

Borough of Ship Bottom
Regular Meeting Minutes
September 24, 2013

The following are the minutes of the regular meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, September 24, 2013, in the Municipal Building Council room, located at 1621 Long Beach Blvd., Ship Bottom, NJ.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:30 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Tallon, English, Sinopoli, Gleason, Rossi and Hartman.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

During Caucus, there were no issues with the items of correspondence. There was discussion regarding the Construction Department. The building heights in different zones and different size lots were also discussed. The Mayor shared a map with the current flood zones and said it would be available in the office. There was discussion regarding usage fees for our public land, such as weddings and also the fees for the Land Use Review Board. There was discussion about the NJ League of Municipalities and the classes that they offer.

The Mayor opened the regular meeting at 7:08 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Tallon, English, Sinopoli, Gleason, Rossi and Hartman.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Mayor Huelsenbeck called for the Flag Salute, followed by a Prayer.

Mayor Huelsenbeck asked for the approval of the minutes of the August 27, 2013 meeting. On a motion by Councilman English, seconded by Councilman Tallon, these were approved as presented.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

The Mayor called for the approval of the current and water/sewer account bills. On a motion by Councilman Sinopoli, seconded by Councilman Rossi, these were approved as follows:

Check #	Check Date	Vendor	Amount	Paid	Reconciled/Void	Ref Num
01	CURRENT	CURRENT	FUND			
33246	09/11/13	ARAMA010 ARAMARK	633.84			297
33247	09/27/13	DIANA010 DIANA RECKER	2,600.00			301
33248	09/30/13	ACEOU010 ACE OUTDOOR POWER EQUIPMENT	116.91			304
33249	09/30/13	ACTIV010 ACTIVE IMPRINTS	112.08			304
33250	09/30/13	ACTUN010 ACTION UNIFORM	168.00			304
33251	09/30/13	ALL100 ALLIED	100 426.00			304
33252	09/30/13	AMP-C010 AMP-CO AUTO	395.85			304
33253	09/30/13	ARAMA010 ARAMARK	651.20			304
33254	09/30/13	ATLAN020 ATLANTIC CITY ELECTRIC	6,692.83			304
33255	09/30/13	ATLAN050 ATLANTIC CITY ELECTRIC	2,584.83			304
33256	09/30/13	ATT00010 AT&T	73.66			304
33257	09/30/13	BARLO010 BARLOW BUICK/GMC	17.09			304
33258	09/30/13	BEACH020 BEACH HAVEN AUTOMOTIVE, INC.	157.87			304
33259	09/30/13	BEACH030 BEACH HAVEN TIMES	42.18			304

