

November 28, 2017

Regular Meeting Minutes
November 28, 2017

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, November 28, 2017, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:36 p.m.

Mayor Huelsenbeck asked the Clerk to take attendance. The following were present:

Councilmen Tallon, Valyo, Butkus and Rossi. Hartman and English, absent.

Mark Pino, Administrator and Kathleen Flanagan, Chief Finance Officer, were present.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

During the Caucus Meeting, the following was addressed:

1. Mary Wilding, 7 East Gloucester Ave., Harvey Cedars; Teresa Hagan, 1029A Long Beach Blvd., Northbeach and Michelle Farias, 206W. 58th St., Brant Beach, talked to the Mayor and Council about adopting an Ordinance restricting the use of plastic bags.
2. Mayor Huelsenbeck said that the Mayors and the Long Beach Island School Board are working together to try to come up with a solution for the school district.

Mayor Huelsenbeck called the regular meeting to order at 7:03 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Tallon, Valyo, Butkus and Rossi. Hartman and English, absent.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Mayor Huelsenbeck called for the approval of the minutes of the Regular Meeting held on October 24, 2017. On a motion by Councilman Tallon, seconded by Councilman Rossi, the minutes were approved.

Roll Call: Tallon, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck called for the approval of the minutes of the Special Meeting held on November 1, 2017. On a motion by Councilman Tallon, seconded by Councilman Rossi, the minutes were approved.

Roll Call: Tallon, Valyo, and Rossi, all aye. Butkus, abstained.

Mayor Huelsenbeck called for Resolution 2017-148: Payment of municipal bills. On a motion by Councilman Tallon, seconded by Councilman Valyo, this was approved as follows:

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RESOLUTION 2017-148
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS
IN THE AMOUNT OF \$\$908,072.39

WHEREAS, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

NOW, THEREFORE BE IT RESOLVED that the approved vouchers in the amount of to \$908,072.39 be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num
13CONSTRUCTION CONSTRUCTION ACCOUNT
1103 12/01/17 LONGB040 LONG BEACH TWP. 5,229.30 1110
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 1 0 5,229.30 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 1 0 5,229.30 0.00

CAPITAL CAPITAL FUND
1721 12/01/17 GARDE005 GARDEN STATE BOBCAT 201.53 1111
1722 12/01/17 GLUCK010 GLUCK WALRATH LLP 117.27 1111
1723 12/01/17 OWENL010 OWEN LITTLE AND ASSOCIATES 860.00 1111
1724 12/01/17 SUP010 Suplee, Clooney & Company 4,166.65 1111
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 4 0 5,345.45 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 4 0 5,345.45 0.00

