

Regular Meeting Minutes  
October 25, 2016

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, October 25, 2016, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:35 p.m.

Mayor Huelsenbeck asked the Deputy Clerk to take attendance. The following were present:

Councilmen Tallon, English, Valyo, Rossi, and Hartman.

Kathleen Flanagan, Chief Finance Officer was also present.

Mayor Huelsenbeck asked the Deputy Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

During Caucus the following was discussed:

1. Kathleen Flanagan, CFO, talked about the Best Practices and reviewed the worksheet she prepared with the Governing Body and discussion ensued regarding how to change some “no” answers to “yes”.
2. Mayor Huelsenbeck spoke briefly on the school and how there is a resolution on the agenda tonight for it.

Mayor Huelsenbeck called the regular meeting to order at 6:45p.m. and asked the Deputy Clerk to take attendance. The following were present:

Councilmen Tallon, English, Valyo, Rossi and Hartman.

Mayor Huelsenbeck asked the Deputy Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Mayor Huelsenbeck called for the approval of the minutes of the Regular Meeting held on September 27, 2016. On a motion by Councilman Tallon, seconded by Councilman English, the minutes were approved.

Roll Call: Tallon, English, Valyo Rossi and Hartman, all aye.

Mayor Huelsenbeck called for Resolution 2016-148: Payment of municipal bills. On a motion by Councilman Hartman, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2016-148  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS  
IN THE AMOUNT OF \$2,386,794.48**

October 25, 2016

**WHEREAS**, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

**NOW, THEREFORE BE IT RESOLVED** that the approved vouchers in the amount of to \$2,386,794.48 be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Roll Call: Tallon, English, Valyo, Rossi and Hartman, all aye.

October 27, 2016 BOROUGH OF SHIP BOTTOM

09:12 AM Check Register By Check Date

Range of Checking Accts: First to Last Range of Check Dates: 09/29/16 to 10/26/16

Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit:

Y

Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num

01CURRENT CURRENT FUND

66158 10/26/16 ACCES005 ACCESS NEW JERSEY, INC. 2,706.52 884  
66159 10/26/16 ANIMA010 ANIMAL CAPTURE & CONTROL 1,005.00 884  
66160 10/26/16 ARAMA010 ARAMARK 1,955.09 884  
66161 10/26/16 ATLAN050 ATLANTIC CITY ELECTRIC 9,652.65 884  
66162 10/26/16 BEACH020 BEACH HAVEN AUTOMOTIVE, INC. 432.90 884  
66163 10/26/16 BEACH035 BEACH BUM COMPUTERS 362.50 884  
66164 10/26/16 BEST BEST LITTER RECEPTACLES, INC 5,527.96 884  
66165 10/26/16 BONNI010 BONNIE R. PETERSON 1,000.00 884  
66166 10/26/16 BOROU010 BOROUGH OF BEACH HAVEN 186.00 884  
66167 10/26/16 BRADL005 BRADLEY MILLMAN 1,382.50 884  
66168 10/26/16 BROAD001 Broadview Networks 596.72 884  
66169 10/26/16 BROWN010 BROWNELL'S INC. 364.63 884  
66170 10/26/16 BURLINGT BURLINGTON COUNTY ESTC-BCIT 90.00 884  
66171 10/26/16 CENTR010 CENTRAL JERSEY HEALTH INS. FUN 2,698.00 884  
66172 10/26/16 CHERR005 CHERRY VALLEY TRACTOR SALES 161.00 884  
66173 10/26/16 CLEAR010 CLEARY, GIACOBBE, ALFIERI & JA 1,147.00 884  
66174 10/26/16 COMCA010 COMCAST CABLE 460.05 884  
66175 10/26/16 CONTR010 CONTRACTOR SERVICES, INC. 79.99 884  
66176 10/26/16 DASTI010 DASTI MURPHY MCGUCKIN 513.93 884  
66177 10/26/16 DELAW010 DELAWARE VALLEY PAYROLL 784.50 884  
66178 10/26/16 DOWNS010 DOWN'S FORD 166.32 884  
66179 10/26/16 EAGLE010 EAGLE POINT GUN/TJ MORRIS & SO 1,352.65 884  
66180 10/26/16 EAST010 EASTERN AUTOPARTS WAREHOUSE 99.77 884  
66181 10/26/16 EDWAR030 EDWARDS TIRE CO. INC. 499.18 884  
66182 10/26/16 FYR001 FYR-FYTER SALES & SERVICE, INC 528.87 884  
66183 10/26/16 GALLS010 GALL'S 597.68 884  
66184 10/26/16 GANNE010 GANNETT NJ 267.84 884  
66185 10/26/16 GLUCK010 GLUCK WALRATH LLP 3,131.83 884  
66186 10/26/16 GMEZZANO Gregory Mezzanotte 89.97 884  
66187 10/26/16 GTBMI010 G.T.B.M. INC. 1,312.50 884  
66188 10/26/16 HUNTE010 HUNTER TECHNOLOGIES 330.75 884  
66189 10/26/16 JAMES030 JAMES GESICKI 45.00 884  
66190 10/26/16 KATHL030 KATHLEEN WELLS 37.71 884  
66191 10/26/16 LANGU010 LANGUAGE SERVICES, INC. 14.70 884  
66192 10/26/16 LINCO010 LINCOLN NATIONAL LIFE INS. CO. 2,769.00 884  
66193 10/26/16 LONGB010 LONG BEACH ISLAND B.O.E. 403,275.00 884  
66194 10/26/16 LONGB040 LONG BEACH TWP. 1,000.00 884  
66195 10/26/16 LOUBE010 THE LOUIS BERGER GROUP 11,399.05 884  
66196 10/26/16 LOWES010 LOWES 77.33 884  
66197 10/26/16 MANAH040 MANAHAWKIN MAGIC WASH 75.00 884  
66198 10/26/16 MARYANN Maryann Carricarte 150.00 884  
66199 10/26/16 MCAA010 MCAA OF NJ 75.00 884  
66200 10/26/16 MMASS010 M&M ASSESSMENT SERVICES, LLC 4,600.00 884  
66201 10/26/16 MOORE010 R.R. DONNELLEY 73.50 884  
66202 10/26/16 MRS010 MRS 1,116.00 884  
66203 10/26/16 NJAFM010 NJAFM 220.00 884  
66204 10/26/16 NJMVC005 N.J.M.V.C. 60.00 884  
66205 10/26/16 NJNAT010 N.J. NATURAL GAS 162.06 884  
66206 10/26/16 NRTCTA Northeast Regional TCTA 30.00 884  
66207 10/26/16 OCDEP010 O.C. DEPARTMENT OF FINANCE 1,312,064.28 884  
66208 10/26/16 OCEAN030 OCEAN COUNTY PARKS & RECREATIO 250.00 884  
66209 10/26/16 OFFIC010 OFFICE BASICS 422.41 884

