

Regular Meeting Minutes
September 22, 2015

The following are the minutes of the Regular Meeting of the Mayor and Council of the Borough of Ship Bottom, which was held on Tuesday, September 22, 2015, in the Borough Hall Council Chambers, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey.

Mayor Huelsenbeck called the Caucus Meeting to order at 6:40 p.m.

Mayor Huelsenbeck asked the Clerk to take attendance. The following were present:

Councilmen Sinopoli, Rossi, Hartman, Tallon and English. Dr. Gleason, absent.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

During the Caucus Meeting the following items were discussed:

1. Mary Ann Gutchigian discussed the request from the International Kite Festival for an additional location of 11th – 16th Streets on the beach and the use of the Waterfront Park for a Craft Fair.
2. The League of Municipalities Convention in Atlantic City in November and who would like to attend.
3. Councilman Tallon and Councilman Hartman had suggestions to address the 27th & 28th St. flooding issue.
 - a. Raise the bulkhead on 28th St. and the bay
 - b. Ocean County to raise the riprap or install bulkhead at 28th St. and Central Ave.
 - c. Flapper valve to be replaced on 27th St., this has been ordered
4. Mooring of boats, there are problems on a couple of street ends: 20th St. & E. Bay Terrace, 19th St. & W. Bay Terrace.
Diane Lorello, 247 W. 19th St., talked about the issues at 20th St. & E. Bay Terrace
5. The 5th St. property that the Borough owns on the corner of the bay and lagoon. There is an adjoining property owner(s) interested in purchasing this property.
6. Kathleen Flanagan talked about the Best Practices Checklist. We have a 0% loss in State Aid because we scored 41 points.

Mayor Huelsenbeck called the regular meeting to order at 7:30 p.m. and asked the Clerk to take attendance. The following were present:

Councilmen Sinopoli, Rossi, Hartman, Tallon and English. Dr. Gleason, absent.

Mayor Huelsenbeck asked the Clerk to read the Statement of Notice. It is as follows:

The time, date and location of this meeting was advertised in the Beach Haven Times, Atlantic City Press and Asbury Park Press. It was also posted on the bulletin board in the Municipal Building, in accordance with the Open Public Meetings Act.

Salute to Flag, followed by a Prayer.

Mayor Huelsenbeck called for the approval of the minutes of the regular meeting held on August 25, 2015. On a motion by Councilman Tallon, seconded by Councilman English, the minutes were approved.

Roll Call: Sinopoli, Rossi, Hartman, Tallon and English, all aye. Gleason, absent.

Mayor Huelsenbeck called for the Resolution 2015-145: Authorizing receipt of bids, water tower lease, carried from the August 25, 2015 meeting. On a motion by Councilman Hartman, seconded by Councilman Tallon, this was approved as follows:

RESOLUTION 2015-145
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE RECEIPT OF BIDS FOR THE LEASE OF
MUNICIPAL PROPERTY FOR THE CONSTRUCTION OF A
COMMUNICATIONS SHELTER AND OPERATION OF
WIRELESS ANTENNAS

WHEREAS, it is necessary for the Borough of Ship Bottom to advertise for the receipt of bids for the lease of municipal property for the construction of a communications shelter and operation of wireless antennas; and

WHEREAS, the governing body has determined that a portion of the property, as set forth on Exhibit "A" attached hereto and made a part hereof, is not needed for public use; and

WHEREAS, it is the desire of the governing body to advertise for the receipt of bids for the lease of municipal property for the construction of a communications shelter and operation of wireless antennas.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby authorize the receipt of bids for the lease of municipal property as set forth on Exhibit "A" for the construction of a communications shelter and operation of wireless antennas. The Municipal Clerk shall determine the time, date and place for the receipt of bids.
2. That the minimum bid price shall be \$48,000.00 per year for a minimum bid total of \$240,000.00 for the five-year lease period.
3. That the governing body reserves the right to reject any and all bids on said property.
4. That the use of the property shall be limited to the construction and maintenance of a communications shelter and operation of wireless antennas. Said premises shall not be used for any other purpose or purposes.
5. That a notice to bidder shall be published in regard to the receipt of bids as set forth herein, in accordance with the specifications prepared by the Borough of Ship Bottom.
6. That the advertisement of the method of bidding shall be published in a newspaper circulating in the municipality in which the leasehold is situated by two (2) insertions at least once a week during two (2) consecutive weeks; the last publication not be earlier than seven (7) days prior to the letting of the lease.
7. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Chief Financial Officer of the Borough of Ship Bottom.

Roll Call: Sinopoli, Rossi, Hartman, Tallon and English, all aye. Gleason, absent.

