

May 22, 2018

Regular Meeting Minutes  
May 22, 2018

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, May 22, 2018, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:33 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Rossi, Hartman, Tallon, English, Valyo and Butkus.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Mayor Huelsenbeck called the Regular Meeting to order at 6:41 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Rossi, Hartman, Tallon, English, Valyo and Butkus.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Mayor Huelsenbeck called for the approval of the minutes of the Regular Meeting held on April 24, 2018. On a motion by Councilman Rossi, seconded by Councilman Tallon, the minutes were approved.

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for the approval of the minutes of the Executive Session Meeting held on April 24, 2018. On a motion by Councilman Rossi, seconded by Councilman Tallon, the minutes were approved.

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for the approval of the minutes of the Special Meeting held on April 30, 2018. On a motion by Councilman Rossi, seconded by Councilman Tallon, the minutes were approved.

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for the Letter of Resignation from Ronald Panetta, Land Use Review Board Alternate Member #2. On a motion by Councilman Butkus, seconded by Councilman English, this was accepted as follows:

Good morning Sarah,  
I would ask that you circulate this email to Frank and members of our land use board. I recently spoke with Bob Butkus and in the past have also had a conversation relative to my ability to be available for our meetings. Certainly, my job and family have to come above all things but participating on this board and serving my community is indeed very important to me as well.  
In the best interest of our community and to this board I wish to make my seat available to an individual that can make the commitment to attend the meetings and can positively contribute to hear our agendas on a consistent basis.

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I would like therefore to offer my resignation at this time but would ask that if my circumstances should change, and at a later date I am able to serve this board consistently each month, that the board would maintain me as a potential candidate should an opening be available at that time.

It's been an honor and a pleasure to serve and I'm grateful for the invitation I received to do so. We live in an amazing community and I trust that this board will continue to make it decisions in consideration of our ordinances but additionally in consideration of our community and our future as well.

Thank you for your attention to this and please don't hesitate to call me if there are any questions or if there is anything further I might have to do in order to make this official beyond this email.

All my best...

Ron Panetta

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for the Choose Your Cover Proclamation. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**PROCLAMATION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
CHOOSE YOUR COVER 2018**

**WHEREAS**, the Ocean Monmouth Health Alliance Cancer Coalition and the Long Beach Island Health Department, are committed to educating the public about sun safety and the importance of detecting skin cancer early, so we will hold "Choose Your Cover" 2018 on Saturday July 21, 2018, at 20th Street's Beach End in Ship Bottom, Long Beach Island; and

**WHEREAS**, skin cancer is the most common form of cancer, it is the most preventable form of cancer and the easiest to detect early and treat successfully. There are three types of skin cancer: the common basal cell and squamous cell cancers and the less common but far more serious type called melanoma. The occurrence of nonmelanoma skin cancers varies with exposure to ultraviolet light from the sun (and "sun lamps"), and indirectly with skin pigmentation; and

**WHEREAS**, Ocean County residents and visitors can have fun outdoors while protecting their skin from the sun by choosing five sun protection options: seeking shade, covering-up, donning a hat, wearing sunglasses, and applying sunscreen. Prudent avoidance of too much sunlight is fully compatible with the enjoyment of the Borough's beaches and other outdoor venues.

**WHEREAS**, the efforts of the Ocean Monmouth Health Alliance Cancer Coalition and the Long Beach Island Health Department, through the "Choose Your Cover" initiative have been recognized by the Centers for Disease Control for saving lives, one beach and outdoor venue at a time because of its efforts at early detection of the dangerous melanoma and other forms of skin cancer.

**WHEREAS**, Ocean County is one of 21 county-wide coalitions created to help implement the New Jersey comprehensive cancer control plan based upon local needs and priorities, beachgoers and outdoor enthusiasts statewide will benefit from their participation in NJ's largest free-standing skin cancer screening on Saturday, July 21, 2018.

**WHEREAS**, the Ocean Monmouth Health Alliance Cancer Coalition and the Long Beach Island Health Department agree that it is in the best interest of the citizens of Long Beach Island that Saturday, July 21, 2018 be declared "Choose Your Cover Day" in the Borough of Ship Bottom; and

**WHEREAS**, the Borough of Ship Bottom's Mayor and Borough Council join in supporting this initiative to raise awareness about sun safety and the early detection of skin cancer

**NOW, THEREFORE BE IT PROCLAIMED** by the Mayor and Council of the Borough of Ship Bottom that we hereby congratulate the Ocean Monmouth Health Alliance Cancer Coalition and the Long Beach Island Health Department for their outstanding leadership and proclaim Saturday, July 21, 2018 as "Choose Your Cover Day" in the Borough of Ship Bottom.

