

October 24, 2017

Regular Meeting Minutes
October 24, 2017

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, October 24, 2017, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Council President English called the Caucus Meeting to order at 6:30 p.m.

Council President English asked the Clerk to take attendance. The following were present:

Councilmen Butkus, Rossi, Hartman, Tallon, English and Valyo. Mayor Huelsenbeck was absent.

Mark Pino, Administrator and Kathleen Flanagan, Chief Finance Officer, were present.

Council President English asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

During the Caucus Meeting, the following was addressed:

1. Line of site at some intersections. Councilman Tallon read the following summary provided by Chief Sharkey:
“All yellow curbs are currently painted to approximately seventeen (17) feet from intersection of roadway.
Suggesting to paint curbs yellow, up to the twenty-five (25) or thirty (30) foot mark to obtain a better view of the traffic on Central Ave.
It is also suggested that pedestrians use the southernmost crosswalk when traveling east (towards the beach) while crossing Central Ave., and the northernmost crosswalk when traveling west (towards the bay) while crossing Central Ave.
This will again give pedestrians a better view of the traffic on Central Ave., while attempting to cross.”
There was discussion regarding this and Councilman Rossi was going to ask Public Works to begin painting tomorrow.

Council President English called the regular meeting to order at 6:33 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Butkus, Rossi, Hartman, Tallon, English and Valyo. Mayor Huelsenbeck was absent.

Council President English asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Council President English called for the approval of the minutes of the Regular Meeting held on September 27, 2017. On a motion by Councilman Valyo, seconded by Councilman Butkus, the minutes were approved.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

October 24, 2017

Council President English called for Resolution 2017-140: Payment of municipal bills. On a motion by Councilman Rossi, seconded by Councilman Hartman, this was approved as follows:

RESOLUTION 2017-140
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS
IN THE AMOUNT OF \$2,638,743.71

WHEREAS, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

NOW, THEREFORE BE IT RESOLVED that the approved vouchers in the amount of to \$2,638,743.71 be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Purchase Order Listing By P.O. Number

P.O. Type: All Include Project Line Items: Yes Open: N Paid: Y Void: N

Range: First to Last Rcvd: N Held: N Aprv: Y

Format: Condensed Paid Date Range: 09/26/17 to 12/31/17 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO # PO Date Vendor PO Description Status Amount Void Amount PO Type

