

Borough of Ship Bottom
Regular Meeting Minutes
December 17, 2013

The following are the minutes of the regular meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, December 17, 2013, in the Municipal Building Council room, located at 1621 Long Beach Blvd., Ship Bottom, NJ.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:33 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Hartman, Tallon, English, Sinopoli, Gleason and Rossi.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

During Caucus, there was discussion regarding the following:

1. Councilman Tallon talked about a video conferencing unit for the court. They are looking at the cost of purchasing the unit and also a possible shared service with another court.
2. Councilman Hartman talked about the meeting that was held this day with the Army Corps of Engineers, Department of Environmental Protection, the Mayor, the Clerk, 2 representatives of Alliance for a Living Ocean and 2 representatives from the surfing community. The meeting was regarding the design for the engineered beach. The meeting was informative and productive.
3. Councilman Rossi informed everyone that Southern Regional High School would be holding a show on Friday at 10:30 and everyone should try to attend.

Mayor Huelsenbeck called for a break at 6:54.

Mayor Huelsenbeck opened the regular meeting at 7:02 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Hartman, Tallon, English, Sinopoli, Gleason and Rossi.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Mayor Huelsenbeck called for the Flag Salute, followed by a Prayer.

Mayor Huelsenbeck asked for the approval of the minutes of the November 26, 2013 meeting. On a motion by Councilman Tallon, seconded by Councilman Rossi, these were approved as presented.

Roll Call: Hartman, Tallon, English, Gleason and Rossi, all aye. Sinopoli, abstained.

Mayor Huelsenbeck called for the approval of the current and water/sewer account bills. On a motion by Councilman Sinopoli, seconded by Councilman English, these were approved as follows:

01 CURRENT CURRENT FUND	
33473 12/02/13 COPIE010 COPIERS PLUS	295.00
33474 12/02/13 STAPI010 STAPLES CONTRACT & COMMERCIAL	340.86
33475 12/03/13 SOUTH060 SOUTHERN REGIONAL SCHOOL DISTR	550,001.49
33476 12/03/13 TOWNS010 TOWNSHIP OF STAFFORD	7,533.75
33477 12/06/13 BARNE040 BARNEGAT SPORTS BOOSTERS,INC.	500.00