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for Resolution 2018-81: Authorizing payment of municipal bills. On a motion by Councilman Hartman, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2018-81  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS  
IN THE AMOUNT OF \$1,026,645.22**

**WHEREAS**, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

**NOW, THEREFORE BE IT RESOLVED** that the approved vouchers in the amount of \$1,026,645.22 to be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num  
13CONSTRUCTION CONSTRUCTION ACCOUNT  
1112 05/23/18 LONGB040 LONG BEACH TWP. 6,624.15 1245  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 1 0 6,624.15 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 1 0 6,624.15 0.00

CAPITAL CAPITAL FUND  
1727 05/23/18 WICKB005 WICKBERG MARINE CONTRACTING, 11,467.99 1243  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 1 0 11,467.99 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 1 0 11,467.99 0.00

CURRENT CURRENT FUND  
67558 05/04/18 BASTI005 PAULA BASTIAN 400.00 1235  
67559 05/23/18 ACCES005 ACCSES NEW JERSEY, INC. 2,931.05 1241  
67560 05/23/18 ACEOU010 ACE OUTDOOR POWER EQUIPMENT 467.02 1241  
67561 05/23/18 AMERI055 AMERICAN WEAR 117.00 1241  
67562 05/23/18 APPRI005 APPRIVER, LLC 246.00 1241  
67563 05/23/18 ARCHER Brian Archer 34.99 1241  
67564 05/23/18 ASSOC015 ASSOC OF STATE FLOODPLAIN 160.00 1241  
67565 05/23/18 ATLAN050 ATLANTIC CITY ELECTRIC 9,381.10 1241  
67566 05/23/18 ATLAN060 ATLANTIC SWITCH AND GENERATOR, 190.56 1241  
67567 05/23/18 ATLAN065 ATLANTIC CITY CYCLE CENTER LLC 189.86 1241  
67568 05/23/18 ATLAN070 ATLANTIC CARE HEART HEROS 2,100.00 1241  
67569 05/23/18 BARBE010 H. BARBER & SONS, INC. 1,044.04 1241  
67570 05/23/18 BARLO010 BARLOW BUICK/GMC 573.18 1241  
67571 05/23/18 BEACH020 BEACH HAVEN AUTOMOTIVE, INC. 864.11 1241  
67572 05/23/18 BEACH035 BEACH BUMS COMPUTERS 4,400.00 1241  
67573 05/23/18 BONNI010 BONNIE R. PETERSON 1,100.00 1241  
67574 05/23/18 CENTRO10 CENTRAL JERSEY HEALTH INS FUND 2,822.00 1241  
67575 05/23/18 CLEAR010 CLEARY, GIACOBBE, ALFIERI & JA 992.00 1241  
67576 05/23/18 COAST010 ATLANTIC PRINTING & DESIGN 2,933.98 1241  
67577 05/23/18 COMCA010 COMCAST CABLE 634.51 1241  
67578 05/23/18 COMCA015 COMCAST CABLE 375.14 1241  
67579 05/23/18 CRITTO05 CRITTER MAN PEST CONTROL 125.00 1241  
67580 05/23/18 DASTI010 DASTI MURPHY MCGUCKIN 1,991.75 1241  
67581 05/23/18 DAWNA010 DAWN ANNARUMMA 50.00 1241  
67582 05/23/18 DELAW010 DELAWARE VALLEY PAYROLL 366.50 1241  
67583 05/23/18 DENNI005 DENNIS BENIGNO 285.00 1241  
67584 05/23/18 DRAEG010 DRAEGER, INC. 179.00 1241  
67585 05/23/18 EAST010 EASTERN AUTOPARTS WAREHOUSE 251.64 1241  
67586 05/23/18 EDWAR030 EDWARDS TIRE CO. INC. 987.72 1241  
67587 05/23/18 FOREM005 FOREMOST PROMOTIONS 184.32 1241  
67588 05/23/18 FRANCO20 FRANCIS A. CISEK, JR. 510.00 1241  
67589 05/23/18 GLENJ010 GLENN JUSZCZAK 80.00 1241  
67590 05/23/18 GRAMCO10 GRAMCO 199.00 1241  
67591 05/23/18 HOMED010 HOME DEPOT CREDIT SERVICES 1,375.28 1241  
67592 05/23/18 JONES KYLE JONES 565.45 1241  
67593 05/23/18 KATHLO10 KATHLEEN FLANAGAN 121.23 1241  
67594 05/23/18 KATHLO30 KATHLEEN WELLS 141.49 1241  
67595 05/23/18 LANIGO05 LANIGAN ASSOCIATES, INC. 712.25 1241  
67596 05/23/18 LAWSO010 LAWSON PRODUCTS, INC. 201.93 1241  
67597 05/23/18 MANAH040 MANAHAWKIN MAGIC WASH 12.25 1241

