

May 24, 2016

Regular Meeting Minutes
May 24, 2016

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, May 24, 2016, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:32 p.m.

Mayor Huelsenbeck asked the Deputy Clerk to take attendance. The following were present:

Councilmen Hartman, Tallon, English, Valyo and Rossi. Councilman Sinopoli was absent.

Kathleen Flanagan – Chief Finance Officer was present.

Mayor Huelsenbeck asked the Deputy Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

The business during Caucus was discussion of:

1. Councilmen Tallon and Valyo will attend the meetings for the LBI School District as representatives of the Ship Bottom Governing Body with the Mayor, regarding

Mayor Huelsenbeck called the regular meeting to order at 6:35 p.m. and asked the Deputy Clerk to take attendance. The following were present:

Councilmen Hartman, Tallon, English, Valyo and Rossi. Councilman Sinopoli was absent.

Mayor Huelsenbeck asked the Deputy Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Mayor Huelsenbeck called for the approval of the minutes of the Regular Meeting held on April 26, 2016. On a motion by Councilman Tallon, seconded by Councilman Rossi, the minutes were approved.

Roll Call: Hartman, Tallon, English, Valyo and Rossi, all aye.

Mayor Huelsenbeck stated that there would be no public hearing on Ordinance 2016-12: Ordinance for launching of non-motorized watercraft. On a motion by Councilman Tallon, seconded by Councilman Rossi, Ordinance 2016-12 as follows was rescinded:

**ORDINANCE 2016-12
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING CHAPTER 12.12 OF
TITLE 12 OF THE BOROUGH CODE OF THE BOROUGH
OF SHIP BOTTOM ENTITLED “BEACH AND BAY AREA
USE REGULATIONS” SO AS TO REGULATE THE
LAUNCHING OF NON-MOTORIZED WATERCRAFT**

Roll Call: Hartman, Tallon, English, Valyo and Rossi, all aye.

Mayor Huelsenbeck called for Resolution 2016-84: Authorizing payment of municipal bills. On a motion by Councilman English, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2016-84
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS
IN THE AMOUNT OF \$ 1,168,708.19**

WHEREAS, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

NOW, THEREFORE BE IT RESOLVED that the approved vouchers in the amount of \$ 1,168,708.19 be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Roll Call: Hartman, Tallon, English, Valyo and Rossi, all aye.