16-01065	11/21/16	ROUTE23	ROUTE 23 AUTOMALL LLC 2017 F-750 GAS BASE REGULAR	Clsd	98,358.32	0.00	
16-01186	12/30/16	SHORE060	SHORE PROMOTIONS 2017 Lifeguard Uniforms-jacket	Clsd	4,765.00	0.00	
17-00004	01/06/17	NJSHBP01	NJSHBP-Div of Pensions/Benefit 1st QTR. 2017 HEALTH BENEFITS	Open	102,783.37	0.00	
17-00016	01/01/17	TOWNS010	TOWNSHIP OF STAFFORD WATER/SEWER ANNUAL CONTRACT	Open	17,290.30	0.00	
17-00018	01/10/17	HUNTE010	HUNTER TECHNOLOGIES MONTHLY EXCHANGE HOSTING	Open	284.95	0.00	
17-00021	01/10/17	OXYGE010	OXYGEN SUPPLY CO., INC. MEDIUM ACETYLENE 244 OXYGEN	Open	40.00	0.00	
17-00109	01/27/17	OCDEP010	O.C. DEPARTMENT OF FINANCE 2017 LEVY (ESTIMATED)	Open	1,342,559.49	0.00	
17-00113	01/27/17	JRHEN010	J.R. HENDERSON LABS, INC. ANNUAL LAB TESTING	Open	1,083.00	0.00	
17-00192	01/01/17	CENTR010	CENTRAL JERSEY HEALTH INS. FUN 2017 ANNUAL VISION/DENTAL JUL	Clsd	5,729.00	0.00	
17-00202	03/07/17	AMERI055	AMERICAN WEAR ANNUAL UNIFORM RENTAL AGREEMEN	Open	940.00	0.00	
17-00292	01/01/17	MAINP005	MAIN POOL & CHEMICAL CO ANNUAL CONTRACT 2017	Open	334.60	0.00	
17-00293	01/01/17	WATCH020	WATCHUNG SPRING WATER BOTTLED WATER DELIVER/COOLER	Open	29.94	0.00	
17-00388	05/08/17	ACCES005	ACCSES NEW JERSEY, INC. PORTER SERVICE	Open	6,760.12	0.00	
17-00466	06/06/17	SOUTH060	S. REGIONAL SCHOOL DISTR JUL-DEC 2017 REGIONAL SCHOOL	Open	453,188.16	0.00	
17-00493	06/19/17	BROAD001	Broadview Networks LINE CHARGES, FEATURES & FEES	Open	1,161.58	0.00	
17-00495	06/19/17	ONECA010	ONE CALL CONCEPTS	Open	186.25	0.00	
17-00497	06/20/17	COAST010	ATLANTIC PRINTING & DESIGN Warning Books-Parking	Clsd	189.62	0.00	
17-00499	06/20/17	RUTGE010	RUTGERS, THE STATE UNIVERSITY CONTINUING EDUCATION COURSE	Open	117.00	0.00	
17-00552	06/28/17	STEWART	EBSCO Sign Group LLC 4'x8' Double Sided TekStar	Clsd	14,558.00	0.00	
17-00593	07/12/17	GALLS010	GALLS, LLC Nash Clothing	Clsd	194.00	0.00	
17-00594	07/13/17	LONGB010	LONG BEACH ISLAND B.O.E. 2017/2018 LOCAL SCHOOL TAX	Open	145,853.75	0.00	B
17-00660	07/25/17	INSTI010	INSTITUTE FOR PROFESSIONAL DE PURCASHING SEMINAR/CLERK & CFO	Clsd	250.00	0.00	
17-00672	07/26/17	ULINE005	U-LINE PARKING LOT STENCILS	Clsd	613.23	0.00	
17-00684	07/28/17	GALLS010	GALLS, LLC JONES-CLOTHING	Clsd	136.00	0.00	
17-00685	07/28/17	IPROMOTE	u / IMPERIAL SCOTT	Clsd	220.00	0.00	
17-00702	08/03/17	INSTI010	INSTITUTE FOR PROFESSIONAL DE Tax Seminar on PD	65.10	Clsd	99.00	0.00
17-00703	08/04/17	GTBMI010	G.T.B.M. INC.	Clsd	4,869.75	0.00	
17-00704	08/04/17	BROWN010	BROWNELL'S INC.	Clsd	308.43	0.00	
17-00707	08/07/17	BELSO010	BELSON OUTDOORS, INC. BENCHES FOR ENGRAVING	Clsd	6,265.66	0.00	
17-00711	08/10/17	ALVAR005	ALVARO MERINO SPRING CLEAN UP	Clsd	3,700.00	0.00	
17-00716	08/10/17	FARIA010	FARIAS SHIP BOTTOM LIFEGUARD & LIT AWARDS	Clsd	150.00	0.00	
17-00717	08/01/17	MANAH040	MANAHAWKIN MAGIC WASH POLICE FLEET CAR WASHES/JULY	Clsd	10.25	0.00	
17-00718	08/14/17	WALTBO10	WALTERS BICYCLES bicycle repair	Clsd	57.00	0.00	
17-00720	08/14/17	ACTUN010	ACTION UNIFORM 5.11 BDU PANTS	Clsd	170.00	0.00	
17-00726	08/15/17	COAST010	ATLANTIC PRINTING & DESIGN MAINTENANCE RECORD PADS	Clsd	125.00	0.00	
17-00727	08/16/17	DOWNS010	DOWN'S FORD SEAT COVER, SEAT PAD/PD 2842	Clsd	554.88	0.00	
17-00728	08/16/17	EDWAR030	EDWARDS TIRE CO. INC. TIRES/PD CARS	Clsd	707.94	0.00	
17-00729	08/16/17	BARLO010	BARLOW BUICK/GMC DOOR PANEL/PD 2845	Clsd	336.75	0.00	
17-00732	08/07/17	COAST010	ATLANTIC PRINTING & DESIGN OEM ANNUAL FLOOD NOTICES	Clsd	478.85	0.00	
17-00733	08/11/17	MRS010	MRS 2000 TRAFFIC TICKETS	Clsd	781.00	0.00	
17-00736	06/05/17	COAST020	COASTAL SIGN & DESIGN BENCH ROUTING SERVICES	Clsd	50.00	0.00	
17-00737	07/24/17	MUNIC010	MUNICIPAL CLERK'S ASSOC OF O/C REGISTRAR CLASS	Clsd	70.00	0.00	
17-00739	08/18/17	WALTBO10	WALTERS BICYCLES Police Bikes	Clsd	134.00	0.00	
17-00740	08/18/17	LONGB040	LONG BEACH TWP. annual service agreements	Clsd	3,525.00	0.00	
17-00741	08/18/17	EDWAR030	EDWARDS TIRE CO. INC. TIRES/DPW 04 F350	Clsd	379.20	0.00	
17-00756	08/22/17	PEDRO010	PEDRONI FUEL NO-LEAD GAS & DIESEL FUEL	Clsd	5,387.69	0.00	
17-00758	08/22/17	VERIZ010	VERIZON TELEPHONE 8/19-9/18/17	Clsd	289.10	0.00	
17-00770	08/22/17	MICHO01	Michael Pagnotta Architect, PC COPIES	Clsd	15.00	0.00	
17-00773	08/03/17	SHORE060	SHORE PROMOTIONS 2017BARNEGAT BAY CHALLENGE T'S	Clsd	1,353.00	0.00	
17-00774	08/23/17	VERIZ020	VERIZON WIRELESS WIRELESS TELEPHONE 8/16-9/15	Clsd	1,826.52	0.00	
17-00775	08/09/17	NJMMA010	NJ MUNIC MANAGEMENT ASSOC INC 2017 ANNUAL MEMBERSHIP FEES	Clsd	220.00	0.00	

