

August 26, 2014

Borough of Ship Bottom  
Regular Meeting Minutes  
August 26, 2014

The following are the minutes of the regular meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, August 26, 2014, in the Municipal Building Council Room, located at 1621 Long Beach Blvd., Ship Bottom, NJ.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:35 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Hartman, Tallon, English, Sinopoli and Rossi. Dr. Gleason is absent.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, the Atlantic City Press and the Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

During Caucus, Mayor Huelsenbeck talked about the meeting between the Long Beach Island School Board and the Mayors of Barnegat Light, Harvey Cedars, Long Beach, Ship Bottom and Surf City. Surf City is offering the LBI School Board \$2.5 million for the Ethel Jacobsen School. The Mayors asked the School Board to reassess the school situation. Frank Little has been asked to research the tidelands that run underneath the LBI School. The Mayor also stated that the water/sewer on both 19<sup>th</sup> & 20<sup>th</sup> Streets, would have to be completely updated to accommodate houses on that property, were the School Board to sell to a developer. There was discussion regarding Wi-Fi in the Borough Hall building and the possibilities of an Island Wide Beach Badge.

Mayor Huelsenbeck called for a break at 6:55 p.m., opened the regular meeting at 7:00 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Hartman, Tallon, English, Sinopoli and Rossi. Dr. Gleason is absent.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, the Atlantic City Press and the Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Mayor Huelsenbeck called for the Flag Salute, followed by a Prayer.

Mayor Huelsenbeck asked for the approval of the minutes of the July 22, 2014 meeting. On a motion by Councilman Tallon, seconded by Councilman Rossi, these were approved as presented.

Roll Call: Hartman, Tallon, English, Sinopoli and Rossi, all aye.

Mayor Huelsenbeck call for the consideration and approval of the current and water/sewer account bills. On a motion by Councilman Sinopoli, seconded by Councilman Rossi, these were approved as follows:

Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num  
01CURRENT CURRENT FUND

34143	08/08/14	KATHL010	KATHLEEN FLANAGAN	500.00
34144	08/15/14	OCDEP010	O.C. DEPARTMENT OF FINANCE	1,270,325.66
34145	08/28/14	ABSEC010	ABSECON RADIATOR SERVICE	957.00
34146	08/28/14	ACEOU010	ACE OUTDOOR POWER EQUIPMENT	165.23
34147	08/28/14	ACTIO010	ACTION OFFICE SUPPLIES	1,002.00
34148	08/28/14	AMP-C010	AMP-CO AUTO	544.84
34149	08/28/14	ARAMA010	ARAMARK	187.66
34150	08/28/14	ASBUR010	ASBURY PARK PRESS	88.10
34151	08/28/14	ATLAN010	ATLANTC CITY ELECTRIC	1,990.69
34152	08/28/14	ATLAN020	ATLANTIC CITY ELECTRIC	6,918.79
34153	08/28/14	ATLAS010	ATLAS FLASHER CO., INC.	348.35