Mayor Huelsenbeck called for the Resolution 2015-148: Authorizing payment of municipal bills. On a motion by Councilman Rossi, seconded by Councilman Sinopoli, this was approved as follows:

RESOLUTION 2015-148
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS
IN THE AMOUNT OF \$801,931.94

WHEREAS, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

NOW, THEREFORE BE IT RESOLVED that the approved vouchers amounting to \$801,931.94 be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Roll Call: Sinopoli, Rossi, Hartman, Tallon and English, all aye. Gleason, absent.

01CURRENT CURRENT FUND
65197 09/04/15 LOUBE010 THE LOUIS BERGER GROUP 46,888.73 685
65198 09/04/15 LOUBE010 THE LOUIS BERGER GROUP 11,163.41 686
65199 09/23/15 ACCES005 ACCESS NEW JERSEY, INC. 1,825.05 698
65200 09/23/15 ACTIO010 BUY NOW OFFICE SUPPLIES 695.00 698
65201 09/23/15 AMP-C010 AMP-CO AUTO 108.95 698
65202 09/23/15 ANJR0010 ANJR 80.00 698
65203 09/23/15 ARAMA010 ARAMARK 761.40 698
65204 09/23/15 ATLAN010 ATLANTC CITY ELECTRIC 11,104.66 698
65205 09/23/15 BARCOPRO Barco Products Co 1,026.58 698
65206 09/23/15 BARLO010 BARLOW BUICK/GMC 23,332.05 698

65207 09/23/15 BEACH020 BEACH HAVEN AUTOMOTIVE, INC. 418.36 698
65208 09/23/15 BEACH030 BEACH HAVEN TIMES 194.57 698
65209 09/23/15 BONNI010 BONNIE R. PETERSON 1,000.00 698
65210 09/23/15 BROAD001 Broadview Networks 1,725.04 698
65211 09/23/15 BROWN010 BROWNELL'S INC. 299.33 698
65212 09/23/15 CERTI010 CERTIFIED SPEEDOMETER SERV. IN 225.00 698
65213 09/23/15 CLEAR010 CLEARLY, GIACOBBE, ALFIERI & JA 325.50 698
65214 09/23/15 COAST010 ATLANTIC PRINTING & DESIGN 216.91 698
65215 09/23/15 COMCA010 COMCAST CABLE 455.05 698
65216 09/23/15 CONTR010 CONTRACTOR SERVICES, INC. 198.38 698
65217 09/23/15 COPY-010 COPY-RITE PRINTING 252.00 698
65218 09/23/15 DASTI010 DASTI MURPHY MCGUCKIN 887.67 698
65219 09/23/15 DAWNA010 DAWN ANNARUMMA 285.06 698
65220 09/23/15 DELAW010 DELAWARE VALLEY PAYROLL 858.42 698
65221 09/23/15 EAST010 EASTERN AUTOPARTS WAREHOUSE 1,376.94 698
65222 09/23/15 EDMUN010 EDMUNDS & ASSOCIATES 591.01 698
65223 09/23/15 EDWAR030 EDWARDS TIRE CO. INC. 751.19 698
65224 09/23/15 GALLS010 GALL'S 217.18 698
65225 09/23/15 GFOA010 G.F.O.A. OF NEW JERSEY 325.00 698
65226 09/23/15 GLOBC010 GLOBAL COMPUTER SUPPLIES, INC. 533.99 698
65227 09/23/15 GUARD010 GUARDIAN DOCUMENT DESTRUCTION 51.45 698
65228 09/23/15 HOMED010 HOME DEPOT CREDIT SERVICES 1,461.94 698
65229 09/23/15 JEFFR005 JEFFREY & SUSAN WILD 4,523.07 698
65230 09/23/15 JERSE010 JERSEY CAPE DIAGNOSTICS 3,132.56 698
65231 09/23/15 JERSR010 JERSEY SHORE RESTROOMS, LLC 340.00 698
65232 09/23/15 KATHL010 KATHLEEN FLANAGAN 114.54 698
65233 09/23/15 KIRBY010 KIRBY BUILT QUALITY PRODUCTS 434.25 698
65234 09/23/15 LAWSO010 LAWSON PRODUCTS, INC. 351.25 698
65235 09/23/15 LOUBE010 THE LOUIS BERGER GROUP 368.10 698
65236 09/23/15 MARYANN MaryannCarricarte 150.00 698
65237 09/23/15 MUNCT010 BORO. OF SHIP BOTTOM- MUN. CT. 29.68 698
65238 09/23/15 NATAL010 NAT ALEXANDER COMPANY, INC. 118.00 698
65239 09/23/15 NEVRO010 NEVRON ELECTRICAL CONTRACTORS 428.40 698
65240 09/23/15 NEWJE005 NEW JERSEY TURNPIKE AUTHORITY 100.00 698
65241 09/23/15 NJDIV010 N.J. DIV. OF ALCOHOLIC BEV. CO 21.00 698
65242 09/23/15 NJMMA010 NJMMA 210.00 698
65243 09/23/15 NJNAT010 N.J. NATURAL GAS 150.15 698
65244 09/23/15 NJSHBP01 NJSHBP-Div of Pensions/Benefit 99,969.88 09/28/15 VOID 698 (Reason:
ACH)
65245 09/23/15 NJSTA020 N.J. STATE LEAGUE OF MUNICIPAL 39.00 698
65246 09/23/15 OCBOA020 O.C. BOARD OF HEALTH 125.00 698
65247 09/23/15 OCCLA010 O.C. MUN. CLERKS ASSOC. 20.00 698
65248 09/23/15 OWENL010 OWEN LITTLE AND ASSOCIATES 4,503.21 698
65249 09/23/15 OXYGE010 OXYGEN SUPPLY CO., INC. 20.00 698
65250 09/23/15 PEDRO010 PEDRONI FUEL 5,250.65 698
65251 09/23/15 PERS0010 P.E.R.S 106,068.67 09/28/15 VOID 698
65252 09/23/15 PFRS010 P.F.R.S. 262,008.00 09/28/15 VOID 698
65253 09/23/15 PITNE010 PITNEY BOWES GLOBAL FINANCIAL 165.00 698
65254 09/23/15 RAYVE010 RAYVE ON 800.00 698
65255 09/23/15 ROBER050 ROBERT ROSSI 19.99 698
65256 09/23/15 RUTGE010 RUTGERS, THE STATE UNIVERSITY 744.00 698
65257 09/23/15 SAHAR005 SAHARA SAND OF EAGLESWOOD 393.64 698
65258 09/23/15 SJCED010 SOUTH JERSEY CONTINUING EDUCAT 75.00 698
65259 09/23/15 STAND010 STANDARD INSURANCE CO. 552.80 698
65260 09/23/15 STAPI010 STAPLES CONTRACT & COMMERCIAL 407.39 698
65261 09/23/15 STATE040 STATE OF NEW JERSEY 222.00 698
65262 09/23/15 STEVE020 STEVE SULECKI 290.00 698
65263 09/23/15 STUAR010 STUART SNYDER 1,770.00 698
65264 09/23/15 SUBUR010 SUBURBAN DISPOSAL INC. 31,132.12 698
65265 09/23/15 TENNA005 MAGGS &McDERMOTT, LLC 2,385.00 698
65266 09/23/15 THESA010 THE SANDPAPER 1,040.00 698
65267 09/23/15 TOWNS010 TOWNSHIP OF STAFFORD 720.00 698
65268 09/23/15 TUCKE010 TUCKERTON LUMBER COMPANY 593.34 698
65269 09/23/15 TWR001 TWR AS CST FOR EBURY FUND 1,672.56 698
65270 09/23/15 TYPES010 TYPESTRIES SIGN & DESIGN 1,375.00 698
65271 09/23/15 USLA0010 USLA-NJ CERTIFICATION 150.00 698
65272 09/23/15 VERIZ010 VERIZON 446.43 698
65273 09/23/15 VERIZ020 VERIZON WIRELESS 849.40 698
65274 09/23/15 VITAL001 Vital Communications Inc. 71.00 698
65275 09/23/15 WALTH010 WALT HIGGINS 154.99 698
65276 09/23/15 WATCH020 WATCHUNG SPRING WATER 282.91 698
65277 09/23/15 WBMAS010 W.B. MASON 347.76 698
65278 09/23/15 Y-PER010 Y-PERS 102.00 698
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 79 3 176,827.01 468,046.55

