

September 26, 2017

Regular Meeting Minutes  
September 27, 2017

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Wednesday, September 27, 2017, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey. This meeting was rescheduled from Tuesday, September 26, 2017.

Council President English called the Caucus Meeting to order at 6:30 p.m.

Council President English asked the Clerk to take attendance. The following were present:

Councilmen Valyo, Butkus, Rossi, Hartman, Tallon and English. Mayor Huelsenbeck was absent.

Mark Pino, Administrator and Kathleen Flanagan, Chief Finance Officer, were present.

Council President English asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times on August 31, 2017 and in the Asbury Park Press on August 26, 2017 in accordance with the Open Public Meeting Act. This notice was also posted on the bulletin board in the Municipal Building on August 23, 2017.

During the Caucus Meeting, the following was addressed:

1. The "Friends of the Island Library", Linda Feaster, Judy Bouton and Carol Dunn talked about the organization. It was established in 1959 so that Long Beach Island would have library services. They raise funds through book sales which provide for items and services that Ocean County does not provide, such as: room darkening shades, a new services desk and the electronic sign in front of the building. There will be an Open House on Sunday, October 15<sup>th</sup>. All are welcome. Carol Dunn talked about the book sales that are held on the 3<sup>rd</sup> Tuesday of the month from 2 to 4 pm. There are also 2 large book sales held annually.
2. Kathleen Flanagan talked about the Best Practices. There are 21 points (including yes or n/a) out of 25 needed in order to not lose state aid. We had 17 yes, 4 no and 4 n/a.
3. Councilman English brought up using electronic tablets for the Council meetings. There was discussion and the cost will be researched for the next meeting.

Council President English called the regular meeting to order at 6:39 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Valyo, Butkus, Rossi, Hartman, Tallon and English. Mayor Huelsenbeck was absent.

Council President English asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times on August 31, 2017 and in the Asbury Park Press on August 26, 2017 in accordance with the Open Public Meeting Act. This notice was also posted on the bulletin board in the Municipal Building on August 23, 2017.

Salute to Flag, followed by a Prayer.

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Council President English called for the approval of the minutes of the Regular Meeting held on August 22, 2017. On a motion by Councilman Tallon, seconded by Councilman Rossi, the minutes were approved.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Council President English called for the Proclamation: Friends of the Island Library. On a motion by Councilman Butkus, seconded by Councilman Rossi, this was approved as follows:

**PROCLAMATION  
NATIONAL FRIENDS OF LIBRARIES WEEK  
OCTOBER 15-21, 2017**

**WHEREAS**, the **Friends of the Island Library** raise money that enables our library to move from good to great -- providing the resources for additional programming, much needed equipment, support for children's summer reading, and special events throughout the year; and

**WHEREAS**, the work of the **Friends of the Island Library** highlights on an on-going basis the fact that our library is the cornerstone of the community providing opportunities for all to engage in the joy of life-long learning, and connect with the thoughts and ideas of others from ages past to the present;

**WHEREAS**, the **Friends of the Island Library** understand the critical importance of well-funded libraries, and advocate to ensure that our library gets the resources it needs to provide a wide variety of services to all ages, including access to print and electronic materials, along with expert assistance in research, readers' advisory, and children's services; and

**WHEREAS**, the **Friends of the Island Library's** gift of their time and commitment to the library sets an example for all in how volunteerism leads to positive civic engagement and the betterment of our community.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Borough Council of the Borough of Ship Bottom proclaims October 15-21, 2017, as **Friends of Libraries Week** in the Borough of Ship Bottom, Ocean County, State of New Jersey and urges everyone to join the **Friends of the Island Library**, and thank them for all they do to make our library and community so much better.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Council President English called for Resolution 2017-133: Payment of municipal bills. On a motion by Councilman Hartman, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2017-133  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS  
IN THE AMOUNT OF \$1,127,323.69**