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Number
01CURRENT CURRENT FUND					
65755	05/03/16	BARLO010 BARLOW BUICK/GMC	336.75	817	
65756	05/03/16	BRIAN Brian Geoghegan	39.99	817	
65757	05/03/16	BROAD001 Broadview Networks	589.80	817	
65758	05/03/16	DELAW010 DELAWARE VALLEY PAYROLL	364.50	817	
65759	05/03/16	DOWNS010 DOWN'S FORD	498.02	817	
65760	05/03/16	FERGU010 FERGUSON ENTERPRISES	75.13	817	
65761	05/03/16	KATHL010 KATHLEEN FLANAGAN	80.00	817	
65762	05/03/16	MANAH040 MANAHAWKIN MAGIC WASH	37.25	817	
65763	05/03/16	MMASS010 M&M ASSESSMENT SERVICES, LLC	3,250.00	817	
65764	05/03/16	STAND010 STANDARD INSURANCE CO.	552.80	817	
65765	05/03/16	TREAS030 TREASURER, STATE OF NEW JERSEY	25.00	817	
65766	05/03/16	TREAS040 TREASURER, STATE OF NEW JERSEY	25.00	817	
65767	05/03/16	USLA0010 USLA-NJ CERTIFICATION	150.00	817	
65768	05/03/16	WATCH020 WATCHUNG SPRING WATER	76.82	817	
65769	05/25/16	ACCES005 ACCESS NEW JERSEY, INC.	513.80	827	
65770	05/25/16	AED001 AED SUPERSTORE	586.80	827	
65771	05/25/16	ARAMA010 ARAMARK	1,255.85	827	
65772	05/25/16	ASBUR010 ASBURY PARK PRESS	231.25	827	
65773	05/25/16	ATLAN050 ATLANTIC CITY ELECTRIC	1,410.28	827	
65774	05/25/16	ATLAS010 ATLAS FLASHER CO., INC.	272.00	827	
65775	05/25/16	BARLO010 BARLOW BUICK/GMC	630.07	827	
65776	05/25/16	BEACH020 BEACH HAVEN AUTOMOTIVE, INC.	36.55	827	
65777	05/25/16	BEACH030 BEACH HAVEN TIMES	642.32	827	
65778	05/25/16	BLUE001 Blue Line Emergency Lighting	3,653.24	827	
65779	05/25/16	BONNI010 BONNIE R. PETERSON	1,000.00	827	
65780	05/25/16	CAMCO010 CAM CO	1,385.81	827	
65781	05/25/16	CAMP001 Lauren Campellone	50.00	827	
65782	05/25/16	CENTR010 CENTRAL JERSEY HEALTH INS. FUN	2,896.00	827	
65783	05/25/16	CLEAR010 CLEARY, GIACOBBE, ALFIERI & JA	465.00	827	
65784	05/25/16	COAST010 ATLANTIC PRINTING & DESIGN	478.73	827	
65785	05/25/16	COMCA010 COMCAST CABLE	595.57	827	
65786	05/25/16	CONCE010 CONCEPT 2	758.75	827	
65787	05/25/16	COPY-010 COPY-RITE PRINTING	984.00	827	
65788	05/25/16	DASTI010 DASTI MURPHY MCGUCKIN	558.00	827	
65789	05/25/16	DOCKS010 DOCKSIDE MARINE SUPPLY CO.INC	131.62	827	
65790	05/25/16	DOWNS010 DOWN'S FORD	36.66	827	
65791	05/25/16	EAGLE010 EAGLE POINT GUN/TJ MORRIS & SO	617.34	827	
65792	05/25/16	EAST010 EASTERN AUTOPARTS WAREHOUSE	194.04	827	
65793	05/25/16	EDWAR030 EDWARDS TIRE CO. INC.	681.78	827	
65794	05/25/16	FERGU010 FERGUSON ENTERPRISES	87.97	827	
65795	05/25/16	GALLS010 GALL'S	413.98	827	
65796	05/25/16	GPANJ005 GPANJ	100.00	827	
65797	05/25/16	HOMED010 HOME DEPOT CREDIT SERVICES	216.71	827	
65798	05/25/16	HUBER010 HUBER LOCKSMITHS	25.00	827	
65799	05/25/16	INDEP010 INDEPENDENT INVESTORS	57,231.28	827	
65800	05/25/16	JEFF001 JEFFREY R SURENIAN & ASSOC,LLC	162.50	827	
65801	05/25/16	JERSR010 JERSEY SHORE RESTROOMS, LLC	170.00	827	
65802	05/25/16	LOUBE010 THE LOUIS BERGER GROUP	11,409.11	827	

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65803 05/25/16 MAJOR01 MAJOR POLICE SUPPLY 1,520.00 827
65804 05/25/16 MANAH020 MANAHAWKIN CHRYSLER DODGE INC. 234.10 827
65805 05/25/16 MANAH040 MANAHAWKIN MAGIC WASH 8.00 827
65806 05/25/16 MARYANN MaryannCarricarte 75.00 827
65807 05/25/16 MONMO010 MONMOUTH & OCEAN COUNTIES TAX 80.00 827
65808 05/25/16 MONMO015 MONMOUTH COUNTY POLICE ACADEMY 50.00 827
65809 05/25/16 MWCOM010 M&W COMMUNICATIONS, INC. 3,596.00 827
65810 05/25/16 NJNAT010 N.J. NATURAL GAS 697.55 827
65811 05/25/16 OCBOA020 O.C. BOARD OF HEALTH 750.00 827
65812 05/25/16 OCCLA010 O.C. MUN. CLERKS ASSOC. 50.00 827
65813 05/25/16 OCMUN010 O.C. MUNICIPAL JOINT INS. FUND 6,240.04 827
65814 05/25/16 OCROA010 O.C. ROAD DEPARTMENT 1,508.60 827
65815 05/25/16 OWENL010 OWEN LITTLE AND ASSOCIATES 8,248.90 827
65816 05/25/16 OXYGE010 OXYGEN SUPPLY CO., INC. 20.00 827
65817 05/25/16 PAULF010 PAUL F. SHARKEY 90.00 827
65818 05/25/16 PEDRO010 PEDRONI FUEL 2,238.47 827
65819 05/25/16 PERS0010 P.E.R.S 33.16 827
65820 05/25/16 PFRS010 P.F.R.S. 23.94 827
65821 05/25/16 SANDP010 SANDPAPER, THE 282.96 827
65822 05/25/16 SEASP010 SEA SPRAY CLEANERS 47.60 827
65823 05/25/16 SHOOT010 SHOOTER'S SPORTING CENTER 1,096.94 827
65824 05/25/16 STAND010 STANDARD INSURANCE CO. 552.80 827
65825 05/25/16 STATE030 STATE TOXICOLOGY LABORATORY 135.00 827
65826 05/25/16 STEVE020 STEVE SULECKI 50.00 827
65827 05/25/16 SUBUR010 SUBURBAN DISPOSAL INC. 20,566.65 827
65828 05/25/16 TALLON1 THOMAS TALLON 30.36 827
65829 05/25/16 TAYLO010 TAYLOR RENTAL CENTER 4,380.00 827
65830 05/25/16 TENNA010 TENNANT MAGEE LAW 52.50 827
65831 05/25/16 THEPR010 THE PRESS OF ATLANTIC CITY 83.64 827
65832 05/25/16 TREAS030 TREASURER, STATE OF NEW JERSEY 25.00 827
65833 05/25/16 TUCKE010 TUCKERTON LUMBER COMPANY 664.86 827
65834 05/25/16 TYPES010 TYPESTRIES SIGN & DESIGN 575.00 827
65835 05/25/16 USBAN045 U.S. BANK CUST FOR PRO CAP 4 1,705.26 827
65836 05/25/16 VERIZ010 VERIZON 578.50 827
65837 05/25/16 VERIZ020 VERIZON WIRELESS 1,255.56 827
65838 05/25/16 WBMAS010 W.B. MASON 2,360.19 827
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 84 0 155,889.65 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 84 0 155,889.65 0.00