September 24, 2013

33260 09/30/13 BENEF010 BENEFIT EXPRESS 12.90 304
33261 09/30/13 BONNI010 BONNIE R. PETERSON 2,000.00 304
33262 09/30/13 BRASW010 BRASWELL TROPHY 655.00 304
33263 09/30/13 CENTR010 CENTRAL JERSEY HEALTH INS. FUN 71,944.00 304
33264 09/30/13 CERTI010 CERTIFIED SPEEDOMETER SERV. IN 333.00 304
33265 09/30/13 CHRAL010 CHRISTINE ALLEN 1,260.00 304
33266 09/30/13 CIRCI010 CIRCUIT COURIER 748.00 304
33267 09/30/13 CLEAR010 CLEARY, GIACOBBE, ALFIERI & JA 1,155.00 304
33268 09/30/13 COMCA010 COMCAST CABLE 906.33 304
33269 09/30/13 DASTI010 DASTI MURPHY MCGUCKIN 4,305.42 304
33270 09/30/13 DAVES020 DAVE'S SEPTIC SERVICE 1,020.00 304
33271 09/30/13 DELAW010 DELAWARE VALLEY PAYROLL 993.31 304
33272 09/30/13 DUDEK010 DUDEK, JAMES 450.00 304
33273 09/30/13 EAST010 EASTERN AUTOPARTS WAREHOUSE 656.78 304
33274 09/30/13 FAIRW010 FAIRWAY CYCLE 74.82 304
33275 09/30/13 FARIA010 FARIAS SHIP BOTTOM 858.75 304
33276 09/30/13 INSTI010 INSTITUTE FOR PROFESSIONAL DE 198.00 304
33277 09/30/13 JAVLY010 JOSEPH VALYO 167.24 304
33278 09/30/13 MORPH010 MORPHO TRAK 2,633.69 304
33279 09/30/13 MRS010 MRS 383.25 304
33280 09/30/13 MUNCT010 BORO. OF SHIP BOTTOM- MUN. CT. 19.95 304
33281 09/30/13 NJNAT010 N.J. NATURAL GAS 127.92 304
33282 09/30/13 NJSTA010 N.J. STATE ASSOC. OF CHIEF'S O 395.00 304
33283 09/30/13 NJSTA020 N.J. STATE LEAGUE OF MUNICIPAL 13.00 304
33284 09/30/13 OFFIC010 OFFICE BASICS 496.09 304
33285 09/30/13 OWENL010 OWEN LITTLE AND ASSOCIATES 5,595.87 304
33286 09/30/13 PEDRO010 PEDRONI FUEL 11,819.98 304
33287 09/30/13 QUILL010 QUILL 125.10 304
33288 09/30/13 RRRAD010 R&R RADAR INC. 162.75 304
33289 09/30/13 RUBBE010 RUBBER STAMPS UNLIMITED, INC. 308.30 304
33290 09/30/13 SEASP010 SEA SPRAY CLEANERS 176.75 304
33291 09/30/13 SHORE070 SHORE SAND & GRAVEL 102.40 304
33292 09/30/13 SPEAK010 SPEAKEASY PIZZA 89.47 304
33293 09/30/13 STAND010 STANDARD INSURANCE CO. 961.10 304
33294 09/30/13 STAPI010 STAPLES CONTRACT & COMMERCIAL 899.88 304
33295 09/30/13 STAPL010 STAPLES 742.76 304
33296 09/30/13 STRET010 STRETCH CLEANING 292.56 304
33297 09/30/13 SUBUR010 SUBURBAN DISPOSAL INC. 33,116.86 304
33298 09/30/13 TDWEA010 TD WEALTH MGT. 1,569.50 304
33299 09/30/13 THESA010 THE SANDPAPER 1,020.00 304
33300 09/30/13 TIPSH010 TIPS HARDWARE 274.98 304
33301 09/30/13 TUCKE010 TUCKERTON LUMBER COMPANY 273.67 304
33302 09/30/13 UPS00010 UPS 25.63 304
33303 09/30/13 VERAL010 V.E. RALPH & SON, INC. 357.13 304
33304 09/30/13 VERIZ010 VERIZON 489.59 304
33305 09/30/13 WATCH020 WATCHUNG SPRING WATER 48.45 304
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 60 0 164,932.52 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 60 0 164,932.52 0.00

03 TRUST TRUST OTHER

3086 09/06/13 SHORE060 SHORE PROMOTIONS 864.00 299
3051 09/11/13 MIRAN010 DANA MIRANDA 75.00 298
3052 09/11/13 BLAUV010 DAWN BLAUVELT 75.00 298
3053 09/11/13 SPANO010 DAWN SPANO 75.00 298
3054 09/11/13 GULDF010 TARA GULD-FODOR 75.00 298
3055 09/11/13 OCONN010 PAM O'CONNELL 75.00 298
3056 09/11/13 GALLA010 CINDY GALLAGHER 75.00 298
3089 09/11/13 COAST020 COASTAL SIGN 50.00 298
3090 09/11/13 OTROP010 OCEAN TROPHIES 688.38 298
3091 09/11/13 SHORE060 SHORE PROMOTIONS 3,150.00 298
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 10 0 5,202.38 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 10 0 5,202.38 0.00

04 CAPITAL CAPITAL FUND

1548 09/27/13 CARPE010 THE CARPET MAN 1,234.75 300
1549 09/30/13 ATLAN040 ATLANTIC TELCOM 516.05 302
1550 09/30/13 LOWES010 LOWES 543.05 302
1551 09/30/13 OWENL010 OWEN LITTLE AND ASSOCIATES 909.00 302
1552 09/30/13 THEHO010 THE HOME DEPOT 1,928.35 302
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 5 0 5,131.20 0.00