**WHEREAS**, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

**NOW, THEREFORE BE IT RESOLVED** that the approved vouchers in the amount of to \$1,127,323.69 be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-01065	11/21/16	ROUTE23	ROUTE 23 AUTOMALL LLC 2017 F-750 GAS BASE REGULAR	Open	98,358.32	0.00	
16-01186	12/30/16	SHORE060	SHORE PROMOTIONS 2017 Lifeguard Uniforms-jacket	Open	4,765.00	0.00	
17-00004	01/06/17	NJSHBP01	NJSHBP-Div of Pensions/Benefit 1st QTR. 2017 HEALTH BENEFITS	Open	51,360.32	0.00	
17-00016	01/01/17	TOWNS010	TOWNSHIP OF STAFFORD WATER/SEWER ANNUAL CONTRACT	Open	8,645.15	0.00	
17-00018	01/10/17	HUNTE010	HUNTER TECHNOLOGIES MONTHLY EXCHANGE HOSTING	Open	284.95	0.00	
17-00021	01/10/17	OXYGE010	OXYGEN SUPPLY CO., INC. MEDIUM ACETYLENE 244 OXYGEN	Open	20.00	0.00	
17-00113	01/27/17	JRHEN010	J.R. HENDERSON LABS, INC. ANNUAL LAB TESTING	Open	460.00	0.00	
17-00192	01/01/17	CENTR010	CENTRAL JERSEY HEALTH INS. FUN 2017 ANNUAL VISION/DENTAL JUL	Open	5,729.00		
17-00202	03/07/17	AMERIO55	AMERICAN WEAR ANNUAL UNIFORM RENTAL AGREEMEN	Open	784.00	0.00	
17-00292	01/01/17	MAINP005	MAIN POOL & CHEMICAL CO ANNUAL CONTRACT 2017	Open	219.40	0.00	
17-00293	01/01/17	WATCH020	WATCHUNG SPRING WATER BOTTLED WATER DELIVER/COOLER	Open	14.97	0.00	
17-00388	05/08/17	ACCES005	ACCSES NEW JERSEY, INC. PORTER SERVICE	Open	3,380.06	0.00	
17-00466	06/06/17	SOUTH060	SOUTHERN REGIONAL SCHOOL DISTR JUL-DEC 2017 REG. SCHOOL	Open	226,594.08		
17-00493	06/19/17	BROAD001	Broadview Networks LINE CHARGES, FEATURES & FEES	Open	588.85	0.00	
17-00495	06/19/17	ONECA010	ONE CALL CONCEPTS	Open	81.25	0.00	
17-00497	06/20/17	COAST010	ATLANTIC PRINTING & DESIGN Warning Books-Parking	Open	189.62	0.00	

