

December 27, 2018

Regular Meeting Minutes
December 27, 2018

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Thursday, December 27, 2018, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Mayor Huelsenbeck called the Caucus Meeting to order at 3:00 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen English, Valyo, Butkus and Rossi. Hartman and Tallon, absent.

Kathleen Flanagan, CFO and Tennant Magee, Esq. were also present.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was sent to the Asbury Park Press and the Atlantic City Press and also posted on the bulletin board in the Municipal Building on December 13, 2018. It was published in the Beach Haven Times on December 20, 2018, in accordance with the Open Public Meetings Act.

During the Caucus Meeting:

1. Brian Wainwright, 1209 Christine Avenue, Manahawkin and owner of Fantasy Island in Beach Haven, presented a conceptual plan to the Council for a Family Entertainment Center to be put in the old CVS building at 702 Long Beach Blvd. He would need to come before the Land Use Review Board and also the Council for an Amusement Games License.

Mayor Huelsenbeck called the Regular Meeting to order at 3:16 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen English, Valyo, Butkus and Rossi. Hartman and Tallon, absent.

Kathleen Flanagan, CFO and Tennant Magee, Esq. were also present.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was sent to the Asbury Park Press and the Atlantic City Press and also posted on the bulletin board in the Municipal Building on December 13, 2018. It was published in the Beach Haven Times on December 20, 2018, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Mayor Huelsenbeck called for the approval of the minutes of the Regular Meeting held on November 27, 2018. On a motion by Councilman Rossi, seconded by Councilman Butkus, the minutes were approved.

Roll Call: English, Valyo, Butkus and Rossi., all aye.

Mayor Huelsenbeck called for Resolution 2018-157: Budget Appropriation transfers. On a motion by Councilman Rossi, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2018-157
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TRANSFERS BETWEEN
BUDGET APPROPRIATIONS**

December 27, 2018

WHEREAS, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the calendar year; and

WHEREAS, said transfers shall occur in the last two months of the calendar year 2018.

NOW, THEREFORE BE IT RESOLVED (not less than two-thirds (2/3) of the governing body affirmatively confirming) that the following transfers be and are hereby made between budget appropriations in the 2018 budget:

TO:

Public Buildings & Grounds	Other Expenses	\$10,000
Zoning	Other Expenses	\$13,000
Uniform Construction Code	Other Expenses	\$13,000
Police Department	Salary/Wages	\$68,500.00
Water/Sewer, Social Security	Other Expenses	<u>\$100.00</u>
	TOTAL	\$104,600.00

FROM:

Landfill	Other Expenses	\$36,000.00
Administration/Executive	Other Expenses	\$8,000.00
Beach Operations	Salary/Wages	\$60,500.00
Water/Sewer, Unemployment	Other Expenses	<u>\$100.00</u>
	TOTAL	<u>\$104,600.00</u>

Roll Call: English, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck called for Resolution 2018-158: Authorizing payment of municipal bills. On a motion by Councilman English, seconded by Councilman Valyo, this was approved as follows:

RESOLUTION 2018-158
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS
IN THE AMOUNT OF \$1,395,513.22

WHEREAS, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

NOW, THEREFORE BE IT RESOLVED that the approved vouchers in the amount of \$1,395,513.22 to be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Roll Call: English, Valyo, Butkus and Rossi, all aye.

