

April 22, 2014

Borough of Ship Bottom
Regular Meeting Minutes
April 22, 2014

The following are the minutes of the regular meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, April 22, 2014, in the Municipal Building Council Room, located at 1621 Long Beach Blvd., Ship Bottom, NJ.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:34 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen English, Sinopoli, Gleason, Rossi, Hartman and Tallon.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, the Atlantic City Press and the Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

During Caucus, there was discussion regarding the following:

1. Joe Valyo, Emergency Management Coordinator, gave a presentation to the Mayor and Council regarding the progress in his department since his appointment eight (8) months ago. He talked about the following:
 - a. Emergency Plan
 - b. Grants awarded
 - c. Grants pending
 - d. Small Bobcat for public works
 - e. Humvee for Police
 - f. 966 funding for police and public works
 - g. Training for OEM
 - h. Goals for 2014
2. Dr. Lattanzi, Deputy Mayor of Long Beach Township talked to the Mayor and Council regarding the transportation busing system they will be running on Long Beach Island starting this summer.

Mayor Huelsenbeck opened the regular meeting at 7:15 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen English, Sinopoli, Gleason, Rossi, Hartman and Tallon.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, the Atlantic City Press and the Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Mayor Huelsenbeck called for the Flag Salute, followed by a Prayer.

Mayor Huelsenbeck asked for the approval of the minutes of the March 25, 2014 meeting. On a motion by Councilman Rossi, seconded by Councilman Tallon, these were approved as presented.

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck call for the consideration and approval of the current and water/sewer account bills. On a motion by Councilman Sinopoli, seconded by Councilman Rossi, these were approved as follows:

| | |
|---|--------------|
| 01CURRENT CURRENT FUND | |
| 33814 04/23/14 ACTUN010 ACTION UNIFORM | 60.00 422 |
| 33815 04/23/14 AKEQU010 A&K EQUIPMENT COMPANY, INC. | 1,545.29 422 |
| 33816 04/23/14 ANIMA010 ANIMAL CAPTURE & CONTROL | 2,550.00 422 |
| 33817 04/23/14 ARAMA010 ARAMARK | 1,371.60 422 |
| 33818 04/23/14 ATLAN020 ATLANTIC CITY ELECTRIC | 7,775.78 422 |