October 25, 2016

66210 10/26/16 ORALS005 ORAL'S PLACE 20.00 884  
66211 10/26/16 OWENL010 OWEN LITTLE AND ASSOCIATES 6,492.76 884  
66212 10/26/16 OXYGE010 OXYGEN SUPPLY CO., INC. 20.00 884  
66213 10/26/16 PEDRO010 PEDRONI FUEL 2,923.55 884  
66214 10/26/16 PITNE010 PITNEY BOWES GLOBAL FINANCIAL 133.00 884  
66215 10/26/16 POLET010 CENTRAL JERSEY EQUIPMENT 224.64 884  
66216 10/26/16 ROBER050 ROBERT ROSSI 152.96 884  
66217 10/26/16 RUBBE010 RUBBER STAMPS UNLIMITED, INC. 24.70 884  
66218 10/26/16 SANDP010 SANDPAPER, THE 1,071.96 884  
66219 10/26/16 SELEC010 SELECTIVE INSURANCE 6,001.00 884  
66220 10/26/16 SHIPB020 SHIP BOTTOM MUNICIPAL COURT 1.60 884  
66221 10/26/16 SHOOT010 SHOOTER'S SPORTING CENTER 139.99 884  
66222 10/26/16 SIRCH010 SIRCHIE FINGER PRINT LAB 128.17 884  
66223 10/26/16 SOUTH060 SOUTHERN REGIONAL SCHOOL DISTR 199,969.08 884  
66224 10/26/16 STATE030 STATE TOXICOLOGY LABORATORY 135.00 884  
66225 10/26/16 SUBUR010 SUBURBAN DISPOSAL INC. 57,677.78 884  
66226 10/26/16 THEHO015 THE HON COMPANY 2,920.96 884  
66227 10/26/16 THIST010 THIS & THAT UNIFORMS 651.00 884  
66228 10/26/16 TREAS030 TREASURER, STATE OF NEW JERSEY 150.00 884  
66229 10/26/16 TUCKE010 TUCKERTON LUMBER COMPANY 268.17 884  
66230 10/26/16 VERIZ010 VERIZON 379.07 884  
66231 10/26/16 VERIZ020 VERIZON WIRELESS 1,087.45 884  
66232 10/26/16 WATCH020 WATCHUNG SPRING WATER 94.30 884  
66233 10/26/16 WBMAS010 W.B. MASON 2,035.09 884  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 76 0 2,060,102.57 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 76 0 2,060,102.57 0.00