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33478 12/06/13 BONDP010 BOND PARADE FLOATS	4,600.00
33479 12/06/13 FREDL010 FRED LEHOTAY	500.00
33480 12/06/13 JOHND010 JOHN DONDERO	500.00
33481 12/06/13 MICHA050 MICHAEL JOHNSON	500.00
33482 12/06/13 OCEAN020 OCEAN COUNTY EMERALD SOCIETY	500.00
33483 12/06/13 POPPA010 RON PANETTA	500.00
33484 12/06/13 SOUTH050 SOUTHERN REG. MARCHING BAND	500.00
33485 12/06/13 SOUTH060 SOUTHERN REGIONAL SCHOOL DISTR	750.00
33486 12/06/13 STBRE010 ST. BRENDAN THE NAVIGATOR	500.00
33487 12/06/13 THERO020 THE ROUSTABOUTS	500.00
33488 12/06/13 BOROO010 BORO. OF SHIP BOTTOM - TRUST	23,815.00
33489 12/18/13 ACTUN010 ACTION UNIFORM	25.00
33490 12/18/13 AMP-C010 AMP-CO AUTO	119.95
33491 12/18/13 ARAMA010 ARAMARK	620.96
33492 12/18/13 ATLAN020 ATLANTIC CITY ELECTRIC	7,469.52
33493 12/18/13 ATLAN050 ATLANTIC CITY ELECTRIC	1,791.48
33494 12/18/13 ATT00010 AT&T	59.59
33495 12/18/13 BARBE010 H. BARBER & SONS, IN.C	166.07
33496 12/18/13 BARLO010 BARLOW BUICK/GMC	58.56
33497 12/18/13 BEACH020 BEACH HAVEN AUTOMOTIVE, INC.	146.04
33498 12/18/13 BEACH030 BEACH HAVEN TIMES	121.22
33499 12/18/13 BENEF010 BENEFIT EXPRESS	12.90
33500 12/18/13 BONNI010 BONNIE R. PETERSON	1,000.00
33501 12/18/13 CHRIS010 CHRISTMAS DONE RIGHT	115.95
33502 12/18/13 CIRCI010 CIRCUIT COURIER	40.00
33503 12/18/13 CLEAR010 CLEARY, GIACOBBE, ALFIERI & JA	120.00
33504 12/18/13 COMCA010 COMCAST CABLE	657.21
33505 12/18/13 CRIMJ010 DIV. OF CRIMINAL JUSTICE ACAD.	300.00
33506 12/18/13 DELAW010 DELAWARE VALLEY PAYROLL	1,329.38
33507 12/18/13 DOWNS010 DOWN'S FORD	34.61
33508 12/18/13 EDMUN010 EDMUNDS & ASSOCIATES	270.00
33509 12/18/13 GLOBC010 GLOBAL COMPUTER SUPPLIES, INC.	819.33
33510 12/18/13 HARVE010 HARVEY CEDARS AUTO	237.50
33511 12/18/13 JERSR010 JERSEY SHORE RESTROOMS, LLC	85.00
33512 12/18/13 JOGEL010 JOANNE GELATO	50.00
33513 12/18/13 KATHL010 KATHLEEN FLANAGAN	41.36
33514 12/18/13 KATHL030 KATHLEEN WELLS	28.25
33515 12/18/13 LONGB030 LONG BEACH ISLAND HEALTH DEPT.	10,426.75
33516 12/18/13 MAGIC010 MAGIC WASH	4.20
33517 12/18/13 MANAH010 MANAHAWKIN AUTO	50.85
33518 12/18/13 NJNAT010 N.J. NATURAL GAS	476.18
33519 12/18/13 OWENL010 OWEN LITTLE AND ASSOCIATES	8,374.50
33520 12/18/13 PEDRO010 PEDRONI FUEL	1,939.67
33521 12/18/13 PROCA010 PROCAPITAL FUND I, LLC	2,862.01
33522 12/18/13 SCOJO010 SCOJO'S RESTAURANT	288.00
33523 12/18/13 SHIPB020 SHIP BOTTOM MUNICIPAL COURT	19.95
33524 12/18/13 SOUTH060 SOUTHERN REGIONAL SCHOOL DISTR	173,333.83
33525 12/18/13 STAPI010 STAPLES CONTRACT & COMMERCIAL	830.49
33526 12/18/13 STEVE020 STEVE SULECKI	22.25
33527 12/18/13 SUBUR010 SUBURBAN DISPOSAL INC.	20,446.46
33528 12/18/13 THEHO010 THE HOME DEPOT	32.35
33529 12/18/13 TUCKE010 TUCKERTON LUMBER COMPANY	64.32
33530 12/18/13 VERIZ010 VERIZON	383.90
33531 12/18/13 WALTH010 WALT HIGGINS	57.07
33532 12/20/13 DIANA010 DIANA RECKER	800.00
33533 12/20/13 FABAN010 FABANIEC, P & MALINOWSKI, A	5,469.11
33534 12/20/13 MOBIL010 MOBILEASE MODULAR SPACE INC.	410.40
33535 12/20/13 PROCA010 PROCAPITAL FUND I, LLC	380.32
33536 12/20/13 ROBMI010 ROBERT MICHALKOWSKI	96.00
33537 12/20/13 SBFH0010 SHIP BOTTOM FIRE COMPANY	45,000.00
Checking Account Totals Paid Void Amount Paid Amount Void	
Checks: 65 0 879,324.59 0.00	
Direct Deposit: 0 0 0.00 0.00	
Total: 65 0 879,324.59 0.00	
03 PUBLIC DEF PUBLIC DEFENDER	
1265 12/18/13 STUAR010 STUART SNYDER	600.00
Checking Account Totals Paid Void Amount Paid Amount Void	
Checks: 1 0 600.00 0.00	
Direct Deposit: 0 0 0.00 0.00	
Total: 1 0 600.00 0.00	
03 TRUST TRUST OTHER	
3155 12/02/13 COMCA010 COMCAST CABLE	57.95
3156 12/03/13 BOROO020 BORO. OF SHIP BOTTOM-CURRENT	15,000.00

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3157 12/09/13 BOROO020 BORO. OF SHIP BOTTOM-CURRENT 3,279.00
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 3 0 18,336.95 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 3 0 18,336.95 0.00