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| | | | | | |
|-----------|----------|----------|--------------------------------|--------------|-----|
| 33819 | 04/23/14 | ATLAN050 | ATLANTIC CITY ELECTRIC | 1,699.69 | 422 |
| 33820 | 04/23/14 | BEACH020 | BEACH HAVEN AUTOMOTIVE, INC. | 294.34 | 422 |
| 33821 | 04/23/14 | BEACH030 | BEACH HAVEN TIMES | 116.66 | 422 |
| 33822 | 04/23/14 | BENEF010 | BENEFIT EXPRESS | 5.21 | 422 |
| 33823 | 04/23/14 | BONNI010 | BONNIE R. PETERSON | 500.00 | 422 |
| 33824 | 04/23/14 | BROWN010 | BROWNELL'S INC. | 689.75 | 422 |
| 33825 | 04/23/14 | CIRCI010 | CIRCUIT COURIER | 143.00 | 422 |
| 33826 | 04/23/14 | COMCA010 | COMCAST CABLE | 687.54 | 422 |
| 33827 | 04/23/14 | COPY-010 | COPY-RITE PRINTING | 80.00 | 422 |
| 33828 | 04/23/14 | DASTI010 | DASTI MURPHY MCGUCKIN | 2,441.26 | 422 |
| 33829 | 04/23/14 | DELA010 | DELAWARE VALLEY PAYROLL | 509.33 | 422 |
| 33830 | 04/23/14 | DIANA010 | DIANA RECKER | 800.00 | 422 |
| 33831 | 04/23/14 | DOWNS010 | DOWN'S FORD | 2,235.06 | 422 |
| 33832 | 04/23/14 | DRAEG010 | DRAEGER SAFETY DIAGNOSTICS | 2,345.22 | 422 |
| 33833 | 04/23/14 | EAST010 | EASTERN AUTOPARTS WAREHOUSE | 397.24 | 422 |
| 33834 | 04/23/14 | FERGU010 | FERGUSON ENTERPRISES | 161.57 | 422 |
| 33835 | 04/23/14 | GALLS010 | GALL'S | 388.35 | 422 |
| 33836 | 04/23/14 | GUARD010 | GUARDIAN DOCUMENT DESTRUCTION | 472.50 | 422 |
| 33837 | 04/23/14 | HOMED010 | HOME DEPOT, THE | 379.97 | 422 |
| 33838 | 04/23/14 | INSTI010 | INSTITUTE FOR PROFESSIONAL DE | 99.00 | 422 |
| 33839 | 04/23/14 | JERSE010 | JERSEY CAPE DIAGNOSTICS | 2,646.88 | 422 |
| 33840 | 04/23/14 | JOGEL010 | JOANNE GELATO | 100.00 | 422 |
| 33841 | 04/23/14 | KAPLI010 | KAPLIN, LEAMAN & WOLFE | 299.50 | 422 |
| 33842 | 04/23/14 | KATHL030 | KATHLEEN WELLS | 34.44 | 422 |
| 33843 | 04/23/14 | LANGE010 | KATIE LANGE | 56.00 | 422 |
| 33844 | 04/23/14 | LAWOF010 | LAW OFFICE OF CURTIS DOWELL | 200.00 | 422 |
| 33845 | 04/23/14 | LINDA010 | LINDA ELIASON-ASH | 118.72 | 422 |
| 33846 | 04/23/14 | LONGB030 | LONG BEACH ISLAND HEALTH DEPT. | 10,008.75 | 422 |
| 33847 | 04/23/14 | LOWES010 | LOWES | 139.73 | 422 |
| 33848 | 04/23/14 | MAGIC010 | MAGIC WASH | 10.27 | 422 |
| 33849 | 04/23/14 | MANAH010 | MANAHAWKIN AUTO | 56.82 | 422 |
| 33850 | 04/23/14 | MENA 010 | MENA STUDIOS, LLC | 150.00 | 422 |
| 33851 | 04/23/14 | MICHA060 | MICHAEL NASH | 89.99 | 422 |
| 33852 | 04/23/14 | MOFFI010 | WILLIAM MOFFITT | 4,120.67 | 422 |
| 33853 | 04/23/14 | MRS010 | MRS | 90.00 | 422 |
| 33854 | 04/23/14 | MUNCT010 | BORO. OF SHIP BOTTOM- MUN. CT. | 19.95 | 422 |
| 33855 | 04/23/14 | NJNAT010 | N.J. NATURAL GAS | 1,478.63 | 422 |
| 33856 | 04/23/14 | NJSTA010 | N.J. STATE ASSOC. OF CHIEF'S O | 250.00 | 422 |
| 33857 | 04/23/14 | NJSTA020 | N.J. STATE LEAGUE OF MUNICIPAL | 185.00 | 422 |
| 33858 | 04/23/14 | OCBOA020 | O.C. BOARD OF HEALTH | 750.00 | 422 |
| 33859 | 04/23/14 | OCDEP010 | O.C. DEPARTMENT OF FINANCE | 1,181,665.10 | 422 |
| 33860 | 04/23/14 | OCMUN010 | O.C. MUNICIPAL JOINT INS. FUND | 113,768.46 | 422 |
| 33861 | 04/23/14 | OCROA010 | O.C. ROAD DEPARTMENT | 705.44 | 422 |
| 33862 | 04/23/14 | OFFIC010 | OFFICE BASICS | 946.47 | 422 |
| 33863 | 04/23/14 | OWENL010 | OWEN LITTLE AND ASSOCIATES | 13,213.00 | 422 |
| 33864 | 04/23/14 | PEDRO010 | PEDRONI FUEL | 8,139.39 | 422 |
| 33865 | 04/23/14 | PRIME010 | PRIME LUBE INC./PEDRONI | 435.00 | 422 |
| 33866 | 04/23/14 | SAFEG010 | SAFEGUARD | 69.50 | 422 |
| 33867 | 04/23/14 | SEASP010 | SEA SPRAY CLEANERS | 44.40 | 422 |
| 33868 | 04/23/14 | SHORE060 | SHORE PROMOTIONS | 132.00 | 422 |
| 33869 | 04/23/14 | SIRCH010 | SIRCHIE FINGER PRINT LAB | 55.61 | 422 |
| 33870 | 04/23/14 | SOUTH060 | SOUTHERN REGIONAL SCHOOL DISTR | 181,333.83 | 422 |
| 33871 | 04/23/14 | STAND010 | STANDARD INSURANCE CO. | 538.62 | 422 |
| 33872 | 04/23/14 | STAPI010 | STAPLES CONTRACT & COMMERCIAL | 562.42 | 422 |
| 33873 | 04/23/14 | STAPL010 | STAPLES | 27.19 | 422 |
| 33874 | 04/23/14 | STUAR010 | STUART SNYDER | 200.00 | 422 |
| 33875 | 04/23/14 | SUBUR010 | SUBURBAN DISPOSAL INC. | 18,131.10 | 422 |
| 33876 | 04/23/14 | TREAS030 | TREASURER, STATE OF NEW JERSEY | 50.00 | 422 |
| 33877 | 04/23/14 | TREAS050 | TREASURER, STATE OF NEW JERSEY | 148.00 | 422 |
| 33878 | 04/23/14 | TRICH010 | T. RICHARD BETHEA | 77.28 | 422 |
| 33879 | 04/23/14 | TRUIS010 | TRUIS, INC. | 1,022.52 | 422 |
| 33880 | 04/23/14 | TUCKE010 | TUCKERTON LUMBER COMPANY | 591.55 | 422 |
| 33881 | 04/23/14 | USBAN020 | U.S. BANK CUSTODIAN FOR PRO CA | 421.24 | 422 |
| 33882 | 04/23/14 | USPOS010 | U.S. POSTAL SERVICE | 1,356.75 | 422 |
| 33883 | 04/23/14 | WALTH010 | WALT HIGGINS | 171.36 | 422 |
| 33884 | 04/23/14 | WBMAS010 | W.B. MASON | 112.95 | 422 |
| Total: | 71 0 | | 1,572,472.89 | 0.00 | |
| 04CAPITAL | | | CAPITAL FUND | | |
| 1595 | 04/23/14 | HOMED010 | HOME DEPOT, THE | 1,843.92 | 423 |