CURRENT CURRENT FUND
67168 11/17/17 USBAN045 U.S. BANK CUST FOR PRO CAP 4 2,201.39 1074
67169 11/20/17 SELEC010 SELECTIVE INSURANCE 5,990.00 1075
67170 12/01/17 ACCES005 ACCSES NEW JERSEY, INC. 1,297.14 1112
67171 12/01/17 ACTUN010 ACTION UNIFORM 631.00 1112
67172 12/01/17 AMERI055 AMERICAN WEAR 195.00 1112
67173 12/01/17 APPRI005 APPRIVER, LLC 432.60 1112
67174 12/01/17 ATLAN050 ATLANTIC CITY ELECTRIC 9,956.19 1112
67175 12/01/17 ATLAN060 ATLANTIC SWITCH AND GENERATOR, 400.00 1112
67176 12/01/17 BARLO010 BARLOW BUICK/GMC 183.27 1112
67177 12/01/17 BEACH020 BEACH HAVEN AUTOMOTIVE, INC. 826.23 1112
67178 12/01/17 BONNI010 BONNIE R. PETERSON 1,100.00 1112
67179 12/01/17 BROAD001 Broadview Networks 1,085.79 1112
67180 12/01/17 CLEAR010 CLEARY, GIACOBBE, ALFIERI & JA 139.50 1112
67181 12/01/17 COMCA010 COMCAST CABLE 637.99 1112
67182 12/01/17 CUBSC005 CUB SCOUTS PK 61 OF MANAHAWKIN 500.00 1112
67183 12/01/17 DASTI010 DASTI MURPHY MCGUCKIN 1,338.50 1112
67184 12/01/17 DAWNA010 DAWN ANNARUMMA 59.33 1112
67185 12/01/17 DOWNS010 DOWN'S FORD 240.02 1112
67186 12/01/17 EAST010 EASTERN AUTOPARTS WAREHOUSE 406.02 1112
67187 12/01/17 EDMUN010 EDMUNDS & ASSOCIATES 304.00 1112
67188 12/01/17 EDWAR030 EDWARDS TIRE CO. INC. 600.79 1112
67189 12/01/17 FABAN010 FARBANIEC, P & MALINOWSKI, A 1,263.90 1112
67190 12/01/17 FERGU010 FERGUSON ENTERPRISES INC 197.33 1112
67191 12/01/17 FRATE010 FRA TECHNOLOGIES, INC. 600.00 1112
67192 12/01/17 FYR001 FYR-FYTER SALES & SERVICE, INC 313.60 1112
67193 12/01/17 GALLS010 GALLS, LLC 958.99 1112 Prenote
67194 12/01/17 GRAMC010 GRAMCO 975.00 1112
67195 12/01/17 GTBMI010 G.T.B.M. INC. 16,608.00 1112
67196 12/01/17 HOLLOWAY Ronald Holloway 60.01 1112
67197 12/01/17 HOMED010 HOME DEPOT CREDIT SERVICES 332.30 1112
67198 12/01/17 INDEP001 Independent Service Tech 340.00 1112
67199 12/01/17 JAVLY010 JOSEPH VALYO 172.96 1112
67200 12/01/17 JERSR010 JERSEY SHORE RESTROOMS, LLC 170.00 1112
67201 12/01/17 JRALP010 J. RALPH BARNETT 154.08 1112
67202 12/01/17 KAREN010 KAREN GARCIA 240.00 1112
67203 12/01/17 LIFES005 LIFESAVERS, INC. 134.00 1112
67204 12/01/17 LONGB040 LONG BEACH TWP. 10,000.00 1112
67205 12/01/17 MAGIC010 MAGIC WASH 455.00 1112

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67206 12/01/17 MARKP005 MARK PINO 15.00 1112
67207 12/01/17 MARYANN Maryann Carricarte 150.00 1112
67208 12/01/17 MGLPR010 MGL PRINTING SOLUTIONS 722.00 1112
67209 12/01/17 MUNIC020 MUNICIPAL CODE CORPORATION 650.00 1112
67210 12/01/17 NJNAT010 N.J. NATURAL GAS 355.36 1112
67211 12/01/17 NJPRE010 N.J. PRESS MEDIA SOLUTIONS 41.85 1112
67212 12/01/17 OCCLE010 O.C. CLERK 15.00 1112
67213 12/01/17 OFFIC010 OFFICE BASICS 56.39 1112
67214 12/01/17 ORALS005 ORAL'S PLACE 16.50 1112
67215 12/01/17 OWENL010 OWEN LITTLE AND ASSOCIATES 4,187.68 1112
67216 12/01/17 OXYGE010 OXYGEN SUPPLY CO., INC. 20.00 1112
67217 12/01/17 PEDRO010 PEDRONI FUEL 1,750.05 1112
67218 12/01/17 RUTGE010 RUTGERS, THE STATE UNIVERSITY 1,489.00 1112
67219 12/01/17 SANDY010 SANDY T'S STONE & GARDEN 1,815.00 1112
67220 12/01/17 SARA001 SARA GRESKO 146.38 1112
67221 12/01/17 SHOOT010 SHOOTER'S SPORTING CENTER 144.99 1112
67222 12/01/17 SOUTH060 SOUTHERN REGIONAL SCHOOL DISTR 226,594.08 1112
67223 12/01/17 STAND010 STANDARD INSURANCE CO. 596.83 1112
67224 12/01/17 STEVE020 STEVE SULECKI 168.20 1112
67225 12/01/17 STFRA010 ST. FRANCIS SENIOR CENTER 6,500.00 1112
67226 12/01/17 STUAR010 STUART SNYDER 2,140.00 1112
67227 12/01/17 SUBUR010 SUBURBAN DISPOSAL INC. 21,698.72 1112
67228 12/01/17 TALLON1 THOMAS TALLON 62.83 1112
67229 12/01/17 TENNA010 TENNANT MAGEE LAW 351.40 1112
67230 12/01/17 TUCKE010 TUCKERTON LUMBER COMPANY 18.09 1112
67231 12/01/17 UPS00010 UPS 7.31 1112
67232 12/01/17 VERIZ010 VERIZON 332.23 1112
67233 12/01/17 VERIZ020 VERIZON WIRELESS 801.85 1112
67234 12/01/17 WALTH010 WALT HIGGINS 546.34 1112
67235 12/01/17 WATCH020 WATCHUNG SPRING WATER 39.92 1112
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 68 0 332,932.93 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 68 0 332,932.93 0.00