01CURRENT-WIRES CURRENT FUND WIRES
51316 05/03/16 TREAS070 TREASURER, STATE OF NJ/1992GT 12,705.82 816
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 1 0 12,705.82 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 1 0 12,705.82 0.00

03MCTEIGE McTeige Land Swap Trust
10005 05/25/16 ATHLE005 ATHLETIC SPORTS SURFACES 1,999.00 821
Checks: 1 0 1,999.00 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 1 0 1,999.00 0.00

03TRUST GENERAL TRUST
10067 05/25/16 BOROO020 BORO. OF SHIP BOTTOM-CURRENT 19,260.00 822
10068 05/25/16 CEDAR010 CEDAR GARDEN 131.00 822
10069 05/25/16 INDEP010 INDEPENDENT INVESTORS 5,000.00 822
10070 05/25/16 USBAN045 U.S. BANK CUST FOR PRO CAP 4 300.00 822
10071 05/25/16 VANDU005 VAN DUYNE BROS., INC. 8,000.00 822
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 5 0 32,691.00 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 5 0 32,691.00 0.00

04CAPITAL CAPITAL FUND
1679 05/25/16 COAST020 COASTAL SIGN & DESIGN 2,127.57 823
1680 05/25/16 OWENL010 OWEN LITTLE AND ASSOCIATES 6,902.87 823
1681 05/25/16 PACON005 P&A CONSTRUCTION, INC. 156,605.35 823
1682 05/25/16 SHORE030 SHORE CONNECTION 1,500.00 823
1683 05/26/16 MARLI005 MARLIN EQUIPMENT FINANCE 969.33 828

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Checking Account Totals Paid Void Amount Paid Amount Void
 Checks: 5 0 168,105.12 0.00
 Direct Deposit: 0 0 0.00 0.00
 Total: 5 0 168,105.12 0.00

06UTILOPER UTILITY FUND
 17651 05/04/16 JRHEN010 J.R. HENDERSON LABS, INC. 100.00 819
 17652 05/04/16 ONECA010 ONE CALL CONCEPTS 1,465.38 05/04/16 VOID 819
 17653 05/04/16 ONECA010 ONE CALL CONCEPTS 78.75 820
 17654 05/25/16 ATLAN050 ATLANTIC CITY ELECTRIC 2,273.84 824
 17655 05/25/16 COMCA010 COMCAST CABLE 124.90 824
 17656 05/25/16 COMPL010 COMPLETE CONTROL SERVICES INC 899.80 824
 17657 05/25/16 MAINP005 MAIN POOL & CHEMICAL CO 349.00 824
 17658 05/25/16 MGLPR010 MGL PRINTING SOLUTIONS 721.50 824
 17659 05/25/16 NJNAT010 N.J. NATURAL GAS 246.29 824
 17660 05/25/16 OCUTIO10 O.C. UTILITY AUTHORITY 116,460.00 824
 17661 05/25/16 ONECA010 ONE CALL CONCEPTS 96.25 824
 17662 05/25/16 OWENL010 OWEN LITTLE AND ASSOCIATES 31,414.14 824
 17663 05/25/16 SANDP010 SANDPAPER, THE 282.96 824
 17664 05/25/16 USABL010 USA BLUEBOOK 367.95 824
 17665 05/25/16 WATER020 WATER WORKS SUPPLY CO. 887.32 824