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Direct Deposit: 0 0 0.00 0.00
Total: 79 3 176,827.01 468,046.55

03MCTEIGE McTeige Land Swap Trust
7 09/23/15 TUCKE010 TUCKERTON LUMBER COMPANY 221.36 697
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 1 0 221.36 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 1 0 221.36 0.00

03TRUST GENERAL TRUST
10022 09/23/15 BARLO010 BARLOW BUICK/GMC 4,486.99 696
10023 09/23/15 JBAWARDS JB Awards 444.00 696
10024 09/23/15 KATHL030 KATHLEEN WELLS 57.94 696
10025 09/23/15 TUCKE010 TUCKERTON LUMBER COMPANY 66.30 696
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 4 0 5,055.23 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 4 0 5,055.23 0.00

04CAPITAL CAPITAL FUND
1649 09/23/15 BEACH035 BEACH BUM COMPUTERS 83.10 695
1650 09/23/15 EDMUN010 EDMUNDS & ASSOCIATES 5,445.00 695
1651 09/23/15 GLUCK010 GLUCK WALRATH LLP 800.00 695
1652 09/23/15 HUNTE010 HUNTER TECHNOLOGIES 243.25 695
1653 09/23/15 MARLI005 MARLIN EQUIPMENT FINANCE 1,938.66 695
1654 09/23/15 OWENL010 OWEN LITTLE AND ASSOCIATES 160.00 695
1655 09/23/15 RANCO005 RANCO CONSTRUCTION, INC. 102,819.15 695
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 7 0 111,489.16 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 7 0 111,489.16 0.00