CURRENT-WIRES CURRENT FUND WIRES

735187 11/15/17 NJSHBP01 NJSHBP-Div of Pensions/Benefit 45,576.60 1071
735259 11/15/17 NJSHBP01 NJSHBP-Div of Pensions/Benefit 3,965.27 1071
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 2 0 49,541.87 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 2 0 49,541.87 0.00
Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num

ESCROW ESCROW ACCOUNT

5003 11/20/17 OWENL010 OWEN LITTLE AND ASSOCIATES 125.00 1076
5004 11/27/17 OWENL010 OWEN LITTLE AND ASSOCIATES 125.00 1077
5005 11/27/17 OWENL010 OWEN LITTLE AND ASSOCIATES 171.35 1078
5006 11/27/17 OWENL010 OWEN LITTLE AND ASSOCIATES 171.38 1079
5007 11/27/17 OWENL010 OWEN LITTLE AND ASSOCIATES 85.00 1080
5008 11/27/17 OWENL010 OWEN LITTLE AND ASSOCIATES 495.92 1081
5009 11/27/17 STUAR010 STUART SNYDER 225.00 1082
5010 11/27/17 STUAR010 STUART SNYDER 270.00 1083
5011 11/27/17 STUAR010 STUART SNYDER 375.00 1084
5012 11/27/17 STUAR010 STUART SNYDER 375.00 1085
5013 11/27/17 STUAR010 STUART SNYDER 375.00 1086
5014 11/27/17 STUAR010 STUART SNYDER 375.00 1087
5015 11/27/17 STUAR010 STUART SNYDER 495.00 1088
5016 11/27/17 STUAR010 STUART SNYDER 495.00 1089
5017 11/27/17 STUAR010 STUART SNYDER 150.00 1090
5018 11/27/17 OWENL010 OWEN LITTLE AND ASSOCIATES 1,125.00 1091
5019 11/27/17 OWENL010 OWEN LITTLE AND ASSOCIATES 70.00 1092
5020 11/27/17 OWENL010 OWEN LITTLE AND ASSOCIATES 70.00 1093
5021 11/27/17 OWENL010 OWEN LITTLE AND ASSOCIATES 480.46 1094
5022 11/27/17 OWENL010 OWEN LITTLE AND ASSOCIATES 325.00 1095
5023 11/27/17 OWENL010 OWEN LITTLE AND ASSOCIATES 495.00 1096
5024 11/27/17 OWENL010 OWEN LITTLE AND ASSOCIATES 580.46 1097
5025 11/27/17 OWENL010 OWEN LITTLE AND ASSOCIATES 382.50 1098
5026 11/27/17 OWENL010 OWEN LITTLE AND ASSOCIATES 70.00 1099
5027 12/01/17 LEARY005 LEARY, RICHARD 537.50 1113

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5028 12/01/17 MEDEI005 MEDEIROS, PATRICIA 1,026.30 1113
5029 12/01/17 OWENL010 OWEN LITTLE AND ASSOCIATES 282.96 1113
5030 12/01/17 OWENL010 OWEN LITTLE AND ASSOCIATES 500.00 1113
5031 12/01/17 OWENL010 OWEN LITTLE AND ASSOCIATES 500.00 1113
5032 12/01/17 PHRAN005 PHRANER, MARCI 566.06 1113
5033 12/01/17 SANDO005 SANFORD, ANNA MARIE 151.06 1113
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 31 0 11,470.95 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 31 0 11,470.95 0.00

PR-CURRENT PAYROLL ACCT. TRANSFERS

325201 11/09/17 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 163,659.59 1106
533100 11/22/17 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 90,429.30 1108
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 2 0 254,088.89 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 2 0 254,088.89 0.00

PR-UTILITY PAYROLL ACCT. TRANSFERS

325200 11/09/17 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 19,561.61 1107
533101 11/22/17 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 4,793.38 1109
Checks: 2 0 24,354.99 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 2 0 24,354.99 0.00