04 CAPITAL CAPITAL FUND
1568 12/18/13 ALBER010 ALBERT MARINE CONSTRUCTION, IN 1,713.00
1569 12/18/13 ATLAN040 ATLANTIC TELCOM 382.30
1570 12/18/13 LOWES010 LOWES 95.81
1571 12/18/13 NEVRO010 NEVRON ELECTRICAL CONTRACTORS 1,200.20
1572 12/18/13 THEHO010 THE HOME DEPOT 324.79
1573 12/20/13 BOROO010 BORO. OF SHIP BOTTOM - TRUST 171.99
1574 12/20/13 LEBLA010 LeBLANC'S PRECISION PLUMBING 957.70
Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num

04 CAPITAL CAPITAL FUND Continued
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 7 0 4,845.79 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 7 0 4,845.79 0.00

04 CAPITAL-WIRE CAPITAL FUND WIRE TRANSFERS
150815 12/20/13 BOROO020 BORO. OF SHIP BOTTOM-CURRENT 165,000.00
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 1 0 165,000.00 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 1 0 165,000.00 0.00

06 UTILOPER UTILITY FUND
17249 12/18/13 ATLAN050 ATLANTIC CITY ELECTRIC 1,887.43
17250 12/18/13 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 8,415.25 12/18/13 VOID
17251 12/18/13 CIRCI010 CIRCUIT COURIER 224.00
17252 12/18/13 MIRAC010 MIRACLE CHEMICAL COMPANY 257.00
17253 12/18/13 ONECA010 ONE CALL CONCEPTS 38.76
17254 12/18/13 PEDRO010 PEDRONI FUEL 848.12
17255 12/20/13 SLMAC010 S.L. MACINTYRE UNDERGROUND INC 2,100.00
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 6 1 5,355.31 8,415.25
Direct Deposit: 0 0 0.00 0.00
Total: 6 1 5,355.31 8,415.25

07 UTILCAP UTILITY CAPITAL
2503 12/18/13 JFKEL010 J.F. KIELY CONSTRUCTION CO. 26,608.08
2504 12/18/13 OWENL010 OWEN LITTLE AND ASSOCIATES 135.00
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 2 0 26,743.08 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 2 0 26,743.08 0.00

13 CONSTRUCTION CONSTRUCTION ACCOUNT
1043 12/20/13 LONGB040 LONG BEACH TWP. 4,931.23
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 1 0 4,931.23 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 1 0 4,931.23 0.00

Report Totals Paid Void Amount Paid Amount Void
Checks: 86 1 1,105,136.95 8,415.25
Direct Deposit: 0 0 0.00 0.00
Total: 86 1 1,105,136.95 8,415.25
Fund Description Fund Budget Total Revenue Total
CURRENT FUND 3-01 863,079.40 8,711.44
WATER/SEWER FUND 3-06 12,889.06 0.00
Year Total: 875,968.46 8,711.44
CAPITAL FUND C-04 169,845.79 0.00
UTILITY CAPITAL FUND C-07 26,743.08 0.00
Year Total: 196,588.87 0.00
TRUST-OTHER T-03 18,936.95 0.00
CONSTRUCTION TRUST T-13 4,931.23 0.00
Year Total: 23,868.18 0.00
Total Of All Funds: 1,096,425.51 8,711.44

Roll Call: Hartman, Tallon, English, Sinopoli, Gleason and Rossi, all aye.

Mayor Huelsenbeck called for the first item of new business, Resolution 2013-154: Extension to use accrued vacation time. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2013-154
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING AN EXTENSION FOR USE OF VACATION TIME**

WHEREAS, the Borough of Ship Bottom employees must use their annual earned vacation days within two years from their anniversary date, or lose the days; and

WHEREAS, employees within the Borough of Ship Bottom are unable to use their vacation days within the above terms because of “Superstorm Sandy”; and

WHEREAS, the Mayor and Council would like to extend the time limit for one additional year, as the deadline to use vacation days accrued is approaching for some employees.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey that the date to use earned vacation days be extended for one full year beyond the employees second anniversary date.

Roll Call: Hartman, Tallon, English, Sinopoli, Gleason and Rossi, all aye.