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67598 05/23/18 MARYANN Maryann Carricarte 75.00 1241  
67599 05/23/18 MGLPR010 MGL PRINTING SOLUTIONS 103.00 1241  
67600 05/23/18 NJNAT010 N.J. NATURAL GAS 1,020.56 1241  
67601 05/23/18 NJPOLICE NJ POLICE & FIREMEN'S 76.37 1241  
67602 05/23/18 NJPRE010 N.J. PRESS MEDIA SOLUTIONS 273.74 1241  
67603 05/23/18 NJSTA020 N.J. STATE LEAGUE OF MUNICIPAL 305.00 1241  
67604 05/23/18 OCMUN020 OCEAN COUNTY JUDGE'S ASSOC. 100.00 1241  
67605 05/23/18 OWENL010 OWEN LITTLE AND ASSOCIATES 27,102.22 1241  
67606 05/23/18 OXYGE010 OXYGEN SUPPLY CO., INC. 28.00 1241  
67607 05/23/18 PEDRO010 PEDRONI FUEL 3,403.14 1241  
67608 05/23/18 PITNE010 PITNEY BOWES GLOBAL FINANCIAL 197.28 1241  
67609 05/23/18 PUBLI005 PUBLIC EMPLOYEES' RETIREMENT 31.12 1241  
67610 05/23/18 RAYVE010 RAYVE ON 5,700.00 1241  
67611 05/23/18 SEAND005 SEAN DOWDELL 1,730.04 1241  
67612 05/23/18 SOUTH060 SOUTHERN REGIONAL SCHOOL DISTR 226,594.08 1241  
67613 05/23/18 STAND010 STANDARD INSURANCE CO. 572.86 1241  
67614 05/23/18 STATE030 STATE TOXICOLOGY LABORATORY 45.00 1241  
67615 05/23/18 SUBUR010 SUBURBAN DISPOSAL INC. 23,128.57 1241  
67616 05/23/18 TALLON1 THOMAS TALLON 38.89 1241  
67617 05/23/18 TENNA010 TENNANT MAGEE LAW 2,473.60 1241  
67618 05/23/18 TREAS100 TREASURER, STATE OF NEW JERSEY 50.00 1241  
67619 05/23/18 TUCKE010 TUCKERTON LUMBER COMPANY 336.33 1241  
67620 05/23/18 USABL010 USA BLUEBOOK 187.26 1241  
67621 05/23/18 VERIZ010 VERIZON 34.52 1241  
67622 05/23/18 VERIZ020 VERIZON WIRELESS 1,197.83 1241  
67623 05/23/18 WATCH020 WATCHUNG SPRING WATER 110.76 1241  
67624 05/23/18 WICKB005 WICKBERG MARINE CONTRACTING, 32,534.01 1241  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 67 0 367,745.53 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 67 0 367,745.53 0.00

CURRENT-WIRES CURRENT FUND WIRES

440670 05/15/18 NJSHBP01 NJSHBP-Div of Pensions/Benefit 45,577.20 1236  
440680 05/15/18 NJSHBP01 NJSHBP-Div of Pensions/Benefit 3,773.48 1236  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 2 0 49,350.68 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 49,350.68 0.00

ESCROW ESCROW ACCOUNT

5061 05/23/18 OWENL010 OWEN LITTLE AND ASSOCIATES 125.00 1246  
5062 05/23/18 OWENL010 OWEN LITTLE AND ASSOCIATES 125.00 1247  
5063 05/23/18 OWENL010 OWEN LITTLE AND ASSOCIATES 125.00 1248  
5064 05/23/18 OWENL010 OWEN LITTLE AND ASSOCIATES 140.00 1249  
5065 05/23/18 OWENL010 OWEN LITTLE AND ASSOCIATES 169.29 1250  
5066 05/23/18 OWENL010 OWEN LITTLE AND ASSOCIATES 431.88 1251  
5067 05/23/18 OWENL010 OWEN LITTLE AND ASSOCIATES 70.00 1252  
5068 05/23/18 OWENL010 OWEN LITTLE AND ASSOCIATES 340.94 1253  
5069 05/23/18 OWENL010 OWEN LITTLE AND ASSOCIATES 340.94 1254  
5070 05/23/18 OWENL010 OWEN LITTLE AND ASSOCIATES 610.94 1255  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 10 0 2,478.99 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 10 0 2,478.99 0.00

PR-CURRENT PAYROLL ACCT. TRANSFERS

531100 05/10/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 102,765.08 1237  
04/27/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 110,070.75  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 1 0 102,765.08 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 1 0 102,765.08 0.00

PR-UTILITY PAYROLL ACCT. TRANSFERS

531101 05/10/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 7,504.71 1238  
04/27/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 5,428.92  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 1 0 7,504.71 0.00  
Direct Deposit: 0 0 0.00 0.00

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Total: 1 0 7,504.71 0.00

UTILITY UTILITY FUND

17881 05/23/18 ATLAN050 ATLANTIC CITY ELECTRIC 2,048.66 1242  
17882 05/23/18 EARLY010 EARLY OUT INVESTMENTS 350.00 1242  
17883 05/23/18 JRHEN010 J.R. HENDERSON LABS, INC. 100.00 1242  
17884 05/23/18 MAINP005 MAIN POOL & CHEMICAL CO 201.60 1242  
17885 05/23/18 ONECA010 ONE CALL CONCEPTS 110.00 1242  
17886 05/23/18 TOWNS010 TOWNSHIP OF STAFFORD 8,947.73 1242  
17887 05/23/18 WATER020 WATER WORKS SUPPLY CO. 482.10 1242