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34154	08/28/14	ATT00010	AT&T	316.25
34155	08/28/14	BARBE010	H. BARBER & SONS, IN.C	152.26
34156	08/28/14	BARLO010	BARLOW BUICK/GMC	41.59
34157	08/28/14	BEACH020	BEACH HAVEN AUTOMOTIVE, INC.	798.24
34158	08/28/14	BEACH030	BEACH HAVEN TIMES	48.43
34159	08/28/14	BENEF010	BENEFIT EXPRESS	4.00
34160	08/28/14	BLUES010	BLUE STAR OF NJ INC.	395.00
34161	08/28/14	BONNI010	BONNIE R. PETERSON	1,000.00
34162	08/28/14	BROWN010	BROWNELL'S INC.	28.00
34163	08/28/14	CAMCO010	CAM CO	125.00
34164	08/28/14	CLEAR010	CLEARY, GIACOBBE, ALFIERI & JA	542.50
34165	08/28/14	COMCA010	COMCAST CABLE	941.06
34166	08/28/14	COPY-010	COPY-RITE PRINTING	109.94
34167	08/28/14	DIANA010	DIANA RECKER	2,960.00
34168	08/28/14	DISCO010	DISCOUNT VACUUM CENTER	13.90
34169	08/28/14	DIVER010	DIVERSIFIED METAL FABRICATORS	5,400.00
34170	08/28/14	DOCKS010	DOCKSIDE MARINE SUPPLY CO.INC	31.76
34171	08/28/14	DOWNS010	DOWN'S FORD	111.11
34172	08/28/14	DYNAM010	DYNAMIC TESTING SERVICE	235.00
34173	08/28/14	EAGLE010	EAGLE POINT GUN/TJ MORRIS & SO	1,217.85
34174	08/28/14	EAST010	EASTERN AUTOPARTS WAREHOUSE	784.45
34175	08/28/14	EDMUN010	EDMUNDS & ASSOCIATES	965.85
34176	08/28/14	EDWAR030	EDWARDS TIRE CO. INC.	476.96
34177	08/28/14	GARLA010	THE GARLAND COMPANY, INC.	46.55
34178	08/28/14	GFOA010	G.F.O.A. OF NEW JERSEY	180.00
34179	08/28/14	GLOBC010	GLOBAL COMPUTER SUPPLIES, INC.	149.30
34180	08/28/14	GLUCK010	GLUCK WALRATH LLP	1,152.50
34181	08/28/14	HOMED010	HOME DEPOT, THE	543.01
34182	08/28/14	INDEP001	Independent Service Tech	2,139.00
34183	08/28/14	JERSR010	JERSEY SHORE RESTROOMS, LLC	340.00
34184	08/28/14	LAWSO010	LAWSON PRODUCTS, INC.	438.70
34185	08/28/14	LONGB010	LONG BEACH ISLAND B.O.E.	133,373.75
34186	08/28/14	LOUBE010	THE LOUIS BERGER GROUP	5,737.79
34187	08/28/14	LOWES010	LOWES	248.00
34188	08/28/14	MAGIC010	MAGIC WASH	52.76
34189	08/28/14	MANAH010	MANAHAWKIN AUTO	333.79
34190	08/28/14	MANAH020	MANAHAWKIN CHRYSLER DODGE INC.	26.16
34191	08/28/14	MARYANN	Maryann Carricarte	225.00
34192	08/28/14	MORPHO10	MORPHO TRAK	2,633.69
34193	08/28/14	MUNCT010	BORO. OF SHIP BOTTOM- MUN. CT.	100.00
34194	08/28/14	NATAL010	NAT ALEXANDER COMPANY, INC.	177.00
34195	08/28/14	NJACTB	NJ Assoc of County Tax Boards	340.00
34196	08/28/14	NJNAT010	N.J. NATURAL GAS	202.13
34197	08/28/14	OCBOA020	O.C. BOARD OF HEALTH	750.00
34198	08/28/14	OCCLE010	O.C. CLERK	16.00
34199	08/28/14	OCENG010	O.C. ENGINEERING DEPARTMENT	4,321.55
34200	08/28/14	OCPOL010	O.C. POLICE CHIEF'S ASSOC.	200.00
		09/05/14	VOID	
34201	08/28/14	OFFIC010	OFFICE BASICS	1,259.90
		09/05/14	VOID 485	
34202	08/28/14	OTROP010	OCEAN TROPHIES	708.84
34203	08/28/14	OWENL010	OWEN LITTLE AND ASSOCIATES	3,031.03
34204	08/28/14	OXYGE010	OXYGEN SUPPLY CO., INC.	20.00
34205	08/28/14	PEDRO010	PEDRONI FUEL	9,051.21
34206	08/28/14	RAYVE010	RAYVE ON	1,600.00
34207	08/28/14	ROUTE23	ROUTE 23 AUTOMALL LLC	3,408.04
		09/05/14	VOID 485 (Reason: truck not in yet)	
34208	08/28/14	SANDP010	SANDPAPER, THE	1,063.20
34209	08/28/14	SHORE070	SHORE SAND & GRAVEL	102.40
34210	08/28/14	SIRCH010	SIRCHIE FINGER PRINT LAB	251.45
34211	08/28/14	SPECI010	SPECIALTY AUTOMOTIVE EQUIP.	250.00
34212	08/28/14	STAND010	STANDARD INSURANCE CO.	538.62
34213	08/28/14	STAPI010	STAPLES CONTRACT & COMMERCIAL	203.42
34214	08/28/14	STRET010	STRETCH CLEANING	400.00
34215	08/28/14	SUBUR010	SUBURBAN DISPOSAL INC.	65,227.25
		09/05/14	VOID 485	
34216	08/28/14	TDWEA010	TD WEALTH MGT.	1,569.50
		09/05/14	VOID 485	
34217	08/28/14	TRUIS010	TRUIS, INC.	47.00
34218	08/28/14	TUCKE010	TUCKERTON LUMBER COMPANY	2,007.80

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34219 08/28/14 VERIZ010	VERIZON	394.28
34220 08/28/14 VERIZ020	VERIZON WIRELESS	751.72
34221 08/28/14 WALT010	WALTERS BICYCLES	176.00
34222 08/28/14 ZEPMA010	ZEP MANUFACTURING COMPANY	278.48

Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 75 5 1,474,129.60 71,664.69  
Direct Deposit: 0 0 0.00 0.00  
Total: 75 5 1,474,129.60 71,664.69

03TRUST TRUST OTHER		
3320 08/11/14 SHORE060	SHORE PROMOTIONS	11,297.25
3321 08/11/14 BUYSHADE	BuyShade.com	1,615.00
3322 08/11/14 ORIGINAL	ORIGINAL WATERMEN	4,343.00
3323 08/12/14 PRETZ010	PHILLY PRETZEL FACTORY	100.00
3325 08/13/14 RAVIO010	RAVIOLI & MORE	432.00
3326 08/13/14 COAST020	COASTAL SIGN	200.00

Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 6 0 17,987.25 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 6 0 17,987.25 0.00