03PUBLIC DEF PUBLIC DEFENDER  
1275 10/26/16 STUAR010 STUART SNYDER 800.00 885  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 1 0 800.00 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 1 0 800.00 0.00

03TRUST GENERAL TRUST  
10093 10/26/16 BEACH020 BEACH HAVEN AUTOMOTIVE, INC. 11.76 886  
10094 10/26/16 OFFIC010 OFFICE BASICS 159.68 886  
10095 10/26/16 TUCKE010 TUCKERTON LUMBER COMPANY 5.16 886  
10096 10/26/16 WRITT010 WRITTEN IN STONE 209.25 886  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 4 0 385.85 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 4 0 385.85 0.00

04CAPITAL CAPITAL FUND  
1695 10/24/16 BOROO020 BORO. OF SHIP BOTTOM-CURRENT 2,981.75 881  
1696 10/26/16 DOCKS010 DOCKSIDE MARINE SUPPLY CO.INC 814.27 887  
1697 10/26/16 MARLI005 MARLIN EQUIPMENT FINANCE 969.33 887  
1698 10/26/16 OWENL010 OWEN LITTLE AND ASSOCIATES 2,817.00 887  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 4 0 7,582.35 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 4 0 7,582.35 0.00

06UTILOPER UTILITY FUND  
17702 10/26/16 ATLAN050 ATLANTIC CITY ELECTRIC 3,548.61 888  
17703 10/26/16 JRHEN010 J.R. HENDERSON LABS, INC. 1,230.00 888  
17704 10/26/16 MAINP005 MAIN POOL & CHEMICAL CO 669.20 888  
17705 10/26/16 MGLPR010 MGL PRINTING SOLUTIONS 282.00 888  
17706 10/26/16 NJNAT010 N.J. NATURAL GAS 28.68 888  
17707 10/26/16 ONECA010 ONE CALL CONCEPTS 62.50 888  
17708 10/26/16 STATE010 STATE OF N.J. - PWT 531.24 888  
17709 10/26/16 TOWNS010 TOWNSHIP OF STAFFORD 50,116.80 888  
17710 10/26/16 USPOS010 U.S. POSTAL SERVICE 1,000.00 888  
17711 10/26/16 WATER020 WATER WORKS SUPPLY CO. 5,683.84 888  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 10 0 63,152.87 0.00  
Direct Deposit: 0 0 0.00 0.00

October 25, 2016

Total: 10 0 63,152.87 0.00

07UTILCAP UTILITY CAPITAL

2569 10/26/16 GAYLE005 GAYLE CORP 4,556.00 889  
2570 10/26/16 OWENL010 OWEN LITTLE AND ASSOCIATES 58,342.50 889  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 2 0 62,898.50 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 62,898.50 0.00

12DOG DOG TRUST FUND

1036 10/26/16 NJDEP010 N.J. DEPT. OF HEALTH & SENIOR 2.40 890  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 1 0 2.40 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 1 0 2.40 0.00

13CONSTRUCTION CONSTRUCTION ACCOUNT

1085 10/26/16 LONGB040 LONG BEACH TWP. 3,642.35 891  
1086 10/26/16 TREAS080 TREASURER, STATE OF NEW JERSEY 2,060.23 891  
October 27, 2016 BOROUGH OF SHIP BOTTOM Page No: 4  
09:12 AM Check Register By Check Date  
Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 2 0 5,702.58 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 5,702.58 0.00

PR-CURRENT PAYROLL ACCT. TRANSFERS

414001 10/26/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 74,317.80 882  
842410 10/26/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 90,096.09 882  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 2 0 164,413.89 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 164,413.89 0.00

PR-UTILITY PAYROLL ACCT. TRANSFERS

241401 10/26/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 10,842.37 883  
824100 10/26/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 10,911.10 883  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 2 0 21,753.47 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 21,753.47 0.00  
Report Totals Paid Void Amount Paid Amount Void  
Checks: 104 0 2,386,794.48 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 104 0 2,386,794.48 0.00  
09:12 AM Check Register By Check Date