Checking Account Totals Paid Void Amount Paid Amount Void
 Checks: 14 1 154,302.70 1,465.38
 Direct Deposit: 0 0 0.00 0.00
 Total: 14 1 154,302.70 1,465.38

07UTILCAP UTILITY CAPITAL
 2562 05/25/16 HECHT Hecht Trailers, LLC 355.80 825
 2563 05/25/16 OWENL010 OWEN LITTLE AND ASSOCIATES 1,510.00 825
 2564 05/25/16 PACON005 P&A CONSTRUCTION, INC. 428,090.34 825

Checking Account Totals Paid Void Amount Paid Amount Void
 Checks: 3 0 429,956.14 0.00
 Direct Deposit: 0 0 0.00 0.00
 Total: 3 0 429,956.14 0.00

13CONSTRUCTION CONSTRUCTION ACCOUNT
 1080 05/04/16 LONGB040 LONG BEACH TWP. 3,845.50 818
 1081 05/25/16 LONGB040 LONG BEACH TWP. 5,818.33 826

Checking Account Totals Paid Void Amount Paid Amount Void
 Checks: 2 0 9,663.83 0.00
 Direct Deposit: 0 0 0.00 0.00
 Total: 2 0 9,663.83 0.00

PR-CURRENT PAYROLL ACCT. TRANSFERS
 481201 05/25/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 88,120.92 829
 493500 05/25/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 90,779.82 829

Checking Account Totals Paid Void Amount Paid Amount Void
 Checks: 2 0 178,900.74 0.00
 Direct Deposit: 0 0 0.00 0.00
 Total: 2 0 178,900.74 0.00

PR-UTILITY PAYROLL ACCT. TRANSFERS
 393501 05/25/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 12,562.78 830
 481200 05/25/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 11,931.41 830

Checking Account Totals Paid Void Amount Paid Amount Void
 Checks: 2 0 24,494.19 0.00
 Direct Deposit: 0 0 0.00 0.00
 Total: 2 0 24,494.19 0.00

Report Totals Paid Void Amount Paid Amount Void
 Checks: 119 1 1,168,708.19 1,465.38
 Direct Deposit: 0 0 0.00 0.00
 Total: 119 1 1,168,708.19 1,465.38

Totals by Year-Fund
 Fund Description Fund Budget Total Revenue Total G/L Total Total
 CURRENT FUND 5-01 2,105.29 0.00 0.00 2,105.29
 CURRENT FUND 6-01 345,390.92 0.00 0.00 345,390.92
 WATER/SEWER FUND 6-06 178,796.89 0.00 0.00 178,796.89
 Year Total: 524,187.81 0.00 0.00 524,187.81
 CAPITAL FUND C-04 168,105.12 0.00 0.00 168,105.12
 UTILITY CAPITAL FUND C-07 429,956.14 0.00 0.00 429,956.14
 Year Total: 598,061.26 0.00 0.00 598,061.26

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TRUST-OTHER T-03 34,690.00 0.00 0.00 34,690.00
CONSTRUCTION TRUST T-13 9,663.83 0.00 0.00 9,663.83
Year Total: 44,353.83 0.00 0.00 44,353.83
Total of All Funds: 1,168,708.19 0.00 0.00 1,168,708.19

Mayor Huelsenbeck called for Resolution 2016-85: Appointment of Deputy Municipal Clerk. On a motion by Councilman English, seconded by Councilman Hartman this was approved as follows:

**RESOLUTION 2016-85
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING DANIELLE MEZZINA AS DEPUTY MUNICIPAL CLERK
PURSUANT TO N.J.S.A. 40A:9-135.**

WHEREAS, the Borough of Ship Bottom is in need of a Deputy Municipal Clerk;
and

WHEREAS, N.J.S.A. 40A:9-135 provides that the governing body of any municipality, by ordinance, may create the office of Deputy Municipal Clerk and provide for appointments thereto; and

WHEREAS, Chapter 2.16 of the Borough Code of the Borough of Ship Bottom provides for the creation of Deputy Municipal Clerk in accordance with the provisions of N.J.S.A. 40A:9-135; and

WHEREAS, the appointment for Danielle Mezzina is in effect until May 26, 2016;
and

WHEREAS, it is the desire of the governing body to reappoint Danielle Mezzina as Deputy Municipal Clerk.

