

REGULAR MEETING

The following are the minutes of the Land Use Review Board of the Borough of Ship Bottom, Ocean County, New Jersey, which was held in Borough Hall, 1621 Long Beach Blvd., Ship Bottom, New Jersey on December 21, 2016.

The Work Session was opened at 7:02 p.m. by Chairman Butkus who announced to all present that the requirements of the Public Notice of the Meeting and of the Open Public Meetings Act had been satisfied.

Chairman Butkus announces that the application that is on the agenda for this evening under the Docket No. 16:09, Borsellino, will go first, and then the presentation will be made by the architect from the School Board.

REGULAR MEETING:

The Regular Meeting was called to order by Chairman Butkus at 7:04 p.m. He informed all those present that this meeting met all the criteria of the Open Public Meetings Act.

Roll call of members: Huelsenbeck, English, Basile, Dixon, Hay, Schmidt, Bishop, Tallon and Butkus present. Cooper and Panetta absent.

Also in attendance were the Board Attorney, Stuart D. Snyder, Esq., the Board Engineer/Planner, Frank J. Little, Jr., PE, PP, CME of Owen, Little and Associates and the Board Secretary, Danielle Mezzina.

CORRESPONDENCE:

The correspondence folder was passed around for all members to review.

NEW BUSINESS:

- (A) DOCKET NO. 16:09
BORSELLINO, DIANE AMBERG
136 E. 19TH STREET
BLOCK 46, LOT 2

Let the record show that Mr. Dixon and Mayor Huelsenbeck recused themselves from this hearing.

Diedre Martin, representing the applicant, announced that the applicant is formally withdrawing the application.

On a motion made by Councilman English, seconded by Mr. Hay and an all in favor vote, the application was withdrawn.

Mayor Huelsenbeck and Mr. Dixon return to the Board.

PRESENTATION:

Dennis McKeever, attorney for the Long Beach Island school board presents Joseph A Decarra and Andrew French, who were sworn in as professionals for the School Board.

Mr. DeCarra explains the layout of the property as existing and what is proposed. Discussion amongst the Board and Mr. DeCarra ensued.

Mr. French continues the presentation to include more information on the sewer drains and service.

Questions regarding a generator system and what plans are in place for one. This is a concern of the Board.

On a motion made by Mayor Huelsenbeck, seconded by Mr. Hay and an all aye vote, the meeting was open to the public.

Steven Moser, Ship Bottom, concerns with bus maintenance, drainage, fire suppression and drop off/pick up queue space.

Not recognizing anyone else from the public, on a motion made by Mr. Hay, seconded by Mr. Basile and an all in favor vote, the meeting was closed to the public.

MINUTES:

The minutes of the November 16, 2016 meeting were presented to the Board for review. Mr. Hay made a motion to approve the minutes as written, Mr. Bishop seconded the motion. Roll call vote: English, Basile, Hay, Bishop, Tallon and Butkus all aye to approve.

RESOLUTIONS:

None.

BOARD BUSINESS:

Chairman Butkus read the resignation letter of Board Secretary Danielle Mezzina to the Board and shares that she will be missed. Chairman Butkus states that this is his last night as Chairman, as well as Mayor Huelsenbeck's last night as well as he will be designating Mr. Butkus as the Mayor's designee. The Board is looking for a member to step up to the role as Chairman.

ADJOURNMENT:

On a motion by Councilman English seconded by Mayor Huelsenbeck and an all aye vote, the meeting was adjourned.

Respectfully submitted,

**DANIELLE MEZZINA, SECRETARY
LAND USE REVIEW BOARD**