 123.95 952

17758 04/27/17 ATLAN050 ATLANTIC CITY ELECTRIC 2,189.95 967

17759 04/27/17 HDSUP010 HD SUPPLY WATERWORKS, LTD. 4,995.00 967

17760 04/27/17 JRHEN010 J.R. HENDERSON LABS, INC. 200.00 967

17761 04/27/17 MAINP005 MAIN POOL & CHEMICAL CO 140.20 967

17762 04/27/17 MGLPR010 MGL PRINTING SOLUTIONS 988.00 967

17763 04/27/17 NJNAT010 N.J. NATURAL GAS 519.03 967

17764 04/27/17 OCMUN010 O.C. MUNICIPAL JOINT INS. FUND 55,648.93 967

17765 04/27/17 OCUTIO10 O.C. UTILITY AUTHORITY 126,165.00 967

17766 04/27/17 ONECA010 ONE CALL CONCEPTS 38.75 967

17767 04/27/17 SLMAC010 S.L. MACINTYRE UNDERGROUND INC 5,800.00 967

17768 04/27/17 STATE010 STATE OF N.J. - PWT 134.27 967

17769 04/27/17 USABL010 USA BLUEBOOK 289.07 967

Checking Account Totals Paid Void Amount Paid Amount Void

Checks: 13 0 197,232.15 0.00

Direct Deposit: 0 0 0.00 0.00

Total: 13 0 197,232.15 0.00

UTILITY CAPITAL UTILITY CAPITAL

2581 04/27/17 OWENL010 OWEN LITTLE AND ASSOCIATES 414.35 968

Checking Account Totals Paid Void Amount Paid Amount Void

Checks: 1 0 414.35 0.00

Direct Deposit: 0 0 0.00 0.00

Total: 1 0 414.35 0.00

Report Totals Paid Void Amount Paid Amount Void

Checks: 100 4 2,509,477.47 5,791.31

Direct Deposit: 0 0 0.00 0.00

Total: 100 4 2,509,477.47 5,791.31

Totals by Year-Fund

Fund Description Fund Budget Total Revenue Total G/L Total Total

CURRENT FUND 6-01 16,918.54 0.00 0.00 16,918.54

CURRENT FUND 7-01 2,210,387.43 0.00 0.00 2,210,387.43

WATER/SEWER FUND 7-06 204,023.54 0.00 0.00 204,023.54

Year Total: 2,414,410.97 0.00 0.00 2,414,410.97

CAPITAL FUND C-04 71,314.20 0.00 0.00 71,314.20

UTILITY CAPITAL FUND C-07 414.35 0.00 0.00 414.35

Year Total: 71,728.55 0.00 0.00 71,728.55

TRUST-OTHER T-03 977.71 0.00 0.00 977.71

DOG TRUST T-12 13.20 0.00 0.00 13.20

CONSTRUCTION TRUST T-13 5,428.50 0.00 0.00 5,428.50

Year Total: 6,419.41 0.00 0.00 6,419.41

Total Of All Funds: 2,509,477.47 0.00 0.00 2,509,477.47

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Mayor Huelsenbeck called for Resolution 2017-73: Authorizing Settlement of Litigation, OPRA. On a motion by Councilman Tallon, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2017-73  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE SETTLEMENT OF LITIGATION**

**WHEREAS**, the Borough of Ship Bottom has been named as a party defendant in litigation filed in the Ocean County Superior Court, Law Division, entitled *Richard Rivera and Gwenda R. Davis v. Borough of Ship Bottom et al*, Docket No. OCN-L-279-17; and

**WHEREAS**, the parties to the litigation have reached a settlement which is set forth in the Stipulation of Dismissal With Prejudice attached hereto and made a part hereof as Schedule "A".

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby authorize the municipal attorney to execute the Stipulation of Dismissal With Prejudice, which is attached hereto and made a part hereof as Schedule "A", as full and final settlement of the litigation cited herein.
2. That a certified copy of this resolution shall be forwarded by the municipal clerk to the municipal attorney for the Borough of Ship Bottom.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Resolution 2017-74: Authorizing Grant Submission, Water Quality Restoration. On a motion by Councilman Rossi, seconded by Councilman Butkus, this was approved as follows:

**RESOLUTION 2017-74  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING APPROVAL TO SUBMIT A GRANT PROPOSAL TO  
THE 2017 WATER QUALITY RESTORATION PROGRAM  
NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION  
FOR NONPOINT SOURCE POLLUTION  
AT SHORE AVENUE PARK**

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Ship Bottom hereby approves the grant proposal for the above stated project.