October 24, 2017

17-00776 01/01/17 LONGB040 LONG BEACH TWP. 2017 DISPATCH Clsd 58,516.28 0.00
17-00777 08/28/17 STEVE020 STEVE SULECKI REIMBURSEMENT FOR BOOTS Clsd 99.00 0.00
17-00778 08/28/17 OCEANCO1 Ocean County PowerSports PARTS LIST/LG 2013 HONDA QUAD Clsd 265.83 0.00
17-00779 06/02/17 STAPL010 Staples Advantage ORDER #7177500997-000001 Clsd 438.10 0.00
17-00780 06/21/17 STAPL010 Staples Advantage ORDER #7178492597-000001 Clsd 213.61 0.00
17-00781 06/21/17 STAPL010 Staples Advantage ORDER #7178492597-000002 Clsd 99.39 0.00
17-00782 07/10/17 STAPL010 Staples Advantage ORDER #7179389440-000001 Clsd 24.65 0.00
17-00783 07/10/17 STAPL010 Staples Advantage ORDER #7179389440-000002 Clsd 11.97 0.00
17-00784 08/15/17 HOMED010 HOME DEPOT CREDIT SERVICES VARIOUS INVOICES Clsd 1,162.87 0.00
17-00785 06/29/17 WBMAS010 W.B. MASON OFFICE SUPPLIES Clsd 89.57 0.00
17-00789 08/21/17 CRITTO05 CRITTER MAN EXTERMINATION SERV MUNI BLDG Clsd 300.00 0.00
17-00790 08/26/17 NJPRE010 N.J. PRESS MEDIA SOLUTIONS ADVERTISING - VARIOUS INVOICES Clsd 68.66 0.00
17-00791 08/30/17 MONTO005 MONTONDO TRAILER LLC 2017 NEW RESTROOM TRAILER Open 22,900.00 0.00
17-00792 07/26/17 TUCKE010 TUCKERTON LUMBER COMPANY INVOICES STATEMENT DATE 8/25 Clsd 370.55 0.00
17-00794 06/08/17 STAPL010 Staples Advantage ORDER #7177758808 Clsd 110.96 0.00
17-00795 06/29/17 STAPL010 Staples Advantage ORDER #7178751273 Clsd 418.69 0.00
17-00796 05/30/17 WBMAS010 W.B. MASON OFFICE SUPPLIES/INV 45051483 Clsd 320.63 0.00
17-00797 07/10/17 WBMAS010 W.B. MASON OFFICE SUPPLIES/INV 45744360 Clsd 12.34 0.00
17-00798 07/31/17 WBMAS010 W.B. MASON OFFICE SUPPLIES/INV 46349140 Clsd 534.73 0.00
17-00799 08/16/17 WBMAS010 W.B. MASON OFFICE SUPPLIES/INV 46881538 Clsd 1,406.41 0.00
17-00800 09/05/17 CERTI010 CERTIFIED SPEEDOMETER SERV. IN Calibration of Police Vehicles Clsd 231.00 0.00
17-00801 09/05/17 THERO010 THE RODGERS GROUP, LLC Police Module Subscription Clsd 1,760.00 0.00
17-00802 09/05/17 MWCOM010 M&W COMMUNICATIONS, INC. Radio Repair-Tretola Open 289.46 0.00
17-00803 09/05/17 GTBMI010 G.T.B.M. INC. Services for Ransomware Open 600.00 0.00
17-00804 09/05/17 BOROO010 BORO. OF SHIP BOTTOM - TRUST ACCUMULATED ABSENCE 2017 Clsd 30,000.00 0.00
17-00807 08/31/17 LONGB040 LONG BEACH TWP. CONSTRUCTION FEES -AUGUST 2017 Clsd 6,146.40 0.00
17-00808 08/29/17 STUAR010 STUART SNYDER PUBLIC DEFENDER SERV RENDERED Clsd 400.00 0.00
17-00809 08/16/17 EDMUN010 EDMUNDS & ASSOCIATES ESCROW MODULE Clsd 2,250.00 0.00
17-00810 08/26/17 PHILL005 PHILLIP LLOYD LIT PADDLEBOARDS Clsd 5,100.00 0.00
17-00811 09/05/17 TENNA010 TENNANT MAGEE LAW PROFESSIONAL SERVICES RENDERED Clsd 6,444.10 0.00
17-00812 09/05/17 BOROO010 BORO. OF SHIP BOTTOM - TRUST ELECTRICAL - THIRD PARTY PAY Clsd 55.25 0.00
17-00813 08/28/17 WEKRE005 W.E. KREWSON INC. POST OFFICE A/C REPAIRS Clsd 642.00 0.00
17-00814 08/23/17 WBMAS010 W.B. MASON OFFICE SUPPLIES Open 27.30 0.00
17-00815 08/29/17 WBMAS010 W.B. MASON OFFICE SUPPLIES Open 142.27 0.00
17-00816 09/07/17 BARBA010 BARBARA COURTS COURT RECORDING 9/7/17 Clsd 75.00 0.00
17-00817 09/07/17 MARKP005 MARK PINO MILEAGE REIMBURSEMENT Clsd 28.36 0.00
17-00818 09/07/17 BONNI010 BONNIE R. PETERSON PROFESSIONAL SERVICES SEP 2017 Clsd 1,100.00 0.00
17-00819 09/05/17 PAULV005 PAUL V. FERNICOLA & ASSOCIATES PROFESSIONAL SERVICES RENDERED Clsd 790.00
17-00820 CLEAR010 CLEARLY, GIACOBBE, ALFIERI & JA PROFESSIONAL LEGAL SERVICES Clsd 1,441.50 0.00
17-00821 08/31/17 MANAH040 MANAHAWKIN MAGIC WASH POLICE FLEET CAR WASHES/AUGUST Clsd 17.00 0.00