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
17-00586	07/12/17	ACTUN010	ACTION UNIFORM Police Vest	Clsd	875.00	0.00	
18-00013	01/02/17	TOWNS010	TOWNSHIP OF STAFFORD ANNUAL MANAGEMENT SERVICES	Clsd	8,947.73	0.00	B
18-00024	01/02/18	NJSHBP01	NJSHBP-Div of Pensions/Benefit ANNUAL EMPLOYEE HEALTH CARE	Clsd	51,119.38	0.00	
18-00043	01/10/18	ACCES005	ACCSES NEW JERSEY, INC. JANITORIAL SERVICES	Open	570.48	0.00	B
18-00044	01/10/18	AMERI055	AMERICAN WEAR UNIFORM CLEANING	Open	156.00	0.00	B
18-00045	01/10/18	APPRIO05	APPRIVER, LLC SPAM BLOCKER	Open	270.00	0.00	B
18-00047	01/10/18	BEACH020	BEACH HAVEN AUTOMOTIVE, INC. AUTO PARTS AND SUPPLIES	Open	762.17	0.00	B
18-00048	01/10/18	BONNI010	BONNIE R. PETERSON PROFESSIONAL SERVICES RENDERED	Clsd	1,100.00	0.00	B
18-00049	01/10/18	CENTR010	CENTRAL JERSEY HEALTH INS FUND DENTAL AND VISION COVERAGE	Clsd	3,047.00	0.00	
18-00050	01/10/18	COAST020	COASTAL SIGN & DESIGN SIGNAGE, PLAQUES, BENCH BOARDS	Clsd	350.00	0.00	B
18-00052	01/10/18	DASTI010	DASTI MURPHY MCGUCKIN PROFESSIONAL SERVICES RENDERED	Open	527.00	0.00	B
18-00053	01/10/18	DELAW010	DELAWARE VALLEY PAYROLL PAYROLL PROCESSING SERVICES	Open	400.50	0.00	B
18-00054	01/10/18	HOMED010	HOME DEPOT CREDIT SERVICES MATERIALS AND SUPPLIES	Open	335.58	0.00	B
18-00056	01/10/18	JRHEN010	J.R. HENDERSON LABS, INC. LAB TESTING	Open	45.00	0.00	B
18-00057	01/10/18	LONGB010	LONG BEACH ISLAND B.O.E. LOCAL SCHOOL TAXES	Clsd	160,288.58	0.00	B
18-00059	01/10/18	SOUTH060	SOUTHERN REGIONAL SCHOOL DISTR REGIONAL SCHOOL TAXES	Clsd	278,741.00	0.00	
18-00060	01/10/18	LOWES010	LOWES MATERIALS AND SUPPLIES	Open	159.37	0.00	B
18-00061	01/10/18	MAINP005	MAIN POOL & CHEMICAL CO CHEMICAL SUPPLIES	Open	172.80	0.00	B
18-00062	01/10/18	NJNAT010	N.J. NATURAL GAS NATURAL GAS SUPPLY	Open	2,274.92	0.00	B
18-00064	01/10/18	ONECA010	ONE CALL CONCEPTS MARK OUTS	Open	83.75	0.00	B
18-00065	01/10/18	OXYGE010	OXYGEN SUPPLY CO., INC. MEDIUM ACETYLENE 244 OXYGEN	Clsd	28.00	0.00	B
18-00066	01/10/18	PEDRO010	PEDRONI FUEL UNLEADED & DIESEL FUEL SUPPLY	Open	3,241.94	0.00	B
18-00068	01/10/18	TUCKE010	TUCKERTON LUMBER COMPANY MATERIALS AND SUPPLIES	Open	212.15	0.00	B
18-00069	01/10/18	VERIZ010	VERIZON TELEPHONE SERVICES	Clsd	224.29	0.00	B
18-00070	01/10/18	VERIZ020	VERIZON WIRELESS CELL PHONES/MDT UNITS	Open	1,232.71	0.00	B
18-00092	01/10/18	OCEAN030	OCEAN COUNTY PARKS & RECREATIO STAGE/2018 CHRISTMAS PARADE	Clsd	250.00		
18-00204	01/04/18	WATCH020	WATCHUNG SPRING WATER DEER PARK BOTTLED WATER	Open	20.94	0.00	B
18-00362	04/25/18	HOMES010	HOMESTEAD FENCE CO., INC. FENCE INSTALL AND REPAIRS	Clsd	8,291.00	0.00	
18-00411	01/08/18	KOFIL005	KOFIL TECHNOLOGIES RESTORATION OF MINUTE BOOKS	Clsd	8,256.00	0.00	