12DOG DOG TRUST FUND		
1015 08/08/14 NJDEP010	N.J. DEPT. OF HEALTH & SENIOR	16.80

Checking Account Totals Paid Void Amount Paid Amount Void  
Checks: 1 0 16.80 0.00  
Direct Deposit: 0 0 0.00 0.00  
Total: 1 0 16.80 0.00

Report Totals Paid Void Amount Paid Amount Void  
Checks: 82 5 1,492,133.65 71,664.69  
Direct Deposit: 0 0 0.00 0.00  
Total: 82 5 1,492,133.65 71,664.69

Fund Description	Fund Budget	Total Revenue	Total
CURRENT FUND 3-01		4,014.77	
CURRENT FUND 4-01		1,468,729.60	
GRANT FUND G-02		1,385.23	
TRUST-OTHER T-03		17,987.25	
DOG TRUST T-12		16.80	
Year Total:	18,004.05	0.00	
Total of All Funds:	1,492,133.65	0.00	

Roll Call: Hartman, Tallon, English, Sinopoli and Rossi, all aye.

Mayor Huelsenbeck called for the first item under New Business, Resolution 2014-127: Award of contract, emergency backup generator. On a motion by Councilman Sinopoli, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2014 -127  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED  
A CONTRACT TO DeMAIO ELECTRICAL COMPANY, INC.  
FOR THE 2014 EMERGENCY BACKUP GENERATOR FOR  
17TH STREET WATER PLANT**

**WHEREAS**, the Borough of Ship Bottom duly advertised for the receipt of bids in regard to the 2014 Emergency Backup Generator for 17th Street Water Plant; and

**WHEREAS**, in response to the invitation to bidders, nine (9) bids were received on August 21, 2014; and

**WHEREAS**, the bids were reviewed by the Borough Engineer and it has been determined that DeMaio Electrical Company, Inc. has submitted the lowest responsible bid in accordance with the bid specifications, said bid being \$148,700.00; and

**WHEREAS**, it is the desire of the governing body to award a contract for the 2014 Emergency Backup Generator for 17th Street Water Plant to DeMaio Electrical Company, Inc., the lowest responsible bidder.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby award a contract for the 2014 Emergency Backup Generator for 17th Street Water Plant to DeMaio Electrical Company, Inc. at \$148,700.00.

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2. That the Mayor and Municipal Clerk are hereby authorized to execute a contract with DeMaio Electrical Company, Inc. in accordance with the bid submitted by DeMaio Electrical Company, Inc. and the bid specifications.
3. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances which constitute the availability of funds for this contract: 2013-04.
4. That a certified copy of this resolution, together with a copy of the contract between the parties, be forwarded to the Chief Financial Officer and to DeMaio Electrical Company, Inc.

Roll Call: Hartman, Tallon, English, Sinopoli and Rossi, all aye. Gleason, absent.

Mayor Huelsenbeck called for Resolution 2014-128: Appointment, Right to Know Coordinator. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2014 -128  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPOINTMENT OF RIGHT TO KNOW COORDINATOR**

**WHEREAS**, the Borough of Ship Bottom is in need of a Right to Know Coordinator; and  
**WHEREAS**, the Right To Know Coordinator would be responsible for the coordination of completion of all Right To Know surveys in the Borough of Ship Bottom.

**NOW, THEREFORE BE IT RESOLVED** that Joseph Valyo is hereby appointed to hold the position of Right To Know Coordinator for the Borough of Ship Bottom.

**BE IT FURTHER RESOLVED** that this appointment is effective September 1, 2014.

Roll Call: Hartman, Tallon, English, Sinopoli and Rossi, all aye. Gleason, absent.

Mayor Huelsenbeck called for Resolution 2014-129: Petty cash fund. On a motion by Councilman Sinopoli, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2014-129  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
ESTABLISHING A PETTY CASH FUND**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution; and

**WHEREAS**, it is the desire of the Borough of Ship Bottom, County of Ocean, to establish such a fund for the Finance Office in the amount of \$250.00; and

**WHEREAS**, the custodian for this fund is Kathleen Flanagan, who is bonded for the amount of \$1,000,000.00; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures.

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Ship Bottom hereby authorizes such action and that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

Roll Call: Hartman, Tallon, English, Sinopoli and Rossi, all aye. Gleason, absent.

Mayor Huelsenbeck called for Resolution 2014-130: Ship Bottom Fire Co., authorizing raffles. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2014-130  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING RAFFLES FOR THE  
SHIP BOTTOM VOL. FIRE CO.**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that approval is hereby granted to the Ship Bottom Volunteer Fire Co. #1, Inc., to conduct an on-premise 50/50 draw raffle and an on-premise merchandise raffle on September 27, 2014, from 10:00 am until 3:00 p.m., to be held at Waterfront Park, 10<sup>th</sup> St. & Shore Ave., Ship Bottom, NJ. There is a rain date of September 28, 2014.

**BE IT FURTHER RESOLVED**, that approval is contingent upon approval by the Legalized Games of Chance Control Commission.