PREMIUM TAX SALE PREMIUMS

10128 11/17/17 USBAN045 U.S. BANK CUST FOR PRO CAP 4 1,100.00 1073
10129 12/01/17 FABAN010 FARBANIEC, P & MALINOWSKI, A 200.00 1114
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 2 0 1,300.00 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 2 0 1,300.00 0.00

TRUST GENERAL TRUST

10154 12/01/17 BARNE040 BARNEGAT SPORTS BOOSTERS 500.00 1115
10155 12/01/17 BONDPO10 BOND PARADE FLOATS 6,000.00 1115
10156 12/01/17 COAST010 ATLANTIC PRINTING & DESIGN 139.71 1115
10157 12/01/17 CRES001 Crescent Shrine Mini Cars 400.00 1115
10158 12/01/17 CRESCO10 CRESCENT SHRINE 400.00 1115
10159 12/01/17 DAVID01 David Ceden0 1,100.00 1115
10160 12/01/17 FREDL010 FRED LEHOTAY 800.00 1115
10161 12/01/17 GLENN005 GLENN M. TAYLOR 599.00 1115
10162 12/01/17 HOMED010 HOME DEPOT CREDIT SERVICES 359.56 1115
10163 12/01/17 JBAWARDS JB Awards 129.93 1115
10164 12/01/17 LEAHMORG LEAH MORGAN 300.00 1115
10165 12/01/17 LOUIS005 LOUIS DEANGELIS 600.00 1115
10166 12/01/17 OCEAN020 OCEAN COUNTY EMERALD SOCIETY 800.00 1115
10167 12/01/17 PATRICK PATRICK REINER/DESPERADOS 600.00 1115
10168 12/01/17 RAVIO010 RAVIOLI & MORE 412.50 1115
10169 12/01/17 RILEI010 RILEIGH'S OUTDOOR DECOR 949.04 1115
10170 12/01/17 SNN001 SRHS-SNN 500.00 1115
10171 12/01/17 TIMOT005 TIMOTHY B. MCKINSTRY 600.00 1115
10172 12/01/17 TOMMY BA THOMAS GLENN BAZZANELLA 600.00 1115
10173 12/01/17 TUCKE010 TUCKERTON LUMBER COMPANY 7.98 1115
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 20 0 15,797.72 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 20 0 15,797.72 0.00

UTILITY UTILITY FUND

17820 11/16/17 FABAN010 FARBANIEC, P & MALINOWSKI, A 352.96 1072
17821 12/01/17 ATLAN050 ATLANTIC CITY ELECTRIC 2,212.41 1116
17822 12/01/17 HACHC005 HACH COMPANY 1,354.36 1116
17823 12/01/17 HDSUP010 CORE & MAIN, L.P. 19,930.00 1116
17824 12/01/17 JRHEN010 J.R. HENDERSON LABS, INC. 200.00 1116
17825 12/01/17 MAINP005 MAIN POOL & CHEMICAL CO 3,280.60 12/01/17 VOID 1116 (Reason: printing error)
17826 12/01/17 MATHI005 MATHIS CONSTRUCTION 2,501.00 1116
17827 12/01/17 OCUTIO10 O.C. UTILITY AUTHORITY 303.43 1116
17828 12/01/17 ONECA010 ONE CALL CONCEPTS 47.50 1116

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17829 12/01/17 THESA010 THE SANDPAPER 190.56 1116
17830 12/01/17 TOWNS010 TOWNSHIP OF STAFFORD 10,563.05 1116
17831 12/01/17 USABL010 USA BLUEBOOK 577.49 1116
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 11 1 38,232.76 3,280.60
Direct Deposit: 0 0 0.00 0.00
Total: 11 1 38,232.76 3,280.60

UTILITY CAPITAL UTILITY CAPITAL
2592 12/01/17 GLUCK010 GLUCK WALRATH LLP 93.81 1117
2593 12/01/17 OWENL010 OWEN LITTLE AND ASSOCIATES 11,870.15 1117
2594 12/01/17 PACON005 P&A CONSTRUCTION, INC. 162,699.60 1117
2595 12/01/17 SUP010 Suplee, Clooney & Company 3,333.35 1117
2596 12/01/17 WATER020 WATER WORKS SUPPLY CO. 3,251.57 1117
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 5 0 181,248.48 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 5 0 181,248.48 0.00
Report Totals Paid Void Amount Paid Amount Void
Checks: 148 1 919,543.34 3,280.60
Direct Deposit: 0 0 0.00 0.00
Total: 148 1 919,543.34 3,280.60

