

Regular Meeting Minutes  
November 22, 2016

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, November 22, 2016, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:38 p.m.

Mayor Huelsenbeck asked the Clerk to take attendance. The following were present:

Councilmen English, Valyo, Hartman and Tallon. Rossi, absent.

Kathleen Flanagan, Chief Finance Officer was also present.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

During Caucus the following was discussed:

1. Flood lights on the Borough Hall property
2. Councilman Tallon talked about the verbal agreement with the PBA. That it would be a four (4) year contract and that the negotiations lasted for two (2) meetings.
3. Councilman Hartman requested budget requests by December 9<sup>th</sup>.
4. Councilman Hartman introduced Mark Pino from the audience. The Council will be voting at the next meeting for Mr. Pino to be the next Administrator.
5. Mayor Huelsenbeck talked briefly about the last Long Beach Island School Board meeting that he attended with Tennent Magee, Esq. There was no action taken in regards to Ship Bottom's offer to purchase the LBI School.

Mayor Huelsenbeck called the regular meeting to order at 6:48p.m. and asked the Clerk to take attendance. The following were present:

Councilmen English, Valyo, Hartman and Tallon. Rossi, absent.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Mayor Huelsenbeck called for the approval of the minutes of the Regular Meeting held on October 25, 2016. On a motion by Councilman Tallon, seconded by Councilman English, the minutes were approved.

Roll Call: English, Valyo, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2016-156: Payment of municipal bills. On a motion by Councilman English, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2016-156  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS  
IN THE AMOUNT OF \$751,741.12**

**WHEREAS**, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

**NOW, THEREFORE BE IT RESOLVED** that the approved vouchers in the amount of to \$751,741.12 be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Roll Call: English, Valyo, Hartman and Tallon, all aye. Rossi, absent.

Range of Checking Accts: First to Last Range of Check Dates: 10/27/16 to 12/31/16

Report Type: All Checks Report Format: Super Condensed Check Type:

Computer: Y Manual: Y Dir Deposit: Y

Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num

01CURRENT CURRENT FUND

66234	11/23/16	ACCES005	ACCESS NEW JERSEY, INC.	673.52	896
66235	11/23/16	ACTUN010	ACTION UNIFORM	1,356.98	896
66236	11/23/16	AJ BUSIN	AJ BUSINESS MACHINES CO	15.00	896
66237	11/23/16	AMP-C010	AMP-CO AUTO	99.95	896
66238	11/23/16	AMSTE010	AMSTERDAM PRINTING & LITHO	122.93	896
66239	11/23/16	ARAMA010	ARAMARK	1,647.70	896
66240	11/23/16	ATLAN050	ATLANTIC CITY ELECTRIC	9,986.94	896
66241	11/23/16	BARLO010	BARLOW BUICK/GMC	2,831.16	896
66242	11/23/16	BEACH010	BEACH HAVEN 1ST AID SQUAD	23,000.00	896
66243	11/23/16	BEACH020	BEACH HAVEN AUTOMOTIVE, INC.	436.53	896
66244	11/23/16	BEACH035	BEACH BUM COMPUTERS	112.50	896
66245	11/23/16	BONNIO10	BONNIE R. PETERSON	2,000.00	896
66246	11/23/16	BROAD001	Broadview Networks	583.86	896
66247	11/23/16	CENTRO10	CENTRAL JERSEY HEALTH INS. FUN	2,482.00	896
66248	11/23/16	CEUNION	CEUnion	89.00	896
66249	11/23/16	CLEAR010	CLEARY, GIACOBBE, ALFIERI & JA	1,200.60	896
66250	11/23/16	COAST010	ATLANTIC PRINTING & DESIGN	573.30	896
66251	11/23/16	COMCA010	COMCAST CABLE	593.80	896
66252	11/23/16	DASTIO10	DASTI MURPHY MCGUCKIN	2,069.83	896
66253	11/23/16	DAWNA010	DAWN ANNARUMMA	155.57	896
66254	11/23/16	DELAW010	DELAWARE VALLEY PAYROLL	3,275.50	896
66255	11/23/16	DEPTC010	DEPTCOR	667.00	896
66256	11/23/16	DYNAM010	DYNAMIC TESTING SERVICE	125.00	896
66257	11/23/16	EAST010	EASTERN AUTOPARTS WAREHOUSE	317.13	896
66258	11/23/16	EDMUN010	EDMUNDS & ASSOCIATES	270.00	896
66259	11/23/16	EDWAR030	EDWARDS TIRE CO. INC.	348.00	896
66260	11/23/16	FABAN010	FABANIEC, P & MALINOWSKI, A	8,668.15	896
66261	11/23/16	FERGU010	FERGUSON ENTERPRISES	26.67	896
66262	11/23/16	FRATE010	FRA TECHNOLOGIES, INC.	450.00	896
66263	11/23/16	GALLS010	GALL'S	1,804.01	896
66264	11/23/16	GUARD010	GUARDIAN DOCUMENT DESTRUCTION	248.47	896
66265	11/23/16	HOMED010	HOME DEPOT CREDIT SERVICES	1,215.52	896
66266	11/23/16	JAVLY010	JOSEPH VALYO	20.00	896
66267	11/23/16	JBAWARDS	JB Awards	14.00	896
66268	11/23/16	JOLYN	JOLYN CLOTHING COMPANY	405.46	896
66269	11/23/16	LAWSO010	LAWSON PRODUCTS, INC.	593.63	896
66270	11/23/16	LONGB040	LONG BEACH TWP.	4,322.36	896
66271	11/23/16	LOWES010	LOWES	1.84	896
66272	11/23/16	MANAH010	NAPA AUTO PARTS/Manahawkin Aut	34.88	896