September 24, 2013

Direct Deposit: 0 0 0.00 0.00
Total: 5 0 5,131.20 0.00

06 UTILOPER UTILITY FUND

17211 09/30/13 ATLAN050 ATLANTIC CITY ELECTRIC 3,886.39 303
17212 09/30/13 CIRCI010 CIRCUIT COURIER 868.00 303
17213 09/30/13 CMW00010 CMW CONTRACTORS 36,764.08 303
17214 09/30/13 COAST010 ASAP/COASTAL PRINTING 148.92 303
17215 09/30/13 FERGU010 FERGUSON ENTERPRISES 39.38 303
17216 09/30/13 JRHEN010 J.R. HENDERSON LABS, INC. 20.00 303
17217 09/30/13 MIRAC010 MIRACLE CHEMICAL COMPANY 629.65 303
17218 09/30/13 NJNAT010 N.J. NATURAL GAS 32.12 303
17219 09/30/13 ONECA010 ONE CALL CONCEPTS 64.98 303
17220 09/30/13 RUBBE010 RUBBER STAMPS UNLIMITED, INC. 91.50 303
17221 09/30/13 TREAS090 TREASURER, STATE OF NEW JERSEY 720.00 303
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 11 0 43,265.02 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 11 0 43,265.02 0.00

PR-CURRENT PAYROLL ACCT. TRANSFERS

139415 09/30/13 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 67,597.17 305
140213 09/30/13 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 59,399.45 305
140960 09/30/13 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 51,890.17 305
141710 09/30/13 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 59,711.93 305
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 4 0 238,598.72 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 4 0 238,598.72 0.00

PR-UTILITY PAYROLL ACCT. TRANSFERS

139416 09/30/13 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 309.90 306
140214 09/30/13 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 309.90 306
140961 09/30/13 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 309.90 306
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 3 0 929.70 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 3 0 929.70 0.00
Report Totals Paid Void Amount Paid Amount Void
Checks: 93 0 458,059.54 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 93 0 458,059.54 0.00

10:15 AM Check Register By Check Date
Fund Description Fund Budget Total Revenue Total
CURRENT FUND 2-01 742.76 0.00
CURRENT FUND 3-01 402,788.48 0.00
WATER/SEWER FUND 3-06 44,194.72 0.00
Year Total: 446,983.20 0.00
CAPITAL FUND C-04 5,131.20 0.00
TRUST-OTHER T-03 5,202.38 0.00
Total Of All Funds: 458,059.54 0.00

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for the first item under New Business, Resolution 2013-130: Shared Services, Ocean County, Prosecutor’s Program. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2013-130
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE EXECUTION OF AN SHARED SERVICES
AGREEMENT FOR THE PROSECUTOR’S PROGRAM**

WHEREAS, the “Prosecutor’s Program” is a traffic safety program run by the Ocean County Prosecutor’s Office for the purpose of assisting in the investigation, prosecution of fatal accidents and in traffic enforcement and education; and

WHEREAS, the Shared Services Act, N.J.S.A. 40:65A et seq. authorizes local units to enter into joint agreements for the provision of governmental services; and

WHEREAS, the Borough of Ship Bottom wishes to enter into an Agreement with the County of Ocean for the purpose of setting forth the terms and conditions regarding the assignment of police officers employed by the Municipality to the “Prosecutor’s Program”.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Ship Bottom, County of Ocean, hereby authorize the Mayor to execute and the Clerk to attest to a Shared Services Agreement for the purpose of designating certain Ship Bottom traffic safety officers to be assigned to the “Prosecutor’s Program” run by the Ocean County Prosecutor’s Office, for the year 2014.

BE IT FURTHER RESOLVED, that certified copies of this Resolution shall be forwarded to the Ocean County Prosecutor’s Office and the Ship Bottom Police Department.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for Resolution 2013-131: Shared Services, Ocean County, Driving While Intoxicated Enforcement Program. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2013-131
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE EXECUTION OF AN SHARED SERVICES
AGREEMENT WITH THE PROSECUTOR’S OFFICE FOR
“DRIVING WHILE INTOXICATED ENFORCEMENT PROGRAM”**

WHEREAS, the “Driving While Intoxicated Enforcement Program” is a program run by the Ocean County Prosecutor’s Office for the purpose of identifying and removing intoxicated drivers from the roadways; and