Totals by Year-Fund
Fund Description Fund Budget Total Revenue Total G/L Total Total
CURRENT FUND 6-01 16,608.00 0.00 0.00 16,608.00
CURRENT FUND 7-01 619,455.69 0.00 0.00 619,455.69
WATER/SEWER FUND 7-06 62,234.79 352.96 0.00 62,587.75
Year Total: 681,690.48 352.96 0.00 682,043.44
CAPITAL FUND C-04 5,345.45 0.00 0.00 5,345.45
UTILITY CAPITAL FUND C-07 181,248.48 0.00 0.00 181,248.48
Year Total: 186,593.93 0.00 0.00 186,593.93
GRANT FUND G-02 500.00 0.00 0.00 500.00
TRUST-OTHER T-03 17,097.72 0.00 0.00 17,097.72
CONSTRUCTION TRUST T-13 5,229.30 0.00 0.00 5,229.30
Year Total: 22,327.02 0.00 0.00 22,327.02
Total Of All Funds: 907,719.43 352.96 0.00 908,072.39

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04:05 PM Check Register By Check Date

Project Description Project No. Project Total

CASTLE HARBOR, LLC C 16-31 125.00
TAGGART, ELLEN C 17-01 125.00
HARLOW, JOHN AND ANN C 17-08 125.00
BENNETT, PETER & JANET C 17-19 125.00
FANO, RACHEL C 17-21 125.00
SALVO, JOAN & MINDI C 17-27 125.00
JACOBSON, MICHAEL & NAZIRE C 17-28 125.00
TALLON, TOM C 17-29 125.00
INDOE C 17-31 125.00
CURB & SIDEWALKS C 17-32 125.00
MILLER, MARY C 17-35 125.00
MALDERA, T & SANDORD A DKT 14-06 151.06
MEDEIROSS, NORMAN & PATRICIA DKT 14-16 1,026.30
PHRANER, DAVID & MARCI DKT 14-39 566.06
1302 REAL ESTATE LLC DKT 15-12 241.35
SHORE PROSPECTS DKT 16-07 623.88
BALDWIN RESIDENCE LLC DKT 17-01 325.00
LEARY, RICHARD & DONNA DKT 17-07 537.50
SULLIVAN, KEVINE dUANNE DKT 17-09 150.00
BORSELLINO, DIANE AMBERG DKT 17-10 580.00
EHRLINE, REGINA DKT 17-11 495.00
POLING, PATRICIA E. DKT 17-12 375.00
BREITLING, JOHN D. DKT 17-13 375.00
NUGENT, ROBERT DKT 17-14 375.00
ESTATE OF L. CONACK ETAL DKT 17-15 870.92
701 CENTRAL AVENUE, LLC DKT 17-16 495.00
PLATT, III, DANIEL DKT 17-17 820.46

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Project Description Project No. Project Total

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604 CENTRAL AVENUE, LLC DKT 17-18 805.46
SCHEPIS, JASON DKT 17-19 282.96
JS PRO CONSTRUCTION TO 17-02 500.00
GARDNER, JOHN TO 17-05 500.00
Total Of All Projects: 11,470.95

Roll Call: Tallon, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck called for Resolution 2017-149: Refund, tax overpayment. On a motion by Councilman Tallon, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2017-149
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TREASURER TO REFUND MONEY
FOR A TAX OVERPAYMENT**

WHEREAS, a subsequent payment in the amount of \$352.96 was received on the property known as Block 59, Lot 7, assessed to Kenneth and Lillian Duda; and

WHEREAS, the payment was accepted and the redemption happened on the same day.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to refund the amount of \$352.96 to Peter Farbaniec and Anthony Malinowski, 133 Carson Dr., Colonia, NJ 07067, holders of Certificate # 16-00002.

Roll Call: Tallon, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck called for Resolution 2017-150: Refund, tax overpayment. On a motion by Councilman Tallon, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2017-150
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING THE TREASURER TO REFUND
MONEY ON A TAX SALE CERTIFICATE**

WHEREAS, the amount of \$1,263.90 has been received by the Tax Collector for redemption of Tax Sale Certificate #16-00002 on Block 59, Lot 7, assessed to Kenneth and Lillian Duda; and

WHEREAS the amount of \$1,263.90 is the correct amount required to redeem.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to return \$1,263.90, to Peter Farbaniec and Anthony Malinowski, 133 Carson Dr., Colonia, NJ 07067, holders of the certificate.