66273 11/23/16 MANAH040 MANAHAWKIN MAGIC WASH 8.50 896  
66274 11/23/16 MARYANN Maryann Carricarte 75.00 896  
66275 11/23/16 MICHA060 MICHAEL NASH 233.65 896  
66276 11/23/16 MMASS010 M&M ASSESSMENT SERVICES, LLC 3,325.00 896  
66277 11/23/16 MUNIC020 MUNICIPAL CODE CORPORATION 650.00 896  
66278 11/23/16 NEVRO010 NEVRON ELECTRICAL CONTRACTORS 248.80 896  
66279 11/23/16 NJNAT010 N.J. NATURAL GAS 213.99 896  
66280 11/23/16 NJSTA020 N.J. STATE LEAGUE OF MUNICIPAL 660.00 896  
66281 11/23/16 OCDEP010 O.C. DEPARTMENT OF FINANCE 45,481.87 896  
66282 11/23/16 OCENG010 O.C. ENGINEERING DEPARTMENT 115.16 896  
66283 11/23/16 OXYGE010 OXYGEN SUPPLY CO., INC. 20.00 896  
66284 11/23/16 PEDRO010 PEDRONI FUEL 3,017.25 896  
66285 11/23/16 RUBBE010 RUBBER STAMPS UNLIMITED, INC. 24.70 896  
66286 11/23/16 SARA001 SARA GRESKO 235.80 896  
66287 11/23/16 SELEC010 SELECTIVE INSURANCE 6,001.00 896  
66288 11/23/16 SOUTH060 SOUTHERN REG. SCHOOL DISTR 199,969.08 896  
66289 11/23/16 STAND010 STANDARD INSURANCE CO. 1,105.60 896  
66290 11/23/16 STAPL010 Staples Advantage 507.68 896  
66291 11/23/16 STEVE020 STEVE SULECKI 80.00 896  
66292 11/23/16 STUAR010 STUART SNYDER 200.00 896  
66293 11/23/16 SUBUR010 SUBURBAN DISPOSAL INC. 20,860.94 896  
66294 11/23/16 TALLON1 THOMAS TALLON 30.86 896  
66295 11/23/16 TENNA010 TENNANT MAGEE LAW 6,014.90 896  
66296 11/23/16 THEHO015 THE HON COMPANY 9,518.65 896  
66297 11/23/16 TOMMY BA THOMAS GLENN BAZZANELLA 600.00 896  
66298 11/23/16 TRISTATE TRI-STATE RECYCLING, INC. 1,800.00 896  
66299 11/23/16 VERIZ020 VERIZON WIRELESS 1,006.62 896  
66300 11/23/16 VITAL001 Vital Communications Inc. 140.00 896  
66301 11/23/16 WATCH020 WATCHUNG SPRING WATER 35.86 896  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 68 0 375,019.70 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 68 0 375,019.70 0.00

01CURRENT-WIRES CURRENT FUND WIRES

160010 11/23/16 NJSHBP01 NJSHBP-Div of Pensions/Benefit 3,993.15 899  
319474 11/23/16 NJSHBP01 NJSHBP-Div of Pensions/Benefit 95,815.28 898  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 2 0 99,808.43 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 99,808.43 0.00

03TRUST GENERAL TRUST

10097 11/23/16 BONDP010 BOND PARADE FLOATS 6,000.00 894  
10098 11/23/16 COAST010 ATLANTIC PRINTING & DESIGN 130.10 894  
10099 11/23/16 CRES001 Crescent Shrine Mini Cars 400.00 894  
10100 11/23/16 DAVID01 David Cedenno 950.00 894  
10101 11/23/16 FABAN010 FABANIEC, P & MALINOWSKI, A 6,300.00 894  
10102 11/23/16 FERGU010 FERGUSON ENTERPRISES 29.89 894  
10103 11/23/16 FREDL010 FRED LEHOTAY 800.00 894  
10104 11/23/16 JBAWARDS JB Awards 370.60 894  
10105 11/23/16 JOLYN JOLYN CLOTHING COMPANY 274.54 894  
10106 11/23/16 JOSEPH01 Joseph Mekler "Bocco Sox" 600.00 894  
10107 11/23/16 LEAHMORG LEAH MORGAN 300.00 894  
10108 11/23/16 PATRICK PATRICK REINER/DESPERADOS 600.00 894  
10109 11/23/16 POPPA010 RON PANETTA 600.00 894  
10110 11/23/16 SANDY010 SANDY T'S STONE & GARDEN 1,715.00 894  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 14 0 19,070.13 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 14 0 19,070.13 0.00