WHEREAS, the Shared Services Act, N.J.S.A. 40:65A et seq. authorizes local units to enter into joint agreements for the provision of governmental services; and

WHEREAS, the Borough of Ship Bottom wishes to enter into an Agreement with the County of Ocean for the purpose of setting forth the terms and conditions regarding the assignment of police officers employed by the Municipality to the “Driving While Intoxicated Enforcement Program”.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Ship Bottom, County of Ocean, hereby authorize the Mayor to execute and the Clerk to attest to an Shared Services Agreement for the purpose of designating certain Ship Bottom traffic safety officers to be assigned to the “Driving While Intoxicated Enforcement Program” run by the Ocean County Prosecutor’s Office, for the year 2014.

BE IT FURTHER RESOLVED, that certified copies of this Resolution shall be forwarded to the Ocean County Prosecutor’s Office and the Ship Bottom Police Department.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for Resolution 2013-132: Shared Services, Ocean County, Drug Recognition Expert Callout Program. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2013-132
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE EXECUTION OF A SHARED SERVICES
AGREEMENT FOR THE
“DRUG RECOGNITION EXPERT CALLOUT PROGRAM”**

WHEREAS, the “Drug Recognition Expert Callout Program” (D.R.E.C.P.) is a traffic safety program run by the Ocean County Prosecutor’s Office for the purpose of utilizing a DRE callout program to assist with identifying and removing intoxicated drivers from the roadways; and

WHEREAS, the Shared Services Act, N.J.S.A. 40:65A et seq. authorizes local units to enter into joint agreements for the provision of governmental services; and

WHEREAS, the Borough of Ship Bottom wishes to enter into an Agreement with the County of Ocean for the purpose of setting forth the terms and conditions regarding the assignment of police officers employed by the Municipality to the “D.R.E.C.P.”.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Ship Bottom, County of Ocean, hereby authorize the Mayor to execute and the Clerk to attest to a Shared Services Agreement for the purpose of designating certain Ship Bottom officers to be

assigned to the “Drug Recognition Expert Callout Program” run by the Ocean County Prosecutor’s Office, for the year 2014.

BE IT FURTHER RESOLVED, that certified copies of this Resolution shall be forwarded to the Ocean County Prosecutor’s Office and the Ship Bottom Police Department.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for Resolution 2013-133: Authorizing Application, NJDOT 2014 Road Improvement Project. On a motion by Councilman Sinopoli, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2013-133
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING APPLICATION TO NJDOT LOCAL AID PROGRAM
FOR 2014 ROAD RECONSTRUCTION IMPROVEMENT PROJECT**

WHEREAS, the Borough of Ship Bottom desires to apply to the New Jersey Department of Transportation for Assistance from the Transportation Trust Fund for 2014 Road Reconstruction/Improvement Project; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Ship Bottom, County of Ocean, hereby authorize application to NJDOT Local Aid Program for 2014 Road Reconstruction/Improvement Project to include:

1. W. 14th Street, from Barnegat Ave. to Central Ave., with a cost of \$177,537.00.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2014 Ship Bottom-00223 to the New Jersey Department of Transportation on behalf of the Borough of Ship Bottom.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Ship Bottom and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves execution of the grant agreement.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for Resolution 2013-134: Appointment for tax assessment services. On a motion by Councilman Sinopoli, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2013-134
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM, COUNTY
OF OCEAN, STATE OF NEW JERSEY, APPOINTING WALTER R.
HIGGINS FOR TAX ASSESSMENT SERVICES**

WHEREAS, the Borough of Ship Bottom (hereinafter “Borough”) is in need of tax assessment services due to the significant volume of property reassessments resulting from Superstorm Sandy; and

WHEREAS, Walter R Higgins, CTA is a Certified Tax Assessor duly qualified to perform such services for the Borough; and

WHEREAS, it is the desire of the governing body of the Borough to appoint Walter Higgins, CTA to perform tax assessment services for the Borough.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby appoint Walter Higgins, CTA to perform tax assessment services under the direction and supervision of the Borough’s Tax Assessor.
2. That Walter Higgins, CTA shall be compensated for such services at a per diem rate of \$200.00 effective September 1, 2013.
3. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to Walter Higgins, CTA, the Borough Tax Assessor and the Chief Financial Officer for the Borough.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for Resolution 2013-135: Renewal, Ocean County Joint Insurance Fund. On a motion by Councilman Tallon, seconded by Councilman English, this was approved as follows:

RESOLUTION 2013-135
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE RENEWAL OF
MEMBERSHIP IN THE OCEAN COUNTY
MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Borough of Ship Bottom is a member of the Ocean County Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2013 unless earlier renewed by agreement between the Borough of Ship Bottom and the Fund; and

WHEREAS, the Borough of Ship Bottom desires to renew said membership.

