

August 28, 2018

Regular Meeting Minutes
August 28, 2018

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, August 28, 2018, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:30 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen English, Valyo, Butkus, Rossi, Hartman and Tallon.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

During the Caucus Meeting, there was discussion regarding the following:

1. Kathleen Flanagan discussed the Corrective Action Report and the 2017 Annual Audit. There was also some discussion regarding anticipated borough projects.

Mayor Huelsenbeck called the Regular Meeting to order at 6:37 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen English, Valyo, Butkus, Rossi, Hartman and Tallon.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Mayor Huelsenbeck called for the approval of the minutes of the Regular Meeting held on July 24, 2018. On a motion by Councilman Hartman, seconded by Councilman Rossi, the minutes were approved.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-115: Stafford Township Cooperative Pricing System. On a motion by Councilman Butkus, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2018 –115
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT
WITH THE TOWNSHIP OF STAFFORD FOR MEMBER PARTICIPATION
IN THE STAFFORD TOWNSHIP COOPERATIVE PRICING SYSTEM
(ID #33-OCCPS)**

WHEREAS, N.J.S.A 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and
WHEREAS, the Township of Stafford, hereinafter referred to as the Lead Agency” has offered voluntary participation in a cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on August 28, 2018, the Borough Council of the Borough of Ship Bottom (Borough), County of Ocean, State of New Jersey duly considered participation in a cooperative pricing system for the provision and performance of goods and services;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey as follows:

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1. The Borough is hereby authorized to enter into a cooperative purchasing agreement with the Lead Agency, Stafford Township, for the purchase of goods and services, providing Certifications of Funds by the Borough Chief Financial Officer is on file.
2. The Lead Agency, Stafford Township, shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.
3. That a certified copy of this resolution be forwarded to the Borough Chief Finance Officer and Stafford Township.
4. The Borough's Chief Financial Officer is authorized to pay the \$500.00 membership fee to the Township of Stafford Cooperative Pricing System on an annual basis.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-116: Authorizing Intermittent Leave. On a motion by Councilman Tallon, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2018 –116
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING INTERMITTENT LEAVE**

NOW, THEREFORE BE IT RESOLVED that the governing body of the Borough of Ship Bottom authorizes intermittent leave for employee #486 from September 1, 2018 until March 14, 2019 under the New Jersey Family Medical Leave Act.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-117: Cops in Shops Grant, correcting resolution. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2018-117
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING PARTICIPATION IN THE “COPS IN SHOPS”
GRANT PROGRAM ADMINISTERED BY THE
STATE OF NEW JERSEY
DEPARTMENT OF PUBLIC SAFETY
CORRECTION OF RESOLUTION 2017-156**

WHEREAS, it has been brought to our attention that Resolution 2017-156 was in error in 1. a. in the amount of the grant of \$3,600.00. The corrected amount is \$4,400.00.

WHEREAS, the following is the corrected body of Resolution 2017-156:

WHEREAS, the Governing Body of the Borough of Ship Bottom would like to participate in the “Cops in Shops” Grant Program administered by the State of New Jersey, Department of Law and Public Safety; and

NOW THEREFORE BE IT RESOLVED as follows:

1. The Borough of Ship Bottom is hereby authorized to accept the “Cops in Shops” Grant award as follows:
 - a. #AL-18-45-05-01, in the amount of \$4,400.00, to be used from May 23, 2018 until September 15, 2018.
 - b. #AL-18-45-05-01, in the amount of \$880.00, to be used for two (2) critical dates on November 22, 2017 and November 24, 2017.
2. The Borough of Ship Bottom is accepting this grant of funds for the purpose as described within the grant application.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-118: Living Shoreline Grant, NJDEP. On a motion by Councilman English, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2018-118
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING APPROVAL TO SUBMIT A GRANT PROPOSAL TO
THE 2018 WATER QUALITY RESTORATION PROGRAM
NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
FOR NONPOINT SOURCE POLLUTION
AT SHORE AVENUE PARK**

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Ship Bottom hereby approves the grant proposal for the above stated project.

BE IT FURTHER RESOLVED, that the Borough Engineer is hereby authorized to submit the grant proposal identified as “Grant Proposal for the Construction of a Living Shoreline at Shore Avenue Park” to the New Jersey Department of Environmental Protection, Division of Water Monitoring and Standards on behalf of the Borough of Ship Bottom.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-119 and 2018-120: Borough Property, cancelation of tax balances. On a motion by Councilman Hartman, seconded by Councilman Tallon, these were approved as follows:

**RESOLUTION 2018-119
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TAX COLLECTOR TO
CANCEL BALANCES ON BLOCK 15, LOT 7**

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Ship Bottom that we filed the Final Judgement in Rem Foreclosure in the Ocean County Clerk’s Office in OR Book 16053 at Page 1757 on April 14, 2015. The property is Block 15, Lot 7, also known as 116 W. 27th St. and is now owned by the Borough of Ship Bottom and is exempt from property taxes. The Tax Collector is hereby authorized to cancel all balances from April 14, 2015.

**RESOLUTION 2018-120
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TAX COLLECTOR TO
CANCEL BALANCES ON BLOCK 82.01, LOT 1**

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Ship Bottom that we purchased from John Kimble the property at 1201 Bay Terrace, Block 82.01. Lot 1 on August 16, 2018 and it is now owned by the Borough of Ship Bottom and is exempt from property taxes. The Tax Collector is hereby authorized to cancel all balances from August 16, 2018.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-121: Authorizing an Auction of Surplus Public Property. On a motion by Councilman English, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2018-121
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING AN AUCTION OF SURPLUS PUBLIC PROPERTY**

WHEREAS, the Borough of Ship Bottom is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Governing Body are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Ship Bottom that an “Auction of Surplus Public Property” will be held at Beach Operations Headquarters, located at 124 East 26th Street in Ship Bottom on Thursday, August 30th from 12:00 noon until 2:00 p.m.