06UTILOPER UTILITY FUND
17570 09/23/15 ATLAN010 ATLANTC CITY ELECTRIC 2,326.31 694
17571 09/23/15 HDSUP010 HD SUPPLY WATERWORKS, LTD. 2,500.00 694
17572 09/23/15 MAINP005 MAIN POOL & CHEMICAL CO 313.00 694
17573 09/23/15 NJNAT010 N.J. NATURAL GAS 25.00 694
17574 09/23/15 OCUTI010 O.C. UTILITY AUTHORITY 116,460.00 694
17575 09/23/15 ONECA010 ONE CALL CONCEPTS 110.36 694
17576 09/23/15 TOWNS010 TOWNSHIP OF STAFFORD 3,228.75 694
17577 09/23/15 TUCKE010 TUCKERTON LUMBER COMPANY 7.99 694
17578 09/23/15 USABL010 USA BLUEBOOK 1,318.23 694
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 9 0 126,289.64 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 9 0 126,289.64 0.00

07UTILCAP UTILITY CAPITAL
2543 09/23/15 OWENL010 OWEN LITTLE AND ASSOCIATES 2,490.93 693
2544 09/23/15 TUCKE010 TUCKERTON LUMBER COMPANY 186.79 693
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 2 0 2,677.72 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 2 0 2,677.72 0.00

12DOG DOG TRUST FUND
1026 09/23/15 NJDEP010 N.J. DEPT. OF HEALTH & SENIOR 2.40 692
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 1 0 2.40 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 1 0 2.40 0.00

13CONSTRUCTION CONSTRUCTION ACCOUNT
1071 09/23/15 LONGB040 LONG BEACH TWP. 15,005.58 691
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 1 0 15,005.58 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 1 0 15,005.58 0.00

PR-CURRENT PAYROLL ACCT. TRANSFERS
475800 08/28/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 35,212.58 687
242300 09/04/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 92,792.74 683
234200 09/23/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 42,181.80 689
234202 09/23/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 71,576.64 689

Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 4 0 241,763.76 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 4 0 241,763.76 0.00

PR-UTILITY PAYROLL ACCT. TRANSFERS
475700 08/28/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 5,126.08 688
242301 09/04/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 5,758.17 684
234100 09/23/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 6,690.99 690
234201 09/23/15 BOROO040 BORO. OF SHIP BOTTOM-PAYROLL 5,112.90 690
Checking Account Totals Paid Void Amount Paid Amount Void
Checks: 4 0 22,688.14 0.00
Direct Deposit: 0 0 0.00 0.00
Total: 4 0 22,688.14 0.00
Report Totals Paid Void Amount Paid Amount Void
Checks: 112 3 702,020.00 468,046.55
Direct Deposit: 0 0 0.00 0.00
Total: 112 3 702,020.00 468,046.55

Totals by Year-Fund
Fund Description Fund Budget Total Revenue Total G/L Total Total

CURRENT FUND 4-01 22,526.11 0.00 0.00 22,526.11
CURRENT FUND 5-01 395,630.41 0.00 0.00 395,630.41
WATER/SEWER FUND 5-06 148,977.78 0.00 0.00 148,977.78
Year Total: 544,608.19 0.00 0.00 544,608.19
CAPITAL FUND C-04 111,489.16 0.00 0.00 111,489.16
UTILITY CAPITAL FUND C-07 2,677.72 0.00 0.00 2,677.72
Year Total: 114,166.88 0.00 0.00 114,166.88
GRANT FUND G-02 434.25 0.00 0.00 434.25
TRUST-OTHER T-03 5,276.59 0.00 0.00 5,276.59
DOG TRUST T-12 2.40 0.00 0.00 2.40
CONSTRUCTION TRUST T-13 15,005.58 0.00 0.00 15,005.58
Year Total: 20,284.57 0.00 0.00 20,284.57
Total Of All Funds: 702,020.00 0.00 0.00 702,020.00

Mayor Huelsenbeck called for the Resolution 2015-149: Appointment of Deputy Court Administrator. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2015-149
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE APPOINTMENT OF
LAUREN CAMPELLONE AS DEPUTY COURT ADMINISTRATOR**

WHEREAS, from time to time the Ship Bottom Court Administrator is unable to be reached after hours for urgent Police matters; and

WHEREAS, Ship Bottom Municipal Magistrate Anthony R. Mautone, Jr. has given approval for the Beach Haven Borough Court Administrator, Lauren Campellone, to act as Deputy Court Administrator in these instances; and

WHEREAS, the Administrative Office of the Courts, Ocean County Vicinage has requested the Borough of Ship Bottom authorize the appointment of Lauren Campellone as Deputy Court Administrator by resolution.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Ship Bottom hereby appoint Lauren Campellone as Deputy Court Administrator to be compensated \$50.00 per call-out and \$75.00 per court attendance.