Totals by Year-Fund

Fund Description Fund Budget Total Revenue Total G/L Total Total  
CURRENT FUND 5-01 250.00 0.00 0.00 250.00  
CURRENT FUND 6-01 2,217,973.03 0.00 0.00 2,217,973.03  
WATER/SEWER FUND 6-06 84,906.34 0.00 0.00 84,906.34  
Year Total: 2,302,879.37 0.00 0.00 2,302,879.37  
CAPITAL FUND C-04 7,582.35 0.00 0.00 7,582.35  
UTILITY CAPITAL FUND C-07 62,898.50 0.00 0.00 62,898.50  
Year Total: 70,480.85 0.00 0.00 70,480.85  
GRANT FUND G-02 6,293.43 0.00 0.00 6,293.43  
TRUST-OTHER T-03 1,185.85 0.00 0.00 1,185.85  
DOG TRUST T-12 2.40 0.00 0.00 2.40  
CONSTRUCTION TRUST T-13 5,702.58 0.00 0.00 5,702.58  
Year Total: 6,890.83 0.00 0.00 6,890.83  
Total Of All Funds: 2,386,794.48 0.00 0.00 2,386,794.48

Mayor Huelsenbeck called for Resolution 2016-149: Volunteer Fire Company No. 1 Membership. On a motion by Councilman English, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2016-149**

**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
RATIFYING MEMBERSHIP IN THE SHIP BOTTOM  
VOLUNTEER FIRE COMPANY NO. 1**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, that Edward M. Szafranski's application for membership within the Ship Bottom Volunteer Fire Company No. 1 has been received and reviewed by the Governing Body.

**BE IT FURTHER RESOLVED**, that the Governing Body of the Borough of Ship Bottom hereby ratifies Edward M. Szafranski's membership in the Ship Bottom Volunteer Fire Company No. 1.

Roll Call: Tallon, English, Valyo, Rossi and Hartman all aye.

Mayor Huelsenbeck called for Resolution 2016-150: Agreement with NJDOT for Generator at Traffic Lights. On a motion by Councilman Tallon, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2016-150  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE  
NEW JERSEY DEPARTMENT OF TRANSPORTATION  
PROVIDING FOR CONNECTION TO A GENERATOR ADAPTED CONTROLLER  
CABINET AT THE INTERSECTIONS OF ROUTE 72 AND CENTRAL AVENUE AND  
ROUTE 72 AND LONG BEACH BOULEVARD**

**WHEREAS**, the New Jersey Department of Transportation (hereinafter "NJDOT") is in the process of upgrading the traffic signal controller cabinet at the above-captioned intersection to allow for the connection of an external generator during extensive utility outages; and

**WHEREAS**, the abundance of severe weather events that New Jersey had experienced in past years had brought about numerous requests for generator-capable controller cabinets from municipalities and counties; and

**WHEREAS**, the new cabinets will enable the police department or emergency response units a quick and safe method to connect their generators to keep traffic signals operative thereby allowing emergency service personnel to be better utilized elsewhere instead of directing traffic at the intersection; and

**WHEREAS**, the controller cabinet will be modified to include a transfer switch, power conditioner and also a battery back-up system which will provide power for the controller to maintain signal operation during short power outages and also allow time for setting up the generator during a major utility outage; and

**WHEREAS**, in order to allow the Borough's police department or emergency service personnel to connect to the generator adapted controller cabinet the municipality must execute a letter of concurrence which reflects the terms, conditions, and responsibilities of the municipality, a copy of which is attached hereto and made a part hereof as Schedule "A"; and

**WHEREAS**, it is the desire of the governing body to authorize the execution of the agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

**1.** That the governing body does hereby authorize the execution of an agreement with the New Jersey Department of Transportation allowing for connection to a generator adapted controller cabinet at the intersection of Route 72 and Central Avenue and Route 72 and Long Beach Boulevard as outlined in a letter of concurrence, a copy of which is attached hereto and made a part hereof as Schedule "A".

**2.** That the Mayor is hereby authorized to execute and the Borough Clerk to attest to the execution of the agreement.

**3.** That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the New Jersey Department of Transportation, the Ship Bottom Borough Emergency Management Coordinator and Ship Bottom Borough Police Department.

Roll Call: Tallon, English, Valyo, Rossi and Hartman all aye.

Mayor Huelsenbeck called for Resolution 2016-51: Shared Services "Drug Recognition Expert Callout Program". On a motion by Councilman Tallon, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2016-151  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE EXECUTION OF A SHARED SERVICES  
AGREEMENT FOR THE  
“DRUG RECOGNITION EXPERT CALLOUT PROGRAM”**

**WHEREAS**, the “Drug Recognition Expert Callout Program” (D.R.E.C.P.) is a traffic safety program run by the Ocean County Prosecutor’s Office for the purpose of utilizing a DRE callout program to assist with identifying and removing intoxicated drivers from the roadways; and

**WHEREAS**, the Shared Services Act, N.J.S.A. 40:65A et seq. authorizes local units to enter into joint agreements for the provision of governmental services; and

**WHEREAS**, the Borough of Ship Bottom wishes to enter into an Agreement with the County of Ocean for the purpose of setting forth the terms and conditions regarding the assignment of police officers employed by the Municipality to the “D.R.E.C.P.”.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Ship Bottom, County of Ocean, hereby authorize the Mayor to execute and the Clerk to attest to a Shared Services Agreement for the purpose of designating certain Ship Bottom officers to be assigned to the “Drug Recognition Expert Callout Program” run by the Ocean County Prosecutor’s Office, for the year 2017.