Roll Call: Tallon, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck called for Resolution 2017-151: Increase in compensation, Mayor and Council. On a motion by Councilman Tallon, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2017-151
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING AN INCREASE OF COMPENSATION FOR
THE MAYOR AND COUNCILMEN**

WHEREAS, the Mayor and Council are requesting an increase in compensation of \$1,000.00 each.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that an increase in compensation to the Mayor and Councilman of \$1,000.00 each is approved. The Mayor's compensation will be \$7,000.00 and the Councilman's compensation will be \$6,000.00 each. This resolution is retroactive to January 1, 2017.

Roll Call: Tallon, Valyo, Butkus and Rossi, all aye.

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Mayor Huelsenbeck called for Ordinance 2017-09: Second reading, public hearing and adoption: Construction Code, Uniform, fees. On a motion by Councilman Rossi, seconded by Councilman Tallon, all in favor, all aye, Mayor Huelsenbeck opened the hearing to the public.

Seeing no response from the public, on a motion by Councilman Rossi, seconded by Councilman Tallon, all in favor, all aye, Mayor Huelsenbeck closed the hearing to the public.

On a motion by Councilman Rossi, seconded by Councilman Butkus, Ordinance 2017-09 was adopted as follows:

**ORDINANCE 2017-09
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM, COUNTY
OF OCEAN, STATE OF NEW JERSEY, AMENDING AND
SUPPLEMENTING CHAPTER 15.18 OF TITLE 15 OF THE
BOROUGH CODE OF THE BOROUGH OF SHIP BOTTOM
ENTITLED "CONSTRUCTION CODES, UNIFORM" SO AS TO
PROVIDE A FEE SCHEDULE FOR MECHANICAL SUB-CODE
APPLICATION AS REQUIRED BY THE UNIFORM
CONSTRUCTION CODE REGULATIONS**

BE IT ORDAINED, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

SECTION 1. Section 15.18.080 of Chapter 15.18 of the Borough Code of the Borough of Ship Bottom entitled "Fees applicable to sections 15.18.040 through 15.18.070" is hereby amended and supplemented to add new Paragraph E which shall read as follows:

- E. Mechanical Sub-code Fees.
 - 1. R-3 and R-5 use groups (excluding new construction).
 - a. First device..... \$60.00
 - b. Each additional device..... \$15.00

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

SECTION 4. This ordinance shall take effect after public reading and publication as required by law.

Roll Call: Tallon, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck called for the request from Southern Regional High School for Senior Service Day to be held on May 31st, 2018 on our ocean beaches. On a motion by Councilman Rossi, seconded by Councilman Tallon, this request was approved.

Roll Call: Tallon, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck called for the request from Cheryl Kirby of Things A Drift, on behalf of the Ship Bottom Merchants Association, requesting outdoor tents and artist setups on November 24 & 25 and also December 1, 2 & 3. They would be able to take advantage of Small Business Weekend and the Christmas Parade Weekend. On a motion by Councilman Valyo, seconded by Councilman Butkus, this was approved.

All in favor vote: Tallon, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck called for the request from Janet Dwyer and Angela Goheen to hold their marriage ceremony on the 16th St. beach on November 25, 2017 at 12:00 p.m. On a motion by Councilman Butkus, seconded by Councilman Valyo, this was approved.

Roll Call: Tallon, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck called for Reports of Committees:

Revenue and Finance/Treasurer's Report Councilman David Hartman
Given by Councilman Tallon

Treasurer’s Report, October 2017, Bank of America

<u>ACCT TITLE/ ACCOUNT #</u>	<u>BEGINNING BALANCE</u>	<u>DEPOSITS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
GENERAL OPERATING	5,278,881.77	1,183,977.63	1,015,513.06	5,447,346.34
GENERAL CAPITAL	1,113,255.28	150,000.00	117,831.63	1,145,423.65
UTILITY OPERATING	448,339.04	385,541.11	37,601.76	796,278.39
UTILITY CAPITAL	125,489.52	-	28,588.57	96,900.95
PAYROLL	137,629.14	194,222.29	186,486.90	145,364.53
DOG TRUST	695.22	7.00	-	702.22
CONSTRUCTION TRUST	90,737.35	12,439.50	6,256.90	96,919.95
PUBLIC DEFENDER	392.63	1,055.00	800.00	647.63
GENERAL TRUST	234,758.45	35,093.00	13,132.27	256,719.18
TAX SALE PREMIUMS	30,400.00	-	300.00	30,100.00
MCTEAGUE	62.83	-	-	62.83
FORFEITURE OF FUNDS	21,335.20	-	-	21,335.20
ALCOHOL EDUCATION	5,767.01	-	-	5,767.01