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17-00552 06/28/17 STEWART EBSCO Sign Group LLC 4'x8' Double Sided TekStar Open 14,558.00 0.00  
17-00593 07/12/17 GALLS010 GALLS, LLC Nash Clothing Open 194.00 0.00  
17-00594 07/13/17 LONGB010 LONG BEACH ISLAND B.O.E. 2017/2018 LOCAL SCHOOL TAX Open 145,853.75 0.00 B  
17-00660 07/25/17 INSTI010 INSTITUTE FOR PROFESSIONAL DE PURCASHING SEMINAR/CLERK & CFO Open 250.00  
17-00672 07/26/17 ULINE005 U-LINE PARKING LOT STENCILS Open 613.23 0.00  
17-00684 07/28/17 GALLS010 GALLS, LLC JONES-CLOTHING Open 136.00 0.00  
17-00685 07/28/17 IPROMOTE IPROMOTEu / IMPERIAL SCOTT Open 220.00 0.00  
17-00702 08/03/17 INSTI010 INSTITUTE FOR PROFESSIONAL DE Tax Seminar on PD 65.10 Open 99.00 0.00  
17-00703 08/04/17 GTBMO10 G.T.B.M. INC. Open 4,869.75 0.00  
17-00704 08/04/17 BROWN010 BROWNELL'S INC. Open 308.43 0.00  
17-00707 08/07/17 BELSO010 BELSON OUTDOORS, INC. BENCHES FOR ENGRAVING Open 6,265.66 0.00  
17-00711 08/10/17 ALVAR005 ALVARO MERINO SPRING CLEAN UP Open 3,700.00 0.00  
17-00716 08/10/17 FARIA010 FARIAS SHIP BOTTOM LIFEGUARD & LIT AWARDS Open 150.00 0.00  
17-00717 08/01/17 MANAH040 MANAHAWKIN MAGIC WASH POLICE FLEET CAR WASHES/JULY Open 10.25 0.00  
17-00718 08/14/17 WALTBO10 WALTERS BICYCLES bicycle repair Open 57.00 0.00  
17-00720 08/14/17 ACTUN010 ACTION UNIFORM 5.11 BDU PANTS Open 170.00 0.00  
17-00726 08/15/17 COAST010 ATLANTIC PRINTING & DESIGN MAINTENANCE RECORD PADS Open 125.00 0.00  
17-00727 08/16/17 DOWNS010 DOWN'S FORD SEAT COVER, SEAT PAD/PD 2842 Open 554.88 0.00  
17-00728 08/16/17 EDWAR030 EDWARDS TIRE CO. INC. TIRES/PD CARS Open 707.94 0.00  
17-00729 08/16/17 BARLO010 BARLOW BUICK/GMC DOOR PANEL/PD 2845 Open 336.75 0.00  
17-00732 08/07/17 COAST010 ATLANTIC PRINTING & DESIGN OEM ANNUAL FLOOD NOTICES Open 478.85 0.00  
17-00733 08/11/17 MRS010 MRS 2000 TRAFFIC TICKETS Open 781.00 0.00  
17-00736 06/05/17 COAST020 COASTAL SIGN & DESIGN BENCH ROUTING SERVICES Open 50.00 0.00  
17-00737 07/24/17 MUNICO10 MUNICIPAL CLERK'S ASSOC OF O/C REGISTRAR CLASS Open 70.00 0.00  
17-00739 08/18/17 WALTBO10 WALTERS BICYCLES Police Bikes Open 134.00 0.00  
17-00740 08/18/17 LONGB040 LONG BEACH TWP. annual service agreements Open 3,525.00 0.00  
17-00741 08/18/17 EDWAR030 EDWARDS TIRE CO. INC. TIRES/DPW 04 F350 Open 379.20 0.00  
17-00756 08/22/17 PEDRO010 PEDRONI FUEL NO-LEAD GAS & DIESEL FUEL Open 5,387.69 0.00  
17-00758 08/22/17 VERIZ010 VERIZON TELEPHONE 8/19-9/18/17 Open 289.10 0.00  
17-00768 08/07/17 NJMOTOR1 NJ Motor Vehicle Commission TITLE/REG INIT Clsd 60.00 0.00  
17-00770 08/22/17 MICH001 Michael Pagnotta Architect, PC COPIES Open 15.00 0.00  
17-00773 08/03/17 SHORE060 SHORE PROMOTIONS 2017BARNEGAT BAY CHALLENGE T'S Open 1,353.00 0.00  
17-00774 08/23/17 VERIZ020 VERIZON WIRELESS WIRELESS TELEPHONE 8/16-9/15 Open 1,826.52 0.00  
17-00775 08/09/17 NJMMA010 NJ MUNIC MANAGEMENT ASSOC INC 2017 ANNUAL MEMBERSHIP FEES Open 220.00  
17-00776 01/01/17 LONGB040 LONG BEACH TWP. 2017 DISPATCH Open 58,516.28 0.00  
17-00777 08/28/17 STEVE020 STEVE SULECKI REIMBURSEMENT FOR BOOTS Open 99.00 0.00  
17-00778 08/28/17 OCEANCO1 Ocean County PowerSports PARTS LIST/LG 2013 HONDA QUAD Open 265.83 0.00  
17-00779 06/02/17 STAPL010 Staples Advantage ORDER #7177500997-000001 Open 438.10 0.00  
17-00780 06/21/17 STAPL010 Staples Advantage ORDER #7178492597-000001 Open 213.61 0.00  
17-00781 06/21/17 STAPL010 Staples Advantage ORDER #7178492597-000002 Open 99.39 0.00  
17-00782 07/10/17 STAPL010 Staples Advantage ORDER #7179389440-000001 Open 24.65 0.00  
17-00783 07/10/17 STAPL010 Staples Advantage ORDER #7179389440-000002 Open 11.97 0.00  
17-00784 08/15/17 HOMED010 HOME DEPOT CREDIT SERVICES VARIOUS INVOICES Open 1,162.87 0.00  
17-00785 06/29/17 WBMAS010 W.B. MASON OFFICE SUPPLIES Open 89.57 0.00  
17-00789 08/21/17 CRITTO05 CRITTER MAN EXTERMINATION SERV MUNI BLDG Open 300.00 0.00  
17-00790 08/26/17 NJPRE010 N.J. PRESS MEDIA SOLUTIONS ADVERTISING - VARIOUS INVOICES Open 68.66 0.00  
17-00792 07/26/17 TUCKE010 TUCKERTON LUMBER COMPANY INVOICES STATEMENT DATE 8/25 Open 370.55 0.00  
17-00793 08/29/17 LINCO010 LINCOLN NATIONAL LIFE INS. CO. 2016 LOSAP CONTRIBUTION-FIRE Open 7,044.00 0.00  
17-00794 06/08/17 STAPL010 Staples Advantage ORDER #717758808 Open 110.96 0.00  
17-00795 06/29/17 STAPL010 Staples Advantage ORDER #7178751273 Open 418.69 0.00  
17-00796 05/30/17 WBMAS010 W.B. MASON OFFICE SUPPLIES/INV 45051483 Open 320.63 0.00  
17-00797 07/10/17 WBMAS010 W.B. MASON OFFICE SUPPLIES/INV 45744360 Open 12.34 0.00  
17-00798 07/31/17 WBMAS010 W.B. MASON OFFICE SUPPLIES/INV 46349140 Open 534.73 0.00  
17-00799 08/16/17 WBMAS010 W.B. MASON OFFICE SUPPLIES/INV 46881538 Open 1,406.41 0.00  
17-00800 09/05/17 CERTI010 CERTIFIED SPEEDOMETER SERV. IN Calibration of Police Vehicles Open 231.00 0.00  
17-00801 09/05/17 THERO010 THE RODGERS GROUP, LLC Police Module Subscription Open 1,760.00 0.00  
17-00804 09/05/17 BOROO010 BORO. OF SHIP BOTTOM - TRUST ACCUMULATED ABSENCE 2017 Open 30,000.00 0.00  
17-00805 08/31/17 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 9/1/2017 Open 151,144.95 0.00  
17-00806 08/31/17 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 9/1/17 Open 4,793.38 0.00  
17-00807 08/31/17 LONGB040 LONG BEACH TWP. CONSTRUCTION FEES -AUGUST 2017 Open 6,146.40 0.00  
17-00808 08/29/17 STUAR010 STUART SNYDER PUBLIC DEFENDER SERV RENDERED Open 400.00 0.00  
17-00809 08/16/17 EDMUN010 EDMUNDS & ASSOCIATES ESCROW MODULE Open 2,250.00 0.00  
17-00810 08/26/17 PHILL005 PHILLIP LLOYD LIT PADDLEBOARDS Open 5,100.00 0.00  
17-00811 09/05/17 TENNA010 TENNANT MAGEE LAW PROFESSIONAL SERVICES RENDERED Open 6,444.10 0.00  
17-00812 09/05/17 BOROO010 BORO. OF SHIP BOTTOM - TRUST ELECTRICAL - THIRD PARTY PAY Open 55.25 0.00  
17-00813 08/28/17 WEKRE005 W.E. KREWSON INC. POST OFFICE A/C REPAIRS Open 642.00 0.00  
17-00816 09/07/17 BARBA010 BARBARA COURTS COURT RECORDING 9/7/17 Open 75.00 0.00  
17-00817 09/07/17 MARKP005 MARK PINO MILEAGE REIMBURSEMENT Open 28.36 0.00  
17-00818 09/07/17 BONNI010 BONNIE R. PETERSON PROFESSIONAL SERVICES SEP 2017 Open 1,100.00 0.00  
17-00819 09/05/17 PAULV005 PAUL V. FERNICOLA & ASSOCIATES PROFESSIONAL SERVICES RENDERED Open 790.00  
17-00820 CLEAR010 CLEARY, GIACOBBE, ALFIERI & JA PROFESSIONAL LEGAL SERVICES Open 1,441.50 0.00  
17-00821 08/31/17 MANAH040 MANAHAWKIN MAGIC WASH POLICE FLEET CAR WASHES/AUGUST Open 17.00 0.00  
17-00822 06/20/17 NEVR0010 NEVRON ELECTRICAL CONTRACT UNDERGROUND WIRING LED SIGN Open 1,925.00  
17-00823 09/10/17 JERSR010 JERSEY SHORE RESTROOMS, LLC PORTABLE RESTROOM 9/5-10/2/17 Open 170.00 0.00  
17-00824 08/30/17 COMCA010 COMCAST CABLE TV/INTERNET/CABLE Open 757.79 0.00  
17-00825 08/08/17 LOWES010 LOWES 4x4's FOR STOP SIGNS SHORE AVE Open 42.77 0.00  
17-00826 08/31/17 STAPL010 Staples Advantage OFFICE SUPPLIES INV 3351187017 Open 83.60 0.00  
17-00827 08/31/17 ATLAN050 ATLANTIC CITY ELECTRIC ELECTRICITY Open 14,582.65 0.00  
17-00828 09/12/17 BEST BEST LITTER RECEPTACLES, INC RECYCLING CANS (10) Open 5,653.66 0.00  
17-00830 08/30/17 NEWJE010 NEW JERSEY REGISTRAR'S ASSOC MEMBERSHIP & FALL CONFERENCE Open 100.00