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BE IT FURTHER RESOLVED that the items to be auctioned are listed on "Schedule A" that is attached.

"SCHEDULE A"

1. 12 ft. Makai Surf Rescue Boards Fiberglass/Epoxy Bottom - #8, #9, #10 (\$75 each)
2. 11 ft. Makai Surf Rescue Boards Soft Top - #4, #5, #6, #7, #11, #12, #15, #16, #18 (\$50 each)
3. 11 ft. Makai Surf Rescue Boards Soft Top - #13, #14, #17, #19 (\$25 each)
4. 10 ft. 6 inches Makai Surf Rescue Boards Soft Top - #13, #14, #15, #20, #No Name (\$50 each)
5. 10 ft. 6 inches Makai Surf Rescue Board Soft Top - #3 (\$25)
6. 10 ft. Macski Nipper Board (\$50)
7. 10'6" Forcefield Paddleboard (\$350)

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-122: Authorizing payment of municipal bills. On a motion by Councilman Hartman, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2018-122
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS
IN THE AMOUNT OF \$ 1,472,809.06**

WHEREAS, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

NOW, THEREFORE BE IT RESOLVED that the approved vouchers in the amount of \$ 1,472,809.06 to be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

P.O. Type: All Include Project Line Items: Yes Open: N Paid: Y Void: N

Range: First to Last Rcvd: N Held: N Aprv: Y

Format: Condensed Paid Date Range: 07/26/18 to 12/31/18 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO # PO Date Vendor PO Description Status Amount Void Amount PO Type

17-00937	10/20/17	HDSUP010	CORE & MAIN, L.P. SENSUS METERING SYSTEMS	Open	6,180.00	0.00	
18-00013	01/02/17	TOWNS010	TOWNSHIP OF STAFFORD ANNUAL MANAGEMENT SERVICES	Open	8,947.73	0.00	B
18-00024	01/02/18	NJSHBP01	NJSHBP-Div of Pensions/Benefit ANNUAL EMPLOYEE HEALTH CARE	Open	51,119.38	0.00	
18-00042	01/09/18	MANAH040	MANAHAWKIN MAGIC WASH 2018 VEHICLE WASHES	Open	26.00	0.00	B
18-00043	01/10/18	ACCES005	ACCES NEW JERSEY, INC. JANITORIAL SERVICES	Open	2,202.75	0.00	B
18-00044	01/10/18	AMERI055	AMERICAN WEAR UNIFORM CLEANING	Open	234.00	0.00	B
18-00045	01/10/18	APPRI005	APPRIVER, LLC SPAM BLOCKER	Open	520.07	0.00	B
18-00047	01/10/18	BEACH020	BEACH HAVEN AUTOMOTIVE, INC. AUTO PARTS AND SUPPLIES	Open	1,465.98	0.00	B
18-00048	01/10/18	BONNIO10	BONNIE R. PETERSON PROFESSIONAL SERVICES RENDERED	Open	2,200.00	0.00	B
18-00049	01/10/18	CENTRO10	CENTRAL JERSEY HEALTH INS FUND DENTAL AND VISION COVERAGE	Open	2,951.00	0.00	B
18-00050	01/10/18	COAST020	COASTAL SIGN & DESIGN SIGNAGE, PLAQUES, BENCH BOARDS	Open	250.00	0.00	B
18-00052	01/10/18	DASTIO10	DASTI MURPHY MCGUCKIN PROFESSIONAL SERVICES RENDERED	Open	1,534.50	0.00	B
18-00053	01/10/18	DELAWO10	DELAWARE VALLEY PAYROLL PAYROLL PROCESSING SERVICES	Open	1,055.00	0.00	B
18-00056	01/10/18	JRHEN010	J.R. HENDERSON LABS, INC. LAB TESTING	Open	525.00	0.00	B
18-00059	01/10/18	SOUTH060	SOUTHERN REGIONAL SCHOOL DISTR REGIONAL SCHOOL TAXES	Open	278,741.00	0.00	B
18-00061	01/10/18	MAINP005	MAIN POOL & CHEMICAL CO CHEMICAL SUPPLIES	Open	187.20	0.00	B
18-00062	01/10/18	NJNAT010	N.J. NATURAL GAS NATURAL GAS SUPPLY	Open	182.47	0.00	B
18-00064	01/10/18	ONECA010	ONE CALL CONCEPTS MARK OUTS	Open	35.00	0.00	B
18-00065	01/10/18	OXYGE010	OXYGEN SUPPLY CO., INC. MEDIUM ACETYLENE 244 OXYGEN	Open	28.00	0.00	B
18-00066	01/10/18	PEDRO010	PEDRONI FUEL UNLEADED & DIESEL FUEL SUPPLY	Open	6,119.43	0.00	B
18-00068	01/10/18	TUCKE010	TUCKERTON LUMBER COMPANY MATERIALS AND SUPPLIES	Open	846.92	0.00	B
18-00069	01/10/18	VERIZO10	VERIZON TELEPHONE SERVICES	Open	120.74	0.00	B
18-00070	01/10/18	VERIZO20	VERIZON WIRELESS CELL PHONES/MDT UNITS	Open	1,037.52	0.00	B
18-00204	01/04/18	WATCH020	WATCHUNG SPRING WATER DEER PARK BOTTLED WATER	Open	62.85	0.00	B
18-00515	06/18/18	MRC00005	MRC INC. PLAYGROUND EQUIPMENT & INSTALL	Open	3,576.55	0.00	
18-00517	06/20/18	GARDE005	GARDEN STATE BOBCAT FILTERS FOR BOBCAT	Open	175.72	0.00	
18-00519	06/21/18	PLAYP005	PLAY & PARK STRUCTURES PLAY EQUIPMENT	Open	5,406.36	0.00	
18-00530	06/11/18	KIRBY010	KIRBY BUILT QUALITY PRODUCTS (3) deluxe pet waste station	Open	1,198.84	0.00	
18-00557	07/06/18	DOWNS010	DOWN'S FORD PLATES, BOLTS, & NUTS	Open	86.18	0.00	
18-00573	07/10/18	WBMAS010	W.B. MASON OFFICE SUPPLIES	Open	446.22	0.00	
18-00580	07/16/18	SHERW010	SHERWIN WILLIAMS 5 GAL HOTLINE WHITE/TM 2320	Open	94.35	0.00	
18-00581	07/17/18	DOWNS010	DOWN'S FORD PW 04 F350 TURN SIGNAL SWITCH	Open	119.81	0.00	
18-00584	07/17/18	ORALS005	ORAL'S PLACE SBPD SLEO 1 tailoring	Open	32.20	0.00	
18-00594	07/19/18	DRAEG010	DRAEGER, INC. Alcotest Mouth Pieces	Open	85.50	0.00	
18-00599	07/17/18	COAST010	ATLANTIC PRINTING & DESIGN BUSINESS CARDS	Open	145.10	0.00	
18-00602	07/19/18	COAST010	ATLANTIC PRINTING & DESIGN FOLD/STUFF LEGAL SZ TAX BILLS	Open	325.00	0.00	
18-00605	07/20/18	TREAS070	TREASURER, STATE OF NJ/1992GT 1992 GREEN TRUST	Open	9,938.58	0.00	