06UTILOPER UTILITY FUND

17712 11/23/16 ATLAN050 ATLANTIC CITY ELECTRIC 2,313.85 893

17713 11/23/16 JAMME010 JAMMER DOORS 300.00 893  
 17714 11/23/16 JRHEN010 J.R. HENDERSON LABS, INC. 715.00 893  
 17715 11/23/16 MAINP005 MAIN POOL & CHEMICAL CO 370.60 893  
 17716 11/23/16 MGLPR010 MGL PRINTING SOLUTIONS 729.50 893  
 17717 11/23/16 NJNAT010 N.J. NATURAL GAS 132.98 893  
 17718 11/23/16 ONECA010 ONE CALL CONCEPTS 45.00 893  
 17719 11/23/16 TOWNS010 TOWNSHIP OF STAFFORD 1,055.72 893  
 17720 11/23/16 USABL010 USA BLUEBOOK 353.61 893  
 17721 11/23/16 WATER020 WATER WORKS SUPPLY CO. 2,243.18 893  
 Checking Account Totals Paid Void Amount Paid Amount Void  
 Checks: 10 0 8,259.44 0.00  
 Direct Deposit: 0 0 0.00 0.00  
 Total: 10 0 8,259.44 0.00

06UTILOPER-WIRE UTILITY OPERATING WIRES  
 194700 11/23/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 10,813.63 900  
 413801 11/23/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 29,142.02 900  
 Checking Account Totals Paid Void Amount Paid Amount Void  
 Checks: 2 0 39,955.65 0.00  
 Direct Deposit: 0 0 0.00 0.00  
 Total: 2 0 39,955.65 0.00

07UTILCAP UTILITY CAPITAL  
 2571 11/23/16 NEVRO010 NEVRON ELECTRICAL CONTRACTORS 559.60 892  
 Checking Account Totals Paid Void Amount Paid Amount Void  
 Checks: 1 0 559.60 0.00  
 Direct Deposit: 0 0 0.00 0.00  
 Total: 1 0 559.60 0.00

12DOG DOG TRUST FUND  
 1037 11/23/16 HASCO010 NATIONAL BAND & TAG COMPANY 63.47 895  
 1038 11/23/16 NJDEP010 N.J. DEPT. OF HEALTH & SENIOR 3.60 895  
 Checking Account Totals Paid Void Amount Paid Amount Void  
 Checks: 2 0 67.07 0.00  
 Direct Deposit: 0 0 0.00 0.00  
 Total: 2 0 67.07 0.00

PR-CURRENT PAYROLL ACCT. TRANSFERS  
 194800 11/23/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 79,228.94 897  
 413800 11/23/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 129,786.16 897  
 Checking Account Totals Paid Void Amount Paid Amount Void  
 Checks: 2 0 209,015.10 0.00  
 Direct Deposit: 0 0 0.00 0.00  
 Total: 2 0 209,015.10 0.00  
 Report Totals Paid Void Amount Paid Amount Void  
 Checks: 101 0 751,755.12 0.00  
 Direct Deposit: 0 0 0.00 0.00  
 Total: 101 0 751,755.12 0.00

Totals by Year-Fund  
 Fund Description Fund Budget Total Revenue Total G/L Total Total  
 CURRENT FUND 6-01 681,168.23 0.00 0.00 681,168.23  
 WATER/SEWER FUND 6-06 48,215.09 0.00 0.00 48,215.09  
 Year Total: 729,383.32 0.00 0.00 729,383.32  
 UTILITY CAPITAL FUND C-07 559.60 0.00 0.00 559.60  
 GRANT FUND G-02 2,675.00 0.00 0.00 2,675.00  
 TRUST-OTHER T-03 19,070.13 0.00 0.00 19,070.13  
 DOG TRUST T-12 67.07 0.00 0.00 67.07  
 Year Total: 19,137.20 0.00 0.00 19,137.20  
 Total Of All Funds: 751,755.12 0.00 0.00 751,755.12

Mayor Huelsenbeck called for Resolution 2016-157: Attendee, Ocean County Police Academy. On a motion by Councilman Tallon, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2016-157  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPOINTING AN ATTENDEE TO THE  
OCEAN COUNTY POLICE ACADEMY**

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Ship Bottom, hereby authorize appointment of Max J. Bradley to attend the Ocean County Police Academy as a Class II Special Law Enforcement Officer effective December 1, 2016, based upon the recommendation of the Public Safety Committee.

Roll Call: English, Valyo, Hartman and Tallon, all aye. Rossi, absent.

Mayor Huelsenbeck called for Resolution 2016-158: Refund, tax sale certificate. On a motion by Councilman Hartman, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2016-158  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
AUTHORIZING THE TREASURER TO REFUND  
MONEY ON A TAX SALE CERTIFICATE**

**WHEREAS**, the amount of \$8,668.15 has been received by the Tax Collector for redemption of Tax Sale Certificate #15-00004 on Block 22, Lot 6, assessed to Thomas and Agnes Osborn; and

**WHEREAS** the amount of \$8,668.15 is the correct amount required to redeem.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to return \$8,668.15 plus \$6,300.00 premium held in an escrow account, to Peter Fabaniec/A. Malinowski, 133 Carson Drive, Colonia, NJ 07067, holder of the certificate.