Checking Account Totals Paid Void Amount Paid Amount Void

Checks: 7 0 12,240.09 0.00

Direct Deposit: 0 0 0.00 0.00

Total: 7 0 12,240.09 0.00

UTILITY CAPITAL UTILITY CAPITAL

2609 05/23/18 OWENL010 OWEN LITTLE AND ASSOCIATES 18,518.17 1244  
2610 05/23/18 PACON005 P&A CONSTRUCTION, INC. 334,929.15 1244

Checking Account Totals Paid Void Amount Paid Amount Void

Checks: 2 0 353,447.32 0.00

Direct Deposit: 0 0 0.00 0.00

Total: 2 0 353,447.32 0.00

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10:25 AM Check Register By Check Date

Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num

UTILITY CAPITAL UTILITY CAPITAL Continued

Report Totals Paid Void Amount Paid Amount Void

Checks: 92 0 913,624.54 0.00

Direct Deposit: 0 0 0.00 0.00

Total: 92 0 913,624.54 0.00

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10:25 AM Check Register By Check Date

Totals by Year-Fund

Fund Description Fund Budget Total Revenue Total G/L Total Total

CURRENT FUND 7-01 2,257.53 0.00 0.00 2,257.53

CURRENT FUND 8-01 517,263.29 0.00 0.00 517,263.29

WATER/SEWER FUND 8-06 19,394.80 350.00 0.00 19,744.80

Year Total: 536,658.09 350.00 0.00 537,008.09

CAPITAL FUND C-04 11,467.99 0.00 0.00 11,467.99

UTILITY CAPITAL FUND C-07 353,447.32 0.00 0.00 353,447.32

Year Total: 364,915.31 0.00 0.00 364,915.31

GRANT FUND G-02 340.47 0.00 0.00 340.47

CONSTRUCTION TRUST T-13 6,624.15 0.00 0.00 6,624.15

Total Of All Funds: 910,795.55 350.00 0.00 1,026,645.22

Project Description Project No. Project Total

SULLIVAN C 17-38 125.00

PLATT/CASTLE C 17-41 125.00

EHRLINE, REGINA C 17-43 125.00

GARDNER, JOHN DKT 15-03 140.00

SHORE PROSPECTS DKT 16-07 239.29

JKL, INC. DKT 18-04 431.88

LAYNE, BARRY DKT 18-06 610.94

DAVIOUROS, MARIA DKT 18-07 340.94

Korenkiewicz, Michael DKT 18-08 340.94

Total Of All Projects: 2,478.99

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for Resolution 2018-82: Shared Services, street sweeper. On a motion by Councilman Tallon, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2018-82  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE EXECUTION OF A SHARED RESOURCES  
AGREEMENT BETWEEN THE TOWNSHIP OF LONG BEACH  
AS LEAD AGENCY AND THE BOROUGH OF SHIP BOTTOM  
FOR THE USE OF ONE (1) STREET SWEEPER**

**WITH DRIVER/OPERATOR.**

**WHEREAS**, the Shared Services Act, N.J.S.A. 40A:65-4(3)b. authorizes two or more municipalities to enter into a mutual service agreement for the provision of certain governmental services; and

**WHEREAS**, the Township of Long Beach and the Borough of Ship Bottom wish to enter into a Shared Services/Resources Agreement, with Long Beach Township as the Lead Agency, for the use of one (1) Street Sweeper with Driver/Operator; and

**WHEREAS**, the Township of Long Beach has determined the cost to operate the Street Sweeper with (1) Driver/Operator is \$617.48 per day; and

**WHEREAS**, the Borough of Ship Bottom has agreed to enter into a Shared Services/Resources Agreement appended hereto as Exhibit "A" which would result in Borough of Ship Bottom paying \$617.48 per day for the use of (1) Street Sweeper with Driver/Operator, as needed, and is adopted by this resolution and incorporated as if set fully herein.

**NOW THEREFORE BE IT RESOLVED**, that the Borough Council of the Borough of Ship does hereby approve the execution of a Shared Services/Resources Agreement, with Long Beach Township as the Lead Agency, for the use of one (1) Street Sweeper with Driver/Operator.

**BE IT FURTHER RESOLVED** that pursuant to N.J.S.A. 40A:65-4.b., a copy of this resolution and agreement shall be filed with the Division of Local Government Services: Department of Community Affairs.

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for Resolution 2018-83: Award of contract, Suburban Disposal, Inc. On a motion by Councilman Valyo, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2018-83  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AWARDING A CONTRACT TO SUBURBAN DISPOSAL INC.  
FOR SOLID WASTE AND RECYCLABLE MATERIALS  
COLLECTION SERVICE**

**WHEREAS**, the Borough of Ship Bottom duly advertised for the receipt of bids in regard to solid waste and recyclable materials collection service; and

**WHEREAS**, in response to the invitation to bidders, two (2) bids were received on May 10, 2018; and

**WHEREAS**, the bids were reviewed by the Borough Chief Finance Officer/Qualified Purchasing Agent and it has been determined that Suburban Disposal Inc. has submitted the lowest responsible bid in accordance with the bid specifications, said bid being in the amounts as set forth in Schedule A, a copy of which is attached hereto and made a part hereof for Option #2 Basic Garbage Collection Service and Bid Alternate #1, Option #2 for collection, removal and disposal of recyclables; and