17-00822 06/20/17 NEVRO010 NEVRON ELECTRICAL CONTRACTORS UNDERGROUND WIRING LED SIGN Clsd 1,925.00
17-00823 09/10/17 JERSR010 JERSEY SHORE RESTROOMS, LLC PORTABLE RESTROOM 9/5-10/2/17 Clsd 170.00 0.00
17-00824 08/30/17 COMCA010 COMCAST CABLE TV/INTERNET/CABLE Clsd 757.79 0.00
17-00825 08/08/17 LOWES010 LOWES 4x4's FOR STOP SIGNS SHORE AVE Clsd 42.77 0.00
17-00826 08/31/17 STAPL010 Staples Advantage OFFICE SUPPLIES INV 3351187017 Clsd 83.60 0.00
17-00827 08/31/17 ATLAN050 ATLANTIC CITY ELECTRIC ELECTRICITY Clsd 14,582.65 0.00
17-00828 09/12/17 BEST BEST LITTER RECEPTACLES, INC RECYCLING CANS (10) Clsd 5,653.66 0.00
17-00830 08/30/17 NEWJE010 NEW JERSEY REGISTRAR'S ASSOC MEMBERSHIP & FALL CONFERENCE Clsd 100.00 0.00
17-00831 08/31/17 DASTI010 DASTI MURPHY MCGUCKIN PROFESSIONAL SERVICES - AUGUST Clsd 2,202.61 0.00
17-00832 08/13/17 OWENL010 OWEN LITTLE AND ASSOCIATES VARIOUS INVOICES Clsd 10,885.92 0.00
17-00833 09/06/17 DYNAM010 DYNAMIC TESTING SERVICE 10 PANEL PRE-EMPL URINE SCREEN Clsd 60.00 0.00
17-00837 09/18/17 MARKP005 MARK PINO MILEAGE REIMBURSEMENT Clsd 20.87 0.00
17-00839 09/15/17 BOROO010 BORO. OF SHIP BOTTOM - TRUST ELECTRICAL - THIRD PARTY PAY Clsd 55.25 0.00
17-00840 08/31/17 DELAW010 DELAWARE VALLEY PAYROLL PAYROLL PROCESSING SEPT 2017 Clsd 1,006.50 0.00
17-00841 09/18/17 VERIZO20 VERIZON WIRELESS Cell Phone Clsd 49.99 0.00
17-00842 09/18/17 GTBMI010 G.T.B.M. INC. Report prepared for Chief Clsd 500.00 0.00
17-00843 09/01/17 SUBUR010 SUBURBAN DISPOSAL INC. SOLID WASTE & RECYCLING-AUGUST Clsd 31,332.39 0.00
17-00844 09/19/17 STEVE020 STEVE SULECKI reimbursement eyeglass Clsd 80.00 0.00
17-00845 09/19/17 POWER010 POWER DMS annual contract Open 2,679.00 0.00
17-00846 09/19/17 WBMAS010 W.B. MASON OFFICE SUPPLIES Open 892.44 0.00
17-00847 09/19/17 SIRCH010 SIRCHIE FINGER PRINT LAB Latex gloves Open 117.12 0.00
17-00848 09/19/17 ANIMA010 ANIMAL CAPTURE & CONTROL 3RD QTR ANIMAL CONTROL SERVICE Clsd 1,005.00 0.00
17-00849 09/13/17 DAWNA010 DAWN ANNARUMMA MILEAGE REIMBURSEMENT Clsd 32.00 0.00
17-00850 09/13/17 LOUBE010 THE LOUIS BERGER GROUP PROF SERVICES 5/27-6/23/17 Open 1,100.86 0.00
17-00851 09/08/17 NJSTA020 N.J. STATE LEAGUE OF MUNICIPAL LEGISLATIVE BULLETIN 2017/2018 Clsd 14.00 0.00
17-00853 09/20/17 KATHL030 KATHLEEN WELLS MILEAGE REIMBURSEMENT Clsd 22.63 0.00
17-00854 09/21/17 STATE020 STATE OF NEW JERSEY - SFWTR RETURN PERIOD 6/17 UNDERPAYMT Clsd 34.34 0.00
17-00855 08/25/17 NJNAT010 N.J. NATURAL GAS NATURAL GAS Clsd 125.51 0.00
17-00856 09/22/17 GALLS010 GALLS, LLC Williams-Clothing Open 123.74 0.00
17-00857 09/22/17 BARLO010 BARLOW BUICK/GMC COOLANT PIPE FOR 06 CHEVY 1500 Clsd 31.74 0.00
17-00858 09/22/17 NEWJE010 NEW JERSEY REGISTRAR'S ASSOC K. WELLS-MEMBERSHIP&CONFERENCE Open 100.00
17-00859 09/22/17 SUP010 Suplee, Clooney & Company LBI BD OF ED - SDS PREPARATION Open 425.00 0.00
17-00860 09/22/17 FREDM005 FRED MILLMAN PROFESSIONAL SERVICES RENDERED Clsd 1,050.00 0.00
17-00861 09/22/17 JERSR010 JERSEY SHORE RESTROOMS, LLC PORTABLE RESTROOM 10/3-10/30 Open 170.00 0.00
17-00862 09/01/17 SEAEA005 SEA EAGLE BOATS INC 14sro DELUXE PACKAGE Open 2,499.00 0.00
17-00863 09/25/17 ANJR0010 ANJR ANNUAL RECYCLING SYMPOSIUM Clsd 80.00 0.00
17-00864 09/25/17 FORPSY10 INSTITUTE FOR FORENSIC PSYCHOL Psych Eval-OCPA Canadidate Open 450.00 0.00
17-00865 09/14/17 STAND010 STANDARD INSURANCE CO. SHORT-TERM DISABILITY OCT 2017 Clsd 558.77 0.00
17-00867 09/26/17 TWR001 TWR AS CST FOR EBURY FUND LEIN REDEMPTION CERT #14-00009 Clsd 4,554.34 0.00