BE IT FURTHER RESOLVED that this appointment shall be effective September 23, 2015.

Roll Call: Sinopoli, Rossi, Hartman, Tallon and English, all aye. Gleason, absent.

Mayor Huelsenbeck called for the Resolution 2015-150: Authorizing Shared Services, "Driving While Intoxicated Enforcement Program". On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2015-150
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE EXECUTION OF AN SHARED SERVICES
AGREEMENT WITH THE PROSECUTOR'S OFFICE FOR**

“DRIVING WHILE INTOXICATED ENFORCEMENT PROGRAM”

WHEREAS, the “Driving While Intoxicated Enforcement Program” is a program run by the Ocean County Prosecutor’s Office for the purpose of identifying and removing intoxicated drivers from the roadways; and

WHEREAS, the Shared Services Act, N.J.S.A. 40:65A et seq. authorizes local units to enter into joint agreements for the provision of governmental services; and

WHEREAS, the Borough of Ship Bottom wishes to enter into an Agreement with the County of Ocean for the purpose of setting forth the terms and conditions regarding the assignment of police officers employed by the Municipality to the “Driving While Intoxicated Enforcement Program”.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Ship Bottom, County of Ocean, hereby authorize the Mayor to execute and the Clerk to attest to an Shared Services Agreement for the purpose of designating certain Ship Bottom traffic safety officers to be assigned to the “Driving While Intoxicated Enforcement Program” run by the Ocean County Prosecutor’s Office, for the year 2016.

BE IT FURTHER RESOLVED, that certified copies of this Resolution shall be forwarded to the Ocean County Prosecutor’s Office and the Ship Bottom Police Department.

Roll Call: Sinopoli, Rossi, Hartman, Tallon and English, all aye. Gleason, absent.

Mayor Huelsenbeck called for the Resolution 2015-151: Authorizing Shared Services, “Drug Recognition Expert Callout Program”. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2015-151
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE EXECUTION OF A SHARED SERVICES
AGREEMENT FOR THE
“DRUG RECOGNITION EXPERT CALLOUT PROGRAM”**

WHEREAS, the “Drug Recognition Expert Callout Program” (D.R.E.C.P.) is a traffic safety program run by the Ocean County Prosecutor’s Office for the purpose of utilizing a DRE callout program to assist with identifying and removing intoxicated drivers from the roadways; and

WHEREAS, the Shared Services Act, N.J.S.A. 40:65A et seq. authorizes local units to enter into joint agreements for the provision of governmental services; and

WHEREAS, the Borough of Ship Bottom wishes to enter into an Agreement with the County of Ocean for the purpose of setting forth the terms and conditions regarding the assignment of police officers employed by the Municipality to the “D.R.E.C.P.”.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Ship Bottom, County of Ocean, hereby authorize the Mayor to execute and the Clerk to attest to a Shared Services Agreement for the purpose of designating certain Ship Bottom officers to be assigned to the “Drug Recognition Expert Callout Program” run by the Ocean County Prosecutor’s Office, for the year 2016.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be forwarded to the Ocean County Prosecutor’s Office and the Ship Bottom Police Department.

Roll Call: Sinopoli, Rossi, Hartman, Tallon and English, all aye. Gleason, absent.

Mayor Huelsenbeck called for the Resolution 2015-152: Authorizing increase in salary, Dawn Annarumma. On a motion by Councilman Sinopoli, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2015-152
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING INCREASE TO SALARY
DAWN ANNARUMMA**

WHEREAS, Dawn Annarumma has been working in the Tax Collector’s Office since April 30, 2014 at the salary of \$35,000.00 annually; and

WHEREAS, Dawn Annarumma is attending classes to attain her State Certification as a Tax Collector; and

WHEREAS, according to Resolution 2014-175, Dawn Annarumma is to receive an increase in her annual salary of \$2,500.00 for the successful completion and passing grade in

the class titled, Principals of Municipal Tax Collection III.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that Dawn Annarumma will receive an annual increase to her salary of \$2,500.00 effective September 11, 2015, for the successful completion and passing grade in the class titled, Principals of Municipal Tax Collection III.

Roll Call: Sinopoli, Rossi, Hartman, Tallon and English, all aye. Gleason, absent.