Mayor Huelsenbeck called for Resolution 2013-155: Change order, 2011 Road Reconstruction Project. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2013-155
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING AN ADDENDUM TO THE CONTRACT
WITH JOHNSON BARAN CORP., FOR THE YEAR 2011
ROAD RECONSTRUCTION PROJECT –SHORE AVENUE**

WHEREAS, a contract was previously awarded to JOHNSON BARAN CORP. , for the Year 2011 Road Reconstruction Project – Shore Avenue.

WHEREAS, the original contract for said work was in an amount of \$147,455.92; and

WHEREAS, the governing body wishes to authorize Change Order No. 1, which will result in an increase of \$3,724.82 in the contract price, consisting of those items set forth on Schedule “A,” attached hereto and made a part hereof; and

WHEREAS, this change order has been recommended by the Municipal Engineer and agreed to by the contractor; and

WHEREAS, this change order amounts to a total of less than twenty (20%) percent of the original contract awarded to the contractor; and

WHEREAS, it is the desire of the governing body to authorize this change order.

NOW, THEREFORE BE IT RESOLVED by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby authorize the execution of an addendum to the contract with JOHNSON BARAN CORP. for the Year 2011 Road Reconstruction Project – Shore Avenue, to provide for an increase in the contract price from \$147,455.92 to \$151,180.74, a increase of \$3,724.82 in the contract price, consisting of those items set forth on Schedule “A” attached hereto and made a part hereof.
2. That the Mayor and Municipal Clerk are hereby authorized to execute an addendum to the contract with in JOHNSON BARAN CORP. accordance with the provisions of this resolution.
3. That a certified copy of this resolution, together with a copy of the contract addendum between the parties, be forwarded to the Chief Financial Officer and that three (3) certified copies be forwarded to the Municipal Engineer.

CHANGE ORDER NUMBER – 1 - FINAL

PROJECT:	FY2011 Road Improvement Project Shore Avenue aka Sunset Avenue
MUNICIPALITY:	Borough of Ship Bottom
COUNTY:	Ocean
OLA FILE NO.:	SB-11-RDS
DATE:	December 11, 2013
CONTRACTOR:	Johnson Baran Corp., P.O. Box 842, Forked River, NJ 08731

In accordance with the project Supplementary Specification, the following are changes in the contract.

Location and Reason for Change (Attach additional sheets if required) – Based on Asbuilt Measurements

Item	Description	Qty	CONTRACT		ASBUILT			
			Unit Price	Amount	Qty	+/-	Amount	+/-
1.	Performance Bond	1	\$4,500.00	\$4,500.00	1		\$4,500.00	
2.	Payment Bond	1	\$1.00	\$1.00	1		\$1.00	
3.	Construction Layout	1	\$6,300.00	\$6,300.00	1		\$6,300.00	
4.	SESC-Inlet Filter Type 1	88 SF	\$0.20	\$17.60	88 SF		\$17.60	
5.	Breakaway Barricade	4 EA	\$0.01	\$0.04	4 EA		\$0.04	
6.	Construction Signs	216 SF	\$0.01	\$2.16	216 SF		\$2.16	
7.	Traffic Directors Flaggers	30 HRS	\$0.01	\$0.30	0 HRS	-30	\$0.00	-\$0.30
8.	Price Adjust – Fuel	LS	\$5,000.00	\$5,000.00	0 LS	-5000	\$0.00	-\$5,000.00
9.	Price Adjust – Asphalt	LS	\$5,000.00	\$5,000.00	0.34	-3300	\$1,700.00	-\$3,300.00
10.	DGA Base Course	80 SY	\$0.40	\$32.00	80 SF		\$32.00	
11.	Mill Exist. Rdwy, VD	2700 SY	\$5.55	\$14,985.00	4086 SY	+1386	\$22,677.30	+\$7,692.30
12.	F&I HMA 12.5M64 BLC	292 TN	\$0.01	\$2.92	178.58 TN	-113.42	\$1.79	-\$1.13
13.	F&I HMA 9.5M64 SC	800 TN	\$90.00	\$72,000.00	835.69 TN	+35.69	\$75,212.10	+\$3,212.10
14.	Tack Coat	490 G	\$4.00	\$1,960.00	490 GAL		\$1,960.00	
15.	Flush Exist. Drain. Sys.	727 LF	\$6.00	\$4,362.00	977 LF	+250	\$5,862.00	+\$1,500.00
16.	Remove Exist. Frame & Grate install new Bike Safe	9 EA	\$600.00	\$5,400.00	6 EA	-3	\$3,600.00	-\$1,800.00
17.	Regrade & Furnish Add. Décor. Matching Stone, Gravel or DGA	95 SY	\$4.00	\$380.00	95 SY		\$380.00	
18.	Remove, furnish, grade & reset driveway apron pavers	96 SY	\$76.50	\$7,344.00	105 SY	+9	\$8,032.50	+\$680.50
19.	No Item							
20.	No Item							
21.	Remove, Furnish & Constr. New Concrete Curb	905 LF	\$17.85	\$16,154.25	952 LF	+47	\$16,993.20	+\$838.95
22.	Traffic Marking-thermoplastic	958 SF	\$2.00	\$1,916.00	979 SF	+21	\$1,958.00	+\$42.00
23.	Traffic Stripes	3095 LF	\$0.45	\$1,392.75	2767 LF	-328	\$1,245.15	-\$147.60
24.	Signs	18 SF	\$39.00	\$702.00	18 SF		\$702.00	
25.	Topsoil – 4" thick	130 SY	\$0.01	\$1.30	130 SY		\$1.30	
26.	Fert. & Seed – Type A5	130 SY	\$0.01	\$1.30	130 SY		\$1.30	
27.	Straw Mulch	130 SY	\$0.01	\$1.30	130 SY		\$1.30	