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18-00606 07/20/18 BANK0010 BANK OF NEW YORK MELLON 2008A NJ EIT Open 31,312.51 0.00
18-00607 07/20/18 BANK0010 BANK OF NEW YORK MELLON 2008 A EIT(DRINKING WATER) Open 63,541.63 0.00
18-00608 07/20/18 USBAN010 U.S. BANK AS CUSTODIAN 1999A EIT Open 140,290.77 0.00
18-00610 07/12/18 USLA0010 USLA-NJ CERTIFICATION USLA LIFEGUARD CERTIFICATIONS Open 160.00 0.00
18-00625 07/25/18 BARBE010 H. BARBER & SONS, INC. BEACH RAKE REPAIR PARTS Open 571.87 0.00
18-00626 07/18/18 DYNAM010 DYNAMIC TESTING SERVICE ALCOHOL & URINE DRUG TESTING Open 125.00 0.00
18-00627 07/25/18 JERSR010 JERSEY SHORE RESTROOMS, LLC 5 PORTABLE RESTROOMS/CONCERTS Open 425.00 0.00
18-00628 07/12/18 OTROP010 OCEAN TROPHIES LIT TOURNAMENT TROPHIES Open 772.86 0.00
18-00630 07/31/18 EDWAR030 EDWARDS TIRE CO. INC. PD TIRES P265 70R17 Open 476.72 0.00
18-00631 07/31/18 BARLO010 BARLOW BUICK/GMC PW 03CHEVY4500 GAS TANK SHIELD Open 152.41 0.00
18-00634 07/30/18 EAST010 EASTERN AUTOPARTS WAREHOUSE PW BEACH TRACTOR/AIR FILTER Open 69.45 0.00
18-00635 07/26/18 OFFIC010 OFFICE BASICS MPS XEROX JUNE 2018 BILLING Open 68.64 0.00
18-00636 08/03/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 8/3/18 Open 177,513.29 0.00
18-00637 08/03/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 8/3/18 Open 6,471.33 0.00
18-00638 07/11/18 SHORE060 SHORE PROMOTIONS LIFEGUARD TOURNAMENT T-SHIRTS Open 2,400.00 0.00
18-00640 07/13/18 SHORE060 SHORE PROMOTIONS LIT TOURNAMENT T-SHIRTS Open 1,653.00 0.00
18-00641 07/30/18 PAULF010 PAUL F. SHARKEY EYEGLASSES REIMBURSEMENT Open 71.00 0.00
18-00642 07/30/18 PITNE015 PITNEY BOWES INC RED INK CARTRIDGE Open 80.74 0.00
18-00643 08/01/18 CLEAR010 CLEARY, GIACOBBE, ALFIERI & JA PROFESSIONAL SERVICES RENDERED Open 899.00 0.00
18-00645 08/06/18 SPEAK010 SPEAKEASY PIZZA LIT YEAR-END PARTY Open 370.01 0.00
18-00646 08/02/18 JBAWARDS JB Awards 2018 LBI LIFEGUARD RACE MEDALS Open 308.83 0.00
18-00647 07/17/18 OCENG010 O.C. ENGINEERING DEPARTMENT 2ND QTR. 2018 SCHEDULE "C" Open 973.47 0.00
18-00648 08/08/18 OCROA010 O.C. ROAD DEPARTMENT 2ND QTR. 2018 Open 985.60 0.00
18-00650 08/09/18 SBFH0010 SHIP BOTTOM FIRE COMPANY 2017 CONTRIBUTION Open 45,000.00 0.00
18-00651 08/10/18 SUBUR010 SUBURBAN DISPOSAL INC. SOLID WASTE & RECYCLING - JUL Open 42,451.96 0.00
18-00652 08/14/18 ATLAN050 ATLANTIC CITY ELECTRIC ELECTRICITY Open 16,004.91 0.00
18-00653 07/13/18 SUP010 Suplee, Clooney & Company 2017 AUDIT/AFS/ADS 2018 BUDGET Open 39,750.00 0.00
18-00654 08/14/18 MARYANN Maryann Carricarte MUNICIPAL COURT RECORDER 8/2 Open 75.00 0.00
18-00656 08/14/18 BARBA010 BARBARA COURTS COURT RECORDER 8/14 Open 75.00 0.00
18-00658 08/06/18 WBMAS010 W.B. MASON OFFICE SUPPLIES/INV I57566875 Open 713.54 0.00