17-00831 08/31/17 DASTI010 DASTI MURPHY MCGUCKIN PROFESSIONAL SERVICES - AUGUST Open 2,202.61 0.00  
 17-00832 08/13/17 OWENL010 OWEN LITTLE AND ASSOCIATES VARIOUS INVOICES Open 10,885.92 0.00  
 17-00833 09/06/17 DYNAM010 DYNAMIC TESTING SERVICE 10 PANEL PRE-EMPL URINE SCREEN Open 60.00 0.00  
 17-00834 09/14/17 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 9/15/17 Open 122,782.25 0.00  
 17-00835 09/15/17 FBILE005 FBI-LEEDA INC training class-Nash Open 650.00 0.00  
 17-00836 09/15/17 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 9/15/17 Open 4,793.38 0.00  
 17-00837 09/18/17 MARKP005 MARK PINO MILEAGE REIMBURSEMENT Open 20.87 0.00  
 17-00838 06/28/17 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR ADJUSTMENT Open 628.37 0.00  
 17-00839 09/15/17 BOROO010 BORO. OF SHIP BOTTOM - TRUST ELECTRICAL - THIRD PARTY PAY Open 55.25 0.00  
 17-00840 08/31/17 DELAW010 DELAWARE VALLEY PAYROLL PAYROLL PROCESSING SEPT 2017 Open 1,006.50 0.00  
 17-00841 09/18/17 VERIZO20 VERIZON WIRELESS Cell Phone Open 49.99 0.00  
 17-00842 09/18/17 GTBMI010 G.T.B.M. INC. Report prepared for Chief Open 500.00 0.00  
 17-00843 09/01/17 SUBUR010 SUBURBAN DISPOSAL INC. SOLID WASTE & RECYCLING-AUGUST Open 31,332.39 0.00  
 17-00844 09/19/17 STEVE020 STEVE SULECKI reimbursement eyeglass Open 80.00 0.00  
 17-00848 09/19/17 ANIMA010 ANIMAL CAPTURE & CONTROL 3RD QTR ANIMAL CONTROL SERVICE Open 1,005.00  
 17-00849 09/13/17 DAWNA010 DAWN ANNARUMMA MILEAGE REIMBURSEMENT Open 32.00 0.00  
 17-00851 09/08/17 NJSTA020 N.J. STATE LEAGUE OF MUNICIPAL LEGISLATIVE BULLETIN 2017/2018 Open 14.00 0.00  
 17-00853 09/20/17 KATHL030 KATHLEEN WELLS MILEAGE REIMBURSEMENT Open 22.63 0.00  
 17-00854 09/21/17 STATE020 STATE OF NEW JERSEY - SFWTR RETURN PERIOD 6/17 UNDERPAYMT Open 34.34 0.00  
 17-00855 08/25/17 NJNAT010 N.J. NATURAL GAS NATURAL GAS Open 125.51 0.00  
 17-00857 09/22/17 BARLO010 BARLOW BUICK/GMC COOLANT PIPE FOR 06 CHEVY 1500 Open 31.74 0.00  
 17-00860 09/22/17 FREDM005 FRED MILLMAN PROFESSIONAL SERVICES RENDERED Open 1,050.00 0.00  
 17-00865 09/14/17 STAND010 STANDARD INSURANCE CO. SHORT-TERM DISABILITY OCT 2017 Open 558.77 0.00  
 17-00867 09/26/17 TWR001 TWR AS CST FOR EBURY FUND LEIN REDEMPTION CERT #14-00009 Open 4,554.34 0.00  
 17-00869 09/26/17 OWENL010 OWEN LITTLE AND ASSOCIATES PROFESSIONAL SERVICES RENDERED Open 6,669.70  
 17-00870 09/25/17 PHOENIX1 Phoenix Advisors, LLC SERV RENDERED/BOND SERIES 2017 Open 17,500.00 0.00  
 17-00871 09/25/17 GLUCK010 GLUCK WALRATH LLP SERV RENDERED/BOND SERIES 2017 Open 13,549.51 0.00  
 17-00873 09/13/17 SOURC005 SOURCE MEDIA LLC BOND NOTICE OF SALE/LEGAL ADS Open 4,662.00 0.00  
 Total Purchase Orders: 124 Total P.O. Line Items: 0 Total List Amount: 1,127,323.69 Total Void Amount: 0.00  
 Totals by Year-Fund