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1596 04/23/14 OWENL010 OWEN LITTLE AND ASSOCIATES 1,330.92 423
1597 04/23/14 TUCKE010 TUCKERTON LUMBER COMPANY 26.72 423
Checks: 3 0 3,201.56 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 3 0 3,201.56 0.00

06UTILOPER UTILITY FUND
17312 04/23/14 ATLAN050 ATLANTIC CITY ELECTRIC 1,853.62 424
17313 04/23/14 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 634.53 04/29/14
VOID 424
17314 04/23/14 CIRCI010 CIRCUIT COURIER 143.00 424
17315 04/23/14 JRHEN010 J.R. HENDERSON LABS, INC. 125.00 424
17316 04/23/14 MIRAC010 MIRACLE CHEMICAL COMPANY 126.50 424
17317 04/23/14 OCMUN010 O.C. MUNICIPAL JOINT INS. FUND 12,000.00 424
17318 04/23/14 ONECA010 ONE CALL CONCEPTS 48.80 424
17319 04/23/14 OWENL010 OWEN LITTLE AND ASSOCIATES 1,000.00 424
17320 04/23/14 TOWNS010 TOWNSHIP OF STAFFORD 7,797.43 424
17321 04/23/14 USPOS010 U.S. POSTAL SERVICE 1,356.75 424
17322 04/23/14 SLMAC010 S.L. MACINTYRE UNDERGROUND INC 23,292.50 428
Checks: 10 1 47,743.60 634.53
Direct Deposit: 0 0 0.00 0.00
Total: 10 1 47,743.60 634.53

07UTILCAP UTILITY CAPITAL
2507 04/23/14 OWENL010 OWEN LITTLE AND ASSOCIATES 5,137.00 425
Checks: 1 0 5,137.00 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 1 0 5,137.00 0.00

12DOG DOG TRUST FUND
1013 04/23/14 NJDEP010 N.J. DEPT. OF HEALTH & SENIOR 14.40 426
Checks: 1 0 14.40 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 1 0 14.40 0.00

13CONSTRUCTION CONSTRUCTION ACCOUNT
1049 04/23/14 LONGB040 LONG BEACH TWP. 4,277.08 427
Checks: 1 0 4,277.08 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 1 0 4,277.08 0.00

PR-CURRENT PAYROLL ACCT. TRANSFERS
161282 04/30/14 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 88,612.00 429
161283 04/30/14 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 245,738.00 429
162031 04/30/14 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 41,045.12 429
162440 04/30/14 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 37,307.90 429
162647 04/30/14 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 44,223.76 429
163335 04/30/14 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 41,113.26 429
164467 04/30/14 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 40,469.99 429
Checks: 7 0 538,510.03 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 7 0 538,510.03 0.00

PR-UTILITY PAYROLL ACCT. TRANSFERS
162032 04/30/14 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 317.27 430
162648 04/30/14 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 317.27 430
163336 04/30/14 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 317.27 430
164468 04/30/14 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 317.26 430
Checks: 4 0 1,269.07 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 4 0 1,269.07 0.00
Checks: 98 1 2,172,625.63 634.53
Direct Deposit: 0 0 0.00 0.00
Total: 98 1 2,172,625.63 634.53

Fund Description Fund Budget Total Revenue Total
CURRENT FUND 3-01 13,805.40 0.00
CURRENT FUND 4-01 2,091,885.61 4,541.91
WATER/SEWER FUND 4-06 49,012.67 0.00

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Year Total: 2,140,898.28 4,541.91
CAPITAL FUND C-04 3,201.56 0.00
UTILITY CAPITAL FUND C-07 5,137.00 0.00
Year Total: 8,338.56 0.00
GRANT FUND G-02 750.00 0.00
DOG TRUST T-12 14.40 0.00
CONSTRUCTION TRUST T-13 4,277.08 0.00
Year Total: 4,291.48 0.00
Total of All Funds:

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for the first item of New Business, Resolution 2014-73: refund, tax sale certificate. On a motion by Councilman Sinopoli, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2014-73
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TREASURER TO REFUND
MONEY ON A TAX SALE CERTIFICATE**

WHEREAS, the amount of \$4,120.67 has been received by the Tax Collector for redemption of Tax Sale Certificate #11-00004 on Block 59, Lot 7 assessed to Kenneth and Lillian Duda; and

WHEREAS, the amount of \$4,120.67 plus \$1,500.00 premium held in escrow is the correct amount required to redeem.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to return \$4,120.67, plus a premium held in escrow of \$1,500.00, to: William Moffitt, 1302 Fairfield Place, Lanoka Harbor, NJ 08734, holder of the certificate.

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2014-74: refund, tax sale certificate. On a motion by Councilman Sinopoli, seconded by Dr. Gleason, this was approved as follows:

**RESOLUTION 2014-74
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TREASURER TO REFUND
MONEY ON A TAX SALE CERTIFICATE**

WHEREAS, the amount of \$421.24 has been received by the Tax Collector for redemption of Tax Sale Certificate #13-00011 on Block 594, Lot 7 assessed to John & Pamela Marshall; and

WHEREAS, the amount of \$421.24 plus \$1,100.00 premium held in escrow is the correct amount required to redeem.is the correct amount required to redeem.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to return \$421.24, plus a premium held in escrow of \$1,100.00, to: US Bank Cust/ProCap III, 2 Liberty Place, 50 S. 16th St., Phila., PA 19102, holder of the certificate.