18-00659 06/19/18 STAPL010 Staples Advantage OFFICE SUPPLIES/INV 3381518014 Open 329.20 0.00
18-00662 08/15/18 JBAWARDS JB Awards plaques Open 135.00 0.00
18-00663 08/15/18 LONGB040 LONG BEACH TWP. Reimb/fees collected July 2018 Open 11,860.15 0.00
18-00671 08/16/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 8/17/18 Open 180,083.09 0.00
18-00672 08/16/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 8/17/18 Open 5,746.83 0.00
18-00673 08/17/18 ATLAN065 ATLANTIC CITY CYCLE CENTER LLC Open 126.49 0.00
18-00675 08/06/18 SHORE060 SHORE PROMOTIONS BARNEGAT BAY CHALLENGE TSHIRTS Open 1,440.00 0.00
18-00676 08/21/18 EWILLIAM Edward Williams EYEGLASSES REIMBURSEMENT Open 70.00 0.00
18-00677 07/26/18 NJPRE010 N.J. PRESS MEDIA SOLUTIONS ADVERTISING Open 170.81 0.00
18-00679 08/22/18 JERSR010 JERSEY SHORE RESTROOMS, LLC PORTABLE RESTROOMS/DOCKS Open 425.00 0.00
18-00680 08/22/18 STAND010 STANDARD INSURANCE CO. SHORT-TERM DISABILITY SEP 2018 Open 572.86 0.00
18-00681 08/15/18 BEACH035 BEACH BUMS COMPUTERS OFF-SITE REPLICATION Open 200.00 0.00
18-00682 08/22/18 COMCA010 COMCAST CABLE TV/INTERNET/CABLE BEACH PATROL Open 784.38 0.00
18-00683 08/22/18 KILCO10 SUSAN KILCHESKI FLOODPLAIN CONFERENCE REIMB Open 325.00 0.00
18-00684 08/23/18 COMCA015 COMCAST CABLE TRUNK PRI/TRUNK BTN Open 373.01 0.00
18-00685 01/01/18 APPRI005 APPRIVER, LLC INVOICE 212567/CR MEMO 130874 Open 84.05 0.00
18-00687 08/15/18 STUAR010 STUART SNYDER LUB PROFESSIONAL SERV RENDERED Open 1,815.00 0.00
18-00688 08/15/18 STUAR010 STUART SNYDER PROF SERV RENDERED/DAVLOUROS Open 150.00 0.00
18-00689 08/15/18 STUAR010 STUART SNYDER PROF SER RENDERED/KORENKIEWICZ Open 150.00 0.00
18-00690 08/15/18 STUAR010 STUART SNYDER PROF SERVICES RENDERED/BOWE Open 555.00 0.00
18-00691 08/15/18 STUAR010 STUART SNYDER PROF SERV RENDERED/STROFFOLINO Open 480.00 0.00
18-00692 08/15/18 STUAR010 STUART SNYDER PROF SER RENDERED/DIMEGLIO Open 225.00 0.00
18-00694 07/16/18 OWENL010 OWEN LITTLE AND ASSOCIATES PROF SERV RENDERED/RHATIGAN Open 1,250.00 0.00
18-00695 08/13/18 OWENL010 OWEN LITTLE AND ASSOCIATES SHORE PROSPECTS/DKT 16:07 Open 226.00 0.00
18-00697 08/13/18 OWENL010 OWEN LITTLE AND ASSOCIATES 701 CENTRAL AVE, LLC/DKT 18:05 Open 71.41 0.00
18-00698 08/15/18 OWENL010 OWEN LITTLE AND ASSOCIATES LUB MEETING ATTENDANCE 8/15 Open 12,538.63 0.00
18-00699 08/10/18 DANIE085 DANIEL PLATT III AND DIANA LUB/RELEASE OF ESCROW MONIES Open 1,779.54 0.00
18-00700 08/10/18 MARIA005 MARIA PUFF LUB/RELEASE OF ESCROW MONIES Open 384.08 0.00
18-00701 08/10/18 JASON005 JASON SCHEPIS LUB/RELEASE OF ESCROW MONIES Open 2,467.04 0.00
18-00487 04/19/2018 CHASE BANK BOND PAYMENT 275,000.00
18-00485 04/19/2018 CHASE BANK BOND PAYMENT 11,025.00
Total Purchase Orders: 98 Total P.O. Line Items: 0 Total List Amount: 1,472,809.06 Total Void Amount: 0.00
Totals by Year-Fund