Mayor Huelsenbeck called for the Resolution 2015-153: Shared Services, Police Computer Aided Dispatch System. On a motion by Councilman Tallon, seconded by Councilman Rossi, this was approved as follows:

**RESOLUTION 2015-153
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE
TOWNSHIP OF LONG BEACH IN ACCORDANCE WITH
N.J.S.A. 40:8A-1 ET SEQ. FOR THE PURCHASE OF A
POLICE COMPUTER AIDED DISPATCH (CAD) SYSTEM**

WHEREAS, the Shared Services Act, N.J.S.A. 40:8A-1 et seq. authorizes two or more municipalities to enter into a mutual service agreement for the provision of certain governmental services; and

WHEREAS, Section 4 of P.L. 1973, c.208(C.40:8A-4) has been amended and approved as Chapter 356, on January 5, 1996 to authorize that such agreements can be adopted by Resolution; and

WHEREAS, pursuant to Resolution 2014-27, the Borough and the Township agreed that the Township would furnish to the Borough general police dispatching services, NCIC Look-Up Services, name and address property look-up services, and 911 emergency dispatching services in accordance with the provisions of the last contract and subject to increased cost to the Borough; and

WHEREAS, the Borough of Ship bottom and the Township of Long Beach have agreed to share the cost for the purchase of a Police Computer Aided Dispatch (CAD) System in accordance with the terms set forth in the Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, that the Mayor and the Municipal Clerk are hereby authorized to execute a Shared Services Agreement with the Township of Long Beach in the amount of Twenty Four Thousand Five Hundred Dollars (\$24,500.00) for the cost of a Police Computer Aided Dispatch (CAD) System, a copy of which is attached hereto, in accordance with the provisions of law.

Roll Call: Sinopoli, Rossi, Hartman, Tallon and English, all aye. Gleason, absent.

Mayor Huelsenbeck called for the Resolution 2015-154: Authorizing correction to tax assessment. On a motion by Councilman Sinopoli, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2015-154
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TAX ASSESSOR TO CORRECT
AN ERROR IN LAND ASSESSMENT**

WHEREAS, there was an error in the land assessment in the 2015 tax duplicate in regards to Block 20, Lot 15, C.03, known as 2708 Long Beach Blvd., assessed to Katherine Francisco; and

WHEREAS, the land value in the 2015 tax duplicate reflected a value of \$1,775,200.00 and the corrected land value is \$116,100.00, reducing the assessment by \$1,659,100.00. This causes the reduction of taxes to be paid on the property by \$17,918.28.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, that the Tax Assessor is hereby authorized to correct the land assessment of Block 20, Lot 15, C.03, from \$1,775,200.00 to \$116,100.00.

Roll Call: Sinopoli, Rossi, Hartman, Tallon and English, all aye. Gleason, absent.

Mayor Huelsenbeck called for the Resolution 2015-155: Authorizing cancelation of taxes. On a motion by Councilman Sinopoli, seconded by Councilman Tallon, this was approved as follows:

**RESOLUTION 2015-155
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING CANCELATION OF TAXES**

WHEREAS, due to an error of an assessment on the property known as Block 20, Lot 15, C.03, known as 2708 Long Beach Blvd., assessed to Katherine Francisco; and

WHEREAS, the Tax Collector must cancel the taxes on this property.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Ship Bottom, that the Tax Collector is hereby authorized to cancel taxes in the amount of \$26,877.38, on the property known as 2708 Long Beach Blvd., Block 20, Lot 15, C.03.

Roll Call: Sinopoli, Rossi, Hartman, Tallon and English, all aye. Gleason, absent.

Mayor Huelsenbeck called for the Resolution 2015-156: Addendum, Pennsylvania Ave., 2013 Road Project. On a motion by Councilman Sinopoli, seconded by Councilman English, this was approved as follows:

**RESOLUTION 2015-156
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING AN ADDENDUM TO THE CONTRACT
WITH MATHIS CONSTRUCTION CO., INC., FOR THE YEAR 2013
ROAD RECONSTRUCTION PROJECT –PENNSYLVANIA AVENUE**

WHEREAS, a contract was previously awarded to Mathis Construction Co., Inc., for the Year 2013 Road Reconstruction Project – Pennsylvania Avenue.

WHEREAS, the original contract for said work was in an amount of \$225,296.01; and

WHEREAS, the governing body wishes to authorize Change Order No. 1, which will result in a decrease of \$10,109.38 in the contract price, consisting of those items set forth on Schedule “A,” attached hereto and made a part hereof; and

WHEREAS, this change order has been recommended by the Municipal Engineer and agreed to by the contractor; and

WHEREAS, this change order amounts to a total of less than twenty (20%) percent of the original contract awarded to the contractor; and

WHEREAS, it is the desire of the governing body to authorize this change order.

NOW, THEREFORE BE IT RESOLVED by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby authorize the execution of an addendum to the contract with Mathis Construction Co., Inc., for the Year 2013 Road Reconstruction Project – Pennsylvania Avenue, to provide for an decrease in the contract price from \$225,296.01 to \$215,186.63, a decrease of \$10,109.38 in the contract price, consisting of those items set forth on Schedule “A” attached hereto and made a part hereof.

2. That the Mayor and Municipal Clerk are hereby authorized to execute an addendum to the contract with in Mathis Construction Co., Inc., accordance with the provisions of this resolution.