Roll Call: Hartman, Tallon, English, Sinopoli and Rossi, all aye. Gleason, absent.

Mayor Huelsenbeck called for Resolution 2014-131: Authorizing the Mayor to sign Deed of Easement. On a motion by Councilman Tallon, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2014-131  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE MAYOR TO EXECUTE A “DEED OF DEDICATION  
AND PERPETUAL STORM DAMAGE REDUCTION EASEMENT”**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom that the Mayor is hereby authorized to execute a “Deed of Dedication and Perpetual Storm Damage Reduction Easement” for the public land in the Borough of Ship Bottom.

Roll Call: Hartman, Tallon, English, Sinopoli and Rossi, all aye. Gleason, absent.

Mayor Huelsenbeck called for Resolution 2014-132: Treasurer to refund tax overpayment. On a motion by Councilman Sinopoli, seconded by Councilman Hartman, this was approved as follows:

**RESOLUTION 2014-132  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE TREASURER TO REFUND MONEY  
FOR A TAX OVERPAYMENT**

**WHEREAS**, an overpayment of property taxes in the amount of \$1,692.31 has occurred on the property known as Block 37, Lot 5, assessed to Anthony & Linda Collura; and

**WHEREAS**, the overpayment occurred due to the bank paying the property tax at the same time that the homeowner paid.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer is hereby authorized to refund the amount of \$1,692.31 to Anthony & Linda Collura, 11 Cherry Lane, Monroe Twp., NJ 08831.

Roll Call: Hartman, Tallon, English, Sinopoli and Rossi, all aye. Gleason, absent.

Mayor Huelsenbeck called for Resolution 2014-133: HUD diversion of Sandy Aid. On a motion by Councilman Hartman, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2014-133  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
REQUESTING CLARIFICATION FROM HUD AS TO ITS  
INTENTION TO DIVERT SANDY AID FROM NEW JERSEY**

**WHEREAS**, Hurricane Sandy is one of the most devastating disasters to have impacted the United States; and

**WHEREAS**, it is estimated that Hurricane Sandy has caused over \$36.9 billion dollars in damage to New Jersey; and

**WHEREAS**, Ship Bottom was one of the towns greatly affected by this disaster, leaving many residents without homes and entire areas without utilities; and

**WHEREAS**, Ship Bottom is facing extraordinary costs to remove damage and restore services and facilities; and

**WHEREAS**, hundreds of Borough residents will be receiving reductions in their property assessments, due to the substantial damage the storm has caused to their properties; and

**WHEREAS**, decreases in property assessments will cause a redistribution in the amount of taxation to those who have not experienced substantial damage; and

**WHEREAS**, this Borough is dependent upon its ratables in keeping taxers low, and

its ratable base stems from being a shore community; and

**WHEREAS**, the shore amenities have been greatly impacted by the storm, lowering the Borough's ratable base; and

**WHEREAS**, the Borough is faced with a significant increase in fees and a decrease in assessments and ratables, which can lead to a drastic cut in services and a significant increase in taxes to its residents; and

**WHEREAS**, financial support by the State and Federal Government will help to restore financial stability to the Borough, while preventing the Borough from having to make cuts to its services and workforce as well as thwart a significant increase in taxes to its residents; and

**WHEREAS**, the Federal Department of Housing and Urban Development ("HUD") has reportedly determined it will divert more than \$1 billion from remaining Sandy aid funding to projects in other parts of the Country; and

**WHEREAS**, the diversion of such funds is incomprehensible, as thousands of residents within the State of New Jersey are still waiting for assistance, as they piece together their lives; and

**WHEREAS**, the Borough Council, along with the Mayor, implores HUD to clarify its response as to its intentions to divert the monies desperately needed by the State of New Jersey.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey as follows:

1. The Governing Body hereby requests that HUD clarify its response and explain whether the money will be diverted and its reasoning behind its intentions.
2. Copies of this resolution shall be made available to Governor Chris Christie, United States Senators Menendez & Booker, United States Congressmen Runyan, Pallone & LoBiondo, State Legislators of the 9<sup>th</sup> District and the Ocean County Shore Area Mayors.

All in Favor Vote: Hartman, Tallon, English, Sinopoli and Rossi, all aye. Gleason, absent.

Mayor Huelsenbeck called for Resolution 2014-134: Appointment, CFO/QPA. On a motion by Councilman Rossi, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2014-134  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPOINTMENT OF CHIEF FINANCIAL OFFICER AND  
QUALIFIED PURCHASING AGENT**

**WHEREAS**, T. Richard Bethea currently holds the title of Chief Financial Officer and Qualified Purchasing Agent; and

**WHEREAS**, T. Richard Bethea is retiring on August 31, 2014, which leaves a vacancy in the position of both Chief Financial Officer and Qualified Purchasing Agent; and

**WHEREAS**, Kathleen Flanagan is qualified to hold the titles of both Chief Financial Officer and Qualified Purchasing Agent; and

**WHEREAS**, it is the desire of the Mayor and Council to appoint Kathleen Flanagan to the positions of Chief Financial Officer and Qualified Purchasing Agent.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Ship Bottom as follows:

1. Kathleen Flanagan is hereby appointed as Chief Financial Officer and Qualified Purchasing Agent.
2. That the term of appointment shall be from September 1, 2014 until December 31, 2017.
3. That the annual salary shall be \$72,298.00.