**BE IT FURTHER RESOLVED**, that the Borough Engineer is hereby authorized to submit the grant proposal identified as "Grant Proposal for the Construction of a Living Shoreline at Shore Avenue Park" to the New Jersey Department of Environmental Protection, Division of Water Monitoring and Standards on behalf of the Borough of Ship Bottom.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Resolution 2017-75: Ocean County, address severe flooding. On a motion by Councilman Rossi, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2017-75  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
REQUESTING IMMEDIATE ACTION FROM THE  
OCEAN COUNTY FREEHOLDERS  
TO ADDRESS SEVERE FLOODING**

**WHEREAS**, Flooding within the Municipalities of Beach Haven, Long Beach Township and Ship Bottom has become more frequent since Super Storm Sandy,

**WHEREAS**, Long Beach Blvd is the major evacuation route for residents and visitors to Long Beach Island,

**WHEREAS**, as a result of heavy rain events and storm events, the area of Long Beach Blvd in Ship Bottom from 23rd Street to 30th Street as well as the area of West 28th Street experiences severe flooding which makes Long Beach Blvd impassible.

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**WHEREAS**, one of the contributing factors to flooding in 28th Street at the intersection of Central Ave. is the natural shoreline at the end of Central Ave which allows water to permeate through the earth berm

**WHEREAS**, there are no parallel roads to permit residents to bypass this area of Long Beach Blvd, 28th Street and Central Ave which creates a bottleneck in the evacuation route

**WHEREAS**, the elevation of Long Beach Blvd between 23rd Street and 30th Street is lower than other areas of Long Beach Blvd which contributes heavily to the flooding in this area

**NOW, THEREFORE BE IT RESOLVED** that the Governing Body of the Borough of Ship Bottom hereby request immediate action from the County Freeholders via the Ocean County Engineering Department to develop a plan to provide the following improvements in the areas indicated above:

1. Construct a bulkhead/retaining wall to seal off the end of Central Ave at 28th Street thus eliminating the earth berm.
2. Install a stormwater pump station at the end of Central Ave at 28th street to provide relief from flooding of the 28th Street and the Long Beach Blvd area noted above.
3. Elevate the crown of Long Beach Blvd in the area between 23rd St and 30th St.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Resolution 2017-76: Authorizing cancelation of taxes. On a motion by Councilman Rossi, seconded by Councilman Butkus, this was approved as follows:

**RESOLUTION 2017-76  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING CANCELATION OF TAXES**

**WHEREAS**, the property known as of Block 59, Lot 22, Qualifier C.B assessed to Kevin J. and Karen McTear at 252 W. 17<sup>th</sup> Street, has been added to C.A., now known as C.AB owned by L. Dimeglio; and

**WHEREAS**, both condos were charged taxes for 2015, causing a double charge for taxes on the non-existent Condo B; and

**WHEREAS**, the Tax Collector has requested cancellation of taxes for C.B based on overcharge amount of \$525.90 for the 4<sup>th</sup> quarter of 2015.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Ship Bottom, that the Tax Collector is hereby authorized to cancel the taxes levied against Block 59, Lot 22, Qualifier C.B in the amount of \$525.90.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Resolution 2017-77: Recycling Tonnage Grant Application. On a motion by Councilman Valyo, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2017-77  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
ENDORING THE SUBMISSION OF THE RECYCLING TONNAGE  
GRANT APPLICATION FOR THE YEAR OF 2016**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, The New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, A resolution authorizing this municipality to apply for such tonnage grants (for calendar year 2016) will memorialize the commitment of this municipality to recycling and to indicate the assent of The Mayor and Borough Council

of the Borough of Ship Bottom to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Ship Bottom, that the Borough of Ship Bottom hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Robert Rossi to ensure that the application is properly filed; and

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Resolution 2017-78: Deputy Municipal Clerk Appointment. On a motion by Councilman English, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2017-78  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPOINTING SARA GRESKO AS DEPUTY MUNICIPAL CLERK  
AND AUTHORIZING THE MAYOR TO EXECUTE  
AN EMPLOYMENT AGREEMENT WITH SARA GRESKO**

**WHEREAS**, there is a vacancy in the position of the Deputy Municipal Clerk; and **WHEREAS**, it is the desire of the governing body to appoint Sara Gresko as the Deputy Municipal Clerk; and

**WHEREAS**, it is the desire of the governing body to have an Employment Agreement with Sara Gresko.

**NOW, THEREFORE BE IT RESOLVED** by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey as follows:

1. That Sara Gresko is hereby appointed Deputy Municipal Clerk.
2. That this resolution authorizes the Mayor, to execute and the Clerk to attest to an Employment Agreement, between the Borough of Ship Bottom and Sara Gresko, which is attached hereto and made a part hereof as "Schedule A".
3. That this agreement is in effect from April 26, 2017 until December 31, 2017 and may be renewed by resolution of the governing body for up to two (2) additional one-year terms, not to extend beyond December 31, 2019.
4. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Chief Financial Officer, the Administrator and to Sara Gresko.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Ordinance 2017-04: Ordinance amending Chapter 9.36, Storage of Motor Vehicles. On a motion by Councilman Butkus, seconded by Councilman Valyo, this was approved by Title as follows:

**ORDINANCE 2017-04  
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
REPEALING CHAPTER 9.36 OF TITLE 9 OF THE  
BOROUGH CODE OF THE BOROUGH OF SHIP BOTTOM  
ENTITLED "STORAGE OF MOTOR VEHICLES" AND  
ESTABLISHING A NEW CHAPTER 9.36 ENTITLED  
"STORAGE OF MOTOR VEHICLES" SO AS TO PROHIBIT  
THE STORAGE OF JUNK VEHICLES**

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.