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2014-75: Endorsing Recycling Tonnage Grant application. On a motion by Dr. Gleason, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2014-75
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
ENDORING THE SUBMISSION OF THE RECYCLING TONNAGE
GRANT APPLICATION FOR THE YEAR OF 2013**

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

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WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A resolution authorizing this municipality to apply for such tonnage grants (for calendar year 2013) will memorialize the commitment of this municipality to recycling and to indicate the assent of The Mayor and Borough Council of the Borough of Ship Bottom to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Ship Bottom, that the Borough of Ship Bottom hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Robert Rossi to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2014-76: Shared Services, Street Sweeper. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2014-76
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE EXECUTION OF A SHARED RESOURCES
AGREEMENT BETWEEN THE TOWNSHIP OF LONG BEACH
AS LEAD AGENCY AND THE BOROUGH OF SHIP BOTTOM
FOR THE USE OF ONE (1) STREET SWEEPER
WITH DRIVER/OPERATOR.**

WHEREAS, the Shared Services Act, N.J.S.A. 40A:65-4(3)b. authorizes two or more municipalities to enter into a mutual service agreement for the provision of certain governmental services; and

WHEREAS, the Township of Long Beach and the Borough of Ship Bottom wish to enter into a Shared Services/Resources Agreement, with Long Beach Township as the Lead Agency, for the use of one (1) Street Sweeper with Driver/Operator; and

WHEREAS, the Township of Long Beach has determined the cost to operate the Street Sweeper with (1) Driver/Operator is \$562.68 per day; and

WHEREAS, the Borough of Ship Bottom has agreed to enter into a Shared Services/Resources Agreement appended hereto as Exhibit "A" which would result in Borough of Ship Bottom paying \$562.68 per day for the use of (1) Street Sweeper with Driver/Operator, as needed, and is adopted by this resolution and incorporated as if set fully herein.

NOW THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Ship Bottom does hereby approve the execution of a Shared Services/Resources Agreement, with Long Beach Township as the Lead Agency, for the use of one (1) Street Sweeper with Driver/Operator.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 40A:65-4.b., a copy of this resolution and agreement shall be filed with the Division of Local Government Services: Department of Community Affairs.

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2014-77: Temporary employment, Public Works. On a motion by Councilman Sinopoli, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2014-77
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,**

**AUTHORIZING TEMPORARY EMPLOYMENT
IN THE PUBLIC WORKS DEPARTMENT**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the following be temporarily employed in the Public Works Department at the hourly rate as stated.

1. Brian Walker \$ 11.00 per hour

BE IT FURTHER RESOLVED, that this Resolution is effective upon approval.

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2014-78: Temporary employment, Beach Operations. On a motion by Councilman Rossi, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2014-78
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TEMPORARY EMPLOYMENT
WITHIN BEACH OPERATIONS**

NOW, THEREFORE, BE IT RESOLVED, that the following personnel are temporarily employed within Beach Operations for the 2014 summer season:

Badge Checkers: The following are hired at the hourly rate of pay listed:

- | | |
|---------|--|
| \$12.98 | Marie Sellnow, effective April 1, 2014 |
| \$13.52 | Mary Mulroy, effective May 1, 2014 |
| \$10.00 | Regina Ehrline, effective May 1, 2014 |

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2014-79: Temporary employment, Harbor Masters. On a motion by Councilman Sinopoli, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2014-79
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING EMPLOYMENT OF
HARBOR MASTERS**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the following be employed as Harbor Masters at the Boat Ramp for the summer season at the listed rates of pay.

1. Kim England \$ 10.40 per hour
2. Kenneth Baran \$ 8.93 per hour
3. Gerald Krause \$ 8.93 per hour
4. Jay Smith \$ 8.41 per hour

BE IT FURTHER RESOLVED, that this Resolution is effective immediately.

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2014-80: Temporary employment, Municipal Court. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2014-80
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TEMPORARY EMPLOYMENT
IN THE MUNICIPAL COURT**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that Sharon Weber be temporarily employed in the Municipal Court at \$13.00 per hour.

BE IT FURTHER RESOLVED, that this Resolution is effective as of April 9, 2014.

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2014-81: Employment, Finance Department. On a motion by Dr. Gleason, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2014-81
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING EMPLOYMENT
IN THE FINANCE DEPARTMENT**

WHEREAS, there is a need in the Finance Department for an additional Finance Assistant; and

WHEREAS, Dawn Annarumma applied for the position and was accepted to fill this position; and

WHEREAS, within the Teamsters contract, this would be a lateral move for Dawn Annarumma.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that Dawn Annarumma will make the lateral move and be employed within the Finance Department as a Finance Assistant.

BE IT FURTHER RESOLVED, that the annual salary will be \$35,000.00.

BE IT FURTHER RESOLVED, that this Resolution is effective as of April 30, 2014.

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2014-82: Authorizing State Health Benefits Program. On a motion by Councilman Tallon, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2014-82
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING PARTICIPATION IN THE
STATE HEALTH BENEFITS PROGRAM**

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Ship Bottom, that we hereby authorize the Borough of Ship Bottom, I.D. 3 21-6001176, to participate in the Health Program provided by the New Jersey State Health Benefits Act of the State of New Jersey (N.J.S.A. 52:14-17.26 and N.J.S.A.52:14-17.46.2) and to authorize coverage for all the employees and their dependents thereunder in accordance with the statute and regulations adopted by the State Health Benefits Commission.