Roll Call: English, Valyo, Hartman and Tallon, all aye. Rossi, absent.

Mayor Huelsenbeck called for Resolution 2016-159: Refund, tax overpayment. On a motion by Councilman Hartman, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2016-159  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE TREASURER TO REFUND MONEY  
FOR A TAX OVERPAYMENT**

**WHEREAS**, an overpayment of property taxes in the amount of \$1406.16 has occurred on the property known as Block 45, Lot 17, assessed to Richardson, D & Etals; and

**WHEREAS**, the overpayment occurred due to the owners paying the property tax twice.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to refund the amount of \$1406.16 to Joan Garbers, 9 Willow Ct., Downingtown, PA 19335.

Roll Call: English, Valyo, Hartman and Tallon, all aye. Rossi, absent.

Mayor Huelsenbeck called for Resolution 2016-160: Public Works appointment, Brian Walker. On a motion by Councilman Hartman, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2016-160  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING EMPLOYMENT  
IN THE PUBLIC WORKS DEPARTMENT**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the following be employed as a full time laborer in the Public Works Department, in accordance with the Teamsters Contract, at the hourly rate as stated.

- 1. Brian Walker \$15.98

**BE IT FURTHER RESOLVED**, that this is effective retroactive to November 1, 2016.

Roll Call: English, Valyo, Hartman and Tallon, all aye. Rossi, absent.

Mayor Huelsenbeck called for Resolution 2016-161: Transfers between budget appropriations. On a motion by Councilman Tallon, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2016-161  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING TRANSFERS BETWEEN  
BUDGET APPROPRIATIONS**

**WHEREAS**, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the calendar year; and

**WHEREAS**, said transfers shall occur in the last two months of the calendar year 2016.

**NOW, THEREFORE BE IT RESOLVED** (not less than two-thirds (2/3) of the governing body affirmatively confirming) that the following transfers be and are hereby made between budget appropriations in the 2016 budget:

TO:	Engineer	Other Expenses	\$20,000.
	Streets and Road Maintenance	Salary & Wages	\$5,000.
	Municipal Court	Salary & Wages	\$5,000.
	Public Buildings & Grounds	Other Expenses	\$10,000.
	Police	Other Expenses	<u>\$75,000.</u>
		<b>TOTAL</b>	\$115,000.

FROM:	Municipal Court	Other Expenses	\$5,000.
	Public Buildings & Grounds	Salary & Wages	\$15,000.
	Administration	Salary & Wages	\$20,000.
	Police	Salary & Wages	<u>\$75,000.</u>
		<b>TOTAL</b>	\$115,000.

Roll Call: English, Valyo, Hartman and Tallon, all aye. Rossi, absent.

Mayor Huelsenbeck called for Resolution 2016-162: Ship Bottom Fire Co. membership. On a motion by Councilman Valyo, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2016-162  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
RATIFYING MEMBERSHIP IN THE SHIP BOTTOM  
VOLUNTEER FIRE COMPANY NO. 1**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, that Harold John Aceto's application for membership within the Ship Bottom Volunteer Fire Company No. 1 has been received and reviewed by the Governing Body.

**BE IT FURTHER RESOLVED**, that the Governing Body of the Borough of Ship bottom hereby ratifies Harold John Aceto's membership in the Ship Bottom Volunteer Fire Company No. 1.

Roll Call: English, Valyo, Hartman and Tallon, all aye. Rossi, absent.

Mayor Huelsenbeck called for Resolution 2016-163: Ship Bottom Fire Co. membership. On a motion by Councilman Valyo, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2016-163  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
RATIFYING MEMBERSHIP IN THE SHIP BOTTOM  
VOLUNTEER FIRE COMPANY NO. 1**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, that Timothy English's application for membership within the Ship Bottom Volunteer Fire Company No. 1 has been received and reviewed by the Governing Body.

**BE IT FURTHER RESOLVED**, that the Governing Body of the Borough of Ship bottom hereby ratifies Timothy English's membership in the Ship Bottom Volunteer Fire Company No. 1.

Roll Call: Valyo, Hartman and Tallon, all aye. English, abstain. Rossi, absent.

Mayor Huelsenbeck called for Resolution 2016-164: Beach Operation year-end bonus'. On a motion by Councilman English, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2016-164  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING ADDITIONAL PAYMENT TO BEACH  
OPERATIONS EMPLOYEES THAT WORKED  
THROUGH LABOR DAY**

**WHEREAS**, there are twenty-three (23) lifeguards that worked through Labor Day weekend for the 2016 season; and

**WHEREAS**, the Department of Parks and Recreation would like to compensate the twenty-three (23) lifeguards for their commitment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the following twenty-three (23) lifeguards shall be compensated a bonus of \$250.00 each:

Vinny Bolognese, Pat Carey, Dan Cascio, Tyler Ciaccio, Tom Duralek, Chris Durbin, Steve LaMarco, Nicholas Leek, David Lytle, William McInerney, Jacob McNellis, Jacob McQuown, Ryan O'Neill, Gunnar Pearson, John Peluso, Jonny Skolnick, Tom Smith, Gavin Staub, Kenyatta Swift, Scott Vrana, Austin Wunnenberg, Brandon Wurtenberg, Rick Zanes

**BE IT FURTHER RESOLVED** that Caitlyn Klink of Headquarters Staff will also receive \$250.00.

**BE IT FURTHER RESOLVED** that the three (3) top sellers of beach badges will receive the following bonuses:

1. Kira Aughenbaugh \$250.00
2. Morgan Westfall \$100.00
3. Samantha Soccodato \$50.00

Roll Call: English, Valyo, Hartman and Tallon, all aye. Rossi, absent.