December 27, 2018

18-00576 08/21/18 LAWYE010 LAWYERS DIARY AND MANUAL, LLC NJ LAWYERS DIARY & MANUAL 2019 Clsd 111.25
18-00725 09/10/18 WBMAS010 W.B. MASON OFFICE SUPPLIES INV #I58672643 Clsd 62.96 0.00
18-00775 10/01/18 NJSTA020 N.J. STATE LEAGUE OF MUNICIPAL 12/5/18 WEBINAR REGISTRATION Clsd 35.00 0.00
18-00792 10/09/18 GTBMI010 G.T.B.M. INC. Repair and Install Clsd 512.00 0.00
18-00794 10/09/18 GTBMI010 G.T.B.M. INC. Radio batteries-OEM Clsd 134.40 0.00
18-00823 10/18/18 BOROU010 BOROUGH OF BEACH HAVEN flood insurance ad Clsd 44.00 0.00
18-00824 10/18/18 FISHE015 FISHERMAN CREATIONS, INC. 3 6' trees red wh bl lights Clsd 777.00 0.00
18-00847 10/25/18 WBMAS010 W.B. MASON Clsd 34.44 0.00
18-00856 10/11/18 WBMAS010 W.B. MASON OFFICE SUPPLIES INV I59729887 Clsd 526.11 0.00
18-00864 11/13/18 ALOCK010 A LOCK & KEY Police Door Clsd 377.00 0.00
18-00886 11/15/18 SPECI010 SPECIALTY AUTOMOTIVE EQUIP. LIFT INSPECTION Clsd 250.00 0.00
18-00902 11/20/18 NJSTA020 N.J. STATE LEAGUE OF MUNICIPAL FLOATER AD Clsd 115.00 0.00
18-00906 11/26/18 ACEOU010 ACE OUTDOOR POWER EQUIPMENT BELT/DIXIE CHOPPER LAWNS Clsd 43.45 0.00
18-00915 11/27/18 BISQUE BISQUE 2018 PARADE BREAKFAST Clsd 784.00 0.00
18-00928 11/29/18 GALLS010 GALLS, LLC Nash Clothing NOV. 2018 Clsd 44.99 0.00
18-00930 11/27/18 COAST010 ATLANTIC PRINTING & DESIGN 2019 DOG LICENSE BOOKS Clsd 170.97 0.00
18-00931 11/27/18 COAST010 ATLANTIC PRINTING & DESIGN RECYCLE 7" CIRCLE LABELS Clsd 1,504.30 0.00
18-00933 11/30/18 ATLAS010 ATLAS FLASHER CO., INC. RIGHT-TO-KNOW SIGNAGE Clsd 430.40 0.00
18-00944 12/04/18 OCEANCO1 Ocean County PowerSports GATOR ROOF REPAIR Clsd 471.98 0.00
18-00945 11/26/18 LINCO010 LINCOLN NATIONAL LIFE INS. CO. 2017 LOSAP CONTRIBUTION - EMT Clsd 2,769.00 0.00
18-00946 11/27/18 OFFIC010 OFFICE BASICS MPS XEROX OCT 2018 BILLING Clsd 88.13 0.00
18-00947 11/16/18 NEVRO010 NEVRON ELECTRICAL CONTRACTORS BOAT RAMP & BORO HALL REPAIRS Clsd 1,192.50
18-00949 11/19/18 GRAMCO10 GRAMCO Clsd 1,045.00 0.00
18-00950 11/14/18 FYR001 FYR-FYTER SALES & SERVICE, INC FIRE EXTINGUISHER INSPECTIONS Clsd 342.85 0.00
18-00952 11/14/18 EAST010 EASTERN WAREHOUSE DISTRIBUTORS VARIOUS INVOICES Clsd 328.21 0.00
18-00955 12/06/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 12/7/18 Clsd 105,235.56 0.00
18-00956 12/06/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 12/7/18 Clsd 5,430.91 0.00
18-00958 12/06/18 MARYANN Maryann Carricarte COURT RECORDER 12/7/18 Clsd 75.00 0.00
18-00959 12/06/18 JRALP010 J. RALPH BARNETT CLASS MILEAGE REIMBURSEMENT Clsd 313.92 0.00
18-00960 12/10/18 TENNA010 TENNANT MAGEE LAW PROFESSIONAL SERVICES RENDERED Clsd 4,694.99 0.00
18-00964 12/10/18 LONGBO40 LONG BEACH TWP. PERMIT FEES COLLECTED NOV 2018 Clsd 6,062.30 0.00
18-00965 12/11/18 MATTE005 Mattei, George UNLIMITED USAGE OF PHOTO Clsd 450.00 0.00
18-00966 12/11/18 PRESS PRESS OF ATLANTIC CITY STRING OF PEARLS PHOTO Clsd 250.00 0.00
18-00970 12/11/18 BUTTE010 BUTERICK BULKHEADING, INC. PIER DOCK REPAIR Clsd 1,800.00 0.00
18-00972 12/11/18 GRESK010 PATRICIA GRESKO class mileage & tolls reimb Clsd 414.90 0.00
18-00973 12/11/18 GARYM005 GARY M. GLASS, MD Psych Evaluation Clsd 350.00 0.00
18-00974 12/11/18 COAST010 ATLANTIC PRINTING & DESIGN Police Forms Clsd 87.90 0.00
18-00975 11/30/18 LANGU010 LANGUAGE SERVICES ASSOCIATES INTERPRETATION BY PHONE Clsd 25.20 0.00
18-00976 12/11/18 SUBUR010 SUBURBAN DISPOSAL INC. SOLID WASTE & RECYCLING - NOV Clsd 28,634.37 0.00
18-00978 11/30/18 COAST020 COASTAL SIGN & DESIGN 2018 PARADE BANNERS Clsd 1,179.09 0.00
18-00979 12/03/18 GLUCK010 GLUCK WALRATH LLP PROFESSIONAL SERVICES RENDERED Clsd 90.00 0.00
18-00980 12/11/18 JBWARDS JB Awards Engraved Perpetual Plate Clsd 30.00 0.00
18-00981 12/12/18 ATLAN050 ATLANTIC CITY ELECTRIC ELECTRICITY Clsd 14,312.53 0.00
18-00983 12/11/18 KAREN010 KAREN GARCIA REIMB/FAX 9/16/18-12/15/18 Clsd 120.00 0.00
18-00986 12/06/18 KILCO10 SUSAN KILCHESKI LICENSE,MTG/CONF MILEAGE REIMB Clsd 306.19 0.00
18-00987 12/13/18 DAWNA010 DAWN ANNARUMMA MILEAGE REIMB/TAX SEMINAR 12/6 Clsd 42.04 0.00
18-00988 12/13/18 WALTH010 WALT HIGGINS REIMB MEMBERSHIPS, MILEAGE Clsd 447.77 0.00
18-00989 11/19/18 LAWSO010 LAWSON PRODUCTS, INC. MISC STOCK ORDER Clsd 660.30 0.00
18-00992 12/07/18 UPSO0010 UPS DELIVERY SERVICE Clsd 6.26 0.00
18-00994 12/13/18 KAREN010 KAREN GARCIA MTG/CONF MILEAGE & TOLLS REIMB Clsd 566.81 0.00
18-00995 12/10/18 ANIMA010 ANIMAL CAPTURE & CONTROL ANIMAL CONTROL SERVICES 4Q2018 Clsd 1,005.00
18-00996 05/15/18 TCTAO010 T.C.T.A. OF N.J. 2018 SPRING CONFERENCE Clsd 445.00 0.00
18-00997 12/07/18 JAMES030 JAMES GESICKI UNIFORM ALLOWANCE-GESICKI Clsd 391.90 0.00
18-00998 10/16/18 WBMAS010 W.B. MASON OFFICE SUPPLIES/INV #I59879861 Clsd 87.58 0.00
18-00999 11/08/18 WBMAS010 W.B. MASON FILM/INVOICE #I60655295 Clsd 36.79 0.00
18-01000 12/17/18 WBMAS010 W.B. MASON Clsd 342.81 0.00
18-01001 12/17/18 WBMAS010 W.B. MASON HP Ink for Fax/Printer Clsd 320.79 0.00
18-01002 12/17/18 CLEAR010 CLEARY, GIACOBBE, ALFIERI & JA PROFESSIONAL SERVICES RENDERED Clsd 4,541.50
18-01005 12/18/18 COMCA010 COMCAST CABLE TV/INTERNET/CABLE Clsd 763.77 0.00
18-01006 12/18/18 COMCA015 COMCAST CABLE TRUNK PRI/TRUNK BTN Clsd 374.36 0.00
18-01007 12/18/18 NJPRE010 N.J. PRESS MEDIA SOLUTIONS ADVERTISING DEC 2018 Clsd 90.83 0.00
18-01013 12/20/18 OWENL010 OWEN LITTLE AND ASSOCIATES VARIOUS DECEMBER INVOICES Clsd 2,483.00 0.00
18-01014 12/20/18 OWENL010 OWEN LITTLE AND ASSOCIATES CURB/SIDEWALK INSPECTIONS Clsd 500.00 0.00
18-01015 12/20/18 OWENL010 OWEN LITTLE AND ASSOCIATES HORVATH/DKT 18:16 Clsd 430.94 0.00
18-01016 12/20/18 OWENL010 OWEN LITTLE AND ASSOCIATES KAI PROPERTY ONE LLC/DKT 18:17 Clsd 520.94 0.00
18-01017 12/20/18 OWENL010 OWEN LITTLE AND ASSOCIATES TIMOTHY DUFFY DKT 18:18 Clsd 677.97 0.00
18-01018 12/20/18 OWENL010 OWEN LITTLE AND ASSOCIATES BALDWIN RESIDENCE/DKT 17:01 Clsd 70.00 0.00
18-01019 12/20/18 OWENL010 OWEN LITTLE AND ASSOCIATES LBI PARTNERS INC/DKT 18:12 Clsd 90.47 0.00
18-01020 12/20/18 OWENL010 OWEN LITTLE AND ASSOCIATES SHORE PROSPECTS LLC/DKT 16:07 Clsd 733.00 0.00
18-01021 12/20/18 STUAR010 STUART SNYDER PUBLIC DEFENDER FEES Clsd 400.00 0.00
18-01022 12/20/18 STUAR010 STUART SNYDER LUB HORVATH #2018:16 Clsd 225.00 0.00
18-01023 12/20/18 STUAR010 STUART SNYDER LUB KAI PROPERTY ONE/DKT 18:17 Clsd 225.00 0.00
18-01024 12/20/18 STUAR010 STUART SNYDER LUB DUFFY/DKT 18:18 Clsd 225.00 0.00
18-01026 12/20/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 12/21/18 Clsd 103,117.14 0.00
18-01027 12/20/18 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL PR 12/21/18 Clsd 5,430.91 0.00
18-01030 12/21/18 PACON005 P&A CONSTRUCTION, INC. PAYMENT ESTIMATE #12 REVISED Clsd 543,387.04 0.00 C
Contract No: CO-00010
18-01033 12/26/18 FABAN010 FARBANIEC, P & MALINOWSKI, A LIEN REDEMPTION CERT 16-00001 Clsd 7,515.33 0.00

December 27, 2018

18-01034 12/26/18 PETTY010 PETTY CASH REPLENISH 2018 PETTY CASH Clsd 142.12 0.00
18-01035 12/26/18 KAPPA005 KAPPA CONSTRUCTION CORP. RETURN OFF-DUTY CREDIT BALANCE Clsd 396.00 0.00
18-01036 12/17/18 STAND010 STANDARD INSURANCE CO. SHORT-TERM DISABILITY JAN 2019 Clsd 572.86 0.00
18-01037 12/20/18 STUAR010 STUART SNYDER LURB PROF SERVICES RENDERED Clsd 1,250.00 0.00
18-01038 12/20/18 STUAR010 STUART SNYDER LUB DUFFY/DKT 18:18 Clsd 210.00 0.00
18-01039 12/20/18 STUAR010 STUART SNYDER LUB HORVATH/DKT 2018:16 Clsd 150.00 0.00
18-01040 12/20/18 STUAR010 STUART SNYDER LUB KAI PROPERTY/DKT 2018:17 Clsd 150.00 0.00
18-01041 12/20/18 STUAR010 STUART SNYDER LUB ADS AMBERG-BORSELLINO Clsd 1,830.00 0.00
18-01043 10/10/18 CONST010 CONNOR STRONG & BUCKELEW ACCIDENT POLICY FOR VOLUNTEERS Clsd 500.00 0.00
Total Purchase Orders: 115 Total P.O. Line Items: 0 Total List Amount: 1,395,397.32 Total Void Amount: 0.00

Totals by Year-Fund

Fund Description	Fund Budget	Total Revenue	Total G/L	Total Project	Total Total
CURRENT FUND 8-01	806,611.09	0.00	0.00	0.00	806,611.09
WATER/SEWER FUND 8-06	24,342.27	0.00	0.00	0.00	24,342.27
Year Total:	830,953.36	0.00	0.00	0.00	830,953.36
9-11	0.00	0.00	0.00	4,208.32	4,208.32
CAPITAL FUND C-04	5,731.00	0.00	0.00	0.00	5,731.00
UTILITY CAPITAL FUND C-07	543,387.04	0.00	0.00	0.00	543,387.04
Year Total:	549,118.04	0.00	0.00	0.00	549,118.04
GRANT FUND G-02	2,379.30	0.00	0.00	0.00	2,379.30
TRUST-OTHER T-03	2,676.00	0.00	0.00	0.00	2,676.00
CONSTRUCTION TRUST T-13	6,062.30	0.00	0.00	0.00	6,062.30
Year Total:	8,738.30	0.00	0.00	0.00	8,738.30
Total Of All Funds:	1,391,189.00	0.00	0.00	4,208.32	1,395,397.32

Project Description Project No. Project Total

LAUREL BEACH DEVELOPERS, LLC C 17-48	125.00
JAK CONSTRUCTION C 18-14	125.00
JIF PARTNERS C 18-26	125.00
HAWS, JIM & SUE C 18-27	125.00
SHORE PROSPECTS DKT 16-07	733.00
BALDWIN RESIDENCE LLC DKT 17-01	70.00
LBI PARTNERS INC. DKT 18-12	90.47
HORVATH, PAUL & RENEE DKT 18-16	805.94
KAI PROPERTY ONE LLC DKT 18-17	895.94
DUFFY, TIMOTHY DKT 18-18	1,112.97
Total Of All Projects:	4,208.32

Mayor Huelsenbeck called for Resolution 2018-159: Shared Services, Pearpoint Image Processing System and Resolution 2018-160: Shared Services, Mobile Data Terminal Look-up Services. On a motion by Councilman Butkus, seconded by Councilman English, these were approved as follows:

RESOLUTION 2018-159
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING A SHARED SERVICE AGREEMENT WITH
THE TOWNSHIP OF LONG BEACH ACTING AS THE LEAD AGENCY
FOR ACCESS TO THE POLICE DEPARTMENT PEARPOINT IMAGE PROCESSING
SYSTEMS SERVER IN ORDER TO
OBTAIN LICENSE PLATE RECOGNITION DATA

WHEREAS, pursuant to N.J.S.A. 40:65A et seq., the Township of Long Beach has agreed to enter into Shared Service Agreements for access to the Long Beach Township Police Department "P.I.P.S." Server in order to obtain License Plate Recognition information with the Borough of Ship Bottom.

WHEREAS, the said Shared Service Agreements provide that the Borough of Ship Bottom shall pay to Long Beach Township a fee of \$550.00 per unit for 2019, 2020 and 2021; for access to the "P.I.P.S." Server for License Plate Recognition data.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Ship Bottom, County of Ocean, state of New Jersey as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute Shared Service Agreements with Long Beach Township in accordance with the provisions of law.
2. This Shared Services Agreement shall have a three (3) year duration, from January 1, 2019 until December 31, 2021, with no option to extend, with Long Beach Township.
3. A copy of the agreements referenced herein shall be kept on file and made available for public inspection at the Municipal Clerk's office during normal business hours.

**RESOLUTION 2018-160
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE
TOWNSHIP OF LONG BEACH TO HAVE THE LONG BEACH TOWNSHIP POLICE
DEPARTMENT ACT AS LEAD AGENCY REGARDING THE MOBILE DATA
TERMINAL LOOK-UP SERVICES**

WHEREAS, the Shared Services Act., N.J.S.A. 40:65A et seq. authorizes the Borough of Ship Bottom to enter into contracts for the provision of certain governmental services with other municipalities; and

WHEREAS, the Long Beach Township Police Department operates and maintains a server-based Mobile Data Terminal system to link mobile computers to agency systems in order to increase the sworn officers' ability to perform, report and record checks in the field; and

WHEREAS, it is the desire of the governing body to execute a Shared Services Agreement for the aforesaid services with the Township of Long Beach, effective January 1, 2019 through December 31, 2021, at a rate of \$110.00 for 2019, 2020 and 2021 per Mobile Data Terminal, or other device, connected to the MDT system server:

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Ship Bottom, County of Ocean, state of New Jersey as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute a Shared Service Agreement with the Township of Long Beach in accordance with the provisions of law.
2. Each Shared Services Agreement shall have a three (3) year duration, with no option to extend, with the abovementioned municipalities.
3. A copy of the agreement referenced herein shall be kept on file and made available for public inspection at the Municipal Clerk's office during normal business hours.

Roll Call: English, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck called for Resolution 2018-161: Employment Agreement, Chief Sharkey. On a motion by Councilman Valyo, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2018-161
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
APPROVING AN EMPLOYMENT AGREEMENT
BETWEEN THE BOROUGH OF SHIP BOTTOM
AND THE CHIEF OF POLICE**

WHEREAS, the Borough of Ship Bottom currently employs Paul F. Sharkey as Chief of Police.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Ship Bottom that they hereby approve the terms of the Employment Agreement to be in effect from January 1, 2019 until December 31, 2020; and

BE IT FURTHER RESOLVED that the Borough Council authorizes the Mayor to execute the agreement on behalf of the Borough.

Roll Call: English, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck called for Resolution 2018-162: Cancellation of Capital Improvement Appropriations. On a motion by Councilman Rossi, seconded by Councilman Valyo, this was approved as follows:

**RESOLUTION 2018-162
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE CANCELLATION OF
VARIOUS CAPITAL IMPROVEMENT APPROPRIATIONS**

December 27, 2018

WHEREAS, certain General Capital Improvement Appropriation balances remain dedicated to projects now completed; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to each respective Capital Improvement Fund or credited to Surplus, and unused debt authorizations may be canceled;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, that the following unexpended and dedicated balances of General Capital Appropriations be cancelled:

<u>ORD NO.</u>	<u>PROJECT DESCRIPTION</u>	<u>AMOUNT CANCELLED</u>
03-02 _	Borough Hall Renovations	\$ 3,076.02
03-11 _	Beach Replenishment/Dredging	\$ 92,610.55
14-11	DOT-Penn Avenue	\$ 53,066.11
15-14	DOT-14 th Street	\$163,277.36
14-02	Infrastructure Upgrades	\$ 83,846.24
15-17	Emergency Repairs 25 th & Central	<u>\$268,558.10</u>
		<u>\$664,434.38</u>

Roll Call: English, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck called for Resolution 2018-163: Attendee to Ocean County Police Academy. On a motion by Councilman Valyo, seconded by Councilman Butkus, this was approved as follows:

**RESOLUTION 2018-163
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING AN ATTENDEE TO THE
OCEAN COUNTY POLICE ACADEMY**

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Ship Bottom, hereby authorize appointment of Charles Ferrara to attend the Ocean County Police Academy as a Class II Special Law Enforcement Officer effective December 1, 2018, based upon the recommendation of the Public Safety Committee.

Roll Call: English, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck called for Resolution 2018-164: Amusement Games license, Our Endless Summer and Resolution 2018-165: Amusement Games license, Hartland Inc. On a motion by Councilman Butkus, seconded by Councilman English, these were approved as follows:

**RESOLUTION 2018-164
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE ISSUANCE OF AN AMUSEMENT
GAMES LICENSE TO OUR ENDLESS SUMMER, L.L.C.**

WHEREAS, Our Endless Summer, L.L.C. 320 Long Beach Boulevard, Ship Bottom, New Jersey (hereinafter "Applicant") has applied for an amusement games license in accordance with the Amusement Games Licensing Law, N.J.S.A. 5:8-10 et seq.; and

WHEREAS, the applicant has complied with the state law and local ordinances and has submitted the proper application and license fees; and

WHEREAS, the Borough of Ship Bottom is a seashore resort and the premises to be licensed is located in an amusement or entertainment area according to the customary understanding of such terms in the municipality; and

WHEREAS, it is the desire of the governing body of the Borough of Ship Bottom to issue said license.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby authorize the issuance of an amusement games license to the Applicant, Our Endless Summer, L.L.C. for the year of 2019.
2. That the issuance of said license shall be subject to a satisfactory criminal

background examination conducted by the Ship Bottom Borough Police Department and compliance with the provisions of the memorializing resolution of the Ship Bottom Land Use Board, Docket No. 03-03 V/SP adopted March 19, 2003.

3. That a certified copy of this resolution shall be forwarded by the Borough Clerk to the Chief of Police of the Ship Bottom Borough Police Department, Our Endless Summer, L.L.C., and to the Legalized Games of Chance Control Commission together with a copy of the application endorsed by the municipality demonstrating the granting of such license within three (3) business days of the municipal license being granted.

**RESOLUTION 2018-165
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE ISSUANCE OF AN AMUSEMENT
GAMES LICENSE TO HARTLAND, INC.**

WHEREAS, Hartland, Inc., 2801 Long Beach Boulevard, Ship Bottom, New Jersey (hereinafter “applicant”) has applied for an amusement games license in accordance with the Amusement Games Licensing Law, N.J.S.A. 5:8-10 et seq.; and

WHEREAS, the applicant has complied with State law and local ordinances and has submitted the proper application and license fees; and

WHEREAS, the Borough of Ship Bottom is a seashore resort and the premises to be licensed is located in an amusement or entertainment area according to the customary understanding of such terms in the municipality; and

WHEREAS, it is the desire of the governing body of the Borough of Ship Bottom to issue said license.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby authorize the issuance of an amusement games license to the applicant, Hartland, Inc. for the year of 2019.
2. That the issuance of said license shall be subject to a satisfactory criminal background examination conducted by the Ship Bottom Borough Police Department and compliance with any and all conditions of the Ship Bottom Land Use Board.
3. That a certified copy of this resolution shall be forwarded by the Borough Clerk to the Chief of Police of the Ship Bottom Police Department, Hartland, Inc., and to the Legalized Games of Chance Control Commission together with a copy of the application endorsed by the municipality demonstrating the granting of such license within three (3) business days of the municipal license being granted.

Roll Call: English, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck called for Resolution 2018-166: Ship Bottom Fire Co. membership. On a motion by Councilman Valyo, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2018-166
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
RATIFYING MEMBERSHIP IN THE SHIP BOTTOM
VOLUNTEER FIRE COMPANY NO. 1**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, that John M. Lihvarcik’s application for membership within the Ship Bottom Volunteer Fire Company No. 1 has been received and reviewed by the Governing Body.

BE IT FURTHER RESOLVED, that the Governing Body of the Borough of Ship Bottom hereby ratifies John M. Lihvarcik’s membership in the Ship Bottom Volunteer Fire Company No. 1.

Roll Call: English, Valyo, Butkus and Rossi, all aye.

Mayor Huelsenbeck called for the request from Raising Hands & Hopes to hold a 5K race on May 5th, 2019 until 12:00 noon at the Waterfront Park. The second request was from Kiwanis, requesting the use of Waterfront Park for their Annual Flea Markets. They will be held on July 1st and August 8th from 6:00 am until 5:00 pm. The raindates will

December 27, 2018

be on July 12th and August 9th. On a motion by Councilman Valyo, seconded by Councilman Butkus, these were approved.

Roll Call: English, Valyo, Butkus and Rossi, all aye. Rossi abstained on the request from Kiwanis.

Mayor Huelsenbeck called for Reports of Committees.

Revenue and Finance/Treasurer's Report: Councilman David Hartman (absent)
Kathleen Flanagan asked for the Treasurer's Reports to be made a part of the minutes.

Treasurer's Report, Bank of America, October 2018

ACCT TITLE/ ACCOUNT #	BEGINNING BALANCE	DEPOSITS	DISBURSEMENTS	ENDING BALANCE
GENERAL OPERATING	5,173,955.99	1,524,433.89	1,220,536.71	5,477,853.17
GENERAL CAPITAL	1,081,849.77	-	3,200.00	1,078,649.77
UTILITY OPERATING	339,057.54	383,263.23	59,270.57	663,050.20
UTILITY CAPITAL	623,737.98	-	428,422.21	195,315.77
GENERAL TRUST	283,502.57	8,935.00	527.72	291,909.85
CONSTRUCTION TRUST	124,854.12	2,571.00	17,746.73	109,678.39
DOG TRUST	734.20	10.00	-	744.20
PUBLIC DEFENDER	1,062.63	200.00	400.00	862.63
TAX SALE PREMIUMS	19,400.00	-	-	19,400.00
FORFEITURE OF FUNDS	21,335.20	-	-	21,335.20
PAYROLL	119,700.44	227,814.38	283,491.76	64,023.06
ALCOHOL EDUCATION	6,613.05	-	-	6,613.05
GRANT FUND *new 9/2018	61,054.92	52,383.33		113,438.25

