

December 27, 2016

Regular Meeting Minutes  
December 27, 2016

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, December 27, 2016, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:35 p.m.

Mayor Huelsenbeck asked the Clerk to take attendance. The following were present:

Councilmen Tallon, English, Valyo and Rossi. Hartman, absent.

Mark Pino, Administrator and Kathleen Flanagan, Chief Finance Officer were also present.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

During Caucus the following items were discussed:

1. There was discussion regarding the Shared Services Agreement with Surf City for the Tax Collector.
2. There was also discussion regarding an estimate for lock smith services for the Borough Hall building.

Mayor Huelsenbeck called the regular meeting to order at 6:45 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Tallon, English, Valyo and Rossi. Hartman, absent.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Mayor Huelsenbeck called for the approval of the minutes of the Regular Meeting held on November 22, 2016. On a motion by Councilman Tallon, seconded by Councilman English, the minutes were approved.

Roll Call: Valyo, Tallon and English, all aye. Rossi, abstained.

Mayor Huelsenbeck called for the letter of resignation from Danielle Mezzina, Deputy Municipal Clerk. On a motion by Councilman English, seconded by Councilman Valyo, Ms. Mezzina's resignation was accepted. Her letter is as follows:

Danielle Mezzina  
465 N. Main St. Apt. #8204 Barnegat, NJ 08005 I 609-713-5401  
danielle.mezzina@ymail.com

December 20, 2016

Mayor Huelsenbeck  
Councilman English  
Councilman Tallon  
Councilman Rossi  
Councilman Hartman  
Councilman Valyo

December 27, 2016

Borough of Ship Bottom  
1621 Long Beach Blvd.  
Ship Bottom, NJ 08008

Dear Mayor and Council:

I am writing to formally submit my resignation from The Borough of Ship Bottom effective January 13, 2017.

I will be accepting a position with the Township of Long Beach, starting January 17, 2017. While I will miss my friends here at the Borough of Ship Bottom, I feel that it is a time for new challenge and experience.

Working for the Borough has been a great learning experience. I could not ask for a better group of colleagues. I have grown in many ways during my time here and I appreciate the opportunities provided for me by the Borough of Ship Bottom.

This decision was not an easy one and involved many hours of thoughtful consideration, particularly with respect to my own plans for my future. It is not that I am unhappy here, I have thoroughly enjoyed the nine years I have spent serving the people of the Borough of Ship Bottom. I am confident, however, that this new position represents a positive move toward fulfilling my career goals.

I would like to thank you for the opportunity to be a member of the Ship Bottom family and I wish you and your colleagues all the very best for the future. I look forward to working with you in the future from the next town over.

Best Wishes,  
Danielle Mezzina

Roll Call: Valyo, Rossi, Tallon and English, all aye.

Mayor Huelsenbeck called for Resolution 2016-166: Payment of municipal bills. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2016-166  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS  
IN THE AMOUNT OF \$985,253.91**

**WHEREAS**, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

**NOW, THEREFORE BE IT RESOLVED** that the approved vouchers in the amount of to \$985,253.91 be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Roll Call: Valyo, Rossi, Tallon and English, all aye. Hartman, absent.

Check #	Check Date	Vendor	Amount	Paid	Reconciled/Void	Ref Num
01CURRENT CURRENT FUND						
66302	12/07/16	OFFIC010 OFFICE BASICS	413.03			901
66303	12/28/16	ACCES005 ACCESS NEW JERSEY, INC.	6,816.70			910
66304	12/28/16	ACTUN010 ACTION UNIFORM	2,470.99			910
66305	12/28/16	ANIMA010 ANIMAL CAPTURE & CONTROL	1,005.00			910
66306	12/28/16	ARAMA010 ARAMARK	1,999.40			910
66307	12/28/16	ATLAN050 ATLANTIC CITY ELECTRIC	10,114.65			910
66308	12/28/16	BEACH020 BEACH HAVEN AUTOMOTIVE, INC.	51.02			910
66309	12/28/16	BEACH030 BEACH HAVEN TIMES	239.01			910
66310	12/28/16	BISQUE BISQUE	720.00			910
66311	12/28/16	BONNIO10 BONNIE R. PETERSON	1,000.00			910
66312	12/28/16	BRIAN010 BRIAN TRETOLA	64.70			910
66313	12/28/16	BROAD001 Broadview Networks	577.39			910
66314	12/28/16	CERTIO10 CERTIFIED SPEEDOMETER SERV. IN	190.00			910
66315	12/28/16	CLEAR010 CLEAR, GIACOBBE, ALFIERI & JA	2,046.40			910
66316	12/28/16	COAST010 ATLANTIC PRINTING & DESIGN	150.84			910