Amount of Original Contract	\$147,455.92	Extra	+\$13,973.85
Adjusted Amount Based on Change Orders #1	\$151,180.74	Supplemental Reduction	-\$10,249.03
		Total Change	+\$3,724.82
% Change in Contract [(+)Increase or (-)Decrease]	+2.53%		

Roll Call: Hartman, Tallon, English, Sinopoli, Gleason and Rossi, all aye.

Mayor Huelsenbeck called for Resolution 2013-156: Budget Appropriation transfer. On a motion by Councilman Tallon, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2013-156
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TRANSFERS BETWEEN
BUDGET APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the calendar year; and

WHEREAS, said transfers shall occur in the last two months of the calendar year 2013.

NOW, THEREFORE BE IT RESOLVED (not less than two-thirds (2/3) of the governing body affirmatively confirming) that the following transfers be and are hereby made between budget appropriations in the 2013 budget:

TO:	Police (Salaries & Wages)	\$ 10,000.00
	Public Defender (Other Expenses)	\$ 300.00
FROM:	Police (Other Expenses)	\$ 10,000.00
	Municipal Court (Other Expenses)	\$ 300.00

Roll Call: Hartman, Tallon, English, Sinopoli, Gleason and Rossi, all aye.

Mayor Huelsenbeck called for Resolution 2013-157: Cancellation of General Capital Appropriations. On a motion by Councilman Hartman, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2013-157
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE CANCELATION OF
GENERAL CAPITAL APPROPRIATIONS**

WHEREAS, certain General Capital Improvement Appropriation balances remain dedicated to projects now completed; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to each respective Capital Improvement Fund or credited to Surplus, and unused debt authorizations may be canceled;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, that the following unexpended and dedicated balances of General Capital Appropriations be cancelled:

ORD NO.	DATE AUTH.	PROJECT DESCRIPTION	AMOUNT CANCELED	
			FUNDED	UNFUNDED
09-04	03/24/09	Improvements to 12 th Street	\$ 43,106.47	
08-04	04/27/10	Improvement to 13 Street		\$ 154.49
11-03	02/22/11	Purchase of Tractor		\$ 2,487.18

Roll Call: Hartman, Tallon, English, Sinopoli, Gleason and Rossi, all aye.

Mayor Huelsenbeck called for Ordinance 2013-14: Second reading, public hearing and adoption, Bicycle path, Barnegat Ave..

On a motion by Councilman Rossi, seconded by Councilman Sinopoli, and an all in favor vote, all aye, the Mayor opened the hearing to the public. Seeing no response, on a motion by Councilman Sinopoli, seconded by Councilman Rossi, and an all in favor vote, all aye, the Mayor closed the hearing to the public.