October 24, 2017

17-00868 09/22/17 CARPE010 THE CARPET MAN PATCH CARPET/FRONT RECEP DESK Open 127.00 0.00
17-00869 09/26/17 OWENL010 OWEN LITTLE AND ASSOCIATES PROFESSIONAL SERVICES RENDERED Clsd 6,669.70
17-00870 09/25/17 PHOENIX1 Phoenix Advisors, LLC SERV RENDERED/BOND SERIES 2017 Clsd 17,500.00 0.00
17-00871 09/25/17 GLUCK010 GLUCK WALRATH LLP SERV RENDERED/BOND SERIES 2017 Clsd 13,549.51 0.00
17-00872 09/27/17 NJSTA020 N.J. STATE LEAGUE OF MUNICIPAL 2017 ANNUAL CONFERENCE Open 880.00 0.00
17-00873 09/13/17 SOURC005 SOURCE MEDIA LLC BOND NOTICE OF SALE/LEGAL ADS Clsd 4,662.00 0.00
17-00874 09/28/17 EDWAR030 EDWARDS TIRE CO. INC. TIRE P205 70R14/PW 85 S-10 Open 75.00 0.00
17-00875 09/26/17 MARYANN Maryann Carricarte COURT RECORDING 9/26/17 Open 75.00 0.00
17-00876 09/28/17 MARKP005 MARK PINO REIMB MILEAGE OCJIF MEETING Open 37.45 0.00
17-00877 09/29/17 VERIZO10 VERIZON TELEPHONE 9/19-10/18/17 Open 289.56 0.00
17-00878 09/29/17 NJNAT010 N.J. NATURAL GAS NATURAL GAS Open 154.50 0.00
17-00879 08/29/17 TUCKE010 TUCKERTON LUMBER COMPANY INVOICES 8/29-9/21/17 Open 159.26 0.00
17-00880 09/29/17 NJSTA020 N.J. STATE LEAGUE OF MUNICIPAL 2017 ANNUAL CONVENTION Open 55.00 0.00
17-00881 09/18/17 STUAR010 STUART SNYDER PUBLIC DEFENDER SERVICES Open 400.00 0.00
17-00882 10/03/17 COMCA010 COMCAST CABLE TV/INTERNET/CABLE Open 638.14 0.00
17-00883 08/10/17 WRITT010 WRITTEN IN STONE 2 PAVERS + ADD'L CHARACTER Open 150.00 0.00
17-00885 09/28/17 NJPRE010 N.J. PRESS MEDIA SOLUTIONS BHT/9-20 LUB RESO APPROVED Open 7.75 0.00
17-00886 09/28/17 PEDRO010 PEDRONI FUEL NO-LEAD GASOLINE & LS DIESEL Open 2,912.92 0.00
17-00887 09/30/17 MANAH040 MANAHAWKIN MAGIC WASH FLEET CAR WASHES/SEPTEMBER Open 82.00 0.00
17-00888 09/13/17 THESA010 THE SANDPAPER PUBLIC SCHOOL NOTICE Open 497.00 0.00
17-00890 10/05/17 BURLINGT BURLINGTON COUNTY ESTC-BCIT Class-Williams Open 45.00 0.00
17-00892 09/27/17 HOMED010 HOME DEPOT CREDIT SERVICES VARIOUS INVOICES Open 3,938.94 0.00
17-00894 09/05/17 BEACH020 BEACH HAVEN AUTOMOTIVE, INC. SEPTEMBER INVOICES Open 740.89 0.00
17-00896 04/10/17 MGLPR010 MGL PRINTING SOLUTIONS RESIDENTIAL FLAT BILL Clsd 663.00 0.00
17-00897 10/03/17 DYNAM010 DYNAMIC TESTING SERVICE RANDOM TESTING 10/3/17 Open 125.00 0.00
17-00898 10/02/17 TREAS080 TREASURER, STATE OF NEW JERSEY 3RD QTR 2017 Open 1,744.37 0.00
17-00899 09/14/17 LOWES010 LOWES INV 901803/8 FT TIMBER PRE Open 409.44 0.00
17-00900 10/11/17 DASTI010 DASTI MURPHY MCGUCKIN PROFESSIONAL SERVICES SEP 2017 Open 1,773.00 0.00
17-00901 10/02/17 BONNIO10 BONNIE R. PETERSON PROFESSIONAL SERVICES OCT 2017 Open 1,100.00 0.00
17-00902 10/02/17 SUBUR010 SUBURBAN DISPOSAL INC. SOLID WASTE & RECYCLING - SEPT Open 26,215.59 0.00
17-00904 10/02/17 BEACH035 BEACH BUMS COMPUTERS WORKSTATION, SERVER MONITORING Open 450.00 0.00
17-00905 10/12/17 TREAS030 TREASURER, STATE OF NEW JERSEY 3RD QTR MARRIAGE/CU LICENSES Open 100.00
17-00906 10/12/17 LINCO010 LINCOLN NATIONAL LIFE INS. CO. 2016 LOSAP CONTRIBUTION - EMT Open 2,982.00
17-00907 10/02/17 LONGBO40 LONG BEACH TWP. CONSTRUCTION FEES - SEPT 2017 Open 2,454.90 0.00
17-00908 10/12/17 TENNA010 TENNANT MAGEE LAW PROFESSIONAL SERVICES RENDERED Open 3,747.55 0.00
17-00909 10/02/17 NJDEP010 N.J. DEPT. OF HEALTH & SENIOR DOG LICENSE REPORT 3RD QTR Open 18.00 0.00
17-00910 09/13/17 SHOP001 ShopRite/Perlmart, Inc LUNCH FOR 9/26/17 FEMA DRILL Open 236.39 0.00
17-00911 10/10/17 ROBER050 ROBERT ROSSI CLOTHING REIMB - BOB ROSSI Open 170.07 0.00
17-00912 10/02/17 OCROA010 O.C. ROAD DEPARTMENT 3RD QTR 2017 Open 168.36 0.00
17-00914 10/10/17 MICH001 Michael Pagnotta Architect, PC COMPUTER PLOTS RUN Open 55.00 0.00
17-00916 10/02/17 ATLAN050 ATLANTIC CITY ELECTRIC ELECTRICITY Open 11,212.58 0.00
17-00918 10/13/17 JRALP010 J. RALPH BARNETT REIMB MILEAGE - DPW CLASSES Open 462.24 0.00
17-00920 10/02/17 DELAW010 DELAWARE VALLEY PAYROLL PAYROLL PROCESSING SEPT 2017 Open 1,638.00 0.00
17-00922 10/11/17 CLEAR010 CLEAR, GIACOBBE, ALFIERI & JA PROFESSIONAL SERVICES RENDERED Open 558.00
17-00923 10/10/17 GLUCK010 GLUCK WALRATH LLP PROFESSIONAL SERVICES RENDERED Open 75.00 0.00
17-00924 10/17/17 KATHL010 KATHLEEN FLANAGAN REIMB MILEAGE - CLASSES Open 142.31 0.00
17-00927 10/18/17 POSCO10 POSCH CONCRETE CO. INSTALL 10' CURB, HOT ASPHALT Open 950.00 0.00
17-00928 09/12/17 DANIELS Maureen F Daniels (1) CALL OUT 9/12/17 Open 50.00 0.00
17-00929 10/02/17 OCENG010 O.C. ENGINEERING DEPARTMENT 3RD QTR 2017 SCHEDULE C Open 930.38 0.00
17-00934 10/16/17 STUAR010 STUART SNYDER PUBLIC DEFENDER SERVICES Open 200.00 0.00
17-00935 10/20/17 BEACH010 BEACH HAVEN 1ST AID SQUAD ANNUAL CONTRIBUTION Open 25,000.00 0.00
17-00936 10/11/17 OWENL010 OWEN LITTLE AND ASSOCIATES INSPECTION SERVICES Open 1,173.65 0.00
17-00938 10/18/17 SARA001 SARA GRESKO MILEAGE REIMB - SARA GRESKO Open 458.00 0.00
17-00939 10/20/17 STAND010 STANDARD INSURANCE CO. SHORT-TERM DISABILITY NOV 2017 Open 663.07 0.00
17-00943 09/26/17 LAWSO010 LAWSON PRODUCTS, INC. MISC SUPPLIES QUOTE #20441710 Open 715.57 0.00
17-00944 10/16/17 PITNE010 PITNEY BOWES GLOBAL FINANCIAL Postage Machine Lease 9/9-12/9 Open 197.28 0.00
17-00945 08/12/17 BEACH035 BEACH BUMS COMPUTERS OFF SITE REPLICATION July-Sept Open 314.00 0.00
17-00946 10/23/17 TCTAO010 T.C.T.A. OF N.J. TCTANJ Breakfast Open 25.00 0.00
17-00947 10/02/17 MCELW005 MCELWEE & QUINN SERIES 2017 BONDS - PRINTING Open 1,500.00 0.00
17-00948 10/23/17 MOODY005 MOODY'S INVESTORS SERVICE, INC SERIES 2017 BONDS/ANALYTICS Open 12,500.00
17-00950 10/23/17 VERIZO20 VERIZON WIRELESS WIRELESS TELEPHONES Open 859.33 0.00
17-00963 10/24/17 FABAN010 FABANIEC, P & MALINOWSKI, A REDEMPTION TAX CERT 15-00001 Open 20,591.94
17-00970 10/27/17 SPRAG005 SPRAGUE, JEFFREY M. RETURN OF ESCROW BOND Open 2,500.00 0.00
Total Purchase Orders: 193 Total P.O. Line Items: 0 Total List Amount: 2,638,743.71 Total Void Amount: 0.00