BE IT FURTHER RESOLVED, that we elect to participate in the Employee Prescription Drug Plan defined by N.J.S.A. 52:14-17.25 et seq. and authorize coverage for all employees and their dependents in accordance with the statute and regulations adopted by the State Health Benefits Commission.

BE IT FURTHER RESOLVED, that we will be maintaining Delta as our dental plan.

BE IT FURTHER RESOLVED, that we hereby appoint Kathleen Flanagan to act as Certifying Officer in the administration of this program.

BE IT FURTHER RESOLVED, that this resolution is contingent upon approval of the Bargaining Units of the Borough of Ship Bottom.

BE IT FURTHER RESOLVED, that this resolution is effective immediately and coverage shall be effective as of August 1, 2014 for thirty four (34) employees with dependents and three (3) retirees.

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2014-83: Application for Municipal Recycling Grant. On a motion by Dr. Gleason, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2014-83
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE APPLICATION FOR AN
OCEAN COUNTY 2014 MUNICIPAL RECYCLING GRANT**

WHEREAS, Ocean County has announced that funding is available within the Municipal Recycling Grant Program; and

WHEREAS, matching fund grants are available for 2014; and

WHEREAS, the Municipal Recycling Grant is to be used for improvements to drop-off centers, the purchase of recycling containers and educational material that will increase single stream recycling awareness.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that Robert Rossi, the Recycling Coordinator is hereby authorized to apply to the Ocean County Municipal Recycling Grant Program for a matching grant in the amount of \$7,000.00 to be used for improvements to the drop-off center.

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Resolution 2014-84: Budget by Title. On a motion by Councilman Rossi, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2014-84
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE READING OF THE 2014 BUDGET
BY TITLE ONLY**

WHEREAS, N.J.S.A. 40A:4-8 provides that the budget may be read by title only at the time of the public hearing, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been delivered to the County library, posted in the Municipal Building, with copies available to any persons requesting same, and

WHEREAS, the Municipal Clerk has provided the affidavit from the County Library of such delivery to the Governing Body.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey that the 2014 Municipal Budget be read by title only.

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for the 2014 Municipal Budget: Public Hearing. On a motion by Councilman Sinopoli, seconded by Councilman English, and an all in favor vote, all aye, the hearing was opened to the public. Seeing no response from the public, on a motion by Councilman Sinopoli, seconded by Dr. Gleason, and an all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

Mayor Huelsenbeck called for Resolution 2014-85: Budget by Title. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2014-85
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
ADOPTING THE MUNICIPAL BUDGET FOR 2014**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, that the 2014 Municipal Budget is hereby adopted.

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Ordinance 2014-02: Second reading, public hearing and adoption, Bond Ordinance, Water/Sewer Infrastructure upgrades. On a motion by Councilman Sinopoli, seconded by Councilman Tallon, and an all in favor vote, all aye, the hearing was opened to the public. Seeing no response from the public, on a motion by Dr. Gleason, seconded by Councilman English, and an all in favor vote, all aye, the hearing was closed to the public. On a motion by Councilman Rossi, seconded by Councilman Sinopoli, Ordinance 2014-02 was adopted as follows:

**ORDINANCE 2014-02
AN ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY,**

PROVIDING FOR WATER AND SEWER UTILITY INFRASTRUCTURE UPGRADES AND RELATED EXPENSES IN AND FOR THE BOROUGH OF SHIP BOTTOM AND APPROPRIATING \$500,000 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$475,000 IN BONDS OR NOTES TO FINANCE THE SAME.

BE IT ORDAINED BY THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF SHIP BOTTOM, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Borough of Ship Bottom, in the County of Ocean, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3 hereof, there is hereby appropriated the sum of \$500,000 including the sum of \$25,000 as the down payment for the improvement or purpose required by the Local Bond Law. The down payment has been made available by virtue of provision in the capital improvement fund in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment or otherwise provided for hereunder, negotiable bonds are hereby authorized to be issued in the principal amount of \$475,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for which the bonds are to be issued is for water and sewer utility infrastructure upgrades, as identified on a list thereof on file in the Clerk's office, and including all work and materials necessary therefor or incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8.1. The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget or temporary capital budget, as applicable, of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or temporary capital budget, as applicable, and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$475,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount of \$100,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

(e) The Borough reasonably expects to commence acquisition and/or construction of the improvement or purpose described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Borough further reasonably expects to reimburse such expenditures from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate not to exceed the amount of bonds or notes authorized in Section 2 hereof.