Fund Description	Fund Budget	Total Revenue	Total G/L	Total Project	Total Total
CURRENT FUND 7-01	45,084.05	0.00	0.00	0.00	45,084.05
CURRENT FUND 8-01	842,392.76	0.00	0.00	0.00	842,392.76
WATER/SEWER FUND 8-06	271,412.18	0.00	0.00	0.00	271,412.18
8-11	0.00	0.00	0.00	7,738.07	7,738.07
Year Total:	1,113,804.94	0.00	0.00	7,738.07	1,121,543.01
GRANT FUND G-02	1,198.84	0.00	0.00	0.00	1,198.84
TRUST-OTHER T-03	7,098.01	0.00	0.00	0.00	7,098.01
CONSTRUCTION TRUST T-13	11,860.15	0.00	0.00	0.00	11,860.15
Year Total:	18,958.16	0.00	0.00	0.00	18,958.16
Total Of All Funds:	1,179,045.99	0.00	0.00	7,738.07	1,186,784.06
Project Description	Project No.	Project Total			
WIHKAMP, TOM C	15-45	125.00			
BURROWS, STEVE C	16-48	125.00			
PIETRAS/TIBER CO. C	16-58	125.00			

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WILLIAMS, KURT C 17-24 125.00
ROSELIUS, DOUG AND TAMARA C 17-26 125.00
MUSGNUG, ROBERT C 17-30 125.00
RHATIGAN, JOHN C 17-34 125.00
BREITLING, JOHN C 17-36 125.00
RUSSELL, JAMES & BARBARA C 17-49 125.00
PUFF, MARIA C 18-16 125.00
SHORE PROSPECTS DKT 16-07 226.00
RUFF, MARIA DKT 17-05 384.08
PLATT, III, DANIEL DKT 17-17 1,779.54
SCHEPIS, JASON DKT 17-19 2,467.04
701 CENTRAL AVENUE, LLC DKT 18-05 71.41
DAVIOUROS, MARIA DKT 18-07 150.00
Korenkiewicz, Michael DKT 18-08 150.00
BOWE, MICHAEL & KATHLEEN DKT 18-09 555.00
SHINN, ROBERT DKT 18-10 480.00
DIMEGLIO, FRANCESCO DKT 18-11 225.00
Total Of All Projects: 7,738.07

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-123: Ocean County Police Academy. On a motion by Councilman Tallon, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2018-123
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING ATTENDEES TO THE
OCEAN COUNTY POLICE ACADEMY**

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Ship Bottom, hereby authorize appointment of Douglas Pandolpho and Nicholas D’Andrea to attend the Ocean County Police Academy as a Class II Special Law Enforcement Officer effective August 28, 2018, based upon the recommendation of the Public Safety Committee.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye. Hartman abstained for Nicholas D’Andrea.

Mayor Huelsenbeck called for Resolution 2018-124: Appointment, Kathleen Wells, Local Registrar. On a motion by Councilman English, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2018-124
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
APPOINTING KATHLEEN WELLS AS LOCAL REGISTRAR
FOR THE BOROUGH OF SHIP BOTTOM
IN ACCORDANCE WITH THE PROVISIONS OF
N.J.S.A. 26:8-11**

WHEREAS, the three (3) year appointment of Kathleen Wells as the Local Registrar expires on April 23, 2018; and
WHEREAS, in accordance with N.J.S.A. 26:8-11, the Municipal Clerk must hold the position of Local Registrar in a municipality with a population of less than 5000 ; and
WHEREAS, it is the desire of the governing body to appoint Kathleen Wells Local Registrar for the Borough of Ship Bottom for a three (3) year term, commencing on April 24, 2018.

NOW, THEREFORE BE IT RESOLVED by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey as follows:

1. That Kathleen Wells is hereby appointed as Local Registrar for the Borough of Ship Bottom in accordance with N.J.S.A. 26:8-11.
2. That the appointment of Kathleen Wells as Local Registrar shall be effective April 24, 2018 for a term of three (3) years.
3. That a certified copy of this resolution shall be forwarded to the New Jersey State Registrar.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

August 28, 2018

Mayor Huelsenbeck called for Resolution 2018-125: Temporary employment, beach operations. On a motion by Councilman English, seconded by Councilman Butkus, this was approved as follows:

**RESOLUTION 2018-125
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TEMPORARY EMPLOYMENT
WITHIN BEACH OPERATIONS**

NOW, THEREFORE, BE IT RESOLVED, that the following personnel are temporarily employed within Beach Operations for the 2018 summer season:

Badge Checkers: The following are hired at the hourly rate of pay listed:

\$8.61 Frost Bacchus, Jesse Omelczuk, Jasmine MacIntosh, Connor Copsey

BE IT FURTHER RESOLVED that this resolution is retroactive to July 25, 2018.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Ordinance 2018-10: Second reading, public hearing and adoption of ordinance to create positions of Office Manager and Borough Coordinator. On a motion by Councilman Rossi, seconded by Councilman Butkus, and all in favor vote, all aye, the hearing was opened to the public. Seeing no response from the audience, on a motion by Councilman Rossi, seconded by Councilman English and all in favor vote, all aye, the hearing was closed to the public. On a motion by Councilman Butkus, seconded by Councilman Tallon, Ordinance 2018-10 was adopted as follows:

**ORDINANCE 2018-10
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING SECTION 2.08.010 OF
THE BOROUGH CODE OF THE BOROUGH OF SHIP
BOTTOM TO CREATE THE POSITIONS OF OFFICE
MANAGER AND BOROUGH COORDINATOR, TO BE
FILLED IN THE EVENT OF A VACANCY IN THE POSITION
OF ADMINISTRATOR**

WHEREAS, the Borough established the position of Administrator pursuant to New Jersey Statute and Borough Code Section 2.08.010; and

WHEREAS, there currently exists a vacancy in that position; and

WHEREAS, the Borough wishes to establish the positions of Borough Coordinator and Office manager, which positions will assume the duties of Administrator as may, from time to time, be assigned by the Borough pursuant to resolution.