12:38 PM Purchase Order Listing By P.O. Number

Totals by Year-Fund

Fund Description	Fund Budget	Total Revenue	Total G/L	Total Project	Total Total
CURRENT FUND 6-01	4,765.00	0.00	0.00	0.00	4,765.00
CURRENT FUND 7-01	2,412,175.75	0.00	0.00	0.00	2,412,175.75
WATER/SEWER FUND 7-06	27,199.01	0.00	0.00	0.00	27,199.01
7-11	0.00	0.00	0.00	3,673.65	3,673.65
Year Total:	2,439,374.76	0.00	0.00	3,673.65	2,443,048.41
CAPITAL FUND C-04	123,845.17	0.00	0.00	0.00	123,845.17
UTILITY CAPITAL FUND C-07	36,575.03	0.00	0.00	0.00	36,575.03
Year Total:	160,420.20	0.00	0.00	0.00	160,420.20
GRANT FUND G-02	5,653.66	0.00	0.00	0.00	5,653.66
TRUST-OTHER T-03	14,382.27	0.00	0.00	0.00	14,382.27
DOG TRUST T-12	18.00	0.00	0.00	0.00	18.00
CONSTRUCTION TRUST T-13	10,456.17	0.00	0.00	0.00	10,456.17

October 24, 2017

Year Total: 24,856.44 0.00 0.00 0.00 24,856.44
Total Of All Funds: 2,635,070.06 0.00 0.00 3,673.65 2,638,743.71
12:38 PM Purchase Order Listing By P.O. Number
Project Description Project No. Project Total
INDOE C 17-31 125.00
CURB & SIDEWALKS C 17-32 125.00
SPRAGUE, JEFFREY M. CB 1478 2,500.00
1302 REAL ESTATE LLC DKT 15-12 171.35
SHORE PROSPECTS DKT 16-07 171.38
BORSELLINO, DIANE AMBERG DKT 17-10 85.00
ESTATE OF L. CONACK ETAL DKT 17-15 495.92
Total Of All Projects: 3,673.65

Council President English called for Resolution 2017-141: Authorizing Tax Cancellations under \$10.00. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2017-141
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TAX COLLECTOR TO CANCEL
TAX REFUNDS AND/OR DELINQUENCIES OF LESS THAN \$10.00**

WHEREAS, the Governing Body of the Borough of Ship Bottom finds and declares that N.J.S.A 40A:5-17-1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars, and

WHEREAS, the Governing Body further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars, and