Roll Call: Hartman, Tallon, English, Sinopoli and Rossi, all aye. Gleason, absent.

Mayor Huelsenbeck called for Resolution 2014-135: Appointment, Tax Collector. On a motion by Councilman Rossi, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2014-135  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPOINTMENT OF TAX COLLECTOR**

**WHEREAS**, T. Richard Bethea currently holds the title of Tax Collector; and

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**WHEREAS**, T. Richard Bethea is retiring on August 31, 2014, which leaves a vacancy in the position of Tax Collector; and

**WHEREAS**, Linda Eliason-Ash is qualified to hold the title of Tax Collector; and

**WHEREAS**, it is the desire of the Mayor and Council to appoint Linda Eliason-Ash to the position of Tax Collector.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Ship Bottom as follows:

1. Linda Eliason-Ash is hereby appointed as Tax Collector.
2. That the term of appointment shall be from September 1, 2014 until December 31, 2018.
3. That the annual salary shall be \$67,529.00.

Roll Call: Hartman, Tallon, English, Sinopoli and Rossi, all aye. Gleason, absent.

Mayor Huelsenbeck called for Resolution 2014-136: Appointment, Deputy Zoning Officer. On a motion by Councilman Sinopoli, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2014-136  
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPOINTMENT OF DEPUTY ZONING OFFICER**

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Ship Bottom as follows:

1. Robert Rossi is hereby appointed as Deputy Zoning Officer.
2. That this appointment shall be effective September 1, 2014.
3. That the annual salary shall be \$10,000.00.

Roll Call: Hartman, Tallon, English, Sinopoli and Rossi, all aye. Gleason, absent.

Mayor Huelsenbeck called for Ordinance 2014-08: Salary Ordinance, Introduction by title and first reading. On a motion by Councilman Tallon, seconded by Councilman Hartman, this was approved by Title as follows:

**ORDINANCE NO. 2014-08  
AN ORDINANCE OF THE BOROUGH OF SHIP BOTTOM  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
PROVIDING FOR THE METHOD OF FIXING AND DETERMINING ANNUALLY,  
SALARIES, AND RATES OF COMPENSATION TO BE PAID TO ALL PERSONS  
EMPLOYED BY THE BOROUGH OF SHIP BOTTOM, AND PROVIDING FOR THE  
METHOD OF PAYMENT THEREOF.**

Roll Call: Hartman, Tallon, English, Sinopoli and Rossi, all aye. Gleason, absent.

Mayor Huelsenbeck called for Ordinance 2014-09: Eminent Domain, Beach Replenishment Project, Introduction by title and first reading. On a motion by Councilman Rossi, seconded by Councilman Tallon, this was approved by Title as follows:

**ORDINANCE NO. 2014-09  
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE ACQUISITION OF CERTAIN INTERESTS IN REAL PROPERTIES  
BY NEGOTIATION, PURCHASE, CONDEMNATION OR EMINENT DOMAIN, SAID  
PROPERTIES BEING IDENTIFIED ON THE  
ANNEXED SCHEDULE AND PARCEL MAPS**

Roll Call: Hartman, Tallon, English, Sinopoli and Rossi, all aye. Gleason, absent.

Mayor Huelsenbeck called for the item under Unfinished Business, Ordinance 2014-07: Second reading, public hearing and adoption, Ordinance setting fees for copies of tax bills and tax sale certificate calculations. On a motion by Councilman Rossi, seconded by Councilman Tallon, and an all in favor vote, all aye, the hearing was opened to the public. Seeing no response from the public, on a motion by Councilman Rossi, seconded by Councilman Tallon and an all in favor vote, all aye, the hearing was closed to the public. On a motion by

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Councilman English, seconded by Councilman Tallon Ordinance 2014-07 was approved by as follows:

**ORDINANCE 2014-07  
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM, COUNTY OF  
OCEAN, STATE OF NEW JERSEY,  
AMENDING AND SUPPLEMENTING CHAPTER 3.12 OF TITLE 3  
OF THE BOROUGH CODE OF THE  
BOROUGH OF SHIP BOTTOM ENTITLED  
“PUBLIC RECORDS AND DOCUMENTS” SO AS TO ESTABLISH  
THE FEE FOR CALCULATION OF REDEMPTION OF TAX SALE  
CERTIFICATES AND  
COPIES OF DUPLICATE TAX BILLS**

**BE IT ORDAINED**, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** Chapter 3.12 of Title 3 of the Borough Code of the Borough of Ship Bottom entitled “Public Records and Documents” is hereby amended and supplemented so as to add new Section 3.12.050 entitled “Duplicate tax bills” which shall read as follows:

**3.12.050 Duplicate tax bills.**

The fee for an initial duplicate copy of a tax bill shall be five (\$5.00) dollars. The fee for each subsequent copy of a tax bill for the same tax year requested by the same person or organization shall be five (\$5.00) dollars.