NOW, THEREFORE BE IT RESOLVED by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey as follows:

1. That Danielle Mezzina is hereby appointed as Deputy Municipal Clerk for the Borough of Ship Bottom.
2. That the appointment of Danielle Mezzina as Deputy Municipal Clerk shall become effective May 27, 2016. This appointment is in effect until May 26, 2017.
3. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Chief Financial Officer of the Borough of Ship Bottom and to Danielle Mezzina.

Roll Call: Hartman, Tallon, English, Valyo and Rossi, all aye.

Mayor Huelsenbeck called for Resolution 2016-86: Chapter 159, Ocean County Tourism Grant. On a motion by Councilman English, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2016-86
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
REQUESTING THE DIRECTOR OF THE DIVISION OF
LOCAL GOVERNMENT SERVICES TO APPROVE THE
INSERTION OF REVENUE INTO THE 2016 BUDGET FROM
THE OCEAN COUNTY TOURISM GRANT**

WHEREAS, NJS 40:A4-87 provides that the Director of the Division of Local Government Services, may, approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Ship Bottom, in the county of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$1,500.00, which is now available as a revenue from an Ocean County Tourism Grant pursuant to the provision of the statute, and

BE IT FURTHER RESOLVED that the like sum of \$1,500.00 is hereby appropriated under the caption Ocean County Tourism Grant; and

BE IT FURTHER RESOLVED that the sum of \$1,500.00 representing the amount required for the municipality's share of the aforementioned undertaking or improvement appears

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in the budget of the year 2016 under the caption Federal and State Grants – Municipal Share and is hereby appropriated under the caption Ocean County Tourism Grant.

BE IT FURTHER RESOLVED that two (2) copies of this resolution be forwarded to the Director of the Division of Local Government Services.

Roll Call: Hartman, Tallon, English, Valyo and Rossi, all aye.

Mayor Huelsenbeck called for Resolution 2016-87:Chapter 159, Recycling Revenue Grant. On a motion by Councilman Tallon, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2016-87
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
INSERTION OF SPECIAL ITEM OF REVENUE
IN THE 2016 BUDGET FROM THE
RECYCLING REVENUE AND RESIDUAL TRUST GRANT**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Borough will receive \$2,377.47 from the Recycling Revenue and Residual Trust Grant and wishes to amend its 2016 budget to include a portion of the amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Ship Bottom hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$2,377.47 which is now available as revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with
Prior Written Consent of the Director of Local
Government Services:

State and Federal Revenues Off-Set with

Appropriations: Recycling Revenue and Residual Trust Grant

BE IT FURTHER RESOLVED, that a like sum of \$2,377.47 be and the same is hereby appropriated under the caption of:

General Appropriations

(A) Operations Excluded from 5% Caps

State and Federal Programs Off-Set by

Revenues: Recycling Revenue and Residual Trust Grant

BE IT FURTHER RESOLVED, that the Borough Clerk shall forward two copies of this Resolution to the Director of the Division of Local Government Services.

Roll Call: Hartman, Tallon, English, Valyo and Rossi, all aye.

Mayor Huelsenbeck called for Resolution 2016-88: Authorizing raffles, Ship Bottom Fire Company. On a motion by Councilman Rossi, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2016-88
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
INSERTION OF SPECIAL ITEM OF REVENUE
IN THE 2016 BUDGET FROM THE
CLEAN COMMUNITIES PROGRAM**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Borough will receive \$11,333.84 from the Clean Communities Program and wishes to amend its 2016 budget to include a portion of the amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Ship Bottom hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$11,333.84 which is now available as revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with
Prior Written Consent of the Director of Local
Government Services:

State and Federal Revenues Off-Set with

Appropriations: Clean Communities Program

BE IT FURTHER RESOLVED, that a like sum of \$11,333.84 be and the same is hereby appropriated under the caption of:

General Appropriations

(A) Operations Excluded from 5% Caps

State and Federal Programs Off-Set by

Revenues: Clean Communities Program

BE IT FURTHER RESOLVED, that the Borough Clerk shall forward two copies of this Resolution to the Director of the Division of Local Government Services.

Roll Call: Hartman, Tallon, English, Valyo and Rossi, all aye.