Fund Description	Fund Budget	Total Revenue	Total G/L	Total Total
CURRENT FUND 6-01	4,765.00	0.00	0.00	4,765.00
CURRENT FUND 7-01	918,109.03	0.00	0.00	918,109.03
WATER/SEWER FUND 7-06	23,518.43	0.00	0.00	23,518.43
Year Total:	941,627.46	0.00	0.00	941,627.46
CAPITAL FUND C-04	117,831.63	0.00	0.00	117,831.63
UTILITY CAPITAL FUND C-07	28,588.57	0.00	0.00	28,588.57
Year Total:	146,420.20	0.00	0.00	146,420.20
GRANT FUND G-02	5,653.66	0.00	0.00	5,653.66
TRUST-OTHER T-03	22,600.47	0.00	0.00	22,600.47
CONSTRUCTION TRUST T-13	6,256.90	0.00	0.00	6,256.90
Year Total:	28,857.37	0.00	0.00	28,857.37
Total Of All Funds:	1,127,323.69	0.00	0.00	1,127,323.69

Council President English called for Resolution 2017-134: Shared Services, water meter pits. On a motion by Councilman Butkus, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2017-134  
 RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
 COUNTY OF OCEAN, STATE OF NEW JERSEY,  
 AUTHORIZING THE EXECUTION OF A SHARED SERVICES  
 AGREEMENT BETWEEN THE TOWNSHIP OF STAFFORD AND  
 THE BOROUGH OF SHIP BOTTOM FOR INSTALLATION OF  
 APPROXIMATELY TWELVE HUNDRED WATER METER PITS  
 IN THE BOROUGH OF SHIP BOTTOM**

**WHEREAS**, the Borough of Ship Bottom (hereinafter referred to as the “Borough”) desires to enter into a Shared Services Agreement with the Township of Stafford (hereinafter referred to as the “Township”) for the installation of 1200 water meter pits in the Borough (hereinafter referred to as the “Project”) in accordance with the Shared Services Act, N.J.S.A. 40:8A-1 et seq.; and

**WHEREAS**, under the Agreement, the Township will provide labor for the installation of 1200 water meter pits for the Borough; and

**WHEREAS**, the cost for labor associated with the installation of said water meter pits will be \$325.00 per meter pit; and

**WHEREAS**, the Borough will be responsible for the purchase and supply of all meter readers and pits; and

**WHEREAS**, the anticipated time line for the Project is thirty-six (36) months from inception; and

**WHEREAS**, should the Project begin later than 2018 or exceed the three (3) year time frame, the cost per meter pit will increase by two percent (2%) per year.