WHEREAS, the Governing Body further finds and declares that it is in the best interest of the citizens of the Borough of Ship Bottom for the Municipal Tax Collector to be authorized to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars in accordance with N.J.S.A. 40A:5-17-1;

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Ship Bottom that the Municipal Tax Collector, Dawn Annarumma is hereby authorized to process the cancellation of tax refunds or delinquencies of less than Ten (\$10.00) Dollars during the calendar year of 2017 in accordance with N.J.S.A. 40A:5-17-1.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Council President English called for Resolution 2017-142: Authorizing transfer of funds, escrow to current. On a motion by Councilman Tallon, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2017-142
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TRANSFER OF UNACCOUNTABLE ESCROW
BALANCES TO THE CURRENT FUND**

WHEREAS, the Chief Finance Officer has discovered unaccountable balances in the Developer's Escrow Fund: and

WHEREAS, the Chief Finance Officer has requested to move these funds to the Current Fund.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Ship Bottom, that the Chief Finance Officer is authorized to move the unaccountable balances in the Developer's Escrow Fund into the Current Fund.

BE IT FURTHER RESOLVED that if someone comes forward with the proof that this is their money in the escrow account, that the Chief Finance Officer is authorized to refund that money from the current fund.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Council President English called for Resolution 2017-143: NJDOT 2018 Road Reconstruction. On a motion by Councilman Butkus, seconded by Councilman Tallon, this was approved as follows:

RESOLUTION 2017-143
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING APPLICATION TO NJDOT LOCAL AID PROGRAM
FOR 2018 ROAD RECONSTRUCTION IMPROVEMENT PROJECT

WHEREAS, the Borough of Ship Bottom desires to apply to the New Jersey Department of Transportation for Assistance from the Transportation Trust Fund for 2018 Road Reconstruction/Improvement Project; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Ship Bottom, County of Ocean, hereby authorize application to NJDOT Local Aid Program for 2018 Road Reconstruction/Improvement Project to include:

1. 14th Street, 15th Street and 16th Street

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2018-14th Street, 15th Street, 16th Street-00537 to the New Jersey Department of Transportation on behalf of the Borough of Ship Bottom.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Ship Bottom and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves execution of the grant agreement.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Council President English called for Resolution 2017-144: Shared Services, Prosecutor's Office, SOG (Ocean County Gang, Gun and Narcotics Task Force). On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

RESOLUTION 2017-144
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE EXECUTION OF A SHARED SERVICES
AGREEMENT FOR THE
“OCEAN COUNTY GANG, GUN AND NARCOTICS TASK FORCE”

WHEREAS, the “Ocean County Gang, Gun and Narcotics Task Force” (SOG) is a program run by the Ocean County Prosecutor's Office for the purpose of combating the growing Gang element and enforcing the firearm and anti-drug laws of the State of New Jersey; and

WHEREAS, the Shared Services Act, N.J.S.A. 40:65A et seq. authorizes local units to enter into joint agreements for the provision of governmental services; and

WHEREAS, the Borough of Ship Bottom wishes to enter into an Agreement with the County of Ocean for the purpose of setting forth the terms and conditions regarding the assignment of police officers employed by the Municipality to the “SOG”.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Ship Bottom, County of Ocean, hereby authorize the Mayor to execute and the Clerk to attest to a Shared Services Agreement for the purpose of designating certain Ship Bottom officers to be assigned to the “SOG” run by the Ocean County Prosecutor's Office, for the year commencing July 1, 2017 through June 30, 2018.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be forwarded to the Ocean County Prosecutor's Office and the Ship Bottom Police Department.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Council President English called for Resolution 2017-145: Refund, tax sale certificate. On a motion by Councilman English, seconded by Councilman Tallon, this was approved as follows:

RESOLUTION 2017-145
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING THE TREASURER TO REFUND
MONEY ON A TAX SALE CERTIFICATE

WHEREAS, the amount of \$20,591.94 has been received by the Tax Collector for redemption of Tax Sale Certificate #15-00001 on Block 13, Lot 4, assessed to Alpha Loan Servicing, LLC; and

October 24, 2017

WHEREAS the amount of \$20,591.94 is the correct amount required to redeem.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to return \$20,591.94, to Fabaniec, P and Malinowski, A, holders of the certificate.

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

Council President English called for Ordinance 2017-09: Construction Code, Uniform, fees. Introduction by Title, first reading. On a motion by Councilman Valyo, seconded by Councilman Tallon, this was approved by title as follows:

**ORDINANCE 2017-09
ORDINANCE OF THE BOROUGH OF SHIP
BOTTOM, COUNTY OF OCEAN, STATE OF NEW
JERSEY, AMENDING AND SUPPLEMENTING
CHAPTER 15.18 OF TITLE 15 OF THE BOROUGH
CODE OF THE BOROUGH OF SHIP BOTTOM
ENTITLED "CONSTRUCTION CODES, UNIFORM"
SO AS TO PROVIDE A FEE SCHEDULE FOR
MECHANICAL SUB-CODE APPLICATION AS
REQUIRED BY THE UNIFORM CONSTRUCTION
CODE REGULATIONS**

Roll Call: Butkus, Rossi, Hartman, Tallon, English and Valyo, all aye.

There was no Unfinished Business or Correspondence.

Council President English called for Reports of Committees:

Revenue and Finance/Treasurer's Report: Councilman David Hartman
I would like to include the Treasurer's Report as part of the meeting. You have the Treasurer's Report in front of you.