NOW, THEREFORE BE IT RESOLVED as follows:

1. The Borough of Ship Bottom agrees to renew its membership in the Ocean County Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverage and operating procedures thereof as presently existing or as modified from time to time by the lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Ocean County Municipal Joint Insurance Fund evidencing the Borough of Ship Bottom's intention to renew its membership.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for Resolution 2013-136: Appointment, Tax Assessor. On a motion by Councilman Hartman, seconded by Councilman English, this was approved as follows:

RESOLUTION 2013-136
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING WALTER R. HIGGINS JR. AS
TAX ASSESSOR

WHEREAS, the Borough of Ship Bottom will have a vacancy in the position of Tax Assessor as of October 1, 2013; and

WHEREAS, Walter R. Higgins Jr. is qualified to hold the position of Tax Assessor for the Borough.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Ship Bottom as follows:

1. That Walter R. Higgins Jr. is hereby appointed Tax Assessor for the Borough of Ship Bottom.
2. That the term of appointment is from October 1, 2013 until June 31, 2018.
3. That the annual salary is \$32,000.00, to be split equally with the Borough of Surf City, according to the Shared Services Agreement between the boroughs of Ship Bottom and Surf City.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for Resolution 2013-137: Shared Services, tax assessing services. On a motion by Councilman Hartman, seconded by Councilman Rossi, this was approved as follows:

RESOLUTION 2013-137
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH
THE BOROUGH OF SURF CITY
FOR TAX ASSESSING SERVICES

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes the Borough of Ship Bottom to enter into a contract for the provision of certain governmental services with the Borough of Surf City; and

WHEREAS, it is the desire of the governing body to authorize the execution of a Shared Services Agreement with the Borough of Surf City for Tax Assessing Services.

NOW, THEREFORE, BIT IT RESOLVED by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey as follows:

1. That the Mayor and Municipal Clerk are hereby authorized to execute a Shared Services Agreement with the Borough of Surf City for Tax Assessing Services in

accordance with the provisions of law. A copy of this resolution and the Agreement referenced herein shall be kept on file and made available for public inspection at the Municipal Clerk's Office during normal business hours.

2. This agreement is in effect from October 1, 2013 until December 31, 2013.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for Resolution 2013-138: Appointment of Agent for Taxing District. On a motion by Councilman Hartman, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2013-138
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING WALTER R. HIGGINS JR. TO ACT AS THE
AGENT FOR THE TAXING DISTRICT FOR 2013**

WHEREAS, from time to time the Tax Assessor discovers an error in calculation, transposing, measurement, or typographical error in the tax assessments on the tax list after the time the County Board of Taxation has certified the tax rates for the tax year or a property becomes subject to a roll-back assessment; and

WHEREAS, the Governing Body of the Taxing District of the Borough of Ship Bottom is desirous that every taxpayer pays his fair share of taxes; and

WHEREAS, if the above discovered errors are not corrected, the taxpayers affected would not be paying their fair share of taxes; and

WHEREAS, the method for correcting such errors is to file a Petition of Correction of Errors with the Ocean County Board of Taxation.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Taxing District of the Borough of Ship Bottom that the Tax Assessor, Walter R. Higgins Jr., is hereby authorized to act as the agent for the Taxing District from October 1, 2013 until December 31, 2013 and file a Petition of Correction of Errors with the Ocean County Board of Taxation to correct such assessments to the proper value and that a copy of any Petition of Correction of Errors filed with the Ocean County Board of Taxation under this Resolution be filed with the Municipal Clerk.