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of the Borough of Ship Bottom as follows:

1. That the governing body does hereby authorize the execution of the Shared Services Agreement with the Township of Stafford, a copy of which is attached hereto and made a part hereof as Schedule "A".
2. That the Mayor is hereby authorized to execute and the Municipal Clerk to attest to the Amendment to the Agreement.
3. That a copy of the Amendment shall be kept on file in the office of the Municipal Clerk and available for public inspection during normal business hours.
4. That a certified copy of this Resolution shall be forwarded by the Borough Clerk to the following:
  - a. Borough of Ship Bottom Administrator and Chief Financial Officer
  - b. Stafford Township Municipal Clerk

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Council President English called for Resolution 2017-135: Refund, tax sale certificate. On a motion by Councilman Hartman, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2017-135  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
AUTHORIZING THE TREASURER TO REFUND  
MONEY ON A TAX SALE CERTIFICATE**

**WHEREAS**, the amount of \$4,254.34 has been received by the Tax Collector for redemption of Tax Sale Certificate #14-00009 on Block 116, Lot 9 assessed to Peggy Slendorn and Richard Koppe; and

**WHEREAS** the amount of \$4,254.34 is the correct amount required to redeem.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to return \$4,254.34 plus premium held in escrow of \$300.00 to:

TWR as CUST for Ebury Fund INJ, LLC, PO Box 37695, Baltimore, MD 21297-3695, holder of the certificate.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Council President English called for Resolution 2017-136: Authorizing cancelation of taxes. On a motion by Councilman Hartman, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2017-136  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING CANCELATION OF TAXES**

**WHEREAS**, due to an error of an assessment on the property known as Block 43, Lot 23, assessed to David and Maryann Seegers, 2012 East Bay Terrace, Ship Bottom; and

**WHEREAS**, the Tax Collector must cancel the taxes on this property, as Mr. Seegers is a totally disabled veteran.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Ship Bottom, that the Tax Collector is hereby authorized to cancel taxes in the amount of \$3,998.54 for 2017 and \$2,415.57 for 2018, on the property known as 2012 East Bay Terrace, Block 43, Lot 23.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Council President English called for Resolution 2017-137: Authorizing Raffles, Ship Bottom Fire Co. On a motion by Councilman English, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2017-137  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING GAMES OF CHANCE FOR  
THE SHIP BOTTOM VOLUNTEER FIRE CO. NO. 1, INC.**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that approval is hereby granted to the Ship Bottom Volunteer Fire Co. No. 1, Inc., to conduct the following raffles on the following dates and times:

On premise 50/50 raffle

December 31, 2017 2:00 pm - 11:59 pm

January 1, 2018 12:00 am - 3:00 am

(to be held at the Firehouse, 2006 Central Ave.)

On premise Merchandise raffle

December 31, 2017 2:00 pm - 11:59 pm

January 1, 2018 12:00 am - 3:00 am

(to be held at the Firehouse, 2006 Central Ave.)

**BE IT FURTHER RESOLVED**, that approval is contingent upon approval by the Legalized Games of Chance Control Commission.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Council President English called for Resolution 2017-138: Ship Bottom Fire Co. membership. On a motion by Councilman Rossi, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2017-138  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
RATIFYING MEMBERSHIP IN THE SHIP BOTTOM  
VOLUNTEER FIRE COMPANY NO. 1**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, that William J. McCallion's application for membership within the Ship Bottom Volunteer Fire Company No. 1 has been received and reviewed by the Governing Body.

**BE IT FURTHER RESOLVED**, that the Governing Body of the Borough of Ship bottom hereby ratifies William J. McCallion's membership in the Ship Bottom Volunteer Fire Company No. 1.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Council President English called for Resolution 2017-139: Opposing OPMA and OPRA pending legislation. membership. On a motion by Councilman English, seconded by Councilman Butkus, this was approved as follows:

**RESOLUTION 2017-139  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
EXPRESSING OPPOSITION TO LEGISLATIVE PROPOSALS  
REGARDING THE OPEN PUBLIC MEETINGS ACT  
AND THE OPEN PUBLIC RECORDS ACT**

**WHEREAS**, the New Jersey Senate Budget and Appropriations Committee took action on Senate Bill Nos. 1045 and 1046, which amend the Open Public Meetings Act and Open Public Records Act, respectively, on June 29, 2017; and

**WHEREAS**, the Committee released the bills to the full Senate without recommendation because the bills are unnecessary, unpopular with the public, and would result in significant financial and administrative burdens on municipalities; and

**WHEREAS**, the bills fail to adequately protect taxpayers, municipalities and, especially, municipal clerks from abusive, harassing, and purposefully confrontational individuals who submit voluminous requests for no legitimate reason; and

**WHEREAS**, the legislation would expand the Open Public Meeting Act to create impractical and burdensome requirements with respect to subcommittees and working groups established by the entire governing body, which would effectively limit the ability of small groups of local officials discussing issues of public concern for the purposes of informing the governing body; and