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the costs of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The full faith and credit of the Borough is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 9. The Borough hereby covenants to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the bonds and notes authorized hereunder as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

Section 10. To the extent that any previous ordinance or resolution is inconsistent herewith or contradictory hereto, said ordinance or resolution is hereby repealed or amended to the extent necessary to make it consistent herewith.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Approved:

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Ordinance 2014-03: Second reading, public hearing and adoption, Disconnection of Public Utility Service. On a motion by Councilman Rossi, seconded by Councilman Hartman, and an all in favor vote, all aye, the hearing was opened to the public. Seeing no response from the public, on a motion by Dr. Gleason, seconded by Councilman Tallon, and an all in favor vote, all aye, the hearing was closed to the public. On a motion by Dr. Gleason, seconded by Councilman Sinopoli, Ordinance 2014-03 was adopted as follows:

**ORDINANCE 2014-03
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM, COUNTY
OF OCEAN, STATE OF NEW JERSEY, AMENDING AND
SUPPLEMENTING TITLE 15 OF THE BOROUGH CODE OF THE
BOROUGH OF SHIP BOTTOM ENTITLED "BUILDINGS AND
CONSTRUCTION" SO AS TO ESTABLISH CHAPTER 15.22
ENTITLED "DISCONNECTION OF PUBLIC UTILITY SERVICE"**

SECTION 1. Title 15 of the Borough Code of the Borough of Ship Bottom entitled "Buildings and Construction" is hereby amended and supplemented so as to establish new Section 15.22 entitled "Disconnection of Public Utility Service" which shall read as follows:

Chapter 15.22

DISCONNECTION OF PUBLIC UTILITY SERVICE

15.22.010 Purpose.

This Ordinance is adopted in order to protect property owners in the Borough of Ship Bottom from unnecessary interruption of utility service of all kinds. It has come to the attention of the Governing Body of the Borough of Ship Bottom that on occasion, contractors of various kinds may request that utility service be interrupted for service provided to properties other than property on which construction may be taking place. The Governing Body of the Borough of Ship Bottom have determined that as a matter of public health, safety and welfare protection of individual property owners is necessary in order to prevent unnecessary interruption and interference with utilities on which property owners rely. This Chapter is intended to permit the interruption of utilities on properties not involved in the construction project for which

the interruption is requested only upon satisfactory proof that no alternative to the interruption of utilities is reasonably viable.

15.22.020 Application for disruption, disconnection or discontinuance of public utility service.

A. Prior to the issuance of any building permit for construction or reconstruction of any structure in the Borough of Ship Bottom where the builder, developer or contractor, may seek the disruption, disconnection or discontinuance of utility service either temporarily or otherwise from any public utility including, *inter alia*, and without limitation; water service; sewer service; electric service; gas service; telephone service; or television cable service, the builder, developer or contractor shall provide to the Zoning Official a detailed explanation on a form to be provided by the Zoning Official explaining in detail why such disconnection or interruption of utilities is necessary and providing in detail what steps the builder, developer or contractor has taken to avoid the necessity of such disruption of utility service. The form shall be known as the "Waiver Form".

The Waiver Form provided by the Zoning Official shall be executed by the applicant, builder, developer or contractor setting forth the required information under the penalties of perjury for any false information therein contained. A copy of the Waiver Form executed by the owner or owners of every property whose utilities are to be disrupted or disconnected from utility service acknowledging that they have been contacted concerning the disruption or disconnection of the utility service and do not object thereto. The acknowledgement contained in the Waiver Form shall also state that all property owners whose utilities may be interrupted or disconnected have been advised that the applicant is prepared to provide substitute utilities during such period of interruption.

B. If the applicant seeking disruption, disconnection or discontinuance of any utility is unable to provide the executed waiver form called for in this section the permit may still be issued upon the applicant providing proof by Affidavit duly notarized that:

1. The required form was mailed, Certified Mail Return Receipt Requested or equivalent to the owner of every structure whose utilities are proposed to be disrupted or disconnected at the owner's address as shown on the tax rolls of the Borough of Ship Bottom.

2. The mailing required in paragraph 1 shall have contained a self-addressed postage paid envelope for the return of the requested waiver form.

3. The mailing was post marked not less than twenty (20) days prior to the application for the permit.

4. No response was received from the owner of the structure.

C. Upon the presentation of the application containing the required forms a permit may be issued by the Ship Bottom Borough Zoning Official for construction requiring such disruption, disconnection or discontinuance of utility service provided, however, that the applicant has made every reasonable effort to avoid the necessity of such disruption, disconnection or discontinuance.

D. If during the course of any construction or reconstruction of any structure in the Borough of Ship Bottom the builder, developer or contractor finds or determines that some utility servicing real property other than that upon which the construction or reconstruction is being performed needs to be temporarily disrupted, disconnected or discontinued the Zoning Official may issue a permit to permit the disruption, disconnection or discontinuance for good cause shown. The permit may be issued no sooner than five (5) days after application therefore has been made by the builder, developer or contractor demonstrating that the temporary disruption, disconnection or discontinuance could not have been reasonably foreseen prior to the start of construction or reconstruction and that every reasonable effort has been made to avoid the requested disruption, disconnection or discontinuance of the affected utility.

15.22.030 Appeal.

A. Any builder, developer or contractor who shall be aggrieved by any decision or ruling by the Zoning Official of the Borough of Ship Bottom responding to a request for utility disruption, disconnection or discontinuance may appeal to the Borough Council of the Borough of Ship Bottom by providing a Notice of Appeal on a form

supplied by the Zoning Official of the Borough of Ship Bottom setting forth in detail the utility or utilities servicing real property other than that upon which the construction or reconstruction is being performed and setting forth in detail the reasons for the requested disruption, disconnection or discontinuance permit and further setting forth in detail all things done by the builder, developer or contractor to avoid the necessity of such discontinuance.