**SECTION 2.** Chapter 3.12 of Title 3 of the Borough Code of the Borough of Ship Bottom entitled “Public Records and Documents” is hereby amended and supplemented so as to add new Section 3.12.060 entitled “Request for a redemption calculation of tax lien” which shall read as follows:

**3.12.060 Request for a redemption calculation of tax lien.**

A. In accordance with N.J.S.A. 54:5-54 the tax collector shall provide to any party entitled to redeem a certificate pursuant to this section (N.J.S.A. 54:5-54) two calculations of the amount required for redemption within a calendar year at no cost. For each subsequent calculation requested from the tax collector there shall be a \$50.00 fee. A request for a redemption calculation shall be made in writing to the tax collector.

B. In accordance with N.J.S.A. 54:5-97.1 the tax collector may charge a lienholder of a tax lien \$50.00 for the calculation of the amount due to redeem the tax lien as required pursuant to N.J.S.A. 54:5-97.1 Any request for a redemption calculation shall specify the date to be used for the calculation, which shall be the date of the notice. Neither the tax collector nor the municipality shall be liable for an incorrect calculation. The fee paid to the municipality shall not become part of the lien and shall not be passed on to any party entitled to redeem pursuant to N.J.S.A. 54:5-54.

**SECTION 3.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 4.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 5.** This ordinance shall take effect after second reading and publication as required by law.

Roll Call: Hartman, Tallon, English, Sinopoli and Rossi, all aye. Gleason, absent.

Mayor Huelsenbeck called for the first item of correspondence from Bill Bori, owner of the Dunkin Donuts requesting permission for a tent for the grand opening on August 12<sup>th</sup>. On a motion by Councilman Tallon, seconded by Councilman English, this request was approved.

Roll Call: Hartman, Tallon, English, Sinopoli and Rossi, all aye.

The Mayor called for the requests for weddings. On a motion by Councilman English, seconded by Councilman Sinopoli, the following were approved:

1. Tom Knox & Andrea Adams, Sunset Point, 10/4/14 @ 5:00 p.m.
2. Jerry & Ronni Ettinger, 15<sup>th</sup> St., 9/27/14 @ 2:00 p.m., vow renewal
3. John-Paul Andronici & Katie Miller, 9<sup>th</sup> St. beach, 9/26/14 @ 5:30 p.m.
4. Keith Hollerbach & Elizabeth Crammond, 9<sup>th</sup> St. beach, 9/26/15 @ 5:00 p.m.
5. John Bumor & Alyse Kirschbaum, 9<sup>th</sup> St. beach, 6/6/15 @ 5:00 p.m.



August 26, 2014

Roll Call: Hartman, Tallon, English, Sinopoli and Rossi, all aye.

Mayor Huelsenbeck called for Reports of Committees.

Revenue and Finance: Councilman David Hartman

Tax payments collected so far for the month of August were \$2,561,071.45 and of that, \$2,456,952.00 was for 2014, \$20,467.00 was for 2013 and \$86,111.00 was for 2015. \$4,050.00 was interest for late payments

Miscellaneous revenues collected for July were \$26,840.90. Notables within that were: Municipal court fines and costs for \$16,009.00, boat ramp fees for \$4,690.00, Planning Board fees for \$2,125.00, beach buggy licenses for \$150.00.

Councilman Hartman read a letter from Kathleen Flanagan. It is as follows:

August 26, 2014

Councilmen Hartman, Tallon & English

Dear Councilmen:

I just wanted to take a moment to express my sincere gratitude towards the finance department. Rich Bethea, Linda Ash and Dawn Annarumma did an incredible job of keeping things running smoothly after my unexpected two weeks leave of absence.

My special thanks to you and the finance team for the wonderful job they did during this most difficult time. The way they all pulled together to make sure nothing was overlooked or slipped through the cracks was greatly appreciated.

In addition, Kathleen Wells went out of her way to make sure my return went as easily as possible by planning a "safe place" for me to go in the event that I felt overwhelmed and needed to leave my office for a few minutes. That small attention to detail gave me the confidence I needed to return to work as quickly as I did.

It is very comforting to know that I work with such a dedicated and talented team of people. I feel extremely blessed to be a part of such an amazing team.

Very truly yours, Kathleen Flanagan, Finance Assistant

Councilman Hartman wanted to take a moment to acknowledge the nearing retirement of one of Ship Bottom's longest sitting employees. Rich Bethea's last day working for this Borough will be this Friday, August 29<sup>th</sup>. He first saddled up for Ship Bottom in 1988, taking on the appointment as Chief Financial Officer (CFO), in 1990 he oiled up his spurs and took on the part of Tax Collector. Some would say he was wearing a black hat for that part of the job. In 1994 he donned the Administrator's hat, mostly a white one, I guess. Since being appointed Administrator, he has attended nearly every single Council meeting in these past 20 years, not certain of an exact number, somewhere near 250 Council meetings. The girls in the Revenue and Finance office wanted me to make note of the fact that he worked almost his whole career here, surrounded by almost nearly all women. The tone that was used was that there were extra accolades for that. But for the record, I don't understand that.