BE IT FURTHER RESOLVED, that the Tax Assessor, Walter R. Higgins, Jr., is hereby appointed to execute stipulations of settlement on any Tax Appeal or Complaint filed by the taxing district or by a taxpayer from October 1, 2013 until December 31, 2013; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Ocean County Board of Taxation.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for Resolution 2013-139: Authorizing compensation, Hurricane Sandy. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2013-139
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE PAYMENT OF SUPPLEMENTAL
COMPENSATION FOR POLICE CHIEF SHARKEY**

WHEREAS, the Borough of Ship Bottom was affected by Hurricane Sandy; and
WHEREAS, Chief Sharkey provided valuable public service during and after the hurricane; and

WHEREAS, Chief Sharkey is recommended for supplemental compensation as a result of his performance and time during and after Hurricane Sandy.

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, that Chief Sharkey shall be provided supplemental compensation for the additional time during and after Hurricane Sandy.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for the item under Unfinished Business, Ordinance 2013-10: Second reading, public hearing and adoption, Zoning, Environmentally Critical District. On a motion by Councilman Rossi, seconded by Councilman English and an all in favor vote, all aye, the hearing was opened to the public.

Seeing no one from the public wishing to speak, on a motion by Councilman Rossi, seconded by Councilman Sinopoli and an all in favor vote, all aye, Mayor Huelsenbeck closed the hearing to the public.

On a motion by Councilman English, seconded by Councilman Tallon, Ordinance 2013-10 was adopted as follows:

ORDINANCE 2013-10
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 16.16 OF TITLE 16 OF THE BOROUGH CODE OF THE BOROUGH OF SHIP BOTTOM ENTITLED “EC ENVIRONMENTALLY CRITICAL DISTRICT” SO AS TO REVISE THE BUILDING REGULATIONS IN THE ENVIRONMENTALLY CRITICAL DISTRICT

BE IT ORDAINED, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

SECTION 1. Paragraph C of Section 16.16.010 of the Borough Code of the Borough of Ship Bottom entitled “General Requirements” is hereby amended and supplemented to revise Subparagraph 2 to read as follows:

2. Where a lot lies partially within the EC district and partially within another adjacent district, all building line setbacks and lot area calculations shall be measured from the Mean High Water Line (MHWL) so as to include upland area only.

SECTION 2. Section 16.08.020 of Chapter 16.08 of the Borough Code of the Borough of Ship Bottom entitled “Definitions” is hereby amended and supplemented to revise the following definitions to read as follows:

Coverage, Building. “Building coverage” means the aggregate square footage or other area measurement by which all buildings occupy the upland area of a lot, as measured in a horizontal plane around the periphery of the foundation, and including the area under the roof of any structure supported by columns, but not necessarily having walls, and extending more than two feet beyond the foundation. For the purposes of this title, any deck shall be included in the computation of building coverage if any part of the deck extends more than twelve (12) inches above grade level.

Coverage, Lot. “Lot coverage” means the upland (from Mean High Water Line) square footage or other area measurement by which all buildings and impervious surfaces cover a lot as measured in a horizontal plane to the limits of the impervious area(s). All parking spaces and lots, paved or unpaved, swimming pools, hot tubs, whirlpools and other bodies of collected water, buildings, roads, driveways, walkways, tennis courts, patios, and any other structure or on-site material or ground condition that does not permit the natural soil absorption and permeation of water shall be considered impervious surfaces and included in the computation of lot coverage, except that the ornamental coverage of a lot with stones or similar materials shall not be considered part of the impervious surface lot coverage if the area is clearly separate from the driveway and on-site parking areas on the lot and is not utilized at any time for the parking or movement of vehicles. For the purpose of this definition, impervious coverage shall include interlocking pavers or other pavers.

“Lot area” means the upland area contained within the lot lines of a lot, but not including any portion of a street right-of-way. Each lot shall have sufficient area within the zoning district for which development approval is requested. For the purposes of this title, no area waterward of the Mean High Water Line shall be used in computation of lot area.

“Lot depth” means the perpendicular distance between the street line or front lot line and a line drawn parallel thereto through the midpoint of the rear lot line. For the purpose of this chapter, no distance waterward from the Mean high Water Line shall be used in the computation of lot depth.