3. That a certified copy of this resolution, together with a copy of the contract addendum between the parties, be forwarded to the Chief Financial Officer and that three (3) certified copies be forwarded to the Municipal Engineer.

Roll Call: Sinopoli, Rossi, Hartman, Tallon and English, all aye. Gleason, absent.

Mayor Huelsenbeck called for the Resolution 2015-157: Appointment of Special Counsel. Christopher Connors, Borough Solicitor, discussed with the Mayor and Council the need to hire special counsel for this issue. On a motion by Councilman Rossi, seconded by Councilman Sinopoli, this was approved as follows:

**RESOLUTION 2015-157
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING THE FIRM OF
JEFFREY R. SURENIAN AND ASSOCIATES, LLC**

**AS SPECIAL COUNSEL FOR
THE BOROUGH OF SHIP BOTTOM**

WHEREAS, special counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 is needed to address “affordable housing obligations” and related issues; and

WHEREAS, the governing body desires to appoint the firm of Jeffrey R. Surenian and Associates, LLC as special counsel; and

WHEREAS, the anticipated term of this contract is from September 22, 2015 until September 21, 2016; and

WHEREAS, the firm of Jeffrey R. Surenian and Associates, LLC., completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Jeffrey R. Surenian and Associates, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Ship Bottom in the previous one year, and that the contract will prohibit the firm of Jeffrey R. Surenian and Associates, LLC, from making any reportable contributions through the term of the contract; and

WHEREAS, Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. requires that a Resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

- a. That the firm of Jeffrey R. Surenian and Associates, LLC, is hereby appointed as special counsel to represent the Borough.
- b. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to the agreement with the firm of Jeffrey R. Surenian and Associates, LLC, in accordance with the provisions of this Resolution.
- c. This contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.
- d. That the agreement shall be an open-ended contract with funds being encumbered contingent upon the availability of funds in the budget year. The terms of the contract shall be from September 22, 2015 to September 21, 2016 or upon 30 days written notice by either party. No services shall be rendered under the contract until the Chief Financial Officer has certified the availability of funds for such services.
- e. That a certified copy of this Resolution shall be forwarded to the Chief Financial Officer and to the firm of Jeffrey R. Surenian and Associates, LLC.
- f. A notice of this action shall be printed once in the official newspaper of the Borough of Ship Bottom.
- g. This Resolution takes effect September 22, 2015.
- h. A certificate demonstrating compliance with N.J.S.A. 19:44A-20.8 is attached to the Contract Agreement.
- i. A copy of this Resolution, as well as the Contract Agreement is on file with the Municipal Clerk.
- j. The Business Disclosure Entity Certification will be attached to the agreement.

Roll Call: Sinopoli, Rossi, Hartman, Tallon and English, all aye. Gleason, absent.

Mayor Huelsenbeck called for the Ordinance 2015-16: Introduction by Title, first reading, ordinance pertaining to curbs, sidewalks and aprons. On a motion by Councilman Tallon, seconded by Councilman English, this was approved by title as follows:

**ORDINANCE 2015-16
ORDINANCE OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING CHAPTER 16.52 OF
TITLE 16 OF THE BOROUGH CODE OF THE
BOROUGH OF SHIP BOTTOM ENTITLED
“GENERAL PROVISIONS AND DESIGN STANDARDS”
SO AS TO REVISE THE REGULATIONS PERTAINING TO
CURBS, SIDEWALKS AND APRONS**

Roll Call: Sinopoli, Rossi, Hartman, Tallon and English, all aye. Gleason, absent.

Mayor Huelsenbeck called for the request from Marine Max to erect a 30 X 30 tent on their property on August 29 & 30, from 9:00 to 5:00. On a motion by Councilman Rossi, seconded by Councilman English, this was approved.

Roll Call: Sinopoli, Rossi, Hartman, Tallon and English, all aye. Gleason, absent.

The request from the Vintage Automobile Museum of NJ for a date for the car show in 2017 was carried to the next meeting in order to discuss with them the possibility of an earlier date in the season, late May or early June.

Mary Ann Gutchigian representing the LBI Kite Festival, requested an additional beach site of 11th through 16th streets, to add to the location of 3rd through 8th Streets that was already approved. They are also requesting the Waterfront Park to hold a craft show if Bayview Park in Long Beach Township is not available. On a motion by Councilman Tallon, seconded by Councilman Sinopoli, this request was approved.

Roll Call: Sinopoli, Rossi, Hartman, Tallon and English, all aye. Gleason, absent.

On a motion by Councilman Sinopoli, seconded by Councilman Tallon, the request for a wedding at Sunset Park on September 27, 2015 @ 3:00 p.m. for Dennis Moch and AshleiGaylor, was approved.

Roll Call: Sinopoli, Rossi, Hartman, Tallon and English, all aye. Gleason, absent.