I have been here for only less than three of those years, but as Chairman of Revenue and Finance, it is Rich who I have dealt with the most, asking hundreds of questions, most of them probably stupid, and he has always been patient and instructive and answered, usually a long answer, but it is always the right answer.

All things told, he has given this town and its citizens 26 years of service. I would like to particularly note his stellar performance during these last three years that I have observed, especially following Hurricane Sandy. He was planned to retire early in 2013, but there was so much work to be done following the storm and such critical financial matters, that he agreed to stay another year to see us through. When June of 2014 approached, we still felt that he was needed, and at our request he agreed to stay an additional three months. I would like to point out that he stayed these extra three months, despite taking a significant hit financially, because of the insurance contributions.

On behalf of all of us and the citizens of Ship Bottom, I wish you peace and blessings in your retirement. Thank you for such dedication to this town.

Public Safety: Councilman Tom Tallon

The public safety report for August 2014:

There were 888 reported activities. There were 6,705 patrol vehicle miles. There were 22 noise violations. There were 50 building and business checks. There were also 292 traffic stops, 1 vehicle accident with injuries, 54 motor vehicle accidents without injuries and 3 DWI's.

I also would like to thank Mr. Bethea for his years of service to the Borough and to wish Mr. Bethea a long, healthy and productive retirement.

**Parks and Recreation: Councilman Edward English**

Beach badge sales to date are \$613,888.00, up from last year's \$596,779.00. The boat ramp fees for this year are \$28,520.00 compared to last year's revenue of \$24,180.00.

**Beach Statistics for July 20 – August 22, 2014**

Beach Attendance	83,777
Swimmers	27,894
Surfers	5,566
First Aid Minor	41
First Aid Major	5
Assists	105
Saves	28
Lost Children	9

- The month of August saw mostly clear, sunny skies with an average air temperature of 75-80 degrees F and a water temperature of 72 degrees F.
- The month of August has also seen an increase in surf height due to strong wind patterns as well as low pressure systems. Wave heights on average were 1-3 ft. with occasional larger surf in the 3-5 ft. range.
- Presently all eyes are on Tropical Storm Cristobal which should be making its way up the coast and causing larger surf and rip currents beginning late Tuesday, August 26 in the evening and into Wednesday, August 27 and Thursday, August 28.
- The Ship Bottom Beach Patrol has been running an evening crew of lifeguards after hours from 5 – 8 PM on nights when beach attendance is still high and there are rough surf conditions. This crew of lifeguards deserves high commendation as they have gone above and beyond to protect beach goers when the regular lifeguards are off duty. They have performed countless preventative actions, assists, rescues, and first aids while patrolling and protecting the beaches. One beach patron who was rescued in the evening on July 31 wrote, "Awesome lifeguards at Ship Bottom Beach! Thank you for saving me from the rip current. You rock!"
- A resident in Ship Bottom also praised the beach badge checkers by saying, "Just a short note to let you know how very hard the checkers are working this year. I am a home owner and do buy my badges every year. And, am pleased to see the beach badge checkers working the sand. Thanks guys!"
- Members of the Ship Bottom Beach Patrol volunteered their time before work on August 6 to teach children with autism how to surf. All students were part of Southern Regional High School's Summer Autism Program.
- Waves of Impact, a nonprofit organization based out of Oceanside, California visited our beaches on August 13 and held a free surf camp for children with autism and other special needs. Some of the best surfers and watermen in the area volunteered for a day of surfing and hanging out on the beach. Everyone involved, including the families had a great time. One of many letters sent to the Borough said, "Just a short note to say thank you for Waves of Impact hosted in your town. We had a wonderful time as well as a great experience for our daughter. Looking forward to next year."
- The Barnegat Bay Challenge is a 5 mile paddle and row race held every year since 2007 and features both local and off island water enthusiasts. This year was no different and almost 100 competitors took to the water on August 19 for a great race. Special thanks goes out to J-Chip USA for timing the event and taking the race to the next level.
- All beaches will remain open and guarded throughout Labor Day Weekend.
- 7<sup>th</sup>, 15<sup>th</sup>, & 19<sup>th</sup> Street beaches will be guarded daily September 2-30.

Thanks to all departments for supporting the Ship Bottom Beach Patrol and making this another safe and successful summer!

The Irish Festival will be held at the Waterfront Park on September 6<sup>th</sup> & 7<sup>th</sup>.

August 26, 2014

I want to thank Rich for his time and service and working with him for over 20 years, he is the most patient person you ever want to deal with. He does give long answers, but it is always the right answer. You walk away with not knowing what he said sometimes, but I am going to miss him.

Water/Sewer: Councilman Richard Sinopoli

For the month of July, we pumped 19,132,000 gallons of water. The department inspected, operated plant & wells, helped with water meter reads and repairs. They made all repairs to water & sewer systems as needed.