December 27, 2016

66317 12/28/16 COMCA010 COMCAST CABLE 845.57 910  
66318 12/28/16 COPY-010 COPY-RITE PRINTING 1,123.86 910  
66319 12/28/16 DASTI010 DASTI MURPHY MCGUCKIN 666.50 910  
66320 12/28/16 DELAW010 DELAWARE VALLEY PAYROLL 433.50 910  
66321 12/28/16 DUNKIN01 LOCATIONS I, INC. 70.73 910  
66322 12/28/16 DYNAM010 DYNAMIC TESTING SERVICE 45.00 910  
66323 12/28/16 EAST010 EASTERN AUTOPARTS WAREHOUSE 752.63 910  
66324 12/28/16 EDWAR030 EDWARDS TIRE CO. INC. 683.82 910  
66325 12/28/16 FYR001 FYR-FYTER SALES & SERVICE, INC 32.26 910  
66326 12/28/16 GALLS010 GALL'S 455.00 910  
66327 12/28/16 GLUCK010 GLUCK WALRATH LLP 27.18 910  
66328 12/28/16 HMANC010 HENRY J. MANCINI & ASSOC., INC 7,967.50 910  
66329 12/28/16 HOMED010 HOME DEPOT CREDIT SERVICES 1,322.64 910  
66330 12/28/16 HUNTE010 HUNTER TECHNOLOGIES 705.25 910  
66331 12/28/16 JAMES030 JAMES GESICKI 536.75 910  
66332 12/28/16 JOANG005 JOAN GARBERS C/O DOROTHY RICHA 1,406.16 910  
66333 12/28/16 KAREN010 KAREN GARCIA 1,014.36 910  
66334 12/28/16 KLINE Kline Bros. Landscaping East 8,180.00 910  
66335 12/28/16 LAWYE010 LAWYERS DIARY MANUAL 112.00 910  
66336 12/28/16 LEBLA010 LeBLANC'S PRECISION PLUMBING 12,727.84 910  
66337 12/28/16 LONGB010 LONG BEACH ISLAND B.O.E. 134,395.00 910  
66338 12/28/16 LONGB040 LONG BEACH TWP. 10,000.00 910  
66339 12/28/16 LOUBE010 THE LOUIS BERGER GROUP 11,157.74 910  
66340 12/28/16 MANAH040 MANAHAWKIN MAGIC WASH 52.25 910  
66341 12/28/16 MARKP005 MARK PINO 28.08 910  
66342 12/28/16 MARYANN Maryann Carricarte 50.00 910  
66343 12/28/16 MGLPR010 MGL PRINTING SOLUTIONS 260.00 910  
66344 12/28/16 MICH001 Michael Pagnotta Architect, PC 15.00 910  
66345 12/28/16 MMAS010 M&M ASSESSMENT SERVICES, LLC 2,825.00 910  
66346 12/28/16 MORPHO10 MORPHO TRAK 2,633.69 910  
66347 12/28/16 NEVRO010 NEVRON ELECTRICAL CONTRACTORS 340.00 910  
66348 12/28/16 NJNAT010 N.J. NATURAL GAS 445.93 910  
66349 12/28/16 OFFIC010 OFFICE BASICS 29.87 910  
66350 12/28/16 OWENL010 OWEN LITTLE AND ASSOCIATES 10,527.49 910  
66351 12/28/16 OXYGE010 OXYGEN SUPPLY CO., INC. 20.00 910  
66352 12/28/16 PEDRO010 PEDRONI FUEL 1,675.31 910  
66353 12/28/16 PHOENIX1 Phoenix Advisors, LLC 950.00 910  
66354 12/28/16 POWER010 POWER DMS 2,626.50 910  
66355 12/28/16 ROBER060 ROBERT CANNON 125.00 910  
66356 12/28/16 SEASP010 SEA SPRAY CLEANERS 270.35 910  
66357 12/28/16 SIRCH010 SIRCHIE FINGER PRINT LAB 219.70 910  
66358 12/28/16 SOUTH060 SOUTHERN REGIONAL SCHOOL DISTR 199,969.08 910  
66359 12/28/16 STAPL010 Staples Advantage 148.09 910  
66360 12/28/16 STRET010 STRETCH CLEANING 396.30 910  
66361 12/28/16 STUAR010 STUART SNYDER 3,780.00 910  
66362 12/28/16 SUBUR010 SUBURBAN DISPOSAL INC. 20,368.52 910  
66363 12/28/16 TCLAN005 TC LANDSCAPE CONSTR GROUP 29,400.00 910  
66364 12/28/16 TENNA010 TENNANT MAGEE LAW 2,294.60 910  
66365 12/28/16 THEHO015 THE HON COMPANY 780.69 910  
66366 12/28/16 THESA010 THE SANDPAPER 492.00 910  
66367 12/28/16 TREAS030 TREASURER, STATE OF NEW JERSEY 50.00 910  
66368 12/28/16 TRISTATE TRI-STATE RECYCLING, INC. 600.00 910  
66369 12/28/16 TUCKE010 TUCKERTON LUMBER COMPANY 905.32 910  
66370 12/28/16 VERIZO20 VERIZON WIRELESS 1,108.55 910  
66371 12/28/16 VERIZON2 Verizon 438.02 910  
66372 12/28/16 WATCH020 WATCHUNG SPRING WATER 35.86 910  
66373 12/28/16 WATER020 WATER WORKS SUPPLY CO. 5,183.62 910  
66374 12/28/16 WBMAS010 W.B. MASON 1,134.99 910  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 73 0 512,700.23 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 73 0 512,700.23 0.00