**WHEREAS**, it is the desire of the governing body to award a contract for solid waste and recyclable materials collection service to Suburban Disposal Inc., the lowest responsible bidder.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby award a contract for solid waste and recyclable materials collection service to Suburban Disposal Inc. in the amounts as set forth in Schedule A, a copy of which is attached hereto and made a part hereof for Option #2 Basic Garbage Collection Service and Bid Alternate #1, Option #2 for collection, removal and disposal of recyclables
2. That the Mayor and Municipal Clerk are hereby authorized to execute a contract with Suburban Disposal Inc. in accordance with the bid submitted by Suburban Disposal Inc. and the bid specifications.
3. That a certificate of availability of funds executed by the Chief financial Officer is annexed hereto. The following are the line item appropriations which constitute the availability of funds for this contract: Sanitary Landfill O/E and Solid Waste Collection O/E.
4. That a certified copy of this resolution, together with a copy of the contract between the parties, be forwarded to the Chief Financial Officer and to Suburban Disposal Inc.

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for Resolution 2018-84: Temporary employment, public works department. On a motion by Councilman Rossi, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2018-84  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING TEMPORARY EMPLOYMENT  
WITHIN PUBLIC WORKS DEPARTMENT**

**NOW, THEREFORE, BE IT RESOLVED**, that the following is temporarily employed within Department of Public Works for 2018:

1. Andrew Joseph Battaglino \$12.00 per hour

**BE IT FURTHER RESOLVED** that this resolution is effective as of June 1, 2018.

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for Resolution 2018-85: Award of contract, Posch Concrete Company, LLC. On a motion by Councilman Tallon, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2018-85  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE AWARD OF A CONTRACT  
FOR MASONRY WORK TO POSCH CONCRETE COMPANY LLC**

**WHEREAS**, the Borough of Ship Bottom, County of Ocean, State of New Jersey (hereinafter referred to as the "Borough") has the need to purchase masonry work pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq., for the Borough; and

**WHEREAS**, the Borough, through its Qualified Purchasing Agent ("QPA") has issued the mandatory documents (packet), pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq., to Posch Concrete Company LLC, (hereinafter referred to as the "Vendor") with the completed packet to be received and opened on May 18, 2018; and

**WHEREAS**, the Borough QPA reviewed the submitted paperwork and the documents are deemed to be in compliance with the requirements of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and N.J.S.A. 19:44A-20.4 et seq., and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey as follows:

1. The Borough of Ship Bottom awards a contract to Posch Concrete Company LLC for masonry work throughout the Borough, pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq., in an amount not to exceed \$40,000.00 for Calendar Year 2018, Project #2018-001.
2. The Borough authorizes the Mayor and Borough Clerk to execute any and all necessary documents in order to implement the intent of this Resolution.
3. Term of Contract: May 22, 2018 to December 31, 2018.
4. A certified copy of this Resolution shall be forwarded by the Borough Clerk to the following:
  - a.) Kathleen Flanagan, Qualified Purchasing Agent and Chief Financial Officer
  - b.) Posch Concrete Company LLC

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for Resolution 2018-86: Refund, tax overpayment and Resolution 2018-87: Refund, tax overpayment. On a motion by Councilman Rossi, seconded by Councilman Butkus, this was approved as follows:

**RESOLUTION 2018-86  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE TREASURER TO REFUND MONEY  
FOR A TAX OVERPAYMENT**

**WHEREAS**, an overpayment of property taxes in the amount of \$1,730.04 has occurred on the property known as Block 19, Lot 7, assessed to Sean Dowdell (SNS Rentals LLC); and

**WHEREAS**, the overpayment occurred due to payment being made by both the homeowner & Bank of America.

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**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to refund the amount of \$1,730.04 to Sean Dowdell, 18 Hanging Rock Road, Freehold, NJ 07728.

**RESOLUTION 2018-87  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE TREASURER TO REFUND MONEY  
FOR A TAX OVERPAYMENT**

**WHEREAS**, there was an overpayment made by the lienholder of Certificate # 17-00004, of \$150.00 for water and \$200.00 for sewer on account # 1539-0, Block 117, Lot 16, C.01, 111 E. 6<sup>th</sup> Street assessed to Thomas A. Doyle; and  
**NOW, THEREFORE BE IT RESOLVED** that the Treasurer is hereby authorized to refund \$350.00 to Early Our Investments, PO Box 1912, Absecon, NJ 08201.

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for Resolution 2018-88: Appointment, Humane Law Enforcement Officers. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2018-88  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPOINTMENT OF MUNICIPAL HUMANE  
LAW ENFORCEMENT OFFICERS**

**WHEREAS**, then Governor Christie signed a bill that removed the law enforcement powers from the NJSPCA; and  
**WHEREAS**, the new law directs each municipality to name a Municipal Humane Law Enforcement Officer.  
**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body that Officer Ron Holloway and Sergeant Ed Williams are hereby appointed as the Municipal Humane Law Enforcement Officers for the Borough of Ship Bottom.