Mayor Huelsenbeck called for Resolution 2016-165: Unused sick time buy back. On a motion by Councilman Tallon, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2016-165  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE PURCHASE OF UNUSED  
SICK LEAVE FROM VARIOUS EMPLOYEES**

**WHEREAS**, the Borough of Ship employees shall be entitled to sell back to the Borough up to two (2) weeks of their unused sick time, in one week increments, each year, at a 50% dollar value provided that the employee maintains a minimum of fifty (50) sick days; and

**WHEREAS**, various employees have requested that the Borough purchase unused sick time; and

**WHEREAS**, it is the desire of the governing body to purchase from the employees said time.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby authorize the purchase of unused sick time from the following employees:
  1. Steven Sulecki \$1,811.11
  2. Susan Kilcheski \$1,331.03
2. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Chief Financial Officer of the Borough of Ship Bottom.

Roll Call: English, Valyo, Hartman and Tallon, all aye. Rossi, absent.

Mayor Huelsenbeck called for Unfinished Business. Mayor Huelsenbeck stated that he would read each ordinance listed on the agenda and the Clerk would read each ordinance number and title in full. Mayor Huelsenbeck stated that we would hold one (1) public hearing, at which time anyone could make a comment or ask a question regarding any of the six (6) ordinances on the agenda. Mayor Huelsenbeck read each ordinance item on the agenda and the Clerk read each ordinance number and title in full.

On a motion by Councilman Hartman, seconded by Councilman Tallon and an all in favor vote, all aye, the hearing was opened to the public.

1. Walter Arosemowicz, 2203 E. Bay Terrace, Ordinance 2016-25, asked what the fee would be for expired beach badges. The answer was \$2.00 each.

Mr. Arosemowicz stated that he was in support of Ordinance 2016-29, revising the regulations on smoking within Borough parks and beaches.

On a motion by Councilman English, seconded by Councilman Tallon and an all in favor vote, all aye, the hearing was closed to the public.

On a motion by Councilman Tallon, seconded by Councilman English, Ordinance 2016-25, Ordinance 2016-26, Ordinance 2016-27, Ordinance 2016-28, Ordinance 2016-29 and Ordinance 2016-30 were adopted as follows:

Roll Call Vote: English, Valyo, Hartman and Tallon, all aye. Rossi, absent.

**ORDINANCE 2016-25  
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AMENDING AND SUPPLEMENTING CHAPTER 12.12  
OF TITLE 12 OF THE BOROUGH CODE OF THE  
BOROUGH OF SHIP BOTTOM ENTITLED "BEACH AND BAY  
AREA USE REGULATIONS" SO AS TO ESTABLISH THE FEE  
FOR THE SALE OF EXPIRED BEACH BADGES**

**BE IT ORDAINED**, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** Subsection 12.12.070E of the Borough Code of the Borough of Ship Bottom entitled "Beach fees" is hereby amended and supplemented to add Paragraph 9 which shall read as follows:

9. The fee for the sale of expired beach badges shall be two dollars (\$2.00) each.

**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

**SECTION 4.** This ordinance shall take effect after public reading and publication as required by law.



**ORDINANCE 2016-26**  
**ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,**  
**COUNTY OF OCEAN, STATE OF NEW JERSEY,**  
**AMENDING AND SUPPLEMENTING CHAPTER 12.12**  
**OF TITLE 12 OF THE BOROUGH CODE OF THE**  
**BOROUGH OF SHIP BOTTOM ENTITLED “BEACH**  
**AND BAY AREA USE REGULATIONS” SO AS TO DESIGNATE**  
**AREAS WHERE ANIMALS ARE PROHIBITED**

**BE IT ORDAINED**, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** Section 12.12.050 of the Borough Code of the Borough of Ship Bottom entitled “Animals Prohibited” is hereby deleted in its entirety and replaced with the following:

**12.12.050 Animals Prohibited.**

No animal pets, whether leashed, harnessed or otherwise controlled, shall be allowed upon any public beach at any place within the limits of the borough from the first day of May through the first day of October of any year. Notwithstanding however no animal pets, whether leashed, harnessed or otherwise controlled, shall be allowed upon any portion of the bay bathing beach area which includes the bayfront area designated for swimming and bathing between the 13<sup>th</sup> Street lagoon bulkhead and 16<sup>th</sup> Street at any time. This shall also include the children’s playground at 16<sup>th</sup> Street and the children’s playground at the 10<sup>th</sup> Street Waterfront Park. Any person who knowingly brings upon the beach, allows or permits any animal pet to go upon the public beaches of the borough during the prohibited period of May 1<sup>st</sup> through October 1<sup>st</sup> or upon the bay bathing beach area or the children’s playgrounds at any time, shall be subject to the fines and penalties as set forth in this chapter.