03TRUST GENERAL TRUST

10111 12/28/16 BARNE040 BARNEGAT SPORTS BOOSTERS 500.00 907  
10112 12/28/16 COAST020 COASTAL SIGN & DESIGN 50.00 907

December 27, 2016

10113 12/28/16 CRESC010 CRESCENT SHRINE 400.00 907  
10114 12/28/16 JBAWARDS JB Awards 129.93 907  
10115 12/28/16 JOEYS010 JOEY'S PIZZA 360.00 907  
10116 12/28/16 MICHA050 LIBERO J DEANGELIS 600.00 907  
10117 12/28/16 OCEAN020 OCEAN COUNTY EMERALD SOCIETY 800.00 907  
10118 12/28/16 SNN001 SRHS-SNN 500.00 907  
10119 12/28/16 STBRE010 Saint Brendan the Navigator 800.00 907  
10120 12/28/16 TUCKE010 TUCKERTON LUMBER COMPANY 24.39 907  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 10 0 4,164.32 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 10 0 4,164.32 0.00

04CAPITAL CAPITAL FUND  
1699 12/28/16 MARLI005 MARLIN EQUIPMENT FINANCE 969.33 906  
1700 12/28/16 POSC010 POSCH CONCRETE CO. 36,500.00 906  
1701 12/28/16 CAMCO010 CAM CO 1,615.13 913  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 3 0 39,084.46 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 3 0 39,084.46 0.00

06UTILOPER UTILITY FUND  
17722 12/28/16 ATLAN050 ATLANTIC CITY ELECTRIC 1,928.70 911  
17723 12/28/16 JRHEN010 J.R. HENDERSON LABS, INC. 100.00 911  
17724 12/28/16 NJNAT010 N.J. NATURAL GAS 365.64 911  
17725 12/28/16 ONECA010 ONE CALL CONCEPTS 46.25 911  
17726 12/28/16 STATE020 STATE OF N.J.-S.F.W.T.R. 38.71 911  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 5 0 2,479.30 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 5 0 2,479.30 0.00

06UTILOPER-WIRE UTILITY OPERATING WIRES  
331500 12/28/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 11,941.30 912  
552001 12/28/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 10,837.76 912  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 2 0 22,779.06 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 2 0 22,779.06 0.00

07UTILCAP UTILITY CAPITAL  
2572 12/08/16 GRACE005 GRACE MATERIAL HANDLING CO 10,000.00 902  
2573 12/28/16 JERSE015 JERSEY RENTS 1,000.00 905  
2574 12/28/16 OWENL010 OWEN LITTLE AND ASSOCIATES 67,121.00 905  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 3 0 78,121.00 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 3 0 78,121.00 0.00

13CONSTRUCTION CONSTRUCTION ACCOUNT  
1087 12/28/16 LONGB040 LONG BEACH TWP. 7,658.70 904  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 1 0 7,658.70 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 1 0 7,658.70 0.00