B. The appeal shall be held by the Borough Council at their next scheduled regular meeting after proof has been furnished by the builder, developer or contractor that notice has been served personally or by certified mail return receipt requested or equivalent on the owners of all property or properties whose utility or utilities are to be disrupted, disconnected or discontinued. The notice shall set forth time, place and date when the Borough Council shall consider the appeal.

C. The builder, developer or contractor pursuing the appeal may appear in person or by counsel and present such evidence as he or she may deem appropriate. Any objector to the appeal may likewise appear in person or by counsel and present such evidence as he or she may deem appropriate.

D. The Zoning Official may request the advice of various professionals appointed by the Borough of Ship Bottom, including without limitation counsel, surveyor and engineer.

E. The Borough Council of the Borough of Ship Bottom shall render their decision on the appeal as soon as the same may practically be done, after having an opportunity to consider the argument and evidence presented and having considered and adopted an appropriate motion.

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. This ordinance shall take effect after second reading and publication as required by law.

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Ordinance 2014-04: Second reading, public hearing and adoption, Zoning Ordinance, Non-Conforming Lots. On a motion by Councilman Rossi, seconded by Councilman Hartman, and an all in favor vote, all aye, the hearing was opened to the public. Seeing no response from the public, on a motion by Councilman Rossi, seconded by Dr. Gleason, and an all in favor vote, all aye, the hearing was closed to the public. On a motion by Councilman Rossi, seconded by Dr. Gleason, Ordinance 2014-04 was adopted as follows:

**ORDINANCE 2014-04
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM, COUNTY
OF OCEAN, STATE OF NEW JERSEY, AMENDING AND
SUPPLEMENTING TITLE 16 OF THE BOROUGH CODE OF THE
BOROUGH OF SHIP BOTTOM ENTITLED "LAND
DEVELOPMENT CODE" ESTABLISHING REGULATIONS
PERTAINING TO NON-CONFORMING LOTS OF RECORD**

BE IT ORDAINED, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

SECTION 1. Section 16.52.070 of Title 16 entitled "Non-Conforming Lots, Structures and Uses" is hereby amended and supplemented so as to add new paragraph 6 which shall read as follows:

6. Non-conforming lots of record. In any zone in which single-family dwellings are permitted, for lots having a frontage of at least forty (40') feet and a total square footage of four thousand (4,000') feet or more, a single-family dwelling and customary accessory buildings may be erected on any single lot of record as of enactment of this section, or the date of any amendment hereto, provided all setbacks and bulk requirements of the zone in which the lot is located are met. Such lot shall be in a separate ownership and not of contiguous frontage with

April 22, 2014

other lots in the same ownership. For lots not meeting the requirements above, a variance of area, width and yard requirement shall be obtained through the Land Use Board.

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. This ordinance shall take effect after second reading and publication as required by law.

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for the first item of correspondence from Sprint for Life: Thank you. On a motion by Councilman English, seconded by Councilman Sinopoli and an all in favor vote, all aye, to spread this in the minutes. It is as follows:

The Ship Bottom Sprint for Life
April 12, 2014
Benefiting the Leukemia and Lymphoma Society
fighting blood related cancers

April 16, 2014

The Borough of Ship Bottom Governing Body
c/o Kathleen Wells
1621 Long Beach Blvd.
Ship Bottom, NJ 08008

Dear Governing Body,

Thank you very much once again for sponsoring and hosting the 12th annual Ship Bottom Sprint for Life. Mother Nature was kind - we had a perfect day, bringing out well over 700 participants and spectators. As such, we were able to raise approximately \$9,000.00 for the Leukemia and Lymphoma Society, almost 300 cups of Lemonade were sold at our Alex's Lemonade Stand, and we are also able to make a donation to the Ronald McDonald House of Philadelphia; so it was another very successful event on all accounts!

In particular, I would like to thank Kathleen Wells for her assistant; as well as the public works department for once again putting up signage, the water department for opening up the restrooms at the boat ramp; and finally, the police department for all they did to facilitate a safe environment for everyone in attendance.

As I say each year, I truly believe the Sprint has come to represent the spirit of this community at its very best. The contribution and generosity of so many people, is truly overwhelming, and recognized by everyone who participates. As always, I am very proud to be associated with this fine town and the great event the Sprint has become. Until next year, thank you again for giving me a forum to help make a difference.

With Sincere Appreciation,

Maria Pennisim, Race Director

Mayor Huelsenbeck called for the request from Alliance for a Living Ocean, to hold a beach clean up on April 26th as part of the Clean Ocean Action's annual beach sweeps. The request is also for the "Critter Round Up" to be held on the 13th Street beach on Tuesdays at 10:00 am, from July 1st until August 26th. On a motion by Councilman Rossi, seconded by Councilman English, this was approved.

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

The Mayor called for the request to set up a table and tent in front of the Comcast Cable office, Memorial Day weekend, from 10:00 am until Noon. On a motion by Councilman English, seconded by Councilman Hartman, this was approved.

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

The Mayor called for the request from the Ship Bottom Fire Co. to use the Waterfront Park on September 27th from 6:00 am until 3:00 pm for a Car Show. On a motion by Councilman English, seconded by Councilman Tallon, this was approved. There will be a rain date of September 28th. Approval was also given to send our season pass holders to Surf City's boat ramp.