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for Resolution 2018-89: In support of "Click It or Ticket". On a motion by Councilman Tallon, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2018-89  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
SUPPORTING CLICK IT OR TICKET  
MAY 21 – JUNE 3, 2018**

**WHEREAS**, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash and when used consistently, seat belts save lives and reduce serious injuries; and  
**WHEREAS**, the National Highway Traffic Safety Administration estimates that 14,000 lives were saved by safety belt usage nationally in 2015 alone; and  
**WHEREAS**, in 2015 in New Jersey there were 3,500 crashes where an occupant was not wearing his or her seat belt, resulting in 117 motor vehicle fatalities; and  
**WHEREAS**, unbelted motorists and passengers accounted for 21% of the state's motor vehicle fatalities in 2015; and  
**WHEREAS**, the most recent statewide survey, undertaken in June of 2017, determined the seat belt usage rate in New Jersey to be 94.07%; and  
**WHEREAS**, the State of New Jersey will participate in the nationwide *Click It or Ticket* seat belt mobilization from May 21 – June 3, 2018 in an effort to raise awareness and increase seat belt usage through a combination of enforcement and education; and  
**NOW, THEREFORE BE IT RESOLVED** that the Governing Body of the Borough of Ship Bottom declares support for the *Click It or Ticket* seat belt mobilization



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both locally and nationally from May 21 – June 3, 2018 and pledges to increase awareness of the mobilization and the benefits of seat belt use.

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for Resolution 2018-90: Confirmation of Ice Cream Vendors. On a motion by Councilman English, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2018-90  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
CONFIRMAING ICE CREAM VENDORS**

**WHEREAS**, in accordance with Ordinance 2018-04 and Resolution 2018-73 an open public auction was noticed for and held on May 10, 2018 at 10:00 am; and

**WHEREAS**, within the Notice to Bidders, Conditions of Sale, the sale of the licenses are contingent upon final confirmation by the Ship Bottom Borough Council.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Ship Bottom that the following three (3) companies are the holders of the three (3) licenses that were auctioned for 2018:

1. Bayberry Ice Cream Trucks LLC
2. Beaches N Cream LLC
3. Surf Ice Cream Inc.

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for Resolution 2018-91: Temporary employment, office assistant, Borough Hall. On a motion by Councilman English, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2018-91  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING TEMPORARY EMPLOYMENT  
FOR THE BOROUGH HALL OFFICES**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that Lora Wozniak be temporarily employed as an Office Assistant @ \$12.00 per hour.

**BE IT FURTHER RESOLVED**, that this Resolution is effective June 1, 2018.

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for Ordinance 2018-06: Introduction by Title and first reading, ordinance authorizing the acquisition of property. On a motion by Councilman Rossi, seconded by Councilman Valyo, this was approved by title as follows:

**ORDINANCE 2018-06  
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE ACQUISITION OF BLOCK 82.01,  
LOT 1 IN ACCORDANCE WITH N.J.S.A. 40A:12-5(a)(1)**

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for Ordinance 2018-07: Introduction by Title and first reading, ordinance authorizing the appropriation from the Capital Fund for the acquisition of property. On a motion by Councilman Valyo, seconded by Councilman Butkus, this was approved by title as follows:

**ORDINANCE 2018-07**  
**AN ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,**  
**IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY**  
**PROVIDING FOR ACQUISITION OF PROPERTY**  
**LOCATED IN THE BOROUGH, AND APPROPRIATING \$40,000**  
**THEREFOR FROM THE BOROUGH'S**  
**CAPITAL IMPROVEMENT**

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for Ordinance 2018-05: Second reading, public hearing and adoption of ordinance for Motor Vehicles, flooding conditions on roadways. On a motion by Councilman Rossi, seconded by Councilman Butkus and all in favor vote, all aye, Mayor Huelsenbeck opened the hearing to the public. Seeing no response from the public, on a motion by Councilman Rossi, seconded by Councilman Tallon and all in favor vote, all aye, Mayor Huelsenbeck closed the hearing to the public. On a motion by Councilman Valyo, seconded by Councilman Tallon Ordinance 2018-05 was adopted as follows:

**ORDINANCE 2018-05**  
**ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,**  
**COUNTY OF OCEAN, STATE OF NEW JERSEY,**  
**AMENDING AND SUPPLEMENTING TITLE 10 OF THE**  
**BOROUGH CODE OF THE BOROUGH OF SHIP BOTTOM**  
**ENTITLED "VEHICLES AND TRAFFIC" SO AS TO**  
**REGULATE THE OPERATION OF MOTOR VEHICLES ON**  
**STREETS AND ROADWAYS**  
**DURING FLOODING CONDITIONS**

**BE IT ORDAINED**, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** Title 10 of the Borough Code of the Borough of Ship Bottom entitled "Vehicles and Traffic" is hereby amended and supplemented to establish new Chapter 10.36 entitled "Operation of Vehicles on Flooded Streets and Roadways" which shall read as follows:

**Chapter 10.36**

**OPERATION OF VEHICLES ON FLOODED STREETS AND ROADWAYS**

**10.36.010 Statement of purpose.**

The Borough finds and declares that the operation of motor vehicles upon public streets and roadways during flooding conditions can create a wake which carries beyond the street or curb line causing damage to adjacent properties. The purpose of this chapter is to protect the property of the Borough and its citizens by regulating the manner of operation of motor vehicles driven upon the public streets and roadways of the Borough during flooding conditions.