On a motion by Councilman Sinopoli, seconded by Councilman Tallon, this was adopted as follows:

**ORDINANCE 2013-14
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM, COUNTY OF
OCEAN, STATE OF NEW JERSEY,**

**AMENDING AND SUPPLEMENTING TITLE 10 OF THE BOROUGH
CODE OF THE BOROUGH OF SHIP BOTTOM ENTITLED
“VEHICLES AND TRAFFIC” SO AS TO
ESTABLISH NEW CHAPTER 10.18 ENTITLED
“DESIGNATED BICYCLE LANE”**

WHEREAS, the Ocean County Board of Chosen Freeholders and the governing body of the Borough of Ship Bottom fully recognize the importance of multi-modal transportation and the ever increasing desire for safe bike routes throughout the County of Ocean and the Borough of Ship Bottom; and

WHEREAS, cycling is not only an excellent activity for recreation and exercise, but a growing means of affordable short trip transportation; and

WHEREAS, the governing body of the Borough of Ship Bottom desires to establish a bicycle lane on a portion of Barnegat Avenue between 10th and 19th Streets within the Borough of Ship Bottom, as more particularly set forth in a municipal bikeway plan prepared by Frank J. Little, Jr., P.E., P.P. of Owen, Little & Associates, dated July 10, 2013 and approved by the Office of the Ocean County Engineer; and

WHEREAS, *N.J.S.A.* 39:4-197.2 provides that any municipality, which maintains a paid police force, may, by ordinance, pursuant to R.S. 39:4-197 and with the consent of the governing body of the County, regulate traffic along and upon any County road or part thereof, lying within its corporate limits, in the same manner and to the same extent that it is authorized by law to regulate the same upon municipal roads and streets.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

SECTION 1. Title 10 of the Borough Code of the Borough of Ship Bottom entitled “Vehicles and Traffic” is hereby amended and supplemented to create Chapter 10.18 entitled “Designated bicycle lane” which shall read as follows:

**Chapter 10.18
DESIGNATED BICYCLE LANE**

10.18.010 Designated bicycle lane.

The streets or parts of streets described in Schedule IX listed in Chapter 10.20 are designated as bicycle lanes. No motor vehicle may be operated on or in any area designated as a bicycle lane. Bicycle route markers, regulatory signs and pavement markings shall be installed and maintained by the Borough of Ship Bottom in accordance with the requirements of the 2009 Edition of the “Manual on Uniform Traffic Control Devices.”

SECTION 2. Chapter 10.20 of Title 10 of the Borough Code of the Borough of Ship Bottom entitled “Traffic Schedules” is hereby amended and supplemented to add new Section 10.20.090 entitled “Designated bicycle lane” which shall read as follows:

10.20.090 Designated bicycle lane.

Schedule IX

In accordance with the provisions of Section 10.18.010 of this title, the following streets or parts of streets are designated as bicycle lanes:

Name of Street Sides	Location
Barnegat Avenue	Both Between 10 th and 19 th Streets.

SECTION 3. All bicycle route markers, regulatory signs and pavement markings shall be installed in accordance with the requirements of the 2009 Edition of the “Manual on Uniform Traffic Control Devices.”

SECTION 4. This ordinance shall be subject to the approval of the County of Ocean and the Commissioner of the New Jersey Department of Transportation.

SECTION 5. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 6. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 7. This ordinance shall take effect after second reading and publication as required by law.

Roll Call: Hartman, Tallon, English, Sinopoli, Gleason and Rossi, all aye.

Mayor Huelsenbeck called for Correspondence.

Request from Scripture Union: On a motion by Councilman English, seconded by Councilman Sinopoli, the request to use the 16th St. beach from July 28-August 8, 2014, from 9:00 am until 1:30 pm, for the SuperKids program was approved.

Roll Call: Hartman, Tallon, English, Sinopoli, Gleason and Rossi, all aye.

Request from Ship Bottom Regular Republican Club to use the Council Chambers for meetings. On a motion by Councilman Sinopoli, seconded by Dr. Gleason, the following dates at 7:00 pm were approved: January 9, February 6, March 6, April 3, May 1, June 5, September 4, October 2, November 6 and December 4, 2014.

Roll Call: Hartman, Tallon, English, Sinopoli, Gleason and Rossi, all aye.