**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be forwarded to the Ocean County Prosecutor’s Office and the Ship Bottom Police Department.

Roll Call: Tallon, English, Valyo, Rossi and Hartman all aye.

Mayor Huelsenbeck called for Resolution 2016-152: Shared Services for “Driving While Intoxicated Enforcement Program”. On a motion by Councilman Tallon, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2016-152  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE EXECUTION OF AN SHARED SERVICES  
AGREEMENT WITH THE PROSECUTOR’S OFFICE FOR  
“DRIVING WHILE INTOXICATED ENFORCEMENT PROGRAM”**

**WHEREAS**, the “Driving While Intoxicated Enforcement Program” is a program run by the Ocean County Prosecutor’s Office for the purpose of identifying and removing intoxicated drivers from the roadways; and

**WHEREAS**, the Shared Services Act, N.J.S.A. 40:65A et seq. authorizes local units to enter into joint agreements for the provision of governmental services; and

**WHEREAS**, the Borough of Ship Bottom wishes to enter into an Agreement with the County of Ocean for the purpose of setting forth the terms and conditions regarding the assignment of police officers employed by the Municipality to the “Driving While Intoxicated Enforcement Program”.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Ship Bottom, County of Ocean, hereby authorize the Mayor to execute and the Clerk to attest to an Shared Services Agreement for the purpose of designating certain Ship Bottom traffic safety officers to be assigned to the “Driving While Intoxicated Enforcement Program” run by the Ocean County Prosecutor’s Office, for the year 2017.

**BE IT FURTHER RESOLVED**, that certified copies of this Resolution shall be forwarded to the Ocean County Prosecutor’s Office and the Ship Bottom Police Department.

Roll Call: Tallon, English, Valyo, Rossi and Hartman all aye.

Mayor Huelsenbeck called for Resolution 2016-153: Consent to the Replacement of Obsolete Telecommunication Equipment by AT&T Wireless. On a motion by Councilman Hartman, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2016 -153  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,**

**CONSENTING TO THE REPLACEMENT OF OBSOLETE TELECOMMUNICATION  
EQUIPMENT BY AT&T WIRELESS  
IN ACCORDANCE WITH THE AGREEMENT TO LEASE A PORTION  
OF THE WATER TANK SITE FOR CONSTRUCTION AND OPERATION  
OF WIRELESS ANTENNAS AND EQUIPMENT**

**WHEREAS**, the Borough of Ship Bottom (hereinafter “Borough”) previously entered into an agreement with AT&T Wireless (hereinafter “AT&T”) for the lease of a portion of the water tank site for the construction of a communications facility including the operation of wireless antennas and equipment (hereinafter “site”); and

**WHEREAS**, AT&T has proposed modifications to the site in order to replace obsolete equipment with new equipment to support its customers’ needs and changes in technology including replacing existing antennas and remote radio head boxes for newer models and adding three (3) additional RRH boxes with all equipment contained on the existing unistrut frame on the water tank and within the existing leased area; and

**WHEREAS**, in accordance with the provisions of the lease agreement, AT&T has submitted, for prior review and approval, a request for consent together with plans for the replacement of the obsolete equipment with new equipment, a copy of which is attached hereto and made a part hereof as Schedule “A”; and

**WHEREAS**, the plans have been reviewed and approved by the Borough Engineer; and

**WHEREAS**, it is the desire of the governing body to consent to the replacement of obsolete equipment by AT&T in accordance with the plans submitted.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby consent to the replacement of obsolete equipment in accordance with the plans submitted on behalf of AT&T, a copy of which is attached hereto and made a part hereof as Schedule “A”.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to any and all documents necessary to effectuate the purposes of this resolution.
3. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Borough Engineer and to AT&T.

Roll Call: Tallon, English, Valyo, Rossi and Hartman all aye.