April 25, 2017

Mayor Huelsenbeck called for Ordinance 2017-05: Ordinance pertaining to zoning and regulation of wireless communications, right-of-way. On a motion by Councilman Hartman, seconded by Councilman Tallon, this was approved by Title as follows:

**ORDINANCE 2017-05**  
**ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,**  
**COUNTY OF OCEAN, STATE OF NEW JERSEY**  
**AMENDING AND SUPPLEMENTING TITLE 16 OF THE**  
**BOROUGH CODE OF THE BOROUGH OF SHIP BOTTOM**  
**ENTITLED "LAND DEVELOPMENT CODE" SO AS TO**  
**ESTABLISH NEW CHAPTER 16.53 ENTITLED "WIRELESS**  
**COMMUNICATIONS FACILITIES" TO ESTABLISH**  
**ZONING REGULATIONS FOR WIRELESS COMMUNICATIONS**  
**FACILITIES AND RELATED EQUIPMENT INSIDE AND OUTSIDE**  
**THE RIGHTS OF WAY IN THE BOROUGH OF SHIP BOTTOM**  
**AND TO AMEND SECTION 16.08.020 ENTITLED DEFINITIONS**

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for the first item of correspondence from Sprint for Life. The clerk read the following into the record.

*The Ship Bottom Sprint for Life*  
*April 8, 2017*  
*Benefiting the Leukemia and Lymphoma Society*  
*fighting blood related cancers*

April 10, 2017

The Borough of Ship Bottom Governing Body  
c/o Kathleen Wells  
1621 Long Beach Blvd.  
Ship Bottom, NJ 08008

Dear Governing Body,

Thank you very much once again for sponsoring and hosting the 15<sup>th</sup> annual Ship Bottom Sprint for Life. Despite the high winds, we had a great turn out on race day, and were able to raise over \$10,000 for the Leukemia and Lymphoma Society. So over all, we are incredibly happy and proud to report another successful year!

In particular, I would like to extend a great deal of thanks to Kathleen Wells for all her assistant; as well as the public works department for once again putting up signage and preparing the boat ramp area. We also greatly appreciate the Department of Public Work's efforts in opening up the restrooms at the boat ramp; and finally, we thank the police department for all they did to assist and facilitate a safe environment for everyone in attendance.

As I say each year, I truly believe the Sprint has come to represent the spirit of this community at its very best. The contributions and generosity of so many people, is overwhelming, and recognized by everyone who comes out to participate year after year. As always, I am very proud to be associated with this fine town and the great event the Sprint has become. Until next year, thank you again for giving me a forum to help make a difference.

With Sincere Appreciation,  
Maria Pennisi  
Race director

Mayor Huelsenbeck called for the request for a Tent Sale from Oskar Huber, a coin drive from the Ship Bottom Fire Co. and a request for a wedding. On a motion by Councilman Tallon, seconded by Councilman English, the requests were approved.

Oskar Huber: Tent Sale held in the parking lot, from August 22<sup>nd</sup> to August 29<sup>th</sup>, 2017, including set-up and break-down.

Ship Bottom Fire Co. to hold a coin drive using a donation can in the local businesses from May 1<sup>st</sup> until December 31<sup>st</sup>, 2017.

Brendon Roberts & Nicole Roldon: September 28, 2017 @ 6:00 pm, 15<sup>th</sup> Street Bay Beach Terrace.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Mayor Huelsenbeck called for Reports of Committees:

Revenue and Finance: Councilman David Hartman

Tax Revenue for April 2017 (month to date) is \$523,778.50, of that: \$452,555.00 for 2017, \$64,334.00 for 2016 and \$6,889.00 for interest. Miscellaneous revenue for April month to date, is tower lease of \$3,327.00, \$2,750 for mercantile licenses and \$575.00 for beach buggy permits.

Tax sale to be held on May 24<sup>th</sup>. The tax list started with 61 properties and has now been dropped to 13 properties. The list has been posted at the Post Office and the Public Library as well as Borough Hall.

Public Safety: Councilman Tom Tallon

The public safety report for April 2017

There were 495 reported activities. There were 3,703 patrol vehicle miles.