NOW THEREFORE, BE IT ORDAINED by the governing body of the Borough of Ship Bottom as follows:

SECTION ONE: Section 2.08.010, "Administrator," of the Borough Code of the Borough of Ship Bottom is hereby supplemented with the addition of Paragraph (G), which shall read as follows:

G. There is hereby created the positions of "Borough Coordinator" and "Office Manager," which may be filled only in the event of a vacancy in the position of Administrator. The duties of Administrator shall be allocated to the positions of Borough Coordinator and Office Manager pursuant to resolution adopted by the governing body. Each of these positions shall serve at the pleasure of the governing body.

SECTION TWO: All Ordinances or parts of Ordinances inconsistent herewith are repealed to the extent of such inconsistency. The Clerk of the Borough is authorized to renumber and/or re-codify any sections affected by such repeal to the extent consistent with this Ordinance.

SECTION THREE: If any word, phrase, clause, sections, or provision of this Ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal, or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of the Ordinance and the remainder of the Ordinance shall remain in full force and effect.

SECTION FOUR: This Ordinance shall take effect upon publication thereof after final passage according to law.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-126: Bifurcating and Allocating Borough Administrator Duties. On a motion by Councilman Tallon, seconded by Councilman Butkus, this was approved as follows:

**RESOLUTION 2018-126
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
BIFURCATING AND ALLOCATING THE DUTIES OF THE
BOROUGH ADMINISTRATOR TO THE POSITIONS OF
OFFICE MANAGER AND BOROUGH COORDINATOR**

WHEREAS, the Borough, pursuant to statute and Borough Code, established the position of Borough Administrator; and

WHEREAS, the duties of the Borough Administrator are codified in the Borough Code, Section 2.08.010; and

WHEREAS, the Borough currently has a vacancy in the position of Borough Administrator; and

WHEREAS, the Mayor and Council have determined that it is in the best interest of the Borough to leave the Administrator position vacant and allocate the duties of the Administrator to the titles of Borough Coordinator and Office Manager; and

WHEREAS, those duties shall be allocated as outlined in this Resolution until further action of the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Ship Bottom that the Borough hereby establishes the titles of Borough Coordinator and Office Manager by Ordinance 2018-10; and

BE IT FURTHER RESOLVED that the following duties of the Borough Administrator, found in Borough Code Section 2.08.010(F), contained in Borough Code Section 2.08.10 shall be allocated to the title of Office Manager:

- a. To serve as the principal managing coordinator officer representing the mayor and borough council;
- b. To supervise the administration of all departments and offices, in consultation with the respective committee chairpersons;
- c. To receive and reply to inquiries and complaints concerning borough business and to provide information and assistance with respect thereto;
- d. To establish and maintain sound personnel practices and maintain appropriate records of all employees and to have the authority to recommend to the mayor and borough council the initial hiring and disciplining of all borough employees except under N.J.S.A. 40A:14-118;
- e. To assign responsibilities for departmental duties and coordinate interdepartmental operations as authorized by the borough council;
- f. To assist the residents of the borough in matters within his or her jurisdiction, to maintain a record of complaints submitted to him or her for his or her attention, and to take proper steps to remedy the causes for such complaints except under N.J.S.A. 40A:14-118;
- g. Nothing in this section shall derogate from or authorize the Borough Office Manager to exercise the powers and duties of the elected and appointed officials of the borough. (Amended during 2000 codification; Ord. 95-6 § 1, 1995: prior code § 2-5A);

BE IT FURTHER RESOLVED that the following duties of the Borough Administrator, found in Borough Code Section 2.08.010(F), shall be allocated to the title of Borough Coordinator:

- a. To represent the borough in its relation to the federal, state and county governments and to other municipalities and to evaluate the borough's interest in contracts, franchises and other business transactions as assigned by the mayor and borough council;
- b. To study all operations of the borough and make recommendations for plans and programs to meet the changing needs of the borough;
- c. To attend all meetings of the borough council as required;
- d. To recommend the nature, location and extent of public improvements and to coordinate the execution of same when authorized by the mayor and borough council;
- e. To implement and enforce the policies of the mayor and borough council with respect to the compiling and release of public information;
- f. To supervise and continually review the borough's insurance program;
- g. To assist the borough council in negotiating contracts for the borough as authorized by and subject to the approval of the borough council;
- h. To act as a liaison on behalf of the borough, in a matter of offerance or contract, with all utility companies serving any portion of the borough to be sure that such utilities are providing adequately for the needs of the residents of the borough;
- i. To assure that the provisions of all franchises, leases, permits and privileges granted by the borough are complied with;