PR-CURRENT PAYROLL ACCT. TRANSFERS  
331600 12/28/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 84,552.54 908  
552000 12/28/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 82,644.95 908  
580401 12/28/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 90,886.60 908  
Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 3 0 258,084.09 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 3 0 258,084.09 0.00

December 27, 2016

PR-UTILITY PAYROLL ACCT. TRANSFERS

912316 11/30/16 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 10,775.18 11/30/16 903

343832 12/28/16 NJSHBP01 NJSHBP-Div of Pensions/Benefit 49,407.57 909

Checking Account Totals Paid Void Amount Paid Amount Void

Checks: 2 0 60,182.75 0.00

Direct Deposit: 0 0 0.00 0.00

Total: 2 0 60,182.75 0.00

Report Totals Paid Void Amount Paid Amount Void

Checks: 102 0 985,253.91 0.00

Direct Deposit: 0 0 0.00 0.00

Total: 102 0 985,253.91 0.00

Totals by Year-Fund

Fund Description Fund Budget Total Revenue Total G/L Total Total

CURRENT FUND 6-01 788,441.89 0.00 0.00 788,441.89

WATER/SEWER FUND 6-06 36,033.54 0.00 0.00 36,033.54

Year Total: 824,475.43 0.00 0.00 824,475.43

CAPITAL FUND C-04 39,084.46 0.00 0.00 39,084.46

UTILITY CAPITAL FUND C-07 78,121.00 0.00 0.00 78,121.00

Year Total: 117,205.46 0.00 0.00 117,205.46

GRANT FUND G-02 31,750.00 0.00 0.00 31,750.00

TRUST-OTHER T-03 4,164.32 0.00 0.00 4,164.32

CONSTRUCTION TRUST T-13 7,658.70 0.00 0.00 7,658.70

Year Total: 11,823.02 0.00 0.00 11,823.02

Total Of All Funds: 985,253.91 0.00 0.00 985,253.91

Mayor Huelsenbeck called for Resolution 2016-167: Employment agreement, Mark A. Pino, Administrator. On a motion by Councilman English, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2016-167**  
**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,**  
**COUNTY OF OCEAN, STATE OF NEW JERSEY,**  
**AUTHORIZING THE MAYOR TO EXECUTE AN**  
**EMPLOYMENT AGREEMENT WITH**  
**MARK A. PINO AS ADMINISTRATOR**

**WHEREAS**, it is the desire of the governing body to have an Employment Agreement with Mark A. Pino.

**NOW, THEREFORE BE IT RESOLVED** by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey as follows:

1. That this resolution authorizes the Mayor to execute and the Clerk to attest to an Employment Agreement, between the Borough of Ship Bottom and Mark A. Pino, which is attached hereto and made a part hereof as "Schedule A".
2. That this agreement is in effect from December 12, 2016 until December 31, 2018.
3. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Chief Financial Officer of the Borough of Ship Bottom and to Mark A. Pino.

Roll Call: Valyo, Rossi, Tallon and English, all aye. Hartman, absent.

Mayor Huelsenbeck called for Resolution 2016-168: Support of removal of pump station in project, NJDOT. On a motion by Councilman English, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2016-168**  
**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,**  
**COUNTY OF OCEAN, STATE OF NEW JERSEY,**  
**ROUTE 72 MANAHAWKIN BAY BRIDGES PROJECT,**  
**SUPPORTING THE ELIMINATION OF A**  
**PUMP STATION BY THE NEW JERSEY**  
**DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, the New Jersey Department of Transportation (NJDOT) is proposing traffic and drainage improvements along the 8<sup>th</sup> and 9<sup>th</sup> Street corridors within the Borough of Ship Bottom as part of the Route 72 Manahawkin Bay Bridges Project; and

**WHEREAS**, the NJDOT has recognized drainage problems along the 8<sup>th</sup> and 9<sup>th</sup> Street corridors within the Borough of Ship Bottom which will be alleviated as a result of these improvements; and

**WHEREAS**, the NJDOT had initially proposed to install a pump station as part of these drainage improvements along the 8<sup>th</sup> and 9<sup>th</sup> street corridors; and

**WHEREAS**, the NJDOT has subsequently determined that the proposed drainage improvements can provide an equivalent level of flooding relief without requiring installation and operation of a pump station; and

**WHEREAS**, the NJDOT is asking for the support of the Borough of Ship Bottom for the elimination of the pump station.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Ship Bottom, that we support the New Jersey Department of Transportation's proposed traffic and drainage improvements to the 8<sup>th</sup> and 9<sup>th</sup> Street corridors within the Borough of Ship Bottom Route 72 Manahawkin Bay Bridges Project and the elimination of the proposed pump station.