**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

**SECTION 4.** This ordinance shall take effect after public reading and publication as required by law.

**ORDINANCE 2016-27**  
**ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,**  
**COUNTY OF OCEAN, STATE OF NEW JERSEY,**  
**AMENDING AND SUPPLEMENTING CHAPTER 10.08**  
**OF TITLE 10 OF THE BOROUGH CODE OF THE**  
**BOROUGH OF SHIP BOTTOM ENTITLED**  
**“STOPPING, STANDING & PARKING” SO AS TO**  
**REVISE THE REGULATIONS PERTAINING TO**  
**HANDICAP PARKING**

**BE IT ORDAINED**, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** Section 10.08.080 of the Borough Code of the Borough of Ship Bottom entitled “Handicap parking” is hereby amended and supplemented to read as follows:

**10.08.080 Handicap parking.**

No person shall park a vehicle in a parking space designated and marked as being set aside for the physically handicapped in any parking facility unless said vehicle shall have affixed thereto an identification certificate or marker issued by the New Jersey Director of the Division of Motor Vehicles or any other State Division of Motor Vehicles.

This shall include a handicapped parking space designated between 128 and 130 E. 4<sup>th</sup> Street.

**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 4.** Regulatory and warning signs shall be erected and maintained in conformance with the standards prescribed by the Manual of Uniform Traffic Control Devices for Streets and Highways, as adopted by the Commissioner of Transportation.

**SECTION 5.** This ordinance shall take effect after second reading and publication as required by law.

**ORDINANCE 2016-28**  
**ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,**  
**COUNTY OF OCEAN, STATE OF NEW JERSEY,**  
**AMENDING AND SUPPLEMENTING CHAPTER 10.08**  
**OF TITLE 10 OF THE BOROUGH CODE OF THE**  
**BOROUGH OF SHIP BOTTOM ENTITLED “STOPPING,**  
**STANDING & PARKING” SO AS TO PROHIBIT PARKING**  
**IN A MANNER CREATING DANGER OR HAZARDS**  
**TO THE PUBLIC**

**BE IT ORDAINED,** by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** Chapter 10.08 of Title 10 of the Borough Code of the Borough of Ship Bottom entitled “Stopping, standing and parking” is hereby amended and supplemented so as to add new Section 10.08.110 entitled “Creating danger or hazards to public” which shall read as follows:

**10.08.110 Creating danger or hazards to public.**

No person shall stop, stand or park any vehicle on a public street in such a manner or under such conditions as to create a danger or hazard to the public.

**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

**SECTION 4.** Regulatory and warning signs shall be erected and maintained in conformance with the standards prescribed by the Manual of Uniform Traffic Control Devices for Streets and Highways, as adopted by the Commissioner of Transportation.

**SECTION 5.** This ordinance shall take effect after public reading and publication as required by law.

**ORDINANCE 2016-29**  
**ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,**  
**COUNTY OF OCEAN, STATE OF NEW JERSEY,**  
**AMENDING AND SUPPLEMENTING CHAPTER 12.24 OF TITLE 12**  
**OF THE BOROUGH CODE OF THE BOROUGH OF SHIP BOTTOM**  
**ENTITLED “SMOKING IN PLAYGROUND, BATHING BEACH AND**  
**OCEAN BEACH AREAS - PROHIBITED” SO AS TO REVISE THE NO**  
**SMOKING REGULATIONS AT VARIOUS PARKS AND**  
**RECREATIONAL AREAS**  
**WITHIN THE BOROUGH OF SHIP BOTTOM**

**BE IT ORDAINED,** by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** Chapter 12.24 is hereby retitled to read “SMOKING IN PARKS, BAY BATHING AND OCEAN BEACH AREAS – PROHIBITED”; and

**SECTION 2.** Section 12.24.010 of the Borough Code of the Borough of Ship Bottom entitled “Findings” is hereby amended and supplemented so as to delete Paragraph D in its entirety and to replace it with the following:

D. The borough has determined that the public health of the residents and visitors of the borough of Ship Bottom will be promoted by eliminating the exposure of its citizens to airborne tobacco smoke and smoking-related refuse within the various parks and bay and ocean beach bathing areas.

**SECTION 3.** Section 12.24.020 of the Borough Code of the Borough of Ship Bottom entitled “Purpose” is hereby deleted in its entirety and replaced with the following:

**12.24.020 Purpose.**

The borough council of the borough of Ship Bottom determines that the purpose of this chapter is to protect and promote the public health and welfare of its community by completely prohibiting smoking within the parks and bay and beach bathing areas as set forth herein and to control the litter of smoke-related refuse within those areas.