Mayor Huelsenbeck called for Resolution 2016-89: Local Aid Infrastructure, W. 15th St. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2016-89
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING APPROVAL TO SUBMIT A GRANT APPLICATION
AND EXECUTE A GRANT CONTRACT WITH THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE
LOCAL AID INFRASTRUTURE FUND 2016
FOR WEST 15TH STREET PROJECT**

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Ship Bottom hereby approves the grant application for the above stated project.

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to submit an electronic grant application identified as LAIF-2016-15th Street-00116 to the New Jersey Department of Transportation on behalf of the Borough of Ship Bottom.

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Ship Bottom and that their signature constitutes acceptance of terms and conditions of the grant agreement and approves the execution of the grant agreement.

Roll Call: Hartman, Tallon, English, Valyo and Rossi, all aye.

Mayor Huelsenbeck called for Resolution 2016-90: Refund, tax sale certificate. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2016-90
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING THE TREASURER TO REFUND
MONEY ON A TAX SALE CERTIFICATE**

WHEREAS, the amount of \$1,705.26 has been received by the Tax Collector for redemption of Tax Sale Certificate #14-00010 on Block 132, Lot 7, assessed to Francis and Kerrie Gross; and

WHEREAS the amount of \$1,705.26 is the correct amount required to redeem.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to return \$1,705.26 plus \$300.00 premium held in an escrow account, to US Bank Cust for ProCup4 & Crdtrs, US Bank

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Global Corp Trust Service, 50 S. 16th St., Suite 2050, Philadelphia, PA 19102 holder of the certificate.

Roll Call: Hartman, Tallon, English, Valyo and Rossi, all aye.

Mayor Huelsenbeck called for Ordinance 2016-13: Introduction, first reading of ordinance amending Ordinance 2009-17, Borough Hall. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved by title as follows:

ORDINANCE 2016-13
AN ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING
ORDINANCE NO. 2009-17 OF THE BOROUGH FINALLY ADOPTED
OCTOBER 27, 2009, PROVIDING FOR THE CONSTRUCTION OF A
NEW BOROUGH HALL AND
RELATED EXPENSES IN AND FOR
THE BOROUGH OF SHIP BOTTOM

Roll Call: Hartman, Tallon, English, Valyo and Rossi, all aye.

Mayor Huelsenbeck called for Ordinance 2016-14: Introduction, first reading of ordinance creating new Chapter 12.20, John J. Guld Recreation Park. On a motion by Councilman English, seconded by Councilman Tallon, this was approved by title as follows:

ORDINANCE 2016-14
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
REPEALING CHAPTER 12.20 OF TITLE 12 OF THE BOROUGH CODE OF
THE BOROUGH OF SHIP BOTTOM ENTITLED "TENNIS COURTS" AND
TO REPLACE IT WITH NEW CHAPTER 12.20
ENTITLED "JOHN J. GULD RECREATION PARK"

Roll Call: Hartman, Tallon, English, Valyo and Rossi, all aye.

Mayor Huelsenbeck called for Ordinance 2016-15: Introduction, first reading of ordinance amending Chapter 12.12, Beach and Bay Area Use Regulations. On a motion by Councilman English, seconded by Councilman Tallon, this was approved by title as follows:

ORDINANCE 2016-15
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING CHAPTER 12.12 OF
TITLE 12 OF THE BOROUGH CODE OF THE BOROUGH
OF SHIP BOTTOM ENTITLED "BEACH AND BAY AREA
USE REGULATIONS" SO AS TO REVISE VARIOUS
REGULATIONS PERTAINING TO THE USE OF BEACH
AND BAY AREAS OF THE BOROUGH

Roll Call: Hartman, Tallon, English, Valyo and Rossi, all aye.

Mayor Huelsenbeck called for the correspondence from Christopher Connors, Borough Attorney, regarding private lighting along Long Beach Blvd., and whether Ship Bottom should pay the cost of the electric supporting this decorative lighting or not. After discussion, Councilman Valyo made a motion that the Borough will not accept the lighting or pay any cost associated with it, including the electric charges. Councilman Tallon seconded this motion.

Roll Call: Tallon, Valyo and Rossi, all aye. English and Hartman, no.

Mayor Huelsenbeck asked the Deputy Clerk to read the letter of resignation from Brian Geoghegan. On a motion by Councilman English, seconded by Councilman Rossi, this was accepted as follows:

May 24, 2016

Roll Call: Hartman, Tallon, English, Valyo and Rossi, all aye.

Councilman Tallon's yes vote was with the following comments:

Mr. Geoghegan has accomplished a lot in his short time with us.