Roll Call: Valyo, Rossi, Tallon and English, all aye. Hartman, absent.

Mayor Huelsenbeck called for Resolution 2016-169: In support of S-2663 and A-4234, JIF investments. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2016-169  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
IN SUPPORT OF S-2663 and A-4234**

**WHEREAS**, Almost all local units of government and Boards of Education in New Jersey including the Borough of Ship Bottom secure insurance through governmental entities known as joint insurance funds (hereinafter JIFs); and

**WHEREAS**, Existing law limits JIFs to investments otherwise authorized for local governmental entities and Boards of Education; and

**WHEREAS**, Insurance mechanisms such as JIFs have different cash flow needs than local government and Boards of Education; and

**WHEREAS**, Existing law greatly limits the potential investment earnings, currently less than 1% on investments of approximately \$1 billion; and

**WHEREAS**, S-2663 and A-4234 would permit JIFs to invest in debt obligations of any governmental entity established under the laws of the State of New Jersey and federal agencies or governmental corporations; and

**WHEREAS**, While the range of investments permitted by S-2663 and A-4234 is still very conservative, it would save the taxpayers at least \$10 million per year; and

**WHEREAS**, S-2663 and A-4234 would also reduce interest expense for local units of government and Boards of Education by creating an additional purchaser of their bonds; and

**WHEREAS**, S-2663 and A-4234 would also permit JIFs to join together and create a joint investment and cash management program further increasing investment income.

**NOW THEREFORE BE IT RESOLVED** by the Borough of Ship Bottom that:

1. Legislature is urged to adopt S-2663 and A-4234 and
2. A copy of this resolution shall be sent to Senator Connors, Assemblywoman Gove and Assemblyman Rumpf, as well as the Governor, Commissioner of the Department of Banking and Insurance and the Commissioner of the Department of Community Affairs.

Roll Call: Valyo, Rossi, Tallon and English, all aye. Hartman, absent.

Mayor Huelsenbeck called for Resolution 2016-170: Raffles, Long Beach Island PTA. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2016-170  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING GAMES OF CHANCE FOR  
THE LONG BEACH ISLAND PARENT TEACHER ASSOCIATION**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that approval is hereby granted to the Long Beach Island Parent Teacher Association to conduct the following raffle:

Off premise 50/50 raffle                      March 10, 2017                      5:00 pm -8:00 pm  
(to be held at the Long Beach Island Grade School, 2006 Central Ave.)

**BE IT FURTHER RESOLVED**, that approval is contingent upon approval by the Legalized Games of Chance Control Commission.

Roll Call: Valyo, Rossi, Tallon and English, all aye. Hartman, absent.

Mayor Huelsenbeck called for Resolution 2016-171: Authorizing contract with P.B.A. Local 175. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2016-171  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE EXECUTION OF AN AGREEMENT  
WITH THE POLICEMAN’S BENEVOLENT ASSOCIATION,  
LOCAL 175**

**WHEREAS**, the Borough of Ship Bottom has negotiated a contract with the Policeman’s Benevolent Association Local 175; and

**WHEREAS**, in accordance with said contract negotiations, an agreement has been prepared; and

**WHEREAS**, the agreement has been prepared by the Labor Counsel; and

**WHEREAS**, it is the desire of the governing body to authorize the execution of the agreement with the Policeman’s Benevolent Association, Local 175, a copy of which is attached hereto and made a part hereof as “Schedule A”.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby authorize the execution of an agreement with the Policeman’s Benevolent Association for a period of January 1, 2017 through December 31, 2020.
2. That the Mayor is authorized to execute and the Municipal Clerk to attest to the aforesaid agreement with the Policeman’s Benevolent Association on behalf of the Borough of Ship Bottom.
3. A copy of the agreement shall be attached hereto and made a part hereof this Resolution as “Schedule A”.

Roll Call: Valyo, Rossi, Tallon and English, all aye. Hartman, absent.