- j. To have knowledge of all equipment and materials owned and used by the borough and to arrange for the disposal of all inadequate or obsolete materials when directed to do so by the borough council;
- k. To keep the borough council currently informed of all matters within his or her jurisdiction by such reports, verbally or in writing, as he or she deems advisable or as may be requested by the borough council, and to submit an annual written report of his or her work accomplished at the request of the borough council for the benefit of the public;
- l. To perform such other duties as may be assigned to him or her from time to time by the mayor and /or borough council; and
- m. Nothing in this section shall derogate from or authorize the Borough Coordinator to exercise the powers and duties of the elected and appointed officials of the borough. (Amended during 2000 codification; Ord. 95-6 § 1, 1995: prior code § 2-5A); and
BE IT FURTHER RESOLVED that the Office Manager and/or Borough Coordinator shall attend meetings of the governing body or other committee meetings as requested; and
BE IT FURTHER RESOLVED that the governing body shall appoint qualified individuals to the aforementioned titles by separate resolution, which shall also provide for compensation for those individuals.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-127: Authorizing Employment Agreement with Kathleen Wells. On a motion by Councilman Rossi, seconded by Councilman Valyo, this was approved as follows:

RESOLUTION 2018-127
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING KATHLEEN WELLS AS BOROUGH OFFICE MANAGER
AND AUTHORIZING THE MAYOR TO EXECUTE
AN EMPLOYMENT AGREEMENT WITH KATHLEEN WELLS

WHEREAS, it is the desire of the governing body to appoint Kathleen Wells as the Borough Office Manager; and

WHEREAS, it is the desire of the governing body to have an Employment Agreement with Kathleen Wells.

NOW, THEREFORE BE IT RESOLVED by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey as follows:

1. That Kathleen Wells is hereby appointed Borough Office Manager.
2. That this resolution authorizes the Mayor, to execute and the Clerk to attest to an Employment Agreement, in substantially the same form as attached hereto, between the Borough of Ship Bottom and Kathleen Wells.
3. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Chief Financial Officer, and to Kathleen Wells.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2018-128: Authorizing Employment Agreement with Kathleen Flanagan. On a motion by Councilman Rossi, seconded by Councilman Valyo, this was approved as follows:

RESOLUTION 2018-128
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING KATHLEEN FLANAGAN AS BOROUGH COORDINATOR
AND AUTHORIZING THE MAYOR TO EXECUTE
AN EMPLOYMENT AGREEMENT WITH KATHLEEN FLANAGAN

WHEREAS, it is the desire of the governing body to appoint Kathleen Flanagan as the Borough Coordinator; and

WHEREAS, it is the desire of the governing body to have an Employment Agreement with Kathleen Flanagan as Borough Coordinator

NOW, THEREFORE BE IT RESOLVED by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey as follows:

August 28, 2018

1. That Kathleen Flanagan is hereby appointed Borough Coordinator.
2. That this resolution authorizes the Mayor, to execute and the Clerk to attest to an Employment Agreement, in substantially the same form as attached hereto, between the Borough of Ship Bottom and Kathleen Flanagan.
3. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Chief Financial Officer, and to Kathleen Flanagan.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for the following correspondence:

1. Ship Bottom Fire Co. requested a street closure on 21st Street between Central and Pennsylvania Ave. for the open house to be held on October 13th from 11:00 a.m. until 3:30 p.m. On a motion by Councilman Tallon, seconded by Councilman Butkus, this was approved.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

2. Ship Bottom Republican Club requested to use the Borough Hall for a meeting on September 13th at 7:00 p.m.. On a motion by Councilman Tallon, seconded by Councilman Valyo, this was approved.

Roll Call: English, Valyo, Butkus, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Reports of Committees:

Revenue and Finance/Treasurer's Report: Councilman David Hartman

Treasurer's Report Bank of America July 2018

<u>ACCT TITLE/ ACCOUNT #</u>	<u>BEGINNING BALANCE</u>	<u>DEPOSITS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
GENERAL OPERATING	4,943,812.04	313,676.21	1,298,579.79	3,958,908.46
GENERAL CAPITAL	1,226,473.71	260,000.00		1,486,473.71
UTILITY OPERATING	534,545.59	278,746.65	290,430.94	522,861.30
UTILITY CAPITAL	737,072.89	-	674,285.57	62,787.32
GENERAL TRUST	271,656.29	3,391.00	16,982.60	258,064.69
CONSTRUCTION TRUST	83,592.77	13,223.00	10,898.25	85,917.52
DOG TRUST	925.34	7.00	-	932.34
MCTEAGUE	-	-	-	-
PUBLIC DEFENDER	1,192.63	200.00	600.00	792.63
TAX SALE PREMIUMS	19,400.00	-	-	19,400.00
FORFEITURE OF FUNDS	21,335.20	-	-	21,335.20
PAYROLL	86,315.39	356,677.45	347,350.14	95,642.70
ALCOHOL EDUCATION	6,613.05	-	-	6,613.05

The total tax for this period is \$1,734,028.10 with \$1,597,420.61 from 2018, \$134,378.67 from 2019, \$1,951.78 in interest and \$277.04 from 2017. The 2018/2019 tax bills were mailed out on 8-15-2018 and the tax rate went up .069%. The 2017 tax rate was .991% and the 2018 tax rate was 1.060%.

The 3rd quarter tax payments are due 9-14-18 without penalty. As of today we have 49 properties that are delinquent in taxes totaling approximately \$83,000.00 in lost revenue.

Public Safety: Councilman Tom Tallon

The public safety report for August 2018

There were 1109 reported activities. There were 5303 patrol vehicle miles. There were 81 beach, building and business checks. There were also 516 traffic stops, thirty motor vehicle accidents without injuries, three motor vehicle accidents with injuries and one DUI's.

The PD receives “thank you” and “that-a-boys” all the time. I don’t acknowledge them or bring them up in my monthly report because that is what our Police Department does: it’s job well.