Mayor Huelsenbeck called for Resolution 2016-154: Support of the Sale of the Long Beach Island Grade School to the Borough of Ship Bottom. On a motion by Councilman Rossi, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2016-154  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
IN SUPPORT OF THE SALE OF THE LONG BEACH ISLAND  
GRADE SCHOOL BY THE LONG BEACH ISLAND BOARD  
OF EDUCATION TO THE BOROUGH OF SHIP BOTTOM**

**WHEREAS**, the Long Beach Island Board of Education (“Board”), on the bases of significant deliberations and the recommendation of studies, previously elected to explore the sale of the Long Beach Island Grade School (“LBI School”) located in the Borough of Ship Bottom (“Ship Bottom”) to third-parties; and

**WHEREAS**, the Board intends to sell the LBI School and consolidate all students comprising the Long Beach Island Consolidated School District (“District”) in a renovated Ethel Jacobsen Elementary School (“EJ School”); and

**WHEREAS**, the Board intends to decide upon the final, proposed scope of the design, plan, and cost for the renovations of the EJ School in the near term, and, based upon the Board’s decision, prepare a cost estimate and submit a referendum question to the voters of the District, who will ultimately either authorize or reject the funding required for the renovations; and

**WHEREAS**, pursuant to N.J.S.A. 18A:20-1, *et seq.*, the Board has commenced direct negotiations with Ship Bottom to sell the LBI School to Ship Bottom for, *inter alia*, approximately four-million dollars (\$4,000,000.00); and

**WHEREAS**, as an express condition of consummating any agreement to sell the LBI School to Ship Bottom, the Board is requiring that all municipalities within the District pass a resolution setting forth that the municipalities support the sale of the LBI School to Ship Bottom; and

**WHEREAS**, the parties agree that any and all authority to make final decisions on the design, plan, scope, and budget for any and all proposed renovations to the EJ School, as well as to finalize any request for required funding to the public by way of referendum, resides with the Board; and

**WHEREAS**, the parties further agree that pursuant to N.J.S.A. 18A:20-1, *et seq.*, the Board is granted with the statutory authority to sell the LBI School pursuant to certain requirements and that the Board is permitted to negotiate directly with Ship Bottom and make the final decision as to the terms of any such agreement of sale, including, but not limited to, the purchase price; and

**WHEREAS**, Ship Bottom, by way of this resolution expresses its support for the sale of the LBI School to Ship Bottom and further sets forth and acknowledge that any and all decisions regarding the scope and cost of the renovations to the EJ School is the Board's and District voters' decision alone; and

**WHEREAS**, although Ship Bottom does not offer any support or opposition regarding the specific scope and cost of any renovations to the EJ School proposed or ultimately approved by the Board and the District voters, Ship Bottom nevertheless agrees that Ship Bottom will support the ultimate decision of the voters in the District relating thereto; and

**WHEREAS**, in order to satisfy the Board's foregoing condition of selling the LBI School to Ship Bottom, Ship Bottom hereby passes the within resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough on this 25<sup>th</sup> day of October, 2016, in accordance with the aforesaid Recitals, which are expressly incorporated herein by reference, hereby supports the Board's sale of the LBI School to Ship Bottom and further supports the ultimate decision made by the voters in the District regarding the design, plan, scope, and cost of any renovations to the EJ School.

Roll Call: Tallon, English, Valyo, Rossi and Hartman all aye.

Mayor Huelsenbeck called for Resolution 2016-155: Authorizing Settlement of Litigation. On a motion by Councilman English, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION NO. 2016 - 155  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE SETTLEMENT OF LITIGATION**

**WHEREAS**, the Borough of Ship Bottom (hereinafter "Borough") had been named as a party defendant in litigation filed in the Ocean County Superior Court, Law Division, entitled Bradley E. Diem v. AshBritt, Inc. et al, Docket No. OCN-L-3783-13 on December 4, 2013; and

**WHEREAS**, the parties to the litigation have reached a settlement which is set forth in the Settlement Agreement and General Release, a copy of which is attached hereto and made a part hereof as Schedule "A".

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby authorize the settlement of the litigation in accordance with the provisions of the Settlement Agreement and General Release, a copy of which is attached hereto and made a part hereof as Schedule "A".
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to the Settlement Agreement and General Release.
3. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Borough Attorney and Chief Financial Officer for the Borough of Ship Bottom.

Roll Call: English, Valyo, Rossi and Hartman all aye. Tallon present.