**WHEREAS**, under the bills, the responsibilities of municipal clerks, who the Legislature has already loaded with responsibilities beyond the scope of their office, would be stretched even further than current law requires without a single dollar of additional resources provided to, or authorized to be collected by, municipalities; and

**WHEREAS**, the bills would impose a financial burden on municipalities that would not

be offset by a revenue source other than the property tax, making the bills unfunded mandates prohibited by the New Jersey Constitution; and

**WHEREAS**, some municipalities are more equipped than others to meet the burdens that would be imposed by Senate Bill Nos. 1045 and 1046, however, without assistance of any kind from the States or the courts, every municipality would be on its own to meet the myriad new requirements of the law.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Ship Bottom, that the Legislature is strongly urged to reject Senate Bill Nos. 1045 and 1046 and draft new legislation to modernize OPRA and OPMA while providing municipalities and clerks with the resources to effectuate these changes for the benefit of the public.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be filed with the legislative sponsors of Senate Bill Nos. 1045 and 1046 and Assembly Bill Nos. 2697 and 2699, the Speaker of the General Assembly, the President of the Senate, and the Governor, and all parties are urged to listen to the concerns of local officials and prevent Senate Bill Nos. 1045 and 1046 from becoming law.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Council President English called for the correspondence from the Ship Bottom Fire Co. requesting a road closure of 21<sup>st</sup> St., between Long Beach Blvd. and Central Ave. for their New Year’s Eve Party to be held at the firehouse on December 31<sup>st</sup> from 5:00 pm until January 1<sup>st</sup> at 2:00 am. They would need the road closure in enough time to set up and clean up. On a motion by Councilman Rossi, seconded by Councilman Valyo, this approved as presented.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Council President English called for the correspondence from Ed and Tina Lally requesting the use of the beach for a renewal of vows ceremony on the 21<sup>st</sup> St. beach on September 3, 2017 at 6:00 pm. On a motion by Councilman English, seconded by Councilman Butkus, this approved as presented.

Roll Call: Valyo, Butkus, Rossi, Hartman, Tallon and English, all aye.

Council President English called for Reports of Committees:

Revenue and Finance/Treasurer’s Report Councilman David Hartman  
 I would like to include the Treasurer’s Report as part of the meeting. You have the Treasurer’s Report in front of you.

Borough of Ship Bottom, Treasurer’s Report, Bank of America, August 2017

<u>ACCT TITLE/</u>	<u>BEGINNING</u>			<u>ENDING</u>
<u>ACCOUNT #</u>	<u>BALANCE</u>	<u>DEPOSITS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
GENERAL OPERATING	3,148,262.45	3,718,207.83	1,663,524.74	5,202,945.54
GENERAL CAPITAL	210,179.60	-	10,029.86	200,149.74
UTILITY OPERATING	629,040.63	35,109.81	319,680.26	344,470.18
UTILITY CAPITAL	251,217.29	11,637.00	29,679.84	233,174.45
PAYROLL	107,038.25	366,155.45	357,682.84	115,510.86
DOG TRUST	659.42	20.00	19.20	660.22
CONSTRUCTION TRUST	72,298.17	17,260.50	6,351.32	83,207.35
PUBLIC DEFENDER	767.13	225.50	600.00	392.63
GENERAL TRUST	251,217.29	11,637.00	29,679.84	233,174.45
TAX SALE PREMIUMS	30,900.00	-	500.00	30,400.00
MCTEAGUE FORFEITURE OF FUNDS	62.83	-	-	62.83
ALCOHOL EDUCATION	21,335.20	-	-	21,335.20
	5,757.01	10.00	-	5,767.01

The total tax collected from August 22<sup>nd</sup> to September 26<sup>th</sup> was \$782,077.05 and of that: \$729,773.05 was for 2017, \$49,497.71 was for 2018 and \$2,806.29 was interest.

Delinquent Tax Notices have been sent out for 3<sup>rd</sup> quarter. We have 159 accounts in a delinquent status as of today. Our collection rate is 96.98%. Our 4<sup>th</sup> quarter collection is due by November 1<sup>st</sup>. One (1) tax sale certificate was redeemed by the homeowner.

Miscellaneous revenue of note, month to date was: Municipal court fines and fees of \$25,696.76, recycling of \$6,496.21 and beach buggy permits of \$825.00, all of which are higher revenues than was anticipated for this point of this year.

Public Safety:

Councilman Tom Tallon

There were 815 reported activities. There were 3,012 patrol vehicle miles. There were 160 beach, building and business checks. There were also 325 traffic stops, four motor vehicle accidents with injuries and twenty-one motor vehicle accidents without injuries.

Today I received a recommendation from the PD regarding line of site issues at 15<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup> and Central Avenues. This issue was brought up by a member of the public, in a council meeting two months ago. I copied the Mayor and the members of the Public Safety Committee the recommendations. I hope to have these recommendations discussed and adopted by council after review by the Mayor and the other members of the Public Safety Committee at October's meeting.