He has instituted contractual changes that saved the town thousands of dollars and pursued insurance claims that resulted in hundreds of thousands dollars in settlements.

He leaves Ship Bottom a better place than when he came, which is the true test of success.

I accept Mr. Geoghegan's resignation with regrets.

Brian J. Geoghegan
108 Longman St.
Toms River, NJ 08753
h 732-255-1947, c 732-684-6184
bjg184@gmail.com

Mayor William Huelsenbeck
Borough of Ship Bottom
1621 Long Beach Blvd.
Ship Bottom, NJ 08008
May 10, 2016

Dear Mayor Huelsenbeck,

It is with deep regret that I must tender my resignation from the position of Administrator with the Borough of Ship Bottom. My last day of employment with the Borough will be May 31, 2016. I greatly appreciate the opportunity given to me by the Borough's staff, residents and elected body.

I remain available to assist the governing body in finding a suitable successor over the next three weeks until my separation. Additionally, I will make myself accessible to the governing body and my successor to facilitate any transition, even if after my departure.

I thank you for my experiences here in Ship Bottom and offer my best wishes to you and the Borough.

Sincerely,

Brian J. Geoghegan

Mayor Huelsenbeck called for the correspondence from Oskar Huber requesting a tent sale to be held from Friday August 19th through Monday, August 22nd. Set up would be Wednesday and Thursday prior to the sale and breakdown would be Tuesday and Wednesday after the sale. They would provide security for the event. On a motion by Councilman English, seconded by Councilman Rossi, this request was approved.

Roll Call: Hartman, Tallon, English, Valyo and Rossi, all aye.

Mayor Huelsenbeck called for the request from the Ship Bottom Fire Company for coin drops. This request was to place coin drop cans in the local businesses for donations from now through December 31st of this year. On a motion by Councilman Rossi, seconded by Councilman Valyo, this was approved.

Roll Call: Hartman, Tallon, English, Valyo and Rossi, all aye.

Mayor Huelsenbeck called for requests for weddings. On a motion by Councilman Rossi, seconded by Councilman Tallon, the following were approved:

1. Michael LaMontagne & Antoinette Bolino, May 13, 2016 @ 4:00 pm, Sunset Park
2. John Ventura & Bridget Bounds, June 11, 2016 @ 5:30 pm, 3rd St. beach

Roll Call: Hartman, Tallon, English, Valyo and Rossi, all aye.

Mayor Huelsenbeck called for Reports of Committees:

Revenue and Finance: Councilman David Hartman

Tax revenue collected for May 2016, month to date, is \$1,631,102.53

\$1,611,319.78 is for 2016, \$17,267.96 is for 2015 and \$2514.79 is for interest

Miscellaneous revenues from May, month to date, is \$173,352.75

Notables within that are:

Alcohol licenses for \$1,970.00, Mercantile licenses for \$1,750.00, Municipal court fines and costs for \$5,415.00 and Boat ramp fees for \$1,320.00.

Public Safety: Councilman Tom Tallon

There were 792 reported activities. There were 4,845 patrol vehicle miles. There were 279 building and business checks. There were also 298 traffic stops, thirteen motor vehicle accidents without injuries, 1 motor vehicle accident with injuries and one driving under the influence.

Parks and Recreation: Councilman Edward English

The Ship Bottom Beach Patrol held lifeguard tryouts for returning and new lifeguards on May 22, 2016 at 5 PM at the St. Francis Aquatic Center Pool in Brant Beach.

Make-up swim test for returning lifeguards will be held on June 4 and June 11. Lifeguards are to report to Beach Patrol HQ at 9 AM.

The annual drug screening for returning lifeguards will be held on May 31 and June 2 from 3-6 PM and June 4 and June 11 from 9 AM-12 PM at the Ship Bottom Beach Patrol HQ located on 124 East 26th Street in Ship Bottom.

Opening day for the beach is June 18, 2016 (Note: always the Saturday before Father's Day).

CPR/AED and First Aid classes for returning lifeguards will be held at Beach Patrol HQ during the week of June 20-24, 2016 from 6-9 PM.

Rookie school is scheduled to run June 27-July 2, 2016 from 9 AM to 5 PM.

The Lifeguard-In-Training Program will run for 6 weeks this summer. The 10-12 year old group starts on June 28 and runs till August 4. The 13-15 year old group starts on June 27 and runs till August 5. Morning sessions are from 10:30 AM to 12:30 PM and afternoon sessions are from 2:00 PM to 4:00 PM.