**SECTION 4.** Section 12.24.040 of the Borough Code of the Borough of Ship Bottom entitled “Definitions” is hereby deleted in its entirety and replaced with the following:

“Bay Bathing Beach” means the borough owned recreation area located between the 13<sup>th</sup> Street lagoon bulkhead and 16<sup>th</sup> Street on the bay, Ship Bottom, New Jersey, commonly known as the Bay Bathing Beach.

“Bayside Parks” means the borough owned bayfront areas located at the westerly terminus of 4<sup>th</sup> and 5<sup>th</sup> Streets; between 10<sup>th</sup> and 12<sup>th</sup> Streets; between 25<sup>th</sup> and 26<sup>th</sup> Streets; and, 20<sup>th</sup> Street.

“Ocean beach area” means the area of beach bordering the Atlantic Ocean extending the entire length of the borough of Ship Bottom from 3<sup>rd</sup> Street to 31<sup>st</sup> Street and extending eastwardly of the bulkhead line to one hundred (100) feet seaward of the mean high water line.

“Person” means an individual, partnership, corporation, cooperative association or any other legal entity.

“Smoke related refuse” means any used or un-consumed or waste material which has been discarded, whether made of aluminum, glass, plastic, rubber, paper or other natural or synthetic material or any combination thereof, but not limited to any cigarette, cigar, pipe, match, lighting device, paper or plastic packaging or containers, weed, plant or other combustible substance.

“Smoking” or “to smoke” means the act of inhaling, exhaling, burning or carrying any lighted cigarette, cigar, pipe, weed, plant or other combustible substance in any manner or in any form, including but not limited to tobacco or similar products.

“Waterfront Park” means the borough owned recreation park located between 10<sup>th</sup> Street and 12<sup>th</sup> Street westwardly of Shore Avenue, Ship Bottom, New Jersey, commonly known as Waterfront Park.

**SECTION 5.** Section 12.24.050 of the Borough Code of the Borough of Ship Bottom entitled “Smoking prohibited within the playground, bathing beach and ocean beach areas” is hereby deleted in its entirety and replaced with the following:

**12.24.050 Smoking prohibited within all parks, bay bathing and ocean beach areas.**

Smoking shall be prohibited at all times within all parks and bay bathing areas of the borough including, but not limited to, the Waterfront Park, Bayside Parks and Bay Bathing Beach. Smoking shall be prohibited within the ocean beach area between May 1<sup>st</sup> and October 31<sup>st</sup>.

**SECTION 6.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 7.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

**SECTION 8.** This ordinance shall take effect after public reading and publication as required by law.

**ORDINANCE 2016-30**  
**ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,**  
**COUNTY OF OCEAN, STATE OF NEW JERSEY,**  
**AMENDING AND SUPPLEMENTING CHAPTER 8.04**  
**OF TITLE 8 OF THE BOROUGH CODE OF THE BOROUGH**  
**OF SHIP BOTTOM ENTITLED “ALARM SYSTEMS” SO AS TO**  
**REVISE THE FEES FOR FALSE ALARMS**

**BE IT ORDAINED**, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** Paragraph C of Section 8.04.030 of the Borough Code of the Borough of Ship Bottom entitled “False alarms” is hereby amended and supplemented so as to delete Paragraph C in its entirety and to replace it with a new Paragraph C entitled “Jurisdiction” which shall read as follows:

C. Jurisdiction.

The Municipal Court of the Borough of Ship Bottom shall have jurisdiction over violations of this chapter.

**SECTION 2.** Section 8.04.040 of the Borough Code of the Borough of Ship Bottom entitled “False alarm penalty fee” is hereby deleted in its entirety and replaced with the following:

**8.04.040 False alarm penalty fee.**

A. The following administrative inspection fees shall be applicable as a result of the excessive false alarms:

1. Zero to two false alarms: no fee;
2. Third false alarm: two hundred dollars (\$200.00);
3. Fourth false alarm: three hundred dollars (\$300.00);
4. Fifth false alarm: four hundred dollars (\$400.00);
5. Sixth false alarm: five hundred dollars (\$500.00);
6. Seventh false alarm: six hundred dollars (\$600.00);
7. Eighth false alarm: seven hundred dollars (\$700.00);
8. Ninth false alarm: eight hundred dollars (\$800.00);
9. Tenth false alarm: nine hundred dollars (\$900.00);

B. An additional fee of one hundred dollars (\$100.00) will be paid to the fire department for the cost of responding with equipment and trained firefighters to each false alarm after the third alarm to the same business or residence within the calendar year.

**SECTION 3.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 4.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

**SECTION 5.** This ordinance shall take effect after public reading and publication as required by law.

Mayor Huelsenbeck called for the request from the LBI Chamber of Commerce to hold the LBI FLY Kite Festival 2017 from October 6 through October 9, 2017. The event would be on the beach from 5<sup>th</sup> to 15<sup>th</sup> streets with a “Public Information Tent” on 8<sup>th</sup> St. beach. We would also allow parking at the Waterfront Park, near the library on 4<sup>th</sup> Street or another location to be determined closer to the event. On a motion by Councilman Tallon, seconded by Councilman English, this request was approved.

Roll Call: English, Valyo, Hartman and Tallon, all aye.