However, I do want to read a Meritorious Service Award Commendation issued to Patrolman Tretola on August 6, 2018:

Meritorious Service Award Commendation

To: Ptl. Brian Tretola #280

Date: August 6, 2018

On July 4th, 2018 you took heroic actions during a call where a man inside a residence was in an altered mental status and threatening to harm himself with a knife. Your heroic and decisive actions in tackling and arresting the subject as he leapt from a third story balcony and gained entrance onto the beach, prevented him from harming himself or others. The fact that it was believed that the subject had a knife in his possession and had already made threats against the officers on the scene prior to your arrest of him only adds to the bravery you displayed that day. In addition to this, you also displayed incredible restraint in accessing the situation and not using any more force that was necessary.

Therefore, on behalf of the Ship Bottom Police /Department, I offer our sincere gratitude for a truly remarkable job.

Issued by: Chief Paul F. Sharkey

In addition, Commendations were issued to Sgt. Michael Nash, Ptl. Ronald Holloway, Special Officer Nicholas D’Andrea and Special Officer Sean Frank that read:

On July 4, 2018, you took brave and decisive actions during a 911 response where a male was in altered mental status and threatening to harm himself and others. As a result of your response to this situation the disturbed male was taken into custody without injury and received the proper medical treatment that he needed.

Therefore, on behalf of the entire Ship Bottom Police Department I am offering my sincere thanks on a truly remarkable accomplishment.

Issued by: Chief Paul F. Sharkey

Parks and Recreation:

Councilman Edward English

The summer concert series was a success. We will begin planning for the Christmas Parade the end of September.

Boat ramp fees for 2018 are \$32,395.00 compared to 2017 of \$30,130.00. We are up \$2,265.00.

Beach badge fees for 2018 are \$709,042.00 compared to 2017 fees of \$726,065.00. We are down \$17,023.00.

All beaches will remain open and guarded throughout Labor Day Weekend.

7th, 15th and 20th Street beaches will be guarded daily September 4-30 from 10:00 am until 5:00 pm.

Public Property and Community Affairs: Councilman Joseph Valyo

Construction: 23 permits and 6 permit updates, for a total of 29 permits processed.

The type of work was 22 alteration/renovations, 3 addition/rehabs, 3 new buildings and 1 demolition. The total revenue was \$35,854.00.

Zoning: 7 resale inspections and 30 zoning permits issued.

Code Enforcement: Verbal warnings for the following: 11 unleashed dogs, 17 illegal signs, 19 for trash, 2 trailers on street, 1 overgrown grass and 2 construction materials on street. There were also 2 summons’ for construction materials on street.

Water/Sewer:

Councilman Robert Butkus

For the month of July, we pumped 21,733,000 gallons of water and did 30 mark-outs. From 7-24 to 8-27- 2018 we collected \$19,627.75 in water payments and \$23,626.89 in sewer payments.

We have 13 commercial accounts and 10 residential metered accounts in delinquent status, totaling \$7,124.13 in lost revenue to date.

We had a meeting with P & A Construction today to discuss the completion of their project in town. They will be starting within 3 weeks.

Public Works:

Councilman Peter Rossi

1. Monthly maintenance done on all borough vehicles and equipment. Grass cutting, weeding on borough property. Weeds removed from curb along 6th St. yard. Yard also weeded and cleaned. Loader used to dig out beach entrances on 11th, 14th and 17th streets.
2. Ocean beach raked, bay beach backed bladed, sand swept and shoveled on all entrances. Handicap ramps also cleared. Trash and recycle containers emptied daily.
3. Brush, metal, cardboard and tv's picked up.
4. Signage for concerts and other events put up and removed. Shells at the boat ramp raked.
5. Monthly fire extinguisher inspection done.
6. Generators run and checked.
7. Repaired Pole lights on the south side of Shore Ave.
8. Camera eyes ordered for boat ramp (south side).
9. Request of PD re-painted yellow lines at stop signs on Shore Ave. (south side)
10. Filled pot holes throughout the borough.
11. Sea weed removed from boat ramp and bay beach (several times)
12. Power washed entranceway in the back of borough hall.
13. Straightened rubber bumpers at the boat ramp.
14. Playground equipment was received and have been working on replacing same.
15. Dog waste stations placed on 4th and 5th Sts.. Ballfields screened and weeded.
16. Cleaned 4th and 5th St. parks. Repaired flow valve on 5th St. park.
17. Life guard stand pulled from water on 3rd. street. (Repaired)
18. Book exchange box was built and put up on the south-side of borough hall
19. Worked on memory benches, also bench at the pickle ball court
20. Cleared clogged toilets at the borough hall.

Note: The Bob Cat has been repaired and returned. A loaner was supplied by the company that was repairing the Bob Cat. Thanks again to Surf City for the use of their machine and Mrs. Flanagan for dealing with the company who sold us the equipment and getting the loaner until ours was repaired.

On a motion by Councilman Rossi, seconded by Councilman Butkus and all in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public.

1. Terrence Hayes, 13 Robert Drive, talked about the situation that he has where he removed a dock that was damaged in a March storm and would like to replace it. Chris Connors, Esq., has sent Mr. Hayes a letter regarding this. Mayor Huelsenbeck told Mr. Hayes that we would sit down for a meeting regarding this issue.

2. Ron Dare, 11 Robert Drive, also received a letter from Chris Connors, Esq., regarding his dock situation. Mayor Huelsenbeck told Mr. Dare that we would meet with him as well.

On a motion by Councilman Rossi, seconded by Councilman Tallon and all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

On a motion by Councilman Rossi, seconded by Councilman English and all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 7:14 pm.

Kathleen Wells, RMC, Municipal Clerk

William Huelsenbeck, Mayor