SECTION 3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

SECTION 5. This ordinance shall take effect after public reading and publication as required by law.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for the first item of correspondence from Fred Bonsignore, Grace Calvary Church: Robin Hood Fund. On a motion by Councilman Rossi, seconded by Councilman English and an all in favor vote, all aye, to spread this letter in the minutes. It is as follows:

September 13, 2013

Dear Ship Bottom Commissioners,

The Robin Hood funds of \$100,000.00 has been distributed to the primary residents that have applied through Grace Calvary Church. We feel privileged to have had the opportunity to continue to serve our neighbors of this fine community through these difficult times. With God's help we stand ready to be available at any given time to help again.

We want to thank you for trusting us to carry out the robin Hood program and recommending us to do that. We set out to encourage others and ended up being blessed and encouraged ourselves by those we met and served.

Sincerely,

Fred Bonsignore, Chairman

Mayor Huelsenbeck called for the request from Alliance for a Living Ocean to have the 15th Annual Unithon fundraiser along Long Beach Blvd. on September 28, 2013 starting in Holgate and running to Barnegat Light. On a motion by Councilman Sinopoli, seconded by Councilman Tallon, this was approved.

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

The Mayor called for the three requests for weddings on our land. On a motion by Councilman English, seconded by Councilman Tallon, the following were approved:

1. Matthew Gallagher & Kaitlin E. Simone, May 16, 2014 @ 6:00 pm, 9th St. beach
2. Michael George & Alyson Semon, October 11, 2013 @ 6:00 pm, 9th St. beach
3. Michael & Kristen Bronstein, remarriage, October 19, 2013 @ 1:00 pm, 20th St. beach

Roll Call: Tallon, English, Sinopoli, Gleason, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for **Reports of Committees:**

Revenue and Finance: Councilman David Hartman

Taxes collected for September so far were \$1,870, 978., of that \$1,760,942 were towards 2013, \$6133 were towards 2012 and \$101,982 was towards 2014. Also there were \$1919.22 collected in interest.

Miscellaneous revenue for September, some notables were: the Tower lease rental which was \$3025 and planning board fees which were \$4950. I'm excited to let everybody know that we're currently moving back into the refurbished tax office trying to find places for everything. We have the tax collections coming in nicely as the numbers reflected that I just read. Little complaints about the new tax rate which doesn't surprise me, because after Sandy I think most citizens expected a much higher tax bill. The current bill that should be due August 1, can now be paid until the end of the business day September 30 without interest. If it's late after that, then the delinquent amount will be charged back to the 1st of August. So, hopefully the few people that haven't paid their taxes yet (thank you all for your patience with us getting you the bills) get them in time on September 30 so you can avoid the interest being back-charged to August 1st.

Public Safety: Councilman Tom Tallon

The public safety report for September 2013:

There were 796 reported activities. There were 6,171 patrol vehicle miles. The majority of the activity was traffic stops. There were 80 traffic stops. There were 10 motor vehicle accidents. There were also 44 building and business checks.

Parks and Recreation: Councilman Ed English

September Beach Report:

- The month of September was mostly sunny and in the mid to upper 70's.
- Water temperature averaged between 68-72 degrees Fahrenheit.
- Guarded beaches were 7th Street, 15th Street, and 20th Street.
- Three lifeguards were stationed at each beach and 1-2 lieutenants were on the All-Terrain-Vehicle (ATV) equipped with oxygen, First Aid, and an Automated External Defibrillator (AED).
- The post-season crew made 6 rescues and called for an ambulance 2 times.
- Lifeguards will remain on duty until the end of September.

Once again, a special thanks to all Borough departments for their support and assistance throughout this summer making it another successful season!

The Irish Festival was a success and we are looking forward to the Christmas Parade on December 7th.

For 2013, we had anticipated \$700,000.00 in beach fees in the budget. We fell short by \$95,631.00. We brought in \$604,369.00. The revenue for 2012 was \$755,399.00 and we were down \$151,030.00 from last year.

Water and Sewer: Councilman Richard Sinopoli

The water usage was 17,665,000 gallons for August. The water department inspected and operated the water plant and wells, helped with water meter reads and repairs and made all repairs to water & sewer systems as needed. The department also responded to and satisfied several work orders and concerns.

Mr. Sinopoli responded to comments made on the Ship Bottom Update Facebook page posted by Rick McDonough.

Public Property and Community Affairs: Dr. Robert Gleason

Zoning Department: There were 10 zoning permits issued and 5 resale inspections done.