Parks and Recreation:

Councilman Edward English

7<sup>th</sup>, 15<sup>th</sup>, & 20<sup>th</sup> Street beaches have been guarded daily from 10 AM to 5 PM since September 5 and lifeguards will remain on duty up to and including September 30. These off-season lifeguards have performed countless preventative actions, assists, rescues, and first aids while protecting and patrolling the beaches.

Lifeguard HQ has been staffed as well and very busy answering questions about daily ocean conditions, advising beach goers on the safest place to swim, and assisting beach patrons with our Beach Wheels Program. Our beach chairs provide the handicapped and those needing assistance, access to the beach. The people that borrow our beach chairs are extremely appreciative.

It has been a very active season for tropical storms and hurricanes. The lifeguards on duty in the post-season have made a huge difference in keeping people safe, promoting beach safety, and have saved lives.

Thanks to all departments for supporting the Ship Bottom Beach Patrol and making this another safe and successful summer!

Beach badge sales for 2017 were \$727,267.00 compared to \$739,404.00 for 2016, which is \$12,137.00 less this year. Boat ramp fees for 2017 were \$33,850.00 compared to \$36,315.00 for 2016, which is \$2,465.00 less this year.

Public Property & Community Affairs:

Councilman Joe Valyo

Zoning Department: There were 17 zoning permits and 11 resale inspections.

Construction Department: There were 36 permits and 4 permit updates, for a total of 40. The type of work was 26 alteration/renovations, 9 addition/rehabs, 2 new buildings, 2 additions and 1 demolition. The total revenue was \$16,063.00.

Code Enforcement: A total of 32 verbal warnings were issued for the following: 4 unleashed dogs, 7 illegal signs, 15 for trash, 2 trailers on street, 2 overgrown grass and 2 construction materials on street. There were summons' issued for the following: 3 for trash, 1 for trailer on street, 1 for overgrown grass and 1 for construction materials on street, for a total of 6 summons'.

Long Beach Island Health Department: Monthly blood pressure screenings are held throughout LBI. Adult vaccines are available. Flu season is here. Go to the Health Department website for a full listing of their services.

Water/Sewer:

Councilman Robert Butkus

For the month of August, we pumped 19,391,000 gallons of water and did 42 mark-outs. We operated the water/sewer systems and made repairs as needed. We also helped with water meter reads.



September 26, 2017

From August 22<sup>nd</sup> to September 26<sup>th</sup>, we collected \$47,248.79 in water payments and \$62,486.58 in sewer payments, for total revenue of \$109,735.37.

Non-metered water/sewer accounts are due on October 1, 2017. Metered bills have been processed and will be mailed before the end of this week. They will be due on October 15<sup>th</sup>.

Public Works:

Councilman Peter Rossi

1. Maintenance and repairs done on all borough vehicles and equipment.
2. Metal, TV and brush picked up.
3. Ocean and Bay Beach entrances shoveled and swept. All handicapped entrances cleared several times as needed. Ocean beach raked and Bay beach back bladed, trash and recycle emptied daily. Volleyball nets and rubber mats on 15th and 20th streets removed in preparation for storms. Life guard storage boxes also removed, were not needed. Unprotected beach signs put up.
4. Grass cutting and weeding and spraying throughout the borough. Swept and shoveled curb around water treatment plant, also tennis and bocci courts. No skate boarding signs also put up at 6th St. courts.
5. Filled potholes throughout the borough. Bulkhead washed out at the end of 22nd St. and has been repaired.
6. Playgrounds inspected for any damage.
7. Weeds under bridge and on town property on Barnegat Ave. cleaned up.
8. Flags put at half-staff and put back at full staff.
9. Removed broken lamp box at the boat ramp and cones placed over hole until repairs could be made.
10. Painted curb radius at Fishery Condos.
11. Barricades taken to 17th St. and picked up after block party.
12. Signage for car show put up and removed after show.
13. Fire extinguishers inspected throughout the borough. (monthly)
14. Hand-dryers installed in public restroom at the borough hall.
15. Installed new electric bulletin board in front of borough hall.

On a motion by Councilman Rossi, seconded by Councilman Butkus and all in favor vote, all aye, Council President English opened the meeting to the public.

1. Ron Craft, 328 W. 15<sup>th</sup> St., donated solar lights to be placed at the vehicle entrances on the beach side so that the beach vehicles can easily spot the exits to the street.  
Mr. Craft also brought to the Council's attention, the amount of debris within the bathing beach area. He asked if this could be screened out prior to the next summer season.
2. Angela Trampota, 219 W. 28<sup>th</sup> St., talked with the Council regarding the flooding in her area. She stated that what was in place to stop the flooding previously, is no longer effective.
3. Olga Choquette, 103W. 27<sup>th</sup> St., also talked about the flooding issues in the same area.

On a motion by Councilman Rossi, seconded by Councilman Butkus and all in favor vote, all aye, Council President English closed the meeting to the public.

On a motion by Councilman Rossi, seconded by Councilman Tallon and all in favor vote, all aye, Council President English adjourned the meeting at 7:25 p.m.

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Kathleen Wells, RMC, Municipal Clerk

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Edward English, Council President