The next request was from the Vintage Automobile Museum of New Jersey to hold the 18<sup>th</sup> Annual Classic Car Show on July 22, 2017 at the Waterfront Park. On a motion by Councilman Tallon, seconded by Councilman English, this was approved.

Roll Call: English, Valyo, Hartman and Tallon, all aye.

The next request from the Southern Regional High School’s Senior Class to hold their Annual Senior Service Day on Thursday, June 1, 2017 was approved on a motion by Councilman Tallon and seconded by Councilman English.

Roll Call: English, Valyo, Hartman and Tallon, all aye.

The last request from Ricardo Lisojo II and Emily Marie Vieni was to hold their wedding ceremony on the 9<sup>th</sup> St. beach at 5:00 pm on September 8, 2017 with 80 guests. On a motion by Councilman Tallon, seconded by Councilman Hartman, this request was approved.

Roll Call: English, Valyo, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Reports of Committees:

Revenue and Finance: Councilman David Hartman

Tax revenue, month to date is \$1,834,581.49, of that: 1,810,321.82 was for 2016, \$22,619.84 was for 2017 and \$1,639.83 was for interest.

Public Safety: Councilman Tom Tallon

The public safety report for November 2016

There were 751 reported activities. There were 3,556 patrol vehicle miles. There were 332 beach, building and business checks. There were also 220 traffic stops, six motor vehicle accidents without injuries, two motor vehicle accidents with injuries and one DUI.

I would like to wish everyone a happy, healthy Thanksgiving.

Parks and Recreation: Councilman Edward English

The Parade Committee has been meeting and we are on track for the parade on the first Saturday in December. We have a lot of participants this year and I think it will work out well. If anyone would like to be on the committee, stop in Borough Hall.

Water/Sewer: Councilman Joseph Valyo

We pumped 9,416,000 gallons of water for the month of October. Daily, they inspected and operated the water plant and wells, helped with water meter reads and repairs and made all repairs to the water & sewer systems as needed.

Public Property and Community Affairs: Councilman Joseph Valyo

Long Beach Island Health Department: Monthly blood pressure screenings are held throughout the island and flu shots are still available.

Code Enforcement: Verbal warnings: 1 for unleashed dogs, 20 for illegal signs, 5 for trash, 2 for trailer on the street and 1 for construction materials on street. There was 1 summons for trash.

Construction Department: There were 31 permits processed and 5 permit updates. The type of work was: 28 alteration/renovations, 6 addition/rehabs, 1 new building and 1 demolition. The total revenue was \$10,240.00.

Zoning Department: There were 14 zoning permits and 4 resale inspections.

Public Works: Councilman Joseph Valyo for Councilman Peter Rossi

1. Repairs done on all borough vehicles and equipment.
2. Metal, electronics, brush, cardboard pick up.
3. Cleaned 3<sup>rd</sup> St. yard cardboard loaded and squashed into dumpster. Cleaned and removed debris, loaded concrete from 3<sup>rd</sup> Street yard.
4. Grass cutting weeding throughout the borough.
5. Removed sand from beach entrances: 3<sup>rd</sup>, 5<sup>th</sup>, 11<sup>th</sup>, 17<sup>th</sup>, 20<sup>th</sup> and 31<sup>st</sup> streets
6. Assisted Bob Rossi unload new trash and recycle cans, purchased through recycle monies.
7. Worked in borough hall moving desks and filing cabinets from tax office.

8. Addition made to bulkhead at the end of 28 St.. Checked possible leak of a bulkhead at the end of 27<sup>th</sup> and Bay Terrace reported by resident unfounded. (Bulkhead Complete)
9. Winterized life guard headquarters 26<sup>th</sup> Street and sprinkler systems throughout the borough. (Blown Out)
10. Worked on memory benches and pavers.
11. Barricades picked up from 17<sup>th</sup> St. after block party.
12. Picked up 3 yards of mulch.
13. Painting trim on new windows, scraped and painted railings in front of borough hall.
14. Repaired street sign at the end of 21<sup>st</sup> and the Blvd. after MV accident.
15. Worked on Christmas decorations.

On a motion by Councilman Hartman, seconded by Councilman English and an all in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public.

1. Angela Trampota, 219 W. 28<sup>th</sup> St., thanked Mayor and Council for repairs at the end of the street.

On a motion by Councilman Hartman, seconded by Councilman Valyo and an all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

On a motion by Councilman English, seconded by Councilman Hartman and an all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 7:22 p.m..

A gentleman walked in the room, thought the meeting was at 7:30 and wanted to be heard.

On a motion by Councilman Tallon, seconded by Councilman English and an all in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public.

1. Robert Archer, 350 W. 4<sup>th</sup> St., asked why some people are paying metered rate compared to the others paying a flat rate. It was explained that as the meters are installed, those will go to a metered rate. In time the entire town will be metered.
2. Walter Arosemowicz, 2203 E. Bay Terrace, commented that in time everyone will pay their fair share.

On a motion by Councilman English, seconded by Councilman Tallon and an all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

On a motion by Councilman Hartman, seconded by Councilman Valyo and an all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 7:38 p.m..

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Kathleen Wells, RMC, Municipal Clerk

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William Huelsenbeck, Mayor