Construction Department: There were 31 permits and 7 permit updates issued. The type of work was 26 Alteration/renovations, 1 reconstruction, 1 addition/rehab., 5 new buildings and 4 demolitions. The total revenue was \$13,191.00.

Code Enforcement: There were 25 verbal warnings and 3 summons', 2 for trash and 1 for trailer in street.

Recycling Department: The cardboard total for the year is 115,228 pounds. The beach total was 26,620 pounds of cardboard. The dune grass is coming in on October 11th. If you would like to plant dune grass, meet us at Boro Hall on October 12th at 9:00 am.

Buildings and Grounds, we are starting to move people back in and getting 2 of the trailers removed.

Long Beach Island Health Dept., no report.

Southern Regional and Long Beach Island schools are open, so be cautious about students waiting for the buses.

For the next couple weeks as you walk through this building, know that Bob Rossi and the public works department has saved the borough tens of thousands of dollars by doing the work in the borough hall. They have done a wonderful job.

Public Works: Councilman Peter Rossi

Monthly report for September 2013

1. monthly maintenance done on all borough vehicles and equipment.
2. maintain beaches during the month of Sept., garbage pick up and raking. bay beach also back bladed.
3. metal and brush pick up.
4. street ends cleaned and handicap swept and shoveled. grass cutting and trimming throughout the borough, weeds also treated.
5. lifeguard stands removed from beach, except from 6th, 7th, 15th and 20th St.. guards on duty until the end of Sept.
6. repaired ladies bathroom and bay beach and replaced faucets in ladies restrooms at the boat ramp.
7. replaced damaged poles and fence at 13th St. beach entrance.

8. completed work on 5th St. bulkhead.
9. assisted code enforcement officer load recycles into dumpster at the 3rd. St yard.
10. work complete on the 4th St. walkway and began painting railings.
11. all concert signage removed, replaced speed limit signs on Barnegat Ave.
12. men working moving files and desks back into borough hall and painting.

Councilman Rossi talked about the Key Club at Southern Regional High School, which is a Club that is sponsored by the Kiwanis. The President of the Key Club has been chosen to be the Lieutenant Governor for this district.

Mayor Huelsenbeck called for the public portion of the meeting. On a motion by Councilman Sinopoli, seconded by Councilman Rossi and an all in favor vote, all aye, the meeting was opened to the public.

Dorothy Jedziniak, 2511 Ocean Ave., asked about the quality of our water. It was answered that our water is good and there has not been an issue with the water quality. She had comments regarding the beach badge sales and the LBI school district. The Mayor suggested that she direct her questions to the school board.

Stacy Fuessinger, 213 W. 13th St., asked if Ship Bottom was going to participate in the bus that Long Beach Twp. is running along the Blvd.. They are turning around on Laurel Blvd. currently. The Mayor answered that we have not been asked to participate yet. We previously told them that we are interested, when they are ready to expand their route.

Ted Jedziniak, 2511 Ocean Ave., asked if there was a problem with our water system during the Sandy storm. Councilman Tallon replied that at no time was our water compromised. Mr. Jedziniak asked for clarification on the appointment of the tax assessor. It was explained in detail by Councilman Hartman. Mr. Jedziniak asked for an explanation on the resolution which allows compensation to Chief Sharkey for the hours that he worked during the storm. All other employees had been previously compensated and Chief Sharkey was overlooked. This rectifies that mistake.

Rick McDonough, 265 W. 13th St., stated that the comments he made on the Ship Bottom Update page on Facebook, were based on his personal experience in front of his house on 13th St.. Mr. McDonough asked about the license plate recognition camera on the traffic light on 28th St.. It was stated that the Blvd. is a county road and this is being handled through Long Beach Twp.. There was discussion between Mr. McDonough and the Council regarding the Water Department.

Dorothy Jedziniak asked if Bill Procacci would get a plaque.

Ted Jedziniak thanked Bob Rossi for a wonderful job with the borough hall.

On a motion by Councilman Sinopoli, seconded by Councilman Hartman, and an all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

On a motion by Councilman Sinopoli, seconded by Councilman Hartman, and an all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 8:02 pm.

Kathleen Wells, RMC
Municipal Clerk

William Huelsenbeck
Mayor