Mayor Huelsenbeck called for Reports of Committees

Revenue and Finance: Councilman David Hartman

We had a note sale last week. Our tax exempt \$1.3 million bond sold to PNC Bank for .7399%. Our taxable \$1 million bond sold to Oppenheimer for 1.875%.

The tax sale is scheduled for October 8th at 10:30 AM in Council Chambers. When we first ran a lien list there were 66 properties to be sold at tax sale. As of today, the balance is 24. Although this has gone to advertising, there is still time to be removed from the final list of properties. Please make every effort to pay all delinquent amounts plus advertising costs. This must be in the form of cash, certified check or money order, to be accepted.

Regarding lien buyers-

Interest has been high in coming to the sale. Preregistration is not necessary, but we do appreciate when those planning to attend let us know in advance.

Tax revenue for September, month to date was \$230,774.15. Of that: \$170,202.00 was for 2015; \$30,398.00 was for 2014; \$20,758.00 was for 2016; \$9,414.00 was for interest on late payments.

Miscellaneous revenue for September, month-to-date was \$35,081.63. Notables within that were: municipal court fines and costs for \$30,191.00; tower lease rental for \$3,025.00; beach buggy licenses for \$325.00; and garage sale fees for \$20.00.

Public Safety: Councilman Tom Tallon

The public safety report for September 2015

There were 786 reported activities. There were 146 building and business checks. There were 4,780 patrol miles. There were also 300 traffic stops, 2 motor vehicle accidents with injuries, 15 motor vehicle accidents without injuries and 2 DWI's.

Parks and Recreation: Councilman Edward English

The theme for the Christmas parade is "Fishing You a Merry Christmas". The 2015 forms are on the website. Anyone that would like to volunteer for the parade committee, please see Kathy Wells.

7th, 15th, & 20th Street beaches have been guarded since September 7 and lifeguards

will remain on duty up to and including September 30. We've been getting a lot of positive comments from those that are using the beach.

Water/Sewer: Councilman Richard Sinopoli

For the month of August, we pumped 24,909,000 gallons of water. We inspected & operated the plant and wells, including making all repairs to the system as needed. We helped with water meter reads and repairs.

Public Property and Community Affairs: Councilman Sinopoli for Dr. Gleason (absent)

Zoning Department: There were 19 zoning permits and 2 resale inspections.

Construction Department: There were 13 permits and 9 permit updates issued. The type of work was 23 alteration/renovations, 2 renovation/reconstruction, 3 minor work, 9 addition/rehabs, 3 new buildings and 2 demolitions. The total revenue was \$25,107.00.

Code Enforcement: There were 27 verbal warnings: 4 unleashed dogs, 12 illegal signs, 5 trash, 3 trailer on street, 3 construction materials on street. There were 4 written warnings for overgrown grass and 1 summons for construction materials on street. The fireman are holding their car show as a fundraiser on Saturday. There will be cars, food, beer, wine and a live band.

Public Works: Councilman Peter Rossi

1. Maintenance and repairs done on all borough vehicles and equipment.
2. Metal,TV's and brush pick up. Cardboard loaded into dumpster.
3. Ocean beach raked, trash containers emptied. Swept and shoveled handicap entrances.
4. Bay beach back bladed several times. Swept beach entrance, removed seaweed. Repaired handle on toilet in the mens room.
5. Cleaned up after concert and removed fence from in front of stage.
6. Replaced missing trash containers.
7. Replaced missing stop sign on 17th St. Raised stop signs on Shore Dr. to 8' and painted new lines. Painted new stop line on 11th St. and trimmed brushes.
8. Grass cutting weeding and watering flowers throughout the borough.
9. Painted no parking beyond lines on ocean side streets
10. Put up unprotected beaches signs. (NO Guards)
11. Began removing life guard stands and storage boxes.
12. Filled pot holes at the boat ramp.
13. Painted walkway and repaired lights at the 4th St. Park.
14. Fence and poles taken to the boat ramp for the Irish Festival.
15. Garage lift and bucket truck inspected.
16. Flags put at half-staff for 911 observance.
17. Worked on Bocci courts.
18. Marks outs-52 hrs.
19. Started painting Gazebo at the boat ramp.
20. Weeds and poison ivory sprayed throughout the Boro.

Mayor Huelsenbeck called for the public portion of the meeting. On a motion by Councilman Sinopoli, seconded by Councilman English and an all in favor vote, all aye, the meeting was opened to the public.

Seeing no response, on a motion by Councilman Rossi, seconded by Councilman Sinopoli, and an all in favor vote, all aye, the meeting was closed to the public.

On a motion by Councilman English, seconded by Councilman Sinopoli, and an all in favor vote, all aye, Mayor Huelsenbeck adjourned the meeting at 8:29 p.m.

Kathleen Wells, RMC
Municipal Clerk

William Huelsenbeck
Mayor