BOROUGH OF SHIP BOTTOM
TREASURER'S REPORT
BANK OF AMERICA
SEPTEMBER 2017

ACCT TITLE/ ACCOUNT #	BEGINNING BALANCE	DEPOSITS	DISBURSEMENTS	ENDING BALANCE
GENERAL OPERATING	5,202,945.54	403,058.55	327,122.32	5,278,881.77
GENERAL CAPITAL	200,149.74	4,440,941.30	3,527,835.76	1,113,255.28
UTILITY OPERATING	344,470.18	154,117.38	50,248.52	448,339.04
UTILITY CAPITAL	125,489.52	-	-	125,489.52
PAYROLL	263,685.61	244,962.69	371,019.16	137,629.14
DOG TRUST	660.22	35.00	-	695.22
CONSTRUCTION TRUST	83,207.35	7,530.00	-	90,737.35
PUBLIC DEFENDER	392.63	-	-	392.63
GENERAL TRUST	233,174.45	1,584.00	-	234,758.45
TAX SALE PREMIUMS	30,400.00	-	-	30,400.00
MCTEAGUE	62.83	-	-	62.83
FORFEITURE OF FUNDS	21,335.20	-	-	21,335.20
ALCOHOL EDUCATION	5,767.01	-	-	5,767.01

The 4th quarter taxes are due November 1, 2017. Added/omitted assessment bills were mailed out October 17, 2017 and are due November 1, 2017. We have 131 properties at this time that are delinquent in their real estate taxes.

Taxes collected between 9-26-17 until 10-23-2017, were \$364,778.96 got 2017, \$12,041.80 for 2018, \$1,575.37 for interest, for a total of \$378,396.13.

Miscellaneous revenue of \$62,480.59 included \$11,572.82 municipal court fines and fees, \$2,060.00 boat ramp fees and \$1,125.00 for beach buggy fees.

Public Safety: Councilman Tom Tallon

The public safety report for October 2017

There were 577 reported activities. There were 3,653 patrol vehicle miles. There were 160 beach, building and business checks. There were also 170 traffic stops, one motor vehicle accident with injuries and eight one motor vehicle accidents without injuries.

Public Property and Community Affairs: Councilman Joseph Valyo

Code Enforcement: There were warnings issued for 3 illegal signs, 6 trash, 4 trailers on street, 2 overgrown grass and 1 construction materials on street, for a total of 16 verbal warnings.

Zoning: 24 zoning permits and 7 resale inspections were done.

Construction: 36 permits and 4 permit updates, for a total of 40 permits processed. The type of work was 29 alteration/renovations, 5 addition/rehabs, 1 addition and 5 demolitions. The total revenue was \$6,338.00.

Long Beach Island Health Dept.: Adult vaccines are available.

There is a link on our website or you can go directly to their website.

The Ship Bottom Fire Co. will be holding a drill at the Stateroom on Thursday from 6-9 pm.

Water/Sewer: Councilman Robert Butkus

Water payments for 2017 were \$173,554.00, sewer payments for 2017 were \$203,610.03 for a total of \$377,164.31. Arrears were \$2,139.75 with interest of \$270.40 for a total of \$379,574.46.

The last water and sewer billing/collection is complete for the 2017 calendar year.

At this time, we have 353 accounts that are in delinquent status.

Delinquent notices will be going out by the end of October.

For the month of September, we pumped 12,705,000 gallons of water and did 100 mark-outs.

The department inspected and operated the plant and wells, helped with water meter reads and repairs, and made all repairs to water & sewer systems as needed.

Public Works: Councilman Peter Rossi

Monthly report for October 2017

1. Maintenance and repairs done on all borough vehicles and equipment.
2. Metal, TV and brush picked up.
3. Ocean and Bay Beach entrances shoveled and swept. All handicapped entrances cleared several times as needed. Ocean beach raked and Bay beach back bladed, trash and recycle emptied daily.
4. Grass cutting and weeding and spraying throughout the borough.
5. Filled potholes through the borough.
6. Generator run at borough hall and PD
7. Flags put at half-staff and put back at full-staff.
8. Repaired broken lamp box at the boat ramp.
9. Removed all trash and recycle cans, life guard equipment from ocean beach.
10. Property adjacent to our property at the end of 22nd St. is replacing their bulkhead .
11. Installed marker lights on beach exits that were donated by resident.
12. Fire extinguishers inspected throughout the borough. Also, JIF inspection complete.

13. Working on snow fence on ocean beach. Replacing broken post and railings.
14. Removed fence, handicap ramp from bay beach. Paddle board ramp removed at boat ramp.
15. All trash cans removed from Blvd. requested by PD for 18-mile run.
16. Restrooms open and closed the first week of October as requested.
17. Dune grass picked up from county.
18. Ron Jon stickers removed from Rotary Clock.
19. Put trash cans on beach for Kite event and remove and beach cleaned.
20. All signage checked and repaired throughout the borough.

Parks and Recreation: Councilman Edward English

We are planning the Christmas Parade for December 2nd. Robert Potter will be our Grand Marshall. There will be all on-line registration and sponsorship this year. Southern Regional "Southern News Network" and the IT Department is very involved.

On a motion by Councilman Rossi, seconded by Councilman Butkus and all in favor vote, all aye, Council President English opened the public portion of the meeting.

1. Barbara Bishop, 1301 Ocean Ave., thanked Council and the Public Works Department for what they did for the Kite Festival. It was great to have Ship Bottom as the center of the festival. Mrs. Bishop also talked about the street light that was out on 13th St. She was told to contact our Police Department and they notify Atlantic City Electric.

On a motion by Councilman Butkus, seconded by Councilman English and all in favor vote, all aye, Council President English closed the public portion of the meeting.

On a motion by Councilman Rossi, seconded by Councilman Butkus and all in favor vote, all aye, Council President English adjourned the meeting at 6:54 p.m.

Kathleen Wells, RMC
Municipal Clerk

Edward English, Council President