There were 90 beach, building and business checks. There were also 248 traffic stops, eight motor vehicle accidents without injuries and one driving under the influence.

Parks and Recreation: Councilman Edward English

Seasonal beach badges are available for sale during the week at Borough Hall and starting on weekends in May up to May 28, 2017 for the pre-season rate of \$30.

Swim test date for new and returning lifeguards is scheduled for Sunday, May 21 at 5 PM at the St. Francis Aquatic Center Pool.

Make-up swim test date is TBD.

Drug testing for returning lifeguards only is scheduled for June 3 from 9 AM to 12 PM, June 6 from 3 PM to 6 PM, June 8 from 3 PM to 6 PM, and June 10 from 9 AM to 12 PM at Beach Patrol Headquarters.

Beach Patrol personnel will start patrolling the beaches on weekends only beginning Memorial Day Weekend up to the first day of the season (Saturday before Father's Day). Opening day this season is Saturday, June 17.

The concerts for this summer are as follows:

July 6 Shorty Long and the Jersey Horns

July 13 Victoria Watts- Top 40's

July 20 Not Fade Away-Buddy Holly Tribute

July 27 Mushroom-Rock n' Roll

August 3 E Street Shuffle-Tribute to the Boss

August 10 Moses Livingston and The Raggamuffins-Reggae

August 17 Triple Rail Turn-Country

Public Property and Community Affairs: Councilman Joseph Valyo

Code Enforcement: Verbal warnings; 6 for illegal signs, 14 for trash, 2 for trailer on street, 1 for construction materials on street, for a total of 23 verbal warnings.

There was 1 summons issued for trash.

Ocean Co. Press Release for Recycling figures showed Ship Bottom received \$5,351.00.

Atlantic Coast Recycling will be handling Ocean County Recycling.

Zoning Department: 19 permits and 10 permit updates were processed. The type of work was 19 alteration/renovations, 4 for minor work, 3 addition/rehabs, 1 new building, 1 addition and 1 demolition. The total revenue was \$17,484.00.

Meals on Wheel sent a report to Ship Bottom regarding who benefits from their program.

LBI Health Department sent their Annual Report, which is posted on their website and also our website.

The Tide Gauges have been adjusted in the bay.

April 25, 2017

Water/Sewer: Councilman Robert Butkus

All flat service bills were mailed out by April 5<sup>th</sup> with a due date of May 1, 2017 and October 1, 2017. Metered Properties were mailed out by March 31<sup>st</sup> for the 1<sup>st</sup> quarter and due on April 15<sup>th</sup>.

The monthly water/sewer revenue is #361,849.89 with \$334.51 for interest. Year to date is \$528,711.85 with \$2,410.70 in interest.

For the month of March, we pumped 4,664,000 gallons. The Department inspected and operated the water plant and wells, helped with water meter reads and made all necessary repairs.

Public Works: Councilman Peter Rossi

1. Maintenance and repairs done on all borough vehicles and equipment.
2. Metal, TV's, cardboard and brush pick up. Dumpsters squashed at 3rd St. yard.
3. Worked On new signage several man hrs.
4. Debris removes from beach, 55gal. drum, blocks of wood with spike in it.
5. Sand removed from beach entrances and walkways. Benches placed on beach 20th St. for Easter service.
6. Filled pot holes throughout the borough.
7. Grass cutting, weeding and fertilizing throughout the borough.
8. Handicap restroom at borough hall clogged and repaired.
9. Repaired soccer net at ball field.
10. Replaced several light bulbs through hall. (26)
11. Worked on restrooms at the boat ramp for Sprint for Life. Removed signage after event.
12. Catch basins cleaned at 17th,18th and Bay Terrace.
13. Steve met with Kathy Flanagan regarding Sandy items.
14. New Fax and Printer setup at Public Works office.
- 15.Lock installed on lunchroom door at the borough hall.
- 16.16th St. playground cleaned.
- 17.Removed down tree in roadway on 31st. St.
- 18.Replaced broken rails and post on 13th St.
- 19.Remove items from life guard headquarters for contractor to replace floor.
- 20.Started removing snow fence and cleaning Bay Beach.
- 21.Assisted electrician with bucket truck to repair Plaza Lights.
- 22.Flags lowered and raised.

On a motion by Councilman Rossi, seconded by Councilman Butkus and an all in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public.

Joe Barrett, 601 Ocean Ave., asked that the road in front of his house on 6<sup>th</sup> St. be filled. His vehicle is bottoming out when he leaves his driveway. He also shared concerns regarding the parked cars along Central Ave. in front of The Local.

On a motion by Councilman Rossi, seconded by Councilman English and an all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

On a motion by Councilman Hartman, seconded by Councilman Tallon and an all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 7:33 pm.

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Kathleen Wells, RMC  
Municipal Clerk

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William Huelsenbeck  
Mayor