Mayor Huelsenbeck called for Resolution 2016-172: Authorizing Change Order, 4<sup>th</sup> St. Park. On a motion by Councilman Tallon, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2016 - 172  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE EXECUTION OF AN ADDENDUM  
TO THE CONTRACT WITH TC LANDSCAPE  
CONSTRUCTION GROUP, INC. FOR THE HANDICAP ACCESS  
TO 4<sup>th</sup> STREET PARK PROJECT**

**WHEREAS**, the Borough of Ship Bottom has previously awarded a Contract to TC Landscape Construction Group, Inc. for the handicap access to 4<sup>th</sup> Street Park Project; and

**WHEREAS**, the original contract for said work was in the amount of \$25,140; and

**WHEREAS**, the Borough of Ship Bottom has received a letter of recommendation from its Borough Engineer for the Project, Frank J. Little, Jr., P.E., P.P., C.M.E., which letter is dated December 1, 2016 and recommends approval of Change Order #1, which will result in an increase of \$4,860.00 in the contract price, consisting of those items set forth on Schedule “A,” attached hereto and made a part hereof; and

**WHEREAS**, this Change Order amounts to a total of less than twenty (20%) percent of the original contract awarded to the contractor; and

**WHEREAS**, the Borough of Ship Bottom believes that the recommendations of its Borough Engineer are appropriate, and in accordance with the Contract awarded to the Contractor; and

**WHEREAS**, it is the desire of the Borough of Ship Bottom to authorize this Change Order; and

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. The Borough of Ship Bottom accepts the recommendations of its Borough Engineer and approves Change Order #1 to the contract with TC Landscape Construction Group, Inc. for the Handicap Access to 4<sup>th</sup> Street Park Project for an increase in the contract price from \$25,140.00 to \$30,000.00. This is an increase of \$4,860.00 in the contract price, consisting of those items set forth on Schedule "A," attached hereto and made a part hereof.

2. The Borough of Ship Bottom authorizes and directs the Chairman, Secretary, and Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

Roll Call: Valyo, Rossi, Tallon and English, all aye. Hartman, absent.

Mayor Huelsenbeck called for Resolution 2016-173: Appointing Fund Commissioner. On a motion by Councilman Tallon, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2016-173  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPOINTING FUND COMMISSIONER**

**WHEREAS:** Public Law 1983, c.372 (N.J.S.A. 40A:10-36 et seq) permits municipalities to join together to form a joint insurance fund; and

**WHEREAS,** the Ocean County Municipal Joint Insurance Fund is duly constituted as a Municipal Self-Insurance Fund; and

**WHEREAS,** the Borough of Ship Bottom is a member of the Ocean County Municipal Joint Insurance Fund, and

**WHEREAS,** the NJSA 40A:10-36 et seq as well as the Bylaws of the Ocean County Municipal Joint Insurance Fund provide that "in the manner generally prescribed by law, each member shall appoint one (1) commissioner to the Fund. Each member shall select either a member of its governing body or one of its employees and,

**WHEREAS** the term of the appointment is either:

1. A commissioner, other than the special commissioner, who is a member of the appointing municipality's governing body shall hold office for two years or for the remainder of his/her term of office as a member of the governing body, whichever shall be less.
2. Commissioners who are employees of the appointing member shall hold office at the pleasure of the Borough and can be removed by the Borough at any time without cause.

**NOW THEREFORE BE IT RESOLVED** that the Governing Body of the Borough of Ship Bottom does hereby appoint Mark A. Pino to serve as Fund Commissioner to the Ocean County Municipal Joint Insurance Fund.

Roll Call: Valyo, Rossi, Tallon and English, all aye. Hartman, absent.

Mayor Huelsenbeck called for Resolution 2016-174: Transfers between budget appropriations. On a motion by Councilman Tallon, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2016-174  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING TRANSFERS BETWEEN  
BUDGET APPROPRIATIONS**

**WHEREAS,** N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the calendar year; and

**WHEREAS,** said transfers shall occur in the last two months of the calendar year 2016.

**NOW, THEREFORE BE IT RESOLVED** (not less than two-thirds (2/3) of the governing body affirmatively confirming) that the following transfers be and are hereby made between budget appropriations in the 2016 budget:

TO:	Street lights	Other Expenses	\$10,000.
	Beach Operations	Other Expenses	\$6,500.
	Construction	Salary & Wages	\$2,500.
	Zoning	Salary & Wages	\$1,000.
		<b>TOTAL</b>	<b>\$20,000.</b>



FROM: Solid Waste	Other Expenses	\$10,000.
Beach Operations	Salary & Wages	\$6,500.
Construction	Other Expenses	\$2,500.
Zoning	Other Expenses	<u>\$1,000.</u>
	<b>TOTAL</b>	<b>\$20,000.</b>

Roll Call: Valyo, Rossi, Tallon and English, all aye. Hartman, absent.