Mayor Huelsenbeck called for Ordinance 2016-25: First reading, introduction by title, Beach and Bay Area Use Regulations, fee for expired badges. On a motion by Councilman English, seconded by Councilman Hartman, Roll Call: Tallon, English, Valyo, Rossi and Hartman all aye, Ordinance 2016-25 was introduced as follows:

**ORDINANCE 2016-25  
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AMENDING AND SUPPLEMENTING CHAPTER 12.12 OF  
TITLE 12 OF THE BOROUGH CODE OF THE BOROUGH  
OF SHIP BOTTOM ENTITLED "BEACH AND BAY AREA  
USE REGULATIONS" SO AS TO ESTABLISH THE FEE  
FOR THE SALE OF EXPIRED BEACH BADGES**

Mayor Huelsenbeck called for Ordinance 2016-26: First reading, introduction by title,



Beach and Bay Area Use Regulations, animals prohibited. On a motion by Councilman English, seconded by Councilman Valyo, Roll Call: Tallon, English, Valyo, Rossi and Hartman all aye, Ordinance 2016-26 was introduced as follows:

**ORDINANCE 2016-26  
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AMENDING AND SUPPLEMENTING CHAPTER 12.12  
OF TITLE 12 OF THE BOROUGH CODE OF THE  
BOROUGH OF SHIP BOTTOM ENTITLED “BEACH AND  
BAY AREA USE REGULATIONS” SO AS TO DESIGNATE  
AREAS WHERE ANIMALS ARE PROHIBITED**

Mayor Huelsenbeck called for Ordinance 2016-27: First reading, introduction by title, Stopping, Standing & Parking, handicap parking. On a motion by Councilman Tallon, seconded by Councilman English, Roll Call: Tallon, English, Valyo, Rossi and Hartman all aye, Ordinance 2016-27 was introduced as follows:

**ORDINANCE 2016-27  
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AMENDING AND SUPPLEMENTING CHAPTER 10.08  
OF TITLE 10 OF THE BOROUGH CODE OF THE BOROUGH OF SHIP BOTTOM  
ENTITLED “STOPPING, STANDING & PARKING” SO AS TO REVISE THE  
REGULATIONS PERTAINING TO HANDICAP PARKING**

Mayor Huelsenbeck called for Ordinance 2016-28: First reading, introduction by title, Stopping, Standing & Parking, creating danger or hazards to public. On a motion by Councilman Tallon, seconded by Councilman English, Roll Call: Tallon, English, Valyo, Rossi and Hartman all aye, Ordinance 2016-28 was introduced as follows:

**ORDINANCE 2016-28  
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AMENDING AND SUPPLEMENTING CHAPTER 10.08 OF  
TITLE 10 OF THE BOROUGH CODE OF THE BOROUGH  
OF SHIP BOTTOM ENTITLED “STOPPING, STANDING &  
PARKING” SO AS TO PROHIBIT PARKING IN A MANNER  
CREATING DANGER OR HAZARDS TO THE PUBLIC**

Mayor Huelsenbeck called for Ordinance 2016-29: First reading, introduction by title, Smoking – Revising no smoking regulations at various recreational areas. On a motion by Councilman English, seconded by Councilman Rossi, Roll Call: Tallon, English, Valyo, Rossi and Hartman all aye, Ordinance 2016-29 was introduced as follows:

**ORDINANCE 2016-29  
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AMENDING AND SUPPLEMENTING CHAPTER 12.24 OF TITLE 12  
OF THE BOROUGH CODE OF THE BOROUGH OF SHIP BOTTOM  
ENTITLED “SMOKING IN PLAYGROUND, BATHING BEACH AND OCEAN BEACH  
AREAS - PROHIBITED” SO AS TO REVISE THE NO SMOKING REGULATIONS AT  
VARIOUS PARKS AND RECREATIONAL AREAS  
WITHIN THE BOROUGH OF SHIP BOTTOM**

Mayor Huelsenbeck called for Ordinance 2016-30: First reading, introduction by title, false fire alarm. On a motion by Councilman Rossi, seconded by Councilman Valyo, Roll Call: Tallon, English, Valyo, Rossi and Hartman all aye, Ordinance 2016-30 was introduced as follows:

**ORDINANCE 2016-30  
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AMENDING AND SUPPLEMENTING CHAPTER 8.04 OF  
TITLE 8 OF THE BOROUGH CODE OF THE BOROUGH**

**OF SHIP BOTTOM ENTITLED "ALARM SYSTEMS" SO AS  
TO REVISE THE FEES FOR FALSE ALARMS**

Mayor Huelsenbeck called for the request from Melissa Ann Wojcik & Sean Christopher McQueeney to hold their wedding ceremony on the 9<sup>th</sup> St. beach on July 8, 2017 @ 5:30 pm. On a motion by Councilman Tallon, seconded by Councilman Hartman, this was approved.

Roll Call: Tallon, English, Valyo, Rossi and Hartman, all aye.