Total taxes collected was \$2,597,164.88. Delinquent tax notices were mailed out on Monday, 11-27-17. Ship Bottom currently has 210 properties that are delinquent with the real estate taxes. During the past month, 3 properties that were sold during a tax sale for delinquent taxes and/or water/sewer have been redeemed and are in good standing.

Public Safety: Councilman Tom Tallon
 There were 616 reported activities. There were 3,021 patrol vehicle miles. There were 248 beach, building and business checks. There were also 187 traffic stops, 2 motor vehicle accidents with injuries, 9 motor vehicle accidents without injuries and one DUI.

Parks and Recreation: Councilman Edward English
 Given by Mayor Huelsenbeck
 The 38th Annual Christmas Parade is on Saturday from 1:00 to 3:00 along Long Beach Blvd. Our theme is “Deck the Hulls”. Please join us. Holiday beach badges will be sold at the parade and at Borough Hall until we are sold out.

Public Property & Community Affairs: Councilman Joseph Valyo
 Code Enforcement: There were 16 verbal warnings issued for the following: 1 unleashed dogs, 4 illegal signs, 6 trash, 2 trailers on street, 1 overgrown grass and 2 construction materials on street. There was 1 summons for construction materials on street.
 Zoning: 20 zoning permits and 12 resale inspections.
 Construction: 37 permits and 4 permit updates, for a total of 41 permits processed. The type of work was: 24 alteration/renovations, 6 addition/rehabs, 8 new buildings, 1 addition and 2 demolitions. The total revenue was \$32,341.00.

Water/Sewer: Councilman Robert Butkus
 From October 24th to November 27th, we collected \$48,893.93 in water payments, \$55,977.24 in sewer payments, for a total of \$104,871.17.
 Currently 64 accounts are in delinquent status and will be scheduled for turn-off (disconnects) on December 1, 2017. 3 properties have been cut and capped due to demolition.
 We met with Ocean County Utilities Authority regarding the billing for our water. It was decided we would leave the billing as is for now.
 P&A Construction will give a 1 week notice to the property owners that will be affected by the ongoing water/sewer main replacement project.

Public Works: Councilman Peter Rossi

1. Maintenance and repairs done on all borough vehicles and equipment.
2. Metal, TV and brush picked up.

November 28, 2017

3. Ocean and Bay Beach entrances shoveled and swept. All handicapped entrances cleared several times as needed. Ocean beach entrances back blade. Tire tracks found on 5th St. dune filled and rolled.
4. Grass cutting and weeding and spraying throughout the borough.
5. Cardboard loaded into dumpster at 3rd. St. yard.
6. Restrooms closed at bay beach. Winterized, power washed and painted. Trash cans picked up.
7. Repaired broken pipe (frozen) and closed restrooms at the boat ramp. (closed)
8. Borough hall set up for election day. Set back up after election day.
9. Removed all green benches from ocean beaches.
10. Sprinkler systems winterized and shut off for season.
11. Winterized life guard house.
12. Fire extinguishers inspected throughout the borough, also lift inspected.
13. Continued working on snow fence on ocean beach. Replacing broken post and railings.
14. Repaired bulkhead washout on 25th and 26th pavilion area. Several holes filled at boat ramp.
15. Worked on memory benches and banners for Christmas Parade.
16. Christmas decorations put throughout the borough. (several man hrs.)

On a motion by Councilman Rossi, seconded by Councilman Butkus, Mayor Huelsenbeck opened the meeting to the public.

Seeing no response from the audience, on a motion by Councilman Butkus, seconded by Councilman Tallon, Mayor Huelsenbeck closed the meeting to the public.

On a motion by Councilman Rossi, seconded by Councilman Tallon, Mayor Huelsenbeck adjourned the meeting at 7:25 pm.

Kathleen Wells, RMC, Municipal Clerk

William Huelsenbeck, Mayor