Boat ramp sales this date last year was \$1,320.00, this year is \$1,870.00, so we are down \$550.00 this year so far.

Beach badge sales to date is \$211,262.00 compared to last year, same date was \$297,250.00, so we are down \$85,988.00 so far this year.

Water/Sewer: Councilman Richard Sinopoli, given by Councilman Joseph Valyo

We pumped 6,626,000 gallons of water for the month of April. The new water/sewer billing has not gone without its problems. Dawn has done a remarkable job getting the new type metered bills printed and out to the property owners. We are anticipating with time everything will go smoothly.

The men from Stafford are out every day working on the meters and pits, installing new meters and getting the information on the connections to the office. OVS

Public Property & Community Affairs: Councilman Joseph Valyo

Code Enforcement: There were 30 verbal warnings for illegal signs, 14 for trash, 1 for trailer on street 4 for overgrown grass and 2 for construction materials on street. There were 3 summons' for trash and 1 for construction materials on street. There were 4 written warnings for overgrown grass. There was 1 zoning ticket issued for a fence put in an easement.

The trailers were removed from the recycling yard.

Long Beach Island Health Department: Blood pressure screenings are held throughout LBI and adult and children vaccinations are still available.

Mobile mammography will be available.

Public Works: Councilman Peter Rossi

1. Repairs done on all borough vehicles and equipment.
2. Metal, electronics, brush, cardboard pick up.
3. 3rd. Street yard raked and cleaned. cardboard loaded and squashed into dumpster. Info: only asphalt and concrete being dumped in 3rd St. yard.
4. Green benches placed on beach ends. Worked on memory benches.
5. Debris picked up from street ends. Several man hours spent on cleaning walkways.
6. Grass cutting, weeding, fertilizing, watering throughout the borough.
7. Dug out French Drain on 10th St.
8. Dutch door installed at the tax office. New door painted in break room.
9. Signage throughout the borough put up for new season.
10. Cleaned and prep Bocci and Tennis courts.
11. Replace broken rails on beach entrances.
12. Boat Ramp prep for season.

13. Placed barricades on Laurel Blvd. for David's Dream.
14. Worked on all public restroom throughout the borough
15. 6x6 poles installed on beach between 20th and 21st Streets for new volleyball courts.
16. Cleaned bay beach entrances.
17. Checked for pot holes at 1901 Bay Terrace, resident complaint about puddles at curb. Unfounded for pot holes, however resident has a sprinkler system filling curb line.
18. Pink decorations put up at the borough hall.
19. Mark Outs: 51 man hours
20. note: Raked dune grass from ocean beach. Several man hours cleaning and shoveling sand from beach entrances.

Mayor Huelsenbeck called for the public portion of the meeting. On a motion by Councilman Rossi, seconded by Councilman Valyo and an all in favor vote, all aye, the meeting was opened to the public.

1. John Weber, Surf Rider Foundation, had questions regarding the ordinance on paddle boards. Mayor Huelsenbeck clarified that this is for commercial entities only.
2. Rick McDonough, 265 W. 13th St., stated that the coin drop for the Fire Company is for the commercial businesses in town. A can would be placed on their counter for donations. He also had concerns regarding the construction of the road on 14th St.
3. Kate Lose, 131 E. 13th St., said that she appreciates all the work that the Borough does. She stated that she doesn't like the big "No" sign at the entrance of the beaches, it seems very unwelcoming. She liked the painting of the bulkhead that was done illegally at the ocean side bulkhead on 13th St. There was also discussion regarding non-motorized water craft on the bayside.
4. Barbara Bishop, 1301 Ocean Ave., had comments regarding the decorative lighting along Long Beach Blvd., she feels that the Council should be concerned with how our town looks and be less concerned about the cost to the Borough to pay for it. The Council should also determine how they want the town to look and work towards that, including vacant buildings.
5. Kyle Gronostajski, Executive Director of Alliance for a Living Ocean and Surf City resident, thanked the Council for approving their summer programs to be held in Ship Bottom. He agrees with the fees for the commercial entities as far as paddle boarders, but not for recreational paddlers. He also suggested a second row of dune fence since the first row is already being covered.

On a motion by Councilman Rossi, seconded by Councilman English and an all in favor vote, all aye, the meeting was closed to the public.

On a motion by Councilman English, seconded by Councilman Tallon and an all in favor vote, all aye, the meeting was adjourned at 7:40 pm.

Danielle Mezzina, Deputy Municipal Clerk

William Huelsenbeck, Mayor