Mayor Huelsenbeck called for Reports of Committees:

Revenue and Finance: Councilman David Hartman

The tax sale for 2015 delinquent tax and water/sewer charges went well. We had three bidders and all five property liens were sold. It is notable that 4 of the 5 liens are for water/sewer only. We would seek to avoid the cost and trouble of including these properties in our tax sale. Therefore beginning January 1, 2017 we will be turning off water to properties over 90 days delinquent. This water will remain turned off with additional charges accruing until these accounts are paid up to date. Contact the water and sewer office with any questions.

Tax revenue for October month to date is \$456,099. Of that, \$416,950 is for 2016; \$15,751 is for 2015; \$18,701 is for 2017; \$4695 is for interest.

Miscellaneous revenue for October month to date is \$51,888. Notables within that are that are- \$3327 for the tower lease rental; \$1820 for boat ramp fees; \$800 for beach buggy fees.

Public Safety: Councilman Tom Tallon

There were 825 reported activities. There were 3,477 patrol vehicle miles. There were 225 beach, building and business checks. There were also 218 traffic stops, five motor vehicle accidents without injuries, two motor vehicle accidents with injuries.

Parks and Recreation: Councilman Edward English

Boat ramp fees were up from \$34,640.00 in 2015 to \$38,135.00 in 2016, which was an increase of \$3,495.00.

The parade committee is in the midst of planning the Annual Christmas Parade. We can use volunteers to help with the parade, if you are interested please contact Kathy Wells.

Water/Sewer: Councilman Joseph Valyo

For the month of September, we pumped 12,576,000 gallons of water. The department inspected and operated the plant and wells. They helped with water meter reads and made repairs to the water and sewer systems as needed.

\$253,895.00 in revenues for October 1-25, 2016.

Public Property and Community Affairs: Councilman Joseph Valyo

Code Enforcement: verbal warnings issued: 2 for unleashed dogs, 8 for illegal signs, 2 for trash, 1 warning for trailers on street. There were 2 written warnings for overgrown grass and 1 summons issued for construction materials on street.

Zoning: We issued 16 zoning permits and did 7 resale inspections.

Construction: There were 22 permits and 1 permit updates for a total of 23 permits processed. The type of work was alteration/renovation, addition/rehab, new buildings, additions and demolitions. The total revenue was \$9,458.00.

Office of Emergency Management: brochures have arrived from FEMA & Homeland Security regarding preparations for flooding and will be made available in the lobby and ones specific for businesses will be sent to local businesses in town. Outreach committee, Councilman Tallon represented Ship Bottom for insurance credits.

Long Beach Island Health Dept.: monthly blood pressure screenings, flu shots are also available Monday through Friday.

Public Works: Councilman Peter Rossi

1. Repairs done on all borough vehicles and equipment.
2. Metal, electronics, brush, cardboard pick up.
3. Cleaned 3rd.St. yard cardboard loaded and squashed into dumpster. Cleaned and removed debris, loaded concrete from 3rd street yard.
4. Grass cutting weeding and planted mums throughout the borough.
5. Beach raked, trash pick-up, entrances shoveled and swept. Several man hours spent.
6. Removed rotary bench after being damaged. Repaired and put back in place.
7. Worked on signage and dumpster for car show.
8. Repaired ocean entrances, loose boards 22nd St., replaced steps on 20th St., replaced 2x4 and signs on 19th St..
9. Removed life guard stands, trash cans and volley ball nets from beach.
10. Repaired hole in bulkhead at 4th St. park.
11. Barricades taken to 17th St. for block party and then picked up after party.
12. Picked up dune grass from county.
13. Power washed restrooms at the bay beach.
14. Removed fence in the bay and removed handicap ramp.
15. Trash cans removed from Blvd. at the request of Sgt. Nash and Homeland Security (18 mile run)
16. Installed addition to bulkhead and replaced Duck valve at the end of 28th St. also checked Duck valves at Ocean Terrace and 25th St..
17. Installed memory benches on street ends.
18. Removed Paddle board ramp.

On a motion by Councilman English, seconded by Councilman Tallon and an all in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public.

Robert Butkus. 17<sup>th</sup> Street, as Chairman of the Land Use Review Board, he had received a 5-year plan from the School Board that he will review and forward back to the Mayor and Council for their review as well.

Walter Arosemowicz, thanked the Council for doing such a nice job at the Bayfront on 20<sup>th</sup> Street with the new gazebo.

Seeing no other response from the public, on a motion by Councilman Rossi, seconded by Councilman English and an all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

On a motion by Councilman Rossi, seconded by Councilman Valyo and an all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 7:24 p.m.

---

Danielle Mezzina, Deputy Municipal Clerk

---

William Huelsenbeck, Mayor