**10.36.020 Prohibited operation.**

No motor vehicle shall be operated on any public street or roadway within the Borough where flooding exists in a manner as to cast or discharge a wave which carries beyond the edge of the street or curb line. For the purpose of this chapter flooding shall mean the existence of water on the surface of any portion of the public street or roadway including any designated shoulder which exceeds six (6") inches in depth.

**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 4.** This ordinance shall take effect after second reading and publication as required by law.

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

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Mayor Huelsenbeck called for the request from the LBI Surf Fishing Classic to hold a Fishing Clinic. On a motion by Councilman Tallon, seconded by Councilman English, this was approved to be held on October 6<sup>th</sup> from 10:00 am until 3:00 pm between the 17<sup>th</sup> and 20<sup>th</sup> Street ocean beach or the 14<sup>th</sup> St. bay beach.

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for the request from Things A Drift for the following events to be held in her front and side yard under 10' X 10' tents:

1. Open House Art and LBI Sea Shell Festival, June 30 & July 1
2. 11<sup>th</sup> Annual Art and Sea Glass Festival, September 29 & 30
3. Small Business Saturday, November 23 & 24
4. Southern Ocean County Chamber of Commerce marketing plan, small pop ups from November 15 to December 31.
5. Make It a Coastal Christmas Festival, December 1, the day of the Christmas Parade

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for the following requests for weddings:

1. Peter Kempf, Jr. & Kayla Koval, May 15, 2018 @ 6:00 am, 15<sup>th</sup> St. ocean beach
2. Jerry & Lisa Scaturo, vow renewal, May 19, 2018 @ 11:00 am, 15<sup>th</sup> St. bay beach
3. Ryan Hipp & Jennifer Leigh, July 21, 2018 @ 5:30 pm, 21<sup>st</sup> St. ocean beach

On a motion by Councilman Butkus seconded by Councilman English, these were approved.

Roll Call: Rossi, Hartman, Tallon, English, Valyo and Butkus, all aye.

Mayor Huelsenbeck called for the Reports of Committees:

Revenue and Finance/ Treasurer's Report                      Councilman David Hartman  
 Treasurer's Report Bank of America - April 2018

<u>ACCT TITLE/ ACCOUNT #</u>	<u>BEGINNING BALANCE</u>	<u>DEPOSITS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
GENERAL OPERATING	4,917,865.65	844,555.75	584,525.96	5,177,895.44
GENERAL CAPITAL	1,244,459.70	-	6,518.00	1,237,941.70
UTILITY OPERATING	282,606.43	435,521.51	25,778.61	692,349.33
UTILITY CAPITAL	781,022.40	351,215.00	363,488.01	768,749.39
GENERAL TRUST	253,197.29	9,477.00	125.00	262,549.29
CONSTRUCTION TRUST	89,780.78	8,804.00	3,851.45	94,733.33
DOG TRUST	864.14	56.00	-	920.14
MCTEAGUE	62.83	-	62.83	-
PUBLIC DEFENDER	792.63	-	-	792.63
TAX SALE PREMIUMS	19,400.00	-	-	19,400.00
FORFEITURE OF FUNDS	21,335.20	-	-	21,335.20
PAYROLL	93,763.19	220,733.10	249,972.99	64,523.30
ALCOHOL EDUCATION	6,613.05	-	-	6,613.05

Total tax payments were \$1,978,151.59 and of that: \$1,957,337.60 was for 2018, \$11,992.17 for 2017, and \$3,626.95 for interest.

Included in miscellaneous revenue was \$3,500.00 for mercantile licenses, \$10,200.00 for vendors and \$840.00 seasonal and \$1,080.00 for daily boat ramp passes.

There was one property sold at Tax Sale held on May 16, 2018.

We have 257 properties that are now delinquent with their property taxes.

Delinquent notices will all go out by Thursday, May 24<sup>th</sup>.

We have received reimbursement on 5 accounts that we had returned checks for.

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Public Safety: Councilman Tom Tallon

The public safety report for May 2018

There were 486 reported activities. There were 3632 patrol vehicle miles. There were 161 beach, building and business checks.

There were 139 traffic stops, four motor vehicle accidents without injuries and one DUI.

Parks and Recreation: Councilman Edward English

Seasonal beach badges are available for sale during the week at Borough Hall and on weekends throughout the month of May for the pre-season rate of \$30. Beach badges will also be available for sale at Borough Hall on Monday, May 28 from 9 AM to 2 PM.

Maintenance/landscaping to the lifeguard headquarters building and grounds located at 124 East 26<sup>th</sup> Street is being completed during the preseason.

The annual swim test for new and returning lifeguards took place this past weekend.

There is a make-up swim test on June 3 at the St. Francis Aquatic Center Pool.

Drug testing for **returning lifeguards only** is scheduled at Beach Patrol Headquarters.