Request from Eric Alnor & Manal Haddad to hold a wedding on June 22, 2014 @ 3:00 pm on the 9th St. beach. They expect 100 guests and will have chairs and an arbor. On a motion by Councilman English, seconded by Councilman Rossi, this was approved.

Roll Call: Hartman, Tallon, English, Sinopoli, Gleason and Rossi, all aye.

Mayor Huelsenbeck called for Reports of Committees:

Revenue and Finance: Councilman David Hartman

Councilman Hartman talked about the meeting that was held this afternoon between the Borough, DEP, the Army Corps, representatives from Alliance for a Living Ocean and the surfing community, regarding the beach replenishment project. It was a successful meeting. The tax sale was held on December 11th, 2013 in the Council Chambers for all delinquent amounts due for 2012 in water, sewer and taxes. At that time, 14 liens were sold to 7 investors amounting to almost \$24,000. with premiums amounting to \$76,200.00 to be held in the escrow account. The sale went smoothly and quickly.

Beach Badge sales for the Christmas Holiday Badges are going well. Please remember to purchase them soon as they won't last long.

Taxes collected for December are \$100,657.34 and of that \$3,797.10 was interest, \$14,127.61 was for 2014, \$74,885.32 was for 2013 and \$7,847.31 was for 2012. Miscellaneous revenue this month is \$5,047.95, most of which is the tower lease rental for \$3,025.00.

Public Safety: Councilman Tom Tallon

The public safety report for December 2013:

Because this meeting is being held a week early, the activity will seem lighter than normal.

There were 189 reported activities.

There were 3,066 patrol vehicle miles.

Included in the reported activities were 48 business and building checks, 33 traffic stops, 2 motor vehicle accidents with injuries, 1 motor vehicle accident without injuries and one DWI.

I would like to wish everyone a Merry Christmas and a happy and healthy new year.

Thank you Mayor that is my report.

Parks and Recreation: Councilman Edward English

The Annual Christmas Parade went very well. The Christmas decorations are up and everything looks good. Merry Christmas to everyone.

The parade will be shown on Channel 21, by Southern News Network

Water and Sewer: Councilman Richard Sinopoli

For the month of November, we pumped 5,940,000 gallons of water. The plant and wells were inspected and operated. The department helped with water meter reads and repairs. The water and sewer systems were repaired and maintained as needed. There were 2 water service leaks that were repaired, one on west 10th and one on west 8th St.. Merry Christmas.

Public Property and Community Affairs: Dr. Robert Gleason

Code Enforcement had a total of 20 verbal warnings, 12 for illegal signs, 4 for trash, 1 for trailer on street and 3 for construction materials on street.

Buildings and Grounds, the trailers are gone and everyone is back in the building. We still have some minor things to be done.

Southern Regional High School, the kids will be out for Christmas break.

December 17, 2013

Public Works: Councilman Peter Rossi
The monthly report for December 2013.

1. monthly repairs and maintenance done on all borough vehicles and equipment.
2. brush, metal and electronics pickup.
3. loaded cardboard into dumpster with loader.
4. worked on Christmas decorations throughout the borough.
5. built new platform for police generator.
6. street ends cleaned and handicap entrances swept.
7. filled potholes throughout the borough.
8. sent bucket truck to long beach twp. (Christmas decorations)
9. cleaned debris from boat ramp.
10. picked up garbage containers from blvd..
11. several hours working on moving files and office equipment back into borough hall.
12. cleaned parking lot in front of borough hall after last trailer was moved.

There were 10 hrs. in mark outs.

Merry Christmas to all!

Mayor Huelsenbeck thanked the Council for all their hard work this year. He also thanked Kathy Wells, the Clerk, for being relentless with obtaining the beach easements. The Mayor stated that there would be an employee Christmas luncheon in the Council Chambers on Friday.

On a motion by Councilman Rossi, seconded by Councilman Sinopoli and an all in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public.

Seeing no response from the public, on a motion by Dr. Gleason, seconded by Councilman Sinopoli and an all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

Mayor Huelsenbeck wished everyone a Merry Christmas.

On a motion by Councilman Rossi, seconded by Councilman Hartman and an all in favor vote, all aye. Mayor Huelsenbeck adjourned the meeting at 7:25 p.m..

Kathleen Wells, RMC
Municipal Clerk

William Huelsenbeck
Mayor