Mayor Huelsenbeck called for the request from the Kiwanis Club of LBI to hold two (2) Flea Markets at the Waterfront Park from 8:00 am until 4:00 pm. They will set up two (2) hours in advance and take one (1) hour to clean up. The dates are July 6 and August 10, with rain dates of July 7 and August 11. On a motion by Councilman English, seconded by Councilman Tallon, this request was approved.

Roll Call: Valyo, Rossi, Tallon and English, all aye. Hartman, absent.

Mayor Huelsenbeck called for two (2) requests for weddings. On a motion by Councilman Tallon, seconded by Councilman English, the following were approved:

1. Joseph Anunziato & Jamie Norris, June 17, 2017 @ 5:00 pm, 9<sup>th</sup> St. beach, 100 guests
2. Matt Kohler & Jackie Mollo, April 28, 2017 @ 3:30 pm, 18<sup>th</sup> St. beach, 75 guests

Roll Call: Valyo, Rossi, Tallon and English, all aye. Hartman, absent.

Mayor Huelsenbeck called for Reports of Committees:

Revenue and Finance: Councilman David Hartman is absent.

Public Safety: Councilman Tom Tallon

The public safety report for December 2016

There were 686 reported activities. There were 4,407 patrol vehicle miles. There were 318 beach, building and business checks. There were also 162 traffic stops and seven motor vehicle accidents without injuries.

I would like to wish everyone a happy, healthy New Year.

Parks and Recreation: Councilman Edward English

Holiday Beach Badge sales so far: \$9,728.00.

The Christmas Parade was a success. It is playing on Channel 21, SNN. (Southern News Network). We are starting to plan the summer events.

Water/Sewer: Councilman Joseph Valyo

For the month of November, we pumped 5,190,000 gallons of water. We turned the water off in a lot of the homes for broken pipes. Please be wise and winterize!

Public Property and Community Affairs: Councilman Joseph Valyo

Code Enforcement: The following verbal warnings were issued: unleashed dog-1, illegal signs-10, trash-5, trailer on street-4 and construction materials on street-2, for a total of 21 verbal warnings.

Construction: There were 27 permits and 4 permit updates issued. The type of work was renovation-14, minor work-3, addition/rehab-3, new buildings-6, addition-1 and demolitions-4. The total revenue was \$23,947.00.

Public Works: Councilman Peter Rossi

1. Repairs done on all borough vehicles and equipment.
2. Metal, electronics, brush, cardboard pick up.
3. Cleaned 3<sup>rd</sup> St. yard cardboard loaded and squashed into dumpster.
4. Weeds cut on 17<sup>th</sup> Street behind the water plant.
5. Removed sand on Shore Ave. at the bay beach after severe wind. Put up additional snow fence at the bay beach. (Several man hrs.)
6. Worked on GovDeals.
7. Completed and painted new window frames. Sanded and painted railing at the borough hall.
8. Put up Christmas decorations throughout the borough.
9. Prep and worked Christmas Parade.

December 27, 2016

10. Worked on memory benches and pavers.
  11. Restrooms power washed and painted at the boat ramp.
  12. Salt picked up from county.
  13. Unloaded new decking for new 3rd St. garage. Assisted by LBT with their fork loader.
  14. Swept walkway on 25th St. bay front after flooding.
  15. Assisted Frank Little's crews with manhole covers throughout the borough.
  16. Needle found at the end of 20<sup>th</sup> St. new pavilion. Turned over to PD.
  17. Flags replaced at water plant and borough hall and put at half-mast as directed.
- MERRY CHRISTMAS AND A HAPPY NEW YEAR TO ALL

On a motion by Councilman Rossi, seconded by Councilman Valyo and an all-in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public. Seeing no response from the public, on a motion by Councilman Rossi, seconded by Councilman Tallon and an all-in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

On a motion by Councilman Rossi, seconded by Councilman Tallon and an all-in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 7:07 pm.

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Kathleen Wells, Municipal Clerk

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William Huelsenbeck, Mayor