Beach Patrol personnel will begin patrolling the beaches on weekends only, starting this Memorial Day Weekend up to the first day of the season (Saturday before Father's Day).

Saturday, June 16. Pre-season meeting for all lifeguards is June 15 at Beach Patrol HQ.

CPR/AED and First Aid classes for returning lifeguards will be held at Beach Patrol HQ during the week of June 18-24. Rookie school is scheduled to run June 25-July 1.

The Lifeguard-In-Training Program will run for 6 weeks this summer. The 10-12 year old group starts on June 26 and runs until August 2. The 13-15 year old group starts on June 25 and runs until August 3. Morning sessions are from 10:30 AM to 12:30 PM and afternoon sessions are from 2:00 PM to 4:00 PM.

Beach badge sales to date are \$210,652.00, up \$23,228.00 from last year at this time which was \$187,424.00. Boat ramp sales are \$2,380.00, up \$720.00 from last year at this time which was \$1,660.00.

Public Safety and Community Affairs: Councilman Joseph Valyo

Construction: 21 permits and 5 permit updates for a total of 26 permits processed.

The type of work was 17 alteration/renovations, 4 addition/rehabs, 3 new buildings and 2 demolitions. The total revenue was \$20,810.00.

Code Enforcement: 25 warnings issued for the following: 2 for unleashed dogs, 5 for illegal signs, 13 for trash, 2 for trailer on street, 1 for overgrown grass and 2 for construction materials on the street. 6 summons' were issued for trash.

Long Beach Island Health Department is providing blood pressure screening and vaccinations. Call the Health Department at 609-492-1212.

Recycling: we have sent out postcards in order to receive 2 free reusable bags (1 large and 1 small). Bob Rossi held a meeting with the local realtors today to help educate them on the use of reusable bags to pass on to the rentals.

Water/Sewer: Councilman Robert Butkus

For the month of April, we pumped 6,869,000 gallons of water and did 66 mark-outs. We inspected & operated the plant and wells and did all repairs as needed.

To the water & sewer systems. We also inspected the new water and sewer mains being installed by P&A Construction.

From April 24 to May 22, we brought in \$123,471.76 in water payments and \$162,305.12 in sewer payments, for a total of \$285,776.88.

We still have 185 residential flat rate accounts that are delinquent, 26 residential meter accounts delinquent and 21 commercial accounts that are delinquent.

Construction is continuing on the water and sewer main project. They will be out of town by the second week in June and be back in the fall to finish the project.

Public Works: Councilman Peter Rossi

1. Monthly maintenance done on all borough vehicles and equipment.

2. Grass cutting, weeding and seeding throughout the borough.
  3. Brush, metal, cardboard and tv's picked up.
  4. Pink lights and banners put up throughout the borough, for cancer awareness.
  5. Monthly fire extinguisher inspection done.
  6. Removed poles and debris from bay beach. We back bladed beach, shoveled and swept entrances.
  7. Trash and recycle cans put on Blvd. and life guard headquarters.
  8. Water turned on at life guard headquarters and checked for leaks.
  9. Two drains cleaned on the north side of the boat ramp. Removed water and sand from walkway and bike path.
  10. Filled pot holes throughout the borough.
  11. Paddle board and handicap ramps were put in.
  12. Several hours spent on ocean front entrances shoveling, sweeping and repairing broken rails.
  13. Installed NO PARKING signs on Pennsylvania Ave. behind the new Bagel Eddies.
  14. Moved sand around volley ball courts.
  15. Pick up 2007 F350 from Causeway Ford.
  16. New restrooms hooked up at the tennis courts.
  17. Trash containers and barricades taken to boat ramp for 5K run.
  18. Painted trash and recycle cans for the beach.
- Note: Mr. Little taken to boat ramp regarding bulkhead.

On a motion by Councilman Rossi, seconded by Councilman English and all in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public.

1. Rich Cummings, 100 W. Ship Bottom Ave., thanked the Mayor and Council for the ordinance regarding flooded roadways. Mr. Cummings spoke to Ocean Co. regarding the paving on Long Beach Blvd., he had concerns with the quality of the work performed. Mr. Cummings asked about the new law that provides mandatory paid sick time for all employees.
2. Rex Walker, 102 W. 26<sup>th</sup> St., asked when the contractor would be cleaning up the area along Central Ave. between 25<sup>th</sup> & 26<sup>th</sup> St. Councilman Butkus stated that the contractor would have that area cleaned up by Friday, they would be in town working until the 15<sup>th</sup> of June and would be back in the fall for final paving.
3. Lorianne Lowy, 117 E. 28<sup>th</sup> St., was concerned with the repairs to their concrete curb, sidewalk and driveway that were damaged during the project. She wants to be sure that it is repaired correctly.
4. Jack Canolli, 107 W. 27<sup>th</sup> St., talked about the flooding issues in his neighborhood.

On a motion by Councilman English, seconded by Councilman Hartman and all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

On a motion by Councilman Rossi, seconded by Councilman Valyo and all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 7:45 pm.

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Kathleen Wells, RMC, Municipal Clerk

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William Huelsenbeck, Mayor