The department replaced two water services that were leaking, one on the 300 block of W. 5<sup>th</sup> St. and the other at the 2300 block of Central Ave.

Public Property & Community Affairs: Dr. Robert Gleason, given by Councilman Sinopoli

Zoning Department: 30 zoning permits and 8 resale inspections

Construction Department; 40 permits and 8 permit updates were processed. The type of work was 36 alteration/renovations, 3 new buildings and 1 demolition. The total revenue was \$11,250.00.

Code Enforcement: Warnings were issued for the following: 1 unleashed dog, 6 illegal signs, 22 for trash, 3 for trailer on street, 2 for dumping in street, 1 land use ticket, for a total of 35 verbal warnings. There was 1 summons issued for trash and 1 for a land use issue.

The cardboard total to date is 58,780 pounds. Single stream off the beach is 26,780 pounds. The Hazardous Waste Disposal will be held September 20, 2014 at the boat ramp park at 10<sup>th</sup> St. & Shore Ave. You need to call the County for sign up. 732-5047. 16 letters were sent out for weeds this month.

Public Works: Councilman Peter Rossi

Monthly report for August

1. monthly maintenance and repairs done on all borough vehicles and equipment.
  2. metal, tvs' and brush pick up.
  3. assisted code enforcement with cardboard at the 3rd St. yard.
  4. grass cutting, trimming, planting flowers, weeding and spraying.
  5. shoveled and swept handicap beach entrances.
  6. repaired lights on flagpole 4th St.
  7. weeded and planted flowers and repaired flagpole at the water plant (17th St.) and around anchor in front of borough hall.
  8. ocean beaches raked and bay beach was back bladed. empty trash and recycle containers, done on daily basics. also had heavy amount sea weed at bay beach.
  9. worked on ball fields and bocci courts, replaced nets on tennis courts.
  10. "do not enter signs" put up for new dunkin doughnuts, arrows also painted in street.
  11. additional signs put up for no trucks on 10th St., trimmed a tree and straighten bent sign pole.
  12. removed lighting in borough clerk's office, hung new bulletin board and removed old file cabinets.
  13. hung cameras under bridge.
  14. cold patched pot holes throughout the borough.
  15. concert signs changed for car show and concerts.
  16. handicap curb cuts east side of Blvd. shoveled and swept.
  17. replaced kiddie swings seats at 16th St. playground.
  18. picked up debris on several streets after storm.
- mark outs - 24 hrs.

vandalism: trash and recycle cans turned over, life guard stand wrapped with plastic and a bag of urine taped to stand and posters with graffiti 28th St. beach, green benches moved towards waters edge (25th St.), graffiti on trash drums and under bridge, fecal matter found behind harbor masters shack and on the floor, walls and on toilet in restrooms at the boat ramp, life guard stands retrieved from water in surf city, hazardous underwater rock signs pulled out of sand and thrown on dunes.

Someone saw Officer Craig Potter stop his car, get out and pick up trash on the street. They were impressed.

Mr. Rossi had a Thank You letter for the Public Works Department on the work that they have done on the bocci courts. This was from a league that plays there on Tuesdays.

August 26, 2014

Mr. Rossi congratulated Rich on his retirement.

The Mayor thanked Rich for his years of service. Rich has a lot of accomplishments to be proud of. The accomplishment that tops everything else, is the work that he has done since “Sandy”. It is amazing the things he has put together. He is leaving us in good shape. I probably would have walked out on half of those meetings. He did a good job. His patience held us through to the end. Thank you to Rich.

On a motion by Councilman Sinopoli, seconded by Councilman Tallon, and an all in favor vote, all aye, Mayor Huelsenbeck opened the meeting to the public.

Barbara Bishop, 1301 Ocean Ave., wished Rich good luck in his retirement. Mrs. Bishop complained about the dogs on the beach and had good comments regarding the lifeguards on ATVs after hours on the beach.

Rich Sellnow, 119 E. 25<sup>th</sup> St., had complaints regarding the surfing school that is being held on 25<sup>th</sup> St.. Mr. Sellnow was told that we are addressing this issue.

Stanley Steinberg, 139 e. 25<sup>th</sup> St., had complaints regarding parking issues on 25<sup>th</sup> St., with the surfing school.

Tom Carlisle, 2301 Central Ave., had questions regarding the metering and billing with the water/sewer. He was told Linda Ash would help him with his concerns.

On a motion by Councilman Sinopoli, seconded by Councilman English, and an all in favor vote, all aye, Mayor Huelsenbeck closed the meeting to the public.

Rich Bethea thanked everyone for their kind comments. He said the residents in Ship Bottom made it easy to stay here for his career. The governing bodies were here for the residents of Ship Bottom as well. He thanked the governing body and the residents of Ship Bottom.

On a motion by Councilman English, seconded by Councilman Sinopoli and an all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 8:03 p.m.

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Kathleen Wells, RMC

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William Huelsenbeck, Mayor