Treasurer's Report, Bank of America, November 2018

ACCT TITLE/ ACCOUNT #	BEGINNING BALANCE	DEPOSITS	DISBURSEMENTS	ENDING BALANCE
GENERAL OPERATING	5,477,853.17	2,102,352.64	1,960,803.69	5,619,402.12
GENERAL CAPITAL	1,081,849.77	-	3,200.00	1,078,649.77
UTILITY OPERATING	663,050.20	66,608.15	144,766.01	584,892.34
UTILITY CAPITAL	195,315.77	-	-	195,315.77
GENERAL TRUST	291,909.85	244,321.00	7,512.00	528,718.85
CONSTRUCTION TRUST	109,678.39	15,445.00	1,793.65	123,329.74
DOG TRUST	744.20	-	7.20	737.00
PUBLIC DEFENDER	862.63	200.00	-	1,062.63
TAX SALE PREMIUMS	19,400.00	-	-	19,400.00
FORFEITURE OF FUNDS	21,335.20	-	-	21,335.20
PAYROLL	64,023.06	298,264.18	287,322.89	74,964.35
ALCOHOL EDUCATION	6,613.05	-	-	6,613.05
GRANT FUND *new 9/2018	113,438.25	31,742.09		145,180.34

Public Safety:

Councilman Tom Tallon (absent)

Parks and Recreation:

Councilman Edward English

The Christmas Parade was a good time for all.

Beach badge sales are down \$9,895.00 from last year: 2017 was \$740,035.00 and 2018 was \$730,140.00.

Public Property & Community Affairs: Councilman Joseph Valyo
Code Enforcement: Verbal warnings were issued for the following: 1 unleashed dog, 7 illegal signs, 9 trash, 4 trailers on street, 1 construction materials on street. There was 1 summons for unleashed dog, 2 summons' issued for trash, 1 summons for construction materials on street and 1 ticket for storage of a motor vehicle. Zoning: 8 resale inspections and 12 zoning permits issued. Construction: 26 permits and 5 permit updates issued. The type of work was 16 alteration/renovations, 1 minor work, 3 addition/rehabs, 4 new buildings, 2 additions and 5 demolitions. The total revenue was \$18,224.00.

Water/Sewer: Councilman Robert Butkus
For the month of November, we pumped 10,986,000 gallons of water. We inspected, maintained and repaired the water and sewer systems as needed. P & A will be back in January to continue their work. Paving will begin in the Spring. We collected \$7,609.49 for water payments and \$8,410.78 for sewer payments, for a total of \$16,020.27. The 4th quarter metered water/sewer bills are being processed and mailed out by the end of this week. Two properties are now turned off for non-payment of water/sewer.

Public Works: Councilman Peter Rossi
We have continued with all monthly maintenance. The Christmas decorations have taken a lot of man hours to install and maintain.

On a motion by Councilman Butkus, seconded by Councilman Rossi and all in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public.

1. Jack Canolli, 107 W. 27th St., stated that the bulkhead installed on Central Ave. and 28th St. was a nice job. He asked about the storm drain pipes. The Mayor stated they would be repaired before paving.
2. Sandy England, 228 W. 27th St., complained about the water coming up through the storm drains, flooding on her street and overall flooding in the area.
3. Rich Leary, 205 W. 27th St., complained about the vacant house on 27th St. and Central Ave., where construction has been stopped for a long time. He also asked about the bulkhead between 25th and 26th Streets. The Mayor said we are looking at the bulkhead to be repaired.
4. Bill Fenimore, 5 Robert Drive, talked about the flooding on 9th St. and Central Ave. The Mayor stated that the drainage in that area will be part of the State project.
5. Terrance Hayes, 13 Robert Drive, asked if his issue with replacing his dock would be addressed during the meeting tonight. The Mayor said that it would be.
6. Dave Sodano, 202 W. 27th St., asked the timeline for the improvements in his area. The Mayor was hoping that within the year.

On a motion by Councilman Rossi, seconded by Councilman English and all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

Mayor Huelsenbeck called for Resolution 2018-156: Authorizing a Closed Executive Session Meeting. On a motion by Councilman Butkus, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2018-156
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING AN EXECUTIVE CLOSED SESSION**

December 27, 2018

WHEREAS, the Mayor and Governing Body are in need of a Closed Executive Session to discuss a legal matter.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, that the Governing Body will hold a Closed Executive Session on this 27th day of December 2018.

BE IT FURTHER RESOLVED, that the matters discussed may be revealed to the public when these issues are no longer sensitive, with the approval of the Borough Solicitor.

BE IT FURTHER RESOLVED that no official action will take place in the Closed Executive Session, but official action may be taken when the meeting is again opened to the public.

Roll Call: English, Valyo, Butkus and Rossi, all aye.

The Closed Executive Session meeting started at 3:49 pm and lasted until 5:05 pm, when Mayor Huelsenbeck reopened the regular meeting.

Terrance Hayes and his father, (Bill Hayes), reentered the room. Mr. Hayes asked if there was a resolution to his issue. Mayor Huelsenbeck stated that a letter would be sent to the affected parties the beginning of the week.

On a motion by Councilman English, seconded by Councilman Butkus and all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 5:07 pm.

Kathleen Wells, RMC, Municipal Clerk

William Huelsenbeck, Mayor