April 22, 2014

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for the requests for wedding ceremonies. On a motion by Councilman Rossi, seconded by Councilman English, these were approved as follows:

1. Kevin Olivo & Raquel Montoya, 09-06-14 @ 5:50 pm, 18th St. beach
2. Jonathan Prutzman & Tiffany Hindermyer, 09-19-15 @ 5:00 pm, 9th St. beach
3. Craig Vaccarella & Lauren Cantamessa, 05-10-14 @ 5:00 pm, 9th St. beach
4. Mark Bennett & Monica Fodor, 07-18-14 @ 5:30 pm, 9th St. beach
5. Jonathan Makos & Jenne DiSalvio, 10-11-14 @ 5:00 pm, Sunset Park
6. Richard Bragg & Rebecca Capone, 06-22-14 @ 2:00 pm, 24th St. beach
7. Laura Horton & Donna Wells, 07-12-14 @ 6:00 pm, 17th St. beach

Roll Call: English, Sinopoli, Gleason, Rossi, Hartman and Tallon, all aye.

Mayor Huelsenbeck called for Reports of Committees:

Revenue and Finance: Councilman David Hartman

Tax revenues collected during April month to date are \$357,817.00. All of that was for 2014's taxes with \$864.71 of that being interest paid.

Delinquent tax balance remaining from 2013 is \$163,323.67.

Miscellaneous revenues for April are \$9260. Notables within that were:

Tower lease rental for \$3025

Planning board fees for \$2750

Mercantile licenses for \$1750

Street openings for \$675

And zoning permits for \$625

Public Safety: Councilman Tom Tallon

The public safety report for April:

There were 433 reported activities.

There were 4,086 patrol vehicle miles.

There were 97 building and business checks.

There were also 116 traffic stops, two motor vehicle accidents with injuries and nine motor vehicle accidents without injury.

Parks and Recreation: Councilman Edward English

The "Calendar & Guide" is available. It lists the events. Collected for beach badges, year to date, is \$34,048.00.

For the beach:

Swim test for returning and new lifeguards is May 18, 2014 at 5 PM at the St. Francis Recreational Center in Brant Beach.

Opening day for the beach is June 14, 2014

CPR/AED and First Aid classes for returning lifeguards only will be held at Beach Patrol HQ throughout the month of June.

Rookie school is scheduled to run June 23-27, 2014.

Pre-season coverage: Lifeguards will be patrolling and available to respond in the case of an emergency starting Memorial Day Weekend May 24-26, and every weekend up to opening day.

Water/Sewer: Councilman Richard Sinopoli

Water and Sewer annual billing for unmetered properties were mailed out last week for the May and October payments.

The first quarter water and sewer bills for all metered properties were mailed out this week. This metered billing covers January through March of 2014.

Payments have been coming in steady.

A link to the CCR water quality report has been created on our web site.

Notices are now going out to all property owners as to how to get this information. A hard copy of the CCR report will also be available by contacting the water and sewer department at 609-494-2171 X102.

Please make note that our telephone extension is now 102 for taxes and water/sewer.

We took core samples of filters to establish a base line. We are contracting for new filters and also a new medium in the filters.
It has also been recommended that we flush our hydrants three (3) times a year.

Public Property & Community Affairs: Dr. Robert Gleason

Zoning Department: There were 26 Zoning permits issued and 5 resale inspections.

Construction Department: There were 38 permits issued and 5 permit updates. The type of work was 35 alterations/renovations, 1 addition/rehabilitation, 1 demolition and 6 new buildings. The total revenue was \$18,109.00.

Code Enforcement: There were 30 verbal warnings issues, majority for trash, trailer on street and dumping in street.

The Barnegat Bay Blitz is on Friday at the boat ramp at 9:00 am.

Buildings and Grounds: We are starting to work on the outside of the building including the back entrance.

Public Works: Councilman Peter Rossi

Monthly report for April:

1. monthly maintenance and repairs done on all borough vehicles and equipment.
2. metal and electronics pick up.
3. shoveled and swept sand at the bay beach and beach entrances.
4. loaded cardboard into dumpster at the 3rd St. yard.
5. (3)men working on new dune fence.
6. filled pot holes throughout the borough.
7. moved files, tables and chairs at Borough Hall. picked up 120 pavers for Ms. Wells.
8. snow plowing and sanding.
9. removed hydrants markers.
10. repaired hole in bulkhead on 16th St.
11. repaired curb behind bus garage damaged while plowing.
12. continued work on storm damaged office at public works garage.
13. opened restrooms at boat ramp and put barricades and trash containers for walk and sprint for life events.
14. removed shamrock and lighting at the boat ramp.
15. put up sign for beach badge sales.
16. repaired vandalism under bridge (light smashed).
17. cleaned parking lot around borough hall.
18. 28 hrs. mark outs.

On a motion by Councilman Rossi, seconded by Dr. Gleason and an all in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public. Seeing no response from the public, on a motion by Councilman Sinopoli, seconded by Councilman English and an all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

On a motion by Councilman Hartman, seconded by Councilman English and an all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 8:00 p.m.

Kathleen Wells, RMC
Municipal Clerk